

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
November 12, 2025

The Regular Meeting of the Board of Directors was called to order at 6:00 p.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President  
Caryl F. Sheehan, Vice President  
David C. Wheaton, Director

Also present were:

Mary Elise Conzelmann, Principal Public Affairs Analyst  
Habib Isaac, IB Consulting, Rate Advisor  
Todd Jordan, Director of Operations  
Annie Liu, Director of Administrative Services  
Dana Mellado, Management Analyst  
Brittney Moore, Administrative Services Manager/Chief Board Clerk  
Viviana Munoz, Customer Service Technician  
Jace Nunes, Senior Management Analyst  
Melissa Pieri, Director of Engineering/District Engineer  
Megan Selling, Senior Accountant  
Kayleigh Shepard, Management Analyst/Deputy Board Clerk  
Ben Strange, Accounting Manager  
Hilary Straus, General Manager  
Nicole Townsell, Public Affairs Analyst  
Adam Vasquez, Best, Best & Krieger Associate

Visitors:

Jodi Ash, Resident  
Ted Costa, Resident  
Julia Eunice, Resident  
Michael Flanagan, Resident  
Andrew Johnson, Resident  
Diane Louise, Guest  
Sergio Martinez, Guest  
Stephanie Martinez, Guest  
Michael Nishimura, Resident  
Bill Shirley, Resident  
Alan Utzig, Resident

**PLEDGE OF ALLEGIANCE:**

President Riehle led the Pledge of Allegiance.

**PUBLIC COMMENT:**

Michael Nishimura, Resident  
Jodi Ash, Resident

Bill Shirley, Resident  
Michael Flanagan, Resident  
Andrew Johnson, Resident

**PUBLIC HEARINGS:**

President Riehle declared the four public hearings open at 7:40 p.m.

Chief Board Clerk, Brittney Moore, stated for the record that five (5) statutorily compliant protest letters were received out of a total possible twenty-one thousand four hundred ninety (21,490) identified parcels or .041879% of total accounts protesting the proposed water rate increase.

Actions related to the four public hearings were taken in the following order:

PH-3. Assembly Bill (AB) 2561 Vacancy Report (A)

**ACTION:**

Vice President Sheehan moved, and Director Wheaton seconded a motion to conduct the Public Hearing as required by AB 2561 and Government Code Section 3502.3, which must be held before the final budget approval.

The motion carried 3-0 with all Directors voting yes.

PH-1. Water Rates Effective 2026 (A)

**ACTION:**

Vice President Sheehan moved, and President Riehle seconded a motion to conduct the Public Hearing on the proposed water rates effective 2026; and to adopt Resolution 16-2025 Establishing Water Rates Effective Fiscal year 2026.

The motion carried 2-1, with President Riehle and Vice President Sheehan voting in favor, and Director Wheaton voting against adopting Resolution 16-2025 Establishing Water Rates Effective Fiscal year 2026.

PH-2. Miscellaneous Fees and Charges and Capacity Fees Effective 2026 (A)

**ACTION:**

Director Wheaton moved, and Vice President Sheehan seconded a motion to conduct a Public Hearing on the proposed miscellaneous fees and charges, and capacity fees effective 2026; and to adopt Resolution 17-2025 Adopting Miscellaneous Fees and Charges, and Capacity Fees Effective 2026.

The motion carried 3-0 with all Directors voting yes.

PH-4. 2026 Operating and Capital Improvement Budget (A)

**ACTION:**

Vice President Sheehan moved, and President Riehle seconded a motion to conduct a Public Hearing on the proposed budget for 2026; and adopt Resolution 18-2025 Establishing the Fiscal Year 2026 Operating and Capital Improvement Budget.

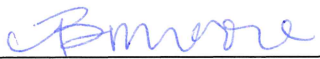
The motion carried 2-1, with President Riehle and Vice President Sheehan voting in favor, and Director Wheaton voting against adopting Resolution 18-2025 Establishing the Fiscal Year 2026 Operating and Capital Improvement Budget.


President Riehle closed the public hearing at 7:55 p.m.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 8:23 p.m.

**APPROVED:**

  
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BRITTNEY C. MOORE  
Chief Board Clerk  
Citrus Heights Water District

  
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RAYMOND A. RIEHLE, President  
Board of Directors  
Citrus Heights Water District