

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
February 21, 2024

The Regular Meeting of the Board of Directors was called to order at 7:02 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
David C. Wheaton, Vice President
Raymond A. Riehle, Director

Also Present:

Annie Liu, Director of Administrative Services
Josh Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering/District Engineer
Rebecca Scott, Director of Operations
Kayleigh Shepard, Management Analyst/Deputy Board Clerk
Michael Shorter, Principal Accountant
Hilary Straus, General Manager

Deanne Woodring, Government Portfolio Advisors

VISITORS:

Tim Cutler
Brian Hensley
Paul Dietrich
Nick Spiers
Melinda Tupper

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

- CC-1a. Minutes of the Special Meeting –January 17, 2024 (A)
- CC-1b. Minutes of the Regular Meeting – January 17, 2024 (A)
- CC-1c. Minutes of the Special Meeting – February 8, 2024 (A)

Recommendation:

Approve the minutes of the January 17, 2024 Special and Regular Meetings, and February 8, 2024 Special Meeting.

- CC-2. Revenue Analysis Report for January 2024 (I)

- CC-3. Assessor/Collector's Roll Adjustment for January 2024 (I)
- CC-4. Treasurer's Report for January 2024 (I)
- CC-5. Treasurer's Report of Fund Balances for January 2024 (I)
- CC-6. Operating Budget Analysis for January 2024 (I)
- CC-7. Capital Projects Summary for January 2024 (I)
- CC-8. Warrants for January 2024 (I)
- CC-9. Purchase Card Distributions for January 2024 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2024 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Approve a Professional Services Agreement with KASL Consulting Engineers, Inc.(A)

Recommendation:

Approve the Professional Services Agreement with KASL Consulting Engineers, Inc. and authorize the General Manager to execute the agreement.

- CC-18. Discussion and Possible Action to Adopt New Policy 1045.00: Filming and Photographing at District Locations and Amend Policy 10102.00 Social Media Usage and Content Moderation (A)

Recommendation:

Adopt the new proposed Policy 1045.00: Filming and Photographing at District Locations and approve amendments to Policy 10102.00: Social Media Usage and Content Moderation.

- CC-19. Discussion and Possible Action to Adopt Resolution 03-2024 Changing the Date for Regular Meetings of the Board of Directors (A)

Recommendation:

Adopt Resolution 03-2024 changing the date of the Regular Meeting of the Board of Directors to the fourth Tuesday of each month.

ACTION:

Director Riehle moved, and Vice President Wheaton seconded the motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. Resolution Recognizing the Life and Service of Jason Tupper (A)

ACTION:

Vice President Wheaton moved, and Director Riehle seconded the motion to adopt Resolution 01-2024 recognizing the life of Jason Tupper and his contributions to the

Citrus Heights Water District and the Community of Citrus Heights.

The motion carried 3-0 with all Directors voting yes.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

- B-2. Presentation Regarding Investment of District Funds and Discussion and Possible Action to Approve Updates to Policy 6200.00 Operating Reserve, 6210.00 Operating Fund, 6255.00 Water Main Replacement Reserve and 6300.00 Investment of District Funds and Adoption of Resolution 02-2024 Updating Authorizing Investment of Funds in the Local Agency Investment Fund (LAIF) (A)

ACTION:

Vice President Wheaton moved, and Director Riehle seconded the motion to approve updates to the District's Policy 6200.00, 6210.00 & 6255.00 related to the District's Reserves policy and 6300.00 Investments of District Funds policy; and adopt Resolution R02-2024 authorizing investment of funds in the Local Agency Investment Fund (LAIF).

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Riehle).
- D-8. RWA Legislative and Regulatory Affairs Update (Nunes/Scott).

- D-9. Customer Advisory Committee (Riehle/Moore).
- D-10. Other Reports.

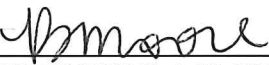
CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:56 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District