

**BOARD MEETING AGENDA
ANNUAL MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT FINANCING CORPORATION
JUNE 21, 2023 beginning at 6:30 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

**PHONE CALL IN: (253) 205-0468
PHONE MEETING ID: 848 1764 4562
COMPUTER AUDIO/LIVE MEETING PRESENTATIONS:
<https://us06web.zoom.us/j/84817644562>**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the Secretary.

ROLL CALL OF DIRECTORS:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CONSENT CALENDAR: (A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1a. Minutes of the Annual Meeting of the Citrus Heights Water District Financing Corporation – June 15, 2022 (A)

CC-1b. Minutes of the Annual Meeting of the Citrus Heights Water District Financing Corporation – December 21, 2022 (A)

Recommendation:

Approve the minutes from the June 15, 2022 Citrus Heights Water District Financing Corporation meeting and the minutes from the December 21, 2022 Citrus Heights Water District Financing Corporation

meeting.

CC-2. Confirmation/Appointment of CHWD Financing Corporation Officers (A)

Recommendation:

Consider confirmation and appointment of Citrus Heights Water District Financing Corporation Officers.

ADJOURNMENT:

CERTIFICATION:

I do hereby certify that this agenda was posted in a location accessible to the public at 6230 SYLVAN ROAD, CITRUS HEIGHTS, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54954.2.



Handwritten signature of Brittney Moore in blue ink, written over a horizontal line.

Brittney Moore, Chief Board Clerk

Dated: June 15, 2023

CITRUS HEIGHTS WATER DISTRICT FINANCING CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
June 15, 2022

The Annual Meeting of the Board of Directors of the Citrus Heights Water District Financing Corporation was called to order at 8:11 p.m. by President Wheaton and roll was called. Present were:

David C. Wheaton, President
Caryl F. Sheehan, Vice President
Raymond A. Riehle, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Steve Anderson, General Counsel
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Lea Park-Kim, Communications and Public Engagement Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager

Glenn Lazof, Regional Government Services

VISITORS:

None.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

President Wheaton asked for consideration and/or approval of the consent calendar.

CC-1. Consideration of Approval of the Minutes of the Annual Meeting of the Citrus Heights Water District Financing Corporation of June 16, 2021 (A)

Recommendation:

Approve minutes from the June 16, 2021 Annual Meeting of the Citrus Heights Water District Financing Corporation.

CC-2. Confirmation/Appointment of CHWD Financing Corporation Officers (A)

Recommendation:

Consider confirmation and appointment of Citrus Heights Water District Financing Corporation Officers.

President	Caryl F. Sheehan	Appoint as President
Vice President	Raymond A. Riehle	Appoint as Vice President

Director	David C. Wheaton	Appoint as Director
Chief Financial Officer	Alberto Preciado	Confirm as CFO
Secretary	Hilary M. Straus	Reconfirm as Secretary

ACTION:

Director Riehle moved and Vice President Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATION:

P-1. Status of the San Juan Water District / CHWD Revenue Refunding Bonds Series 2012A

ACTION:

President Sheehan moved and Vice President Riehle seconded a motion to approve the draft Annual Report for the SJWD/CHWD Revenue Refunding Bonds, Series 2012A; and authorized staff to file Annual Report as required to the MSRB.

The motion carried 3-0 with all Directors voting yes.

BUSINESS:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:21 p.m.

APPROVED:

Brittney C. Moore
Chief Board Clerk
Citrus Heights Water District

Raymond A. Riehle, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT FINANCING CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
December 21, 2022

The Annual Meeting of the Board of Directors of the Citrus Heights Water District Financing Corporation was called to order at 8:35 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Steve Anderson, General Counsel
Tim Katkanov, Engineering / GIS Technician
Brittney Moore, Administrative Services Manager/ Chief Board Clerk
Jace Nunes, Management Analyst
Lea Park-Kim, Communications and Public Engagement Manager
Missy Pieri, Director of Engineering/District Engineer
Kayleigh Shepard, Management Analyst
Hilary Straus, General Manager
Carlos Urrutia, Interim Director of Finance and Administrative Services

VISITORS:

None.

PUBLIC COMMENT:

None.

BUSINESS:

B-1. Confirmation/Appointment of CHWD Financing Corporation Officers (A)

ACTION:

Vice President Riehle moved and Director Wheaton seconded a motion to confirm and appoint the following Citrus Heights Water District Financing Corporation Officers

The motion carried 3-0 with all Directors voting yes

President	Raymond A. Riehle	Appoint as President
Vice President	David C. Wheaton	Appoint as Vice President
Director	Caryl F. Sheehan	Appoint as Director
Chief Financial Officer	Carlos A. Urrutia	Confirm as CFO
Secretary	Hilary M. Straus	Reconfirm as Secretary

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:37 p.m.

APPROVED:

Brittney C. Moore
Chief Board Clerk
Citrus Heights Water District

Raymond A. Riehle, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT FINANCING CORPORATION

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS OF THE CHWD FINANCING CORPORATION JUNE 21, 2023 MEETING

SUBJECT : CONFIRMATION / APPOINTMENT OF CHWD FINANCING CORPORATION OFFICERS
 STATUS : Action Item
 REPORT DATE : June 1, 2023
 PREPARED BY : Carlos Urrutia, Interim Director of Finance and Administrative Services

OBJECTIVE:

Consider confirmation and appointment of Citrus Heights Water District Financing Corporation Officers.

BACKGROUND AND ANALYSIS:

Considering the change in one of the Staff, the following proposed changes are noted below.

Existing Officers:

President	Raymond A. Riehle
Vice President	David C. Wheaton
Director	Caryl F. Sheehan
Chief Financial Officer	Carlos A. Urrutia
Secretary	Hilary M. Straus

Proposed Officers:

President	Raymond A. Riehle	Reconfirm as President
Vice President	David C. Wheaton	Reconfirm as Vice President
Director	Caryl F. Sheehan	Reconfirm as Director
Chief Financial Officer*	Annie Liu	Confirm as CFO
Secretary	Hilary M. Straus	Reconfirm as Secretary

RECOMMENDATION:

Confirm and appoint the following Citrus Heights Water District Financing Corporation Officers:

President	Raymond A. Riehle	Reconfirm as President
Vice President	David C. Wheaton	Reconfirm as Vice President
Director	Caryl F. Sheehan	Reconfirm as Director
Chief Financial Officer*	Annie Liu	Confirm as CFO
Secretary	Hilary M. Straus	Reconfirm as Secretary

* Recommended appointment is for whomever occupies the Director of Finance and Administrative Services or Director of Administrative Services position with the District.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____
