

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
June 15, 2022

The Regular Meeting of the Board of Directors was called to order at 6:31 p.m. by President Sheehan and role was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Steve Anderson, General Counsel
Brian Hensley, Water Resources Supervisor
Brittney Moore, Senior Management Analyst/ Deputy Board Clerk
Lea Park-Kim, Communications & Public Engagement Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager

Glenn Lazof, Regional Government Services

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

Nick Shebert, Carson Landscape Industries

CONSENT CALENDAR:

Vice President Riehle requested CC-20 be pulled from Consent Calendar.
Director Wheaton requested CC-18 be pulled from the Consent Calendar.
President Sheehan pulled items CC-18, CC-19, and CC-20 from the Consent Calendar
After discussion, President Sheehan added CC-18 and CC-19 back to the Consent Calendar

President Sheehan asked for consideration and/or approval of the Consent Calendar as amended.

- CC-1a. Minutes of the Special Meeting – May 18, 2022 (A)
- CC-1b. Minutes of the Regular Meeting – May 18, 2022 (A)
- CC-1c. Minutes of the Special Meeting – May 25, 2022 (A)

Recommendation:

Approve the minutes of the May 18, 2022 Special and Regular Meetings
and minutes of the May 25, 2022 Special Meeting.

- CC-2. Revenue Analysis Report for May 2022 (I)

- CC-3. Assessor/Collector's Roll Adjustment for May 2022 (I)
CC-4. Treasurer's Report for May 2022 (I)
CC-5. Treasurer's Report of Fund Balances for May 2022 (I)
CC-6. Operating Budget Analysis for May 2022 (I)
CC-7. Capital Projects Summary for May 2022 (I)
CC-8. Warrants for May 2022 (I)
CC-9. Purchase Card Distributions for May 2022
(I) CC-10. Employee Recognitions (I)
CC-11. Long-Range Agenda (I)
CC-12. Engineering Department Report
(I) CC-13. Operations Department Report
(I) CC-14. 2022 Water Supply (I)
CC-15. Water Supply Reliability (I)
CC-16. Water Efficiency and Safety Program Update (I)
CC-17. Discussion and Possible Action to Extend Resolution 07-2021 Authorizing Remote Public Meetings (A)
Recommendation:
Extend Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.
- CC-18. Discussion and Possible Action to Adopt Resolution 08-2022 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Sacramento County to Collect Such Charges on the Tax Roll and Resolution 09- 2022 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Placer County to Collect Such Charges on the Tax Roll (A)
Recommendation:
Adopt Resolutions 08-2022 (Sacramento County) and 09-2022 (Placer County) approving and confirming the Report of Delinquent Utilities Charges and requesting the respective county to place such charges on the respective tax roll.
- CC-19. Review and Consideration to Adopt Resolution 06-2022 Approving the Submittal of an Application for a Grant from the U.S. Department of the Interior, Bureau of Reclamation for the Development of a Well (A)
Recommendation:
Adopt Resolution No. 06-2022 approving the submittal of an application for a grant from the U.S. Department of the Interior, Bureau of Reclamation for the development of a water well.
- CC-21. Ella Way Well Drilling, Development, and Testing Project (A)
Recommendation:
Accept the bid of Zim Industries, Inc. in the Base amount of \$868,406 and establish a change order contingency fund in the amount of \$130,261 (15%). Authorize the General Manager to execute the contract.

ACTION:

Director Wheaton moved and Vice President Riehle seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

Item CC-20, Resolution 10-2022 Commending Susan K. Talwar for Service to the Citrus Heights Water District was removed from the Consent Calendar and considered under a separate motion.

ACTION:

Vice President Riehle moved and Director Wheaton seconded a motion to Adopt Resolution No. 10- 2022 Thanking Susan K. Talwar for her service to the District.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

- B-1. Adoption of Resolution 07-2022 Adopting Stage 2 of the District's Water Conservation Program (A)

ACTION:

President Sheehan moved and Director Wheaton seconded a motion to Adopt Resolution No. 07-2022 Adopting Stage 2 of the Water Conservation Program. The motion was then withdrawn by President Sheehan and Director Wheaton, and the recommendation language was revised to include "as required by the State".

President Sheehan moved, and Director Wheaton seconded a motion to Adopt Resolution 07-2022 Adopting Stage 2 of the Water Conservation Program, as required by the State. The Board directed staff to emphasize public outreach on their continued voluntary efficient use of water.

The motion carried 3-0 with all Directors voting yes.

- B-2. Discussion and Possible Action to Approve an Agreement with San Juan Water District for Groundwater Substitution Transfer (A)

ACTION:

Vice President Riehle moved and Director Wheaton seconded a motion to approve the agreement with San Juan Water District for a Groundwater Substitution Transfer in 2022. The General Manager was authorized to execute the agreement with SJWD as well as implement any minor or non-substantive changes agreed to by the General Manager and General Counsel.

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Park-Kim/Talwar).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Park-Kim).
- D-9. Customer Advisory Committee (Riehle/Park-Kim).
- D-10. Other Reports.


CLOSED SESSION:

None.

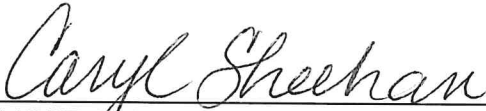
ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:10 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District