

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
May 26, 2026

The Regular Meeting of the Board of Directors was called to order at 6:43 p.m. by President Sheehan, and roll was called. Present were:

Caryl F. Sheehan, President
David C. Wheaton, Vice President
Raymond A. Riehle, Director

Also present were:

Kathy Abarca, Management Analyst
Khandriale Clark, Public Affairs Analyst
Mary Elise Conzelmann, Principal Public Affairs Analyst
Katie Fuerte, Public Affairs Analyst
Todd Jordan, Director of Operations
Viviana Munoz, Management Technician
Joshua Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering
Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk
Ben Strange, Accounting Manager
Hilary Straus, General Manager
Carlos Urrutia, Strategic Advisor
Torrance York, Information Technology Technician

VISITORS:

Michelle Banonis, Manager of Strategic Affairs, Regional Water Authority
Meha Bola, Senior Advisor, GHD, Inc
Catherine Bonnefoy, CAC Alternate Member
Jennifer Bradlee, Partner, Best Best & Krieger LLP
Bexley Frink, Trajan Elementary School
Craig Locke, Sacramento Suburban Water District Board Member
Addy Macedo, Trajan Elementary School
Penny Rose, CAC Residential Member
Elia Sadat, Trajan Elementary School
Kevin Thomas, Sacramento Suburban Water District Board Member

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting – April 28, 2026 (A)

CC-1b. Minutes of the Regular Meeting –April 28, 2026 (A)

Recommendation:

Approve the minutes of the April 28, 2026 Special and Regular Meetings.

CC-2. Revenue Analysis Report for April 2026 (I)

CC-3. Assessor/Collector’s Roll Adjustment for April 2026 (I)

CC-4. Treasurer’s Report for April 2026 (I)

CC-5. Treasurer’s Report of Fund Balances for April 2026 (I)

CC-6. Operating Budget Analysis for April 2026 (I)

CC-7. Capital Projects Summary for April 2026 (I)

CC-8. Warrants for April 2026 (I)

CC-9. Purchase Card Distributions for April 2026 (I)

CC-10. Employee Recognitions (I)

CC-11. Long-Range Agenda (I)

CC-12. Engineering Department Report (I)

CC-13. Operations Department Report (I)

CC-14. Water Supply (I)

CC-15. Water Supply Reliability (I)

CC-16. Water Efficiency (I)

CC-17. Discussion and Possible Action to Approve a Professional Services Agreement with GHD, Inc. (A)

Recommendation:

Approve the professional services agreement with GHD, Inc., and authorize the General Manager to execute the agreement.

CC-18. Discussion and Possible Action to Fill Vacancies on the Customer Advisory Committee (A)

Recommendation:

Appoint Pennie Rose to the vacant residential member seat; and appoint Catherine Bonnefoy and Myel Thelen as CAC residential alternate members.

CC-19. Discussion and Possible Action to Adopt Resolution 08-2026 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Sacramento County to Collect Such Charges on the Tax Roll and Resolution 09-2026 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Placer County to Collect Such Charges on the Tax Roll (A)

Recommendation:

Adopt Resolutions 08-2026 (Sacramento County) and 09-2026 (Placer County) approving and confirming the Report of Delinquent Utilities Charges and requesting the respective county to place such charges on the respective tax roll.

CC-20. Consider Approval of Resolution No. 10-2026 Authorizing the Creation of the Citrus Heights Water District Public Financing Authority and Authorize the General Manager to Execute the Related Joint Exercise of Powers Agreement

(A)

Recommendation:

1. Approval of Resolution No. 10-2026 authorizing the creation of the Citrus Heights Water District Public Financing Authority to form a joint powers authority, partnering with the California Stateside Communities Development Authority as the mechanism to financing of public capital improvements for the benefit of the community, and
2. Authorize the General Manager to execute the Joint Exercise of Powers Agreement Creating Citrus Heights Water District Public Financing Authority.

ACTION:

Director Riehle moved, and Vice President Wheaton seconded a motion to approve the Consent Calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

P-1. Water Awareness Poster Contest (I/D)

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

B-1 Discussion and Possible Action to Approve the Amendment No. 1 of the ARTESIAN Project Agreement(A)

Recommendation:

Approve the amendment to the ARTESIAN Agreement with the Regional Water Authority and authorize the General Manager to execute the agreement.

ACTION:

Vice President Wheaton moved, and Director Riehle seconded a motion to approve the Amendment No. 1 of the ARTESIAN Project Agreement(A).

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Other Reports

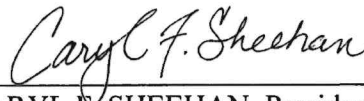
ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:28 p.m.

APPROVED:



KAYLEIGH SHEPARD
Deputy Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District