

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
JULY 24, 2017

The Special Meeting of the Board of Directors was called to order at 6:14 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
Allen B. Dains, Director

Staff:

Hilary Straus, General Manager
Susan Sohal, Administrative Services Manager
Chris Castruita, Management Services Specialist/Chief Board Clerk
David Gordon, Operations Manager
Missy Pieri, Engineering Manager/District Engineer
Paul Dietrich, Project Manager
Tim Cutler, Water Distribution Supervisor
James Ferro, Water Distribution Worker/Operator
Daniel Hess, Water Distribution Lead Worker/Operator

VISITORS:

Sara Rogers, Domenichelli and Associates
Joe Domenichelli, Domenichelli and Associates

PLEDGE OF ALLEGIENCE:

Board President Sheehan led the pledge of allegiance.

PUBLIC COMMENTS:

None.

TOUR OF CORPORATE YARD SAFETY IMPROVEMENT PROJECT SITE:

Staff led the Board in a tour of the District's Corporate Yard and discussed the Corporation Yard Safety Improvements Project site.

BUSINESS:

DISCUSSION AND POSSIBLE ACTION—CORPORATION YARD SAFETY IMPROVEMENTS PROJECT

As background, Citrus Heights Water District received five bids on June 28, 2017 as follows:

1. PnP Construction, Inc.	\$ 1,764,474.00
2. BRCO Constructors, Inc.	\$ 1,856,000.00
3. Myers and Sons Construction, Inc.	\$ 1,883,000.00
4. Civil Engineering Construction, Inc.	\$ 2,039,000.00
5. BOBO Construction, Inc.	\$ 2,368,500.00

CHWD's contract engineer, Domenichelli and Associates, analyzed the bids and determined that the lowest bidder is PnP Construction, Inc. of Auburn, CA. The Engineer's Estimate was \$1.329 million.

Next Steps

The Project Team provided a comprehensive presentation to the Board concerning the Project. A PowerPoint presentation was provided by staff to discuss the Corporation Yard Safety Improvements Project and options for the Board to consider with regards to the Project's next steps.

The presentation included the following elements:

- Why this project was initiated
- Funding history of this project
- Overview of how the Engineer's Estimate was developed
- Analysis of the bids, including the lowest responsive bid, versus the Engineer's Estimate
- Presentation and Analysis of the following Options:
 - Do not Build/No Project
 - Re-bid the Project for completion in 2018
 - Phase the Project over 2018 and 2019
 - Build the Project Now with Lowest Responsive Bidder

A copy of the construction agreement with PnP Construction accompanied the staff report (Attachment 2) was presented for discussion and possible approval should the Board opt to implement Option 4. Moreover, to implement Option 4, Board approval of a contract amendment with Domenichelli and Associates was requested to ensure that the necessary support services were in place during the construction phase of the Project. Additional engineering support work was required due to the discovery issues in the field concerning the required abandonment/replacement of a sewer line, identified during the Plans, Specifications & Estimates (PS&E) phase; Stormwater Pollution Prevention Plan (SWPPP)/environmental compliance support work; and, other construction support work required based upon the final scope of work identified through the Project Committee/PS&E process.

After analyzing the qualitative and quantitative issues associated with each option, the staff recommended Option 4.


ACTION: Director Dains moved and Director Riehle seconded to Accept a bid dated June 28, 2017 from PnP Construction for construction of the Corporate Yard Safety Improvements Project, rejecting all other bids, authorizing the General Manager to execute an agreement with PnP Construction for a not-to-exceed amount of \$1,764,474; encumbering \$1,385,688 in funds from the 2017 budget; authorizing a budget amendment in the amount of \$1,246,639; and, authorizing the General Manager to execute a contract amendment with Domenichelli and Associates for construction management services.

The motion carried 3-0 with all Directors voting yes.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 9:11 PM.

APPROVED:



HILARY M. STRAUS
Secretary
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District