

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
September 23, 2025

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Riehle, and roll was called. Present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Mary Elise Conzelmann, Principal Public Affairs Analyst
Todd Jordan, Director of Operations
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering/District Engineer
Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk
Ben Strange, Accounting Manager
Hilary Straus, General Manager
Andrew Tran, Information Technology Manager

VISITORS:

Ted Costa, Customer and San Juan Water District (SJWD) Board Director
Marguerite (Pennie) Rose, Customer and Customer Advisory Committee (CAC)
Alternate Member

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

Ted Costa, SJWD Board Director

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting –September 2, 205 (A)

Recommendation:

Approve the minutes of the September 2, 2025 Special Meetings

- CC-2. Revenue Analysis Report for August 2025 (I)
- CC-3. Assessor/Collector's Roll Adjustment for August 2025 (I)
- CC-4. Treasurer's Report for August 2025 (I)
- CC-5. Treasurer's Report of Fund Balances for August 2025 (I)
- CC-6. Operating Budget Analysis for August 2025 (I)

- CC-7. Capital Projects Summary for August 2025 (I)
- CC-8. Warrants for August 2025 (I)
- CC-9. Purchase Card Distributions for August 2025 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Fill Vacancies on the Customer Advisory Committee (CAC) (A)

Recommendation:

Appoint Amanda Camacho and Susan Powers to the vacant residential member seats and appoint Staci Lawless, Stephen Pay, Marguerite (Pennie) Rose, and Korene Woodard as CAC residential alternate members.

- CC-18. Resolution No. 13-2025 commending Michael (Mike) Mariedth for Service to the Citrus Heights Water District (A)

Recommendation:

Adopt Resolution No.13-2025 Commending Mike Mariedth for service to the Citrus Heights Water District.

Director Wheaton requested to pull items CC-13, CC-17, and CC-18 from the Consent Calendar for further clarification and discussion.

ACTION:

Director Wheaton moved, and Vice President Sheehan seconded a motion to approve item CC-18.

The motion carried 3-0 with all Directors voting yes.

Vice President Sheehan moved, and Director Wheaton seconded a motion to move items CC-13 and CC-17 back to the consent calendar and to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. Capital Improvement Program (CIP) Update (I/D)

PUBLIC HEARINGS:

None.

STUDY SESSION:

S-1. 2026 Miscellaneous Fees and Charges and Capacity Fees (I/D)

The Board provided consensus direction to staff concerning the draft Miscellaneous Fees and Charges and Capacity Fees for 2026, and the Board will consider adopting the updated Fees, Charges and Capacity Fees schedule at a Public Hearing noticed for November 12, 2025.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Customer Advisory Committee (Riehle/Conzelmann).
- D-10. Other Reports.

President Riehle adjourned the meeting to Closed Session at 7:41 p.m.

CLOSED SESSIONS:

- CL-1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

- CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Section 54956.8:

Property: Parcel Number 243-0180-002-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Josh Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise Conzelmann, Greg Snarr

Negotiating Parties: Ashwani Kumar, Teresita Kumar

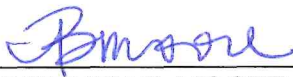
No reportable action.

President Riehle adjourned the meeting back to open session at 7:44 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:44 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District