

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
October 21, 2020

The Regular Meeting of the Board of Directors was called to order at 6:50 p.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President  
David C. Wheaton, Vice President  
Caryl F. Sheehan, Director

Staff:

Madeline Henry, Administrative Services Manager/ Chief Board Clerk  
Missy Pieri, Director of Engineering/ District Engineer  
Alberto Preciado, Accounting Supervisor  
Rebecca Scott, Senior Management Analyst  
Hilary Straus, General Manager  
Susan Talwar, Director of Finance and Administrative Services

**PUBLIC COMMENT:**

Paul Helliker, General Manager of San Juan Water District

**CONSENT CALENDAR:**

President Riehle asked for consideration and/or approval of the Consent Calendar.

- CC-1a. Minutes of the Special Meeting – September 16, 2020 (A)
- CC-1b. Minutes of the Regular Meeting – September 16, 2020 (A)
- CC-1c. Minutes of the Special Meeting – October 7, 2020 (A)  
Recommendation: Approve the minutes of the September 16, 2020 Regular and Special Meetings, and the October 7, 2020 Special Meeting.
- CC-2. Revenue Analysis Report for September 2020 (I)
- CC-3. Assessor/Collector's Roll Adjustment for September 2020 (I)
- CC-4. Treasurer's Report for September 2020 (I)
- CC-5. Treasurer's Report of Fund Balances for September 2020 (I)
- CC-6. Operating Budget Analysis for September 2020 (I)
- CC-7. Capital Projects Summary September 2020 (I)
- CC-8. Warrants for September 2020 (I)
- CC-9. Purchase Card Distributions for September 2020 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2020 Water Supply – Purchased and Produced (I)

CC-15. Water Supply Reliability (I)

CC-16. Water Efficiency and Safety Program Update (I)

CC-17. Discussion and Possible Action to Approve an On-Call Pavement Restoration

Recommendation:

Accept the bid by Central Valley Engineering & Asphalt, Inc. for on-call pavement restoration services throughout the District service area. Authorize the General Manager to execute the accompanying agreement with Central Valley Engineering & Asphalt, Inc. for the project.

CC-18. Discussion and Possible Action to Approve an On-Call Trucking Services Agreement with Blue Jay Trucking, Inc. (A)

Recommendation:

Accept the bid by Blue Jay Trucking, Inc. for on-call trucking services throughout the District service area. Authorize the General Manager to execute the accompanying agreement with Blue Jay Trucking, Inc. for hauling materials into and out of the District's Corporation Yard and project jobsites as necessary.

Vice President Wheaton asked to pull item CC-17 from the Consent Calendar for separate vote.

**ACTION:**

Director Sheehan moved and President Riehle seconded a motion to approve item CC-17.

The motion carried 2-0 with all Director Sheehan and President Riehle voting yes. Vice President Wheaton abstained.

**ACTION:**

Vice President Wheaton moved and Director Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

**PRESENTATIONS:**

None.

**STUDY SESSIONS:**

S-1. Proposed 2021 Budgets (I/D)

S-2. Presentation of 2021 Water Rates, Miscellaneous Fees and Charges and Capacity Fees (I/D)

**BUSINESS:**

None.

**MANAGEMENT SERVICES REPORTS (I):**

None.

**CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**

None.

**DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):**

- D-1. Regional Water Authority (Riehle).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Henry).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Talwar/Henry).
- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Henry).
- D-9. Customer Advisory Committee (Riehle/Gordon/Pieri).
- D-10. Other Reports.


**CLOSED SESSION:**

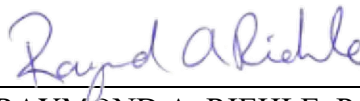
None.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 8:25 p.m.

**APPROVED:**

  
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MADELINE A. HENRY  
Deputy Secretary  
Citrus Heights Water District

  
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RAYMOND A. RIEHLE, President  
Board of Directors  
Citrus Heights Water District