

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
March 24, 2026

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Sheehan, and roll was called. Present were:

Caryl F. Sheehan, President
David C. Wheaton, Vice President
Raymond A. Riehle, Director

Also present were:

Jennifer Bradlee, Best Best & Krieger Partner
Khandriale Clark, Public Affairs Analyst
Don Gilbert, Partner, Edelstein Gilbert Robson & Smith
Jason Ikerd, Partner, Edelstein Gilbert Robson & Smith
Todd Jordan, Director of Operations
Annie Liu, Director of Administrative Services
Joshua Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering
Mrunal Shah, Best Best & Krieger Partner
Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk
Hilary Straus, General Manager
Andrew Tran, Information Technology Manager
Carlos Urrutia, Strategic Advisor
Roderick Wood, Strategic Advisor

Ashlee Casey, Executive Director, Water Forum

VISITORS:

None.

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

- CC-1a. Minutes of the Special Meeting – February 17, 2026 (A)
- CC-1b. Minutes of the Regular Meeting –February 17, 2026 (A)
- CC-1c. Minutes of the Special Meeting – March 2, 2026 (A)
- CC-1d. Minutes of the Special Meeting – March 9, 2026 (A)

CC-1e. Minutes of the Special Meeting – March 16, 2026 (A)

Recommendation:

Approve the minutes of the February 17, 2026 Special and Regular Meetings, the minutes of the March 2, 2026 Special Meeting, the minutes of the March 9, 2026 Special Meeting, and the minutes of the March 16, 2026 Special Meeting.

- CC-2. Revenue Analysis Report for January and February 2026 (I)
- CC-3. Assessor/Collector’s Roll Adjustment for February 2026 (I)
- CC-4. Treasurer’s Report for February 2026 (I)
- CC-5. Treasurer’s Report of Fund Balances for January and February 2026 (I)
- CC-6. Operating Budget Analysis for January and February 2026 (I)
- CC-7. Capital Projects Summary for January and February 2026 (I)
- CC-8. Warrants for February 2026 (I)
- CC-9. Purchase Card Distributions for February 2026 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report for (I)
- CC-14. Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency (I)
- CC-17. Discussion and Possible Action to Approve Fiscal Management (6000 Series) Policies Update (A)

Recommendation:

1. Approve District Policy 6300.00 – Investments of District Funds, with no revisions.
2. Adopt District Policy 6700.00 – Capital Assets, replacing the previous Fixed Assets Accounting Control Policy.
3. Adopt District Policy 6900.00 – Debt Management, establishing formal guidelines governing the issuance and administration of District debt.

ACTION:

Director Riehle moved, and Vice President Wheaton seconded a motion to approve the Consent Calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

B-1. Discussion and Possible Action to Approve the Water Forum Agreement 2050 (A)

B-2. Discussion and Possible Action to Approve the Third Interagency Agreement (A)

ACTION:

Director Riehle moved, and Vice President Wheaton seconded a motion to approve participation in the Water Forum Agreement 2050 and authorize the General Manager to execute the agreement for the Citrus Heights Water District; and approve and authorize the General Manager to execute the Third Interagency Agreement for the Citrus Heights Water District.

The motion carried 3-0 with all Directors voting yes.

B-3. Discussion and Possible Action to Support Senate Bill 1001 (Archuleta): Utility Workers Identification Card Program (A)

ACTION:

Vice President Wheaton moved, and Director Riehle seconded a motion to approve Citrus Heights Water District taking a support position on SB 1001 and authorize the Board President and/or the General Manager to sign a support letter and any accompanying support materials, as required.

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Customer Advisory Committee (Riehle/Conzelmann).
- D-10. Other Reports.

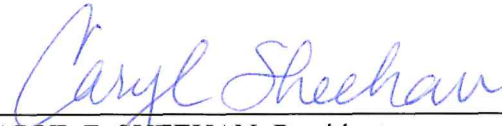
ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:04 p.m.

APPROVED:



KAYLEIGH SHEPARD
Deputy Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District