

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
October 20, 2021

The Regular Meeting of the Board of Directors was called to order at 6:36 p.m. by President Wheaton and roll was called. Present were:

David C. Wheaton, President
Caryl F. Sheehan, Vice President
Raymond A. Riehle, Director

Staff:

Steve Anderson, General Counsel
Timothy Katkanov, Engineering/ GIS Technician
Dana Mellado, Management Analyst
Brittney Moore, Senior Management Analyst/ Deputy Board Clerk
Melissa Pieri, Director of Engineering/ District Engineer
Alberto Preciado, Accounting Manager
Rebecca Scott, Director of Operations
Susan Talwar, Director of Finance and Administrative Services
Terri Highsmith, Special Labor Counsel

PUBLIC COMMENT:

Gay Jones, Sacramento Metropolitan Fire District

CONSENT CALENDAR:

President Wheaton asked for consideration and/ or approval of the Consent Calendar.

- CC-1a. Minutes of the Special Meeting – August 18, 2021 (A)
- CC-1b. Minutes of the Regular Meeting – August 18, 2021 (A)
- CC-1c. Minutes of the Special Meeting – September 9, 2021 (A)
 - Recommendation: Approve the minutes of the August 18, 2021 Special and Regular Meetings and the September 9, 2021 Special Meeting.
- CC-2. Revenue Analysis Report for August and September 2021 (I)
- CC-3. Assessor/Collector's Roll Adjustment for August and September 2021 (I)
- CC-4. Treasurer's Report for August and September 2021 (I)
- CC-5. Treasurer's Report of Fund Balances for August and September 2021 (I)
- CC-6. Operating Budget Analysis for August and September 2021 (I)
- CC-7. Capital Projects Summary August and September 2021 (I)
- CC-8. Warrants for August and September 2021 (I)
- CC-9. Purchase Card Distributions for August and September 2021 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)

- CC-13. Operations Department Report (I)
- CC-14. 2021 Water Supply – Purchased and Produced (I)
- CC-15a. Water Supply Reliability for August 2021 (I)
- CC-15b. Water Supply Reliability for September 2021 (I)
- CC-16. Water Efficiency and Safety Program Update (I)

ACTION:

Director Riehle moved and Vice President Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

- S-1. Presentation of 2022 Water Rates, Miscellaneous Fees and Charges and Capacity Fees (I/D)

BUSINESS:

- B-1. Discussion and Possible Action to Consider Selection of Sacramento Local Agency Formation Commission (Sacramento LAFCo) Special District Commissioner and Alternate Special District Commissioner (A)

Public comment by Gay Jones, Sacramento Metropolitan Fire District.

ACTION:

Director Riehle moved and Vice President Sheehan seconded a motion to approve the selection of Gay Jones as LAFCo Special District Commissioner and Michael Hanson as LAFCo Alternate Special District Commissioner.

The motion carried 3-0 with all Directors voting yes.

- B-2. Discussion and Possible Action to Approve District Policy Updates (A)

ACTION:

Director Riehle moved and Vice President Sheehan seconded a motion to approve the updates to the District's Human Resources Policies (4000 Series).

The motion carried 3-0 with all Directors voting yes.

ACTION:

Vice President Sheehan moved and Director Riehle seconded a motion to approve the updates to the District's Accounts Receivable Policies (7000 Series).

The motion carried 3-0 with all Directors voting yes.

B-3. Discussion and Possible Action to Approve Resolution 07-2021 Authorizing Remote Public Meetings (A)

ACTION:

Vice President Sheehan moved and Director Riehle seconded a motion to approve Resolution 07-2021 Authorizing Remote Public Meetings.

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Talwar/Moore).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Moore).
- D-9. Customer Advisory Committee (Riehle/Moore).
- D-10. Other Reports.

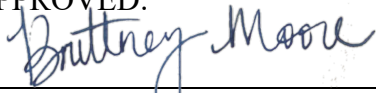
CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:46 p.m.

APPROVED:



BRITTNEY C. MOORE
Deputy Board Clerk
Citrus Heights Water District



DAVID C. WHEATON, President
Board of Directors
Citrus Heights Water District