

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
May 17, 2023

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Riehle and role was called. Present were:

Raymond A. Riehle, President  
David C. Wheaton, Vice President  
Caryl F. Sheehan, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst  
Steve Anderson, General Counsel  
Ashley Metzger, Communications Advisor  
Brittney Moore, Administrative Services Manager/Chief Board Clerk  
Josh Nelson, Assistant General Counsel  
Jace Nunes, Management Analyst  
Melissa Pieri, Director of Engineering/ District Engineer  
Rebecca Scott, Director of Operations  
Hilary Straus, General Manager  
Carlos Urrutia, Interim Director of Finance and Administrative Services  
  
Rashad Masri, Consultant  
Sarah Meachum, Consultant

**VISITORS:**

Paul Dietrich, Customer  
Giuliana Goggia, Trajan Elementary School  
Milana Levchanin, Woodside Elementary School  
Jay Martinez, Customer  
Dana Molony, Skycrest Elementary School  
Sallee Weston, Trajan Elementary School

**PLEDGE OF ALLEGIANCE:**

President Riehle led the Pledge of Allegiance.

**PUBLIC COMMENT:**

None.

**CONSENT CALENDAR:**

CC-1a. Minutes of the Regular Meeting – April 19, 2023 (A)  
CC-1b. Minutes of the Special Meeting – April 25, 2023 (A)

**Recommendation:**

Approve the minutes of the April 19, 2023 Regular Meeting and the

minutes of the April 25, 2023 Special Meeting.

- CC-2. Revenue Analysis Report for April 2023 (I)
- CC-3. Assessor/Collector's Roll Adjustment for April 2023 (I)
- CC-4. Treasurer's Report for April 2023 (I)
- CC-5. Treasurer's Report of Fund Balances for April 2023 (I)
- CC-6. Operating Budget Analysis for April 2023 (I)
- CC-7. Capital Projects Summary for April 2023 (I)
- CC-8. Warrants for April 2023 (I)
- CC-9. Purchase Card Distributions for April 2023 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2023 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Approve a Resolution of the Board of Directors Designating US Bank as the District's Custodial Bank for Safekeeping of Securities (A)

Recommendation:

Adopt Resolution number 08-2023 resolution of the Board of Directors designating Us Bank as the District's custodial bank for safekeeping of securities

**ACTION:**

Director Sheehan moved and Vice President Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

**PRESENTATIONS:**

- P-1. Water Awareness Poster Contest (I)

**PUBLIC HEARINGS:**

None.

**STUDY SESSION:**

- S-1. Customer Advisory Committee (CAC) Updates (I/D)

**CLOSED SESSION:**

The Closed Session was called to order by President Riehle at 8:48 p.m.

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):  
(Two cases)

President Riehle adjourned the meeting back to the open session at 9:36 p.m.

There was no reportable action from the Closed Session.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 9:37 p.m.

APPROVED:



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BRITTNEY C. MOORE  
Chief Board Clerk  
Citrus Heights Water District



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RAYMOND A. RIEHLE, President  
Board of Directors  
Citrus Heights Water District