

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
September 16, 2020

The Regular Meeting of the Board of Directors was called to order at 7:03 p.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President
Caryl F. Sheehan, Director

Staff:

Steve Anderson, General Counsel
Madeline Henry, Administrative Services Manager/ Chief Board Clerk
Brian Hensley, Water Resources Supervisor
Brittney Moore, Management Analyst/ Deputy Board Clerk
Missy Pieri, Director of Engineering/ District Engineer
Alberto Preciado, Accounting Supervisor
Rebecca Scott, Senior Management Analyst
Nick Spiers, Assistant Water Distribution Supervisor
Hilary Straus, General Manager
Susan Talwar, Director of Finance and Administrative Services

Habib Isaac, IB Consulting, LLC.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

President Riehle asked for consideration and/or approval of the Consent Calendar.

CC-1c. Minutes of the Special Meeting – August 26, 2020 (A)

Recommendation: Approve the minutes of the August 19, 2020 Regular and Special Meetings, and the August 26, 2020 Special Meeting.

- CC-2. Revenue Analysis Report for August 2020 (I)
- CC-3. Assessor/Collector's Roll Adjustment for August 2020 (I)
- CC-4. Treasurer's Report for August 2020 (I)
- CC-5. Treasurer's Report of Fund Balances for August 2020 (I)
- CC-6. Operating Budget Analysis for August 2020 (I)
- CC-7. Capital Projects Summary August 2020 (I)
- CC-8. Warrants for August 2020 (I)
- CC-9. Purchase Card Distributions for August 2020 (I)
- CC-10. Employee Recognitions (I)

- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2020 Water Supply –Purchased and Produced (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Approve Budget Amendment for Property Purchase at 7529 Greenback Lane (A)

Recommendation:

Authorize the Director of Finance and Administrative Services to amend the budget to reflect the purchase of property at 7529 Greenback Avenue in the amount of \$160,000 as set forth in this board report.

- CC-18. Discussion and Possible Action to Approve the 2021 Strategic Plan (A)

Recommendation:

Approve the 2021 Strategic Plan, and direct that Strategic Planning Objectives be considered for funding in the 2021 budget, which will be considered by the Board of Directors for adoption in November.

ACTION:

Director Sheehan moved and Vice President Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

P-1. Financial Planning & 2021 Budget Workshop

STUDY SESSIONS:

None.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Riehle).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Henry).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Talwar/Henry).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Henry).
- D-9. Customer Advisory Committee (Riehle/Gordon/Pieri).
- D-10. Other Reports.

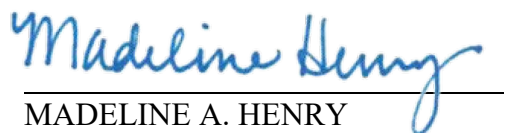
CLOSED SESSION:

None.

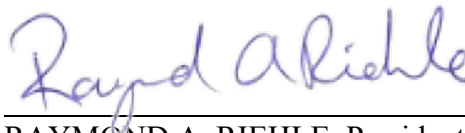
ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 10:21 p.m.

APPROVED:



MADELINE A. HENRY
Deputy Secretary
Citrus Heights Water District



RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District