

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
February 17, 2021

The Regular Meeting of the Board of Directors was called to order at 6:54 p.m. by President Wheaton and roll was called. Present were:

David C. Wheaton, President  
Caryl F. Sheehan, Vice President  
Raymond A. Riehle, Director

Staff:

Steve Anderson, General Counsel  
Madeline Henry, Administrative Services Manager/ Chief Board Clerk  
Brittney Moore, Management Analyst  
Missy Pieri, Director of Engineering/ District Engineer  
David Rucker, Principal Information Technology Analyst  
Rebecca Scott, Senior Management Analyst  
Hilary Straus, General Manager  
Susan Talwar, Director of Finance and Administrative Services  
  
Karen Blakely, RGS

**PUBLIC COMMENT:**

None.

**CONSENT CALENDAR:**

President Wheaton asked for consideration and/or approval of the Consent Calendar.

- CC-1a. Minutes of the Special Meeting – January 19, 2021 (A)
- CC-1b. Minutes of the Regular Meeting – January 20, 2021 (A)
- CC-1c. Minutes of the Special Meeting – January 20, 2021 (A)  
Recommendation: Approve the minutes of the January 19, 2021 Special Meeting and the January 20, 2021 Regular and Special Meetings.
- CC-2. Revenue Analysis Report for January 2021 (I)
- CC-3. Assessor/Collector's Roll Adjustment for January 2021 (I)
- CC-4. Treasurer's Report for January 2021 (I)
- CC-5. Treasurer's Report of Fund Balances for January 2021 (I)
- CC-6. Operating Budget Analysis for January 2021 (I)
- CC-7. Capital Projects Summary January 2021 (I)
- CC-8. Warrants for January 2021 (I)
- CC-9. Purchase Card Distributions for January 2021 (I)

- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2021 Water Supply – Purchased and Produced (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)

**ACTION:**

Director Riehle moved and Vice President Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

**PRESENTATIONS:**

None.

**PUBLIC HEARINGS:**

None.

**STUDY SESSIONS:**

None.

**BUSINESS:**

None.

**MANAGEMENT SERVICES REPORTS (I):**

- MS-1. Customer Advisory Committee Update
- MS-2. Staffing Resources Planning Update

**CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**

None.

**DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):**

- D-1. Regional Water Authority (Wheaton).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Henry).
- D-6. City of Citrus Heights (Pieri).

- D-7. Chamber of Commerce Update (Talwar/Henry).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Henry).
- D-9. Customer Advisory Committee (Riehle/Henry).
- D-10. Other Reports.


**CLOSED SESSION:**


None.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 7:42 p.m.

APPROVED:

  
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MADELINE A. HENRY  
Deputy Secretary  
Citrus Heights Water District

  
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DAVID C. WHEATON, President  
Board of Directors  
Citrus Heights Water District