

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
April 19, 2023

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Riehle and role was called. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President
Caryl F. Sheehan, Director

Staff:

Bryan Abaya, Principal IT Analyst
Steven Anderson, General Counsel
Josh Nelson, Assistant General Counsel
Brian Hensley, Water Resources Supervisor
Ashley Metzger, Senior Advisor - Communications
Brittney Moore, Administrative Services Manager
Jace Nunes, Management Analyst
Missy Pieri, Director of Engineering
Hilary Straus, General Manager
Carlos Urrutia, Interim Director of Finance and Administrative Services

Habib Isaac, IB Consulting
Rashad Masri, Government Portfolio Advisors
Deanne Woodring, Government Portfolio Advisors

VISITOR:

Jay Martinez, Customer

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None

CONSENT CALENDAR:

CC-1. Minutes of the Special Meeting – March 15, 2023 (A)

Recommendation:

Approve the minutes of the March 15, 2023 Regular Meeting.

CC-2. Revenue Analysis Report for March 2023 (I)

CC-3. Assessor/Collector's Roll Adjustment for March 2023 (I)

- CC-4. Treasurer's Report for March 2023 (I)
- CC-5. Treasurer's Report of Fund Balances for March 2023 (I)
- CC-6. Operating Budget Analysis for March 2023 (I)
- CC-7. Capital Projects Summary for March 2023 (I)
- CC-8. Warrants for March 2023 (I)
- CC-9. Purchase Card Distributions for March 2023 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2023 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Amend Policy 5700A: Records Retention Schedule (A)

Recommendations:

Approve updates to the Engineering, Finance, and Operations schedules of District Policy 5700.A: Records Retention Schedule

- CC-18. Adoption of Resolution 06-2023 Authorizing the General Manager to Exercise Discretion and Take Positions on Pending Bills (A)

Recommendations:

Adopt Resolution No. 06-2023 Authorizing the General Manager to Execute Discretion and Take Positions on Pending Bills

- CC-19. Adoption of Resolution 04-2023 Adopting the Normal Water Supply Stage of the District's Water Conservation Program (A)

Recommendation:

Adopt Resolution No. 04-2023 Adopting the Normal Water Supply Stage of the Water Conservation Program.

- CC-20. Conjunctive Use Projects to be Funded from a Potential Grant from the State of California (A)

Recommendation:

Authorize submittal of the ASR Well Equipping Project to RWA project list; approve Carmichael Water District inter-tie collaboration with CHWD.

ACTION:

Director Sheehan moved and Vice President Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. Resolution 05-2023 Recognizing the life and service of Steve Miller (A)

ACTION:

President Riehle moved and Vice President Wheaton seconded a motion to adopt Resolution 05-2023 Recognizing the life and service of Steve Miller

The motion carried 3-0 will all Directors voting yes.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

- B-1. Discussion and Possible Action to Approve Professional Services Agreement with Government Portfolio Advisors (A)

ACTION:

Vice President Wheaton moved and Director Sheehan seconded a motion to authorize the General Manager to execute an Agreement for Investment Advisory Services with Government Portfolio Advisors (GPA).

The motion carried 3-0 will all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Straus).
- D-8. RWA Legislative and Regulatory Affairs Update (Nunes/Scott).
- D-9. Customer Advisory Committee (Riehle/Moore).
- D-10. Other Reports.

President Riehle adjourned the open session to Closed Session at 7:47 p.m.

CLOSED SESSION:

The Closed Session was called to order by President Riehle at 7:47 p.m.

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):
(Three cases)

President Riehle adjourned the meeting back to the open session at 9:18 p.m.

There was no reportable action from the Closed Session.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 9:18 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District