

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
March 16, 2022

The Regular Meeting of the Board of Directors was called to order at 7:55 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Steve Anderson, General Counsel
Brittney Moore, Senior Management Analyst/ Deputy Board Clerk
Jace Nunes, Management Analyst
Lea Park-Kim, Communications & Public Engagement Manager
Melissa Pieri, Director of Engineering/ District Engineer
Alberto Preciado, Accounting Manager
Rebecca Scott, Director of Operations
Sheila Shah, Management Technician
Hilary Straus, General Manager

VISITORS:

Tony Barela, San Juan Water District
Paul Helliker, San Juan Water District

PUBLIC COMMENT:

None

CONSENT CALENDAR:

President Sheehan asked for consideration and/ or approval of the Consent Calendar.

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1. Minutes of the Special Meeting – February 22, 2022 (A)

Recommendation:

Approve the minutes of the February 22, 2022 Special Meeting.

CC-2. Revenue Analysis Report for January and February 2022 (I)

- CC-3. Assessor/Collector's Roll Adjustment for January and February 2022 (I)
- CC-4. Treasurer's Report for January and February 2022 (I)
- CC-5. Treasurer's Report of Fund Balances for January and February 2022 (I)
- CC-6. Operating Budget Analysis for January and February 2022 (I)
- CC-7. Capital Projects Summary for January and February 2022 (I)
- CC-8. Warrants for January and February 2022 (I)
- CC-9. Purchase Card Distributions for January and February 2022 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2022 Water Supply – Purchased and Produced (I)
- CC-15. Water Supply Reliability for January and February 2022 (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Extend Resolution 07-2021 Authorizing Remote Public Meetings (A)

Recommendation:

Extend Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.

- CC-18. Discussion and Possible Action to Approve a Maintenance Services Agreement with Tee Janitorial (A)

Recommendation:

Approve the Maintenance Services Agreement with Tee Janitorial; and Authorize the General Manager to Execute the Agreement.

- CC-19. Review and Possible Action to Approve Investment of District Funds Policy (A)

Recommendation:

Review District Policy No. 6300, Investment of District Funds, and Adopt as Amended to Reflect Changes in Applicable Law.

ACTION:

Vice President Riehle moved and Director Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. California Water Arrearage Program Update (I/D)

No action taken; information and discussion item only.

- P-2. San Juan Water District Update (I/D)

No action taken; information and discussion item only.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Park-Kim/Talwar).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Park-Kim).
- D-9. Customer Advisory Committee (Riehle/Park-Kim).
- D-10. Other Reports.

No action taken; information and discussion item only.

CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 9:48 p.m.

APPROVED:



BRITTNEY C. MOORE
Deputy Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District