

**BOARD MEETING AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
September 2, 2025 beginning at 6:00 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters.

Materials related to an agenda item for an open session of a regular meeting of the Citrus Heights Water District are posted on the Citrus Heights Water District website at www.chwd.org.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the Chief Board Clerk or Deputy Board Clerk.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIANCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:

Property: Parcel Number 243-0180-002-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Josh

Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise Conzelmann, Greg Snarr
Negotiating Parties: Ashwani Kumar, Teresita Kumar

CONSENT CALENDAR: (I/A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

- CC-1a. Minutes of the Special Meeting – June 24, 2025 (A)
- CC-1b. Minutes of the Regular Meeting – June 24, 2025 (A)
- CC-1c. Minutes of the Special Meeting – July 22, 2025 (A)
- CC-1d. Minutes of the Special Meeting – August 11, 2025 (A)
- CC-1e. Minutes of the Special Meeting – August 18, 2025 (A)

Recommendation:

Approve the minutes of the June 24, 2025 Special and Regular Meetings, minutes of the July 22, 2025 Special Meeting, minutes of the August 11, 2025 Special Meeting, and the minutes of August 18, 2025 Special Meeting.

- CC-2. Revenue Analysis Report for June and July 2025 (I)
- CC-3. Assessor/Collector's Roll Adjustment for June and July 2025 (I)
- CC-4. Treasurer's Report for June and July 2025 (I)
- CC-5. Treasurer's Report of Fund Balances for June and July 2025 (I)
- CC-6. Operating Budget Analysis for June and July 2025 (I)
- CC-7. Capital Projects Summary for June and July 2025 (I)
- CC-8. Warrants for June and July 2025 (I)
- CC-9. Purchase Card Distributions for June and July 2025 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13a. Operations Department Report for June 2025 (I)
- CC-13b. Operations Department Report for July 2025 (I)
- CC-14. Water Supply (I)
- CC-15a. Water Supply Reliability for June 2025 (I)
- CC-15b. Water Supply Reliability for July 2025 (I)
- CC-16a. Water Efficiency and Safety Program Update for June 2025 (I)
- CC-16b. Water Efficiency and Safety Program Update for July 2025 (I)
- CC-17. Presentation of Candidates for the Association of the California Water Agencies (ACWA) 2026-2027 Election (I)

Recommendation:

Receive and file the Statement of Qualifications for the ACWA 2026–2027 President and Vice President Candidates.

CC-18. Approve an Amendment To the Representation Agreement Between Citrus Heights Water District and Cushman & Wakefield Of California (A)

Recommendation:

Approve Amendment No. 1 to the Representation Agreement with Cushman & Wakefield.

CC-19. Consideration and Possible Action to Approve a Professional Services Agreement (PSA) with Go Live, Technology, Inc. (A)

Recommendation:

Approve and authorize execution of the Professional Services Agreement with Go Live Technology, Inc., for ERP implementation support.

PRESENTATIONS:

P-1. Financial Planning & 2026 Budget Workshop

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

D-1. Other Reports.

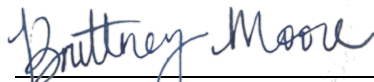
FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

September 23, 2025	6:30 PM	Regular Meeting
October 28, 2025	6:30 PM	Regular Meeting
November 18, 2025	6:00 PM	Special Meeting
December 15, 2025	6:00 PM	Special Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Special Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 24 hours prior to the special meeting in accordance with Government Code Section 54956.



Brittney Moore, Chief Board Clerk

Dated: August 28, 2025

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
June 24, 2025

The Special Meeting of the Board of Directors was called to order at 6:01 p.m. by President Riehle, and present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Steve Anderson, General Counsel
Mary Elise Conzelmann, Principal Public Affairs Analyst
Al Johnson, Strategic Advisor
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Hilary Straus, General Manager

PUBLIC COMMENT:

None.

President Riehle adjourned the meeting to Closed Session at 6:01 p.m.

CLOSED SESSION:

CL-1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:
Property: Parcel Number 243-0180-002-0000
Agency Negotiators: Steve Anderson, Brian Hensley, Josh Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise Conzelmann, Greg Snarr
Negotiating Parties: Ashwani Kumar, Teresita Kumar
Under Negotiation: Price and Terms of Payment

No reportable action.

CL-2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

CL-3. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Lashmett v. CHWD, Sacramento Superior Court,

Case No. TC25-5026

No reportable action.

President Riehle adjourned the meeting back to open session at 6:27 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 6:31 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
June 24, 2025

The Regular Meeting of the Board of Directors was called to order at 6:31 p.m. by President Riehle, and roll was called. Present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Steve Anderson, General Counsel
Mary Elise Conzelmann, Principal Public Affairs Analyst
Tamar Dawson, Assistant Engineer
Brian Hensley, Water Resources Supervisor
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Jace Nunes, Senior Management Analyst
Melissa Pieri, Director of Engineering/District Engineer
Megan Selling, Senior Accountant
Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk
Hilary Straus, General Manager
Abigail Warren, Student Intern
Torrance York, Information Technology Technician

Nick Parkins, Lance, Soll & Lunghard, LLP
Jan Perkins, Raftelis Financial Consultants, Inc.
Bonnie Robinson, West Yost Associates, Inc.
Nielsine Sherk, Lance, Soll & Lunghard, LLP

VISITORS:

Dan DeVries, Resident
Ben Strange

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

Dan DeVries, Resident

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting –May 27, 2025 (A)

CC-1b. Minutes of the Regular Meeting –May 27, 2025 (A)

Recommendation:

Approve the minutes of the May 27, 2025 Special and Regular Meetings

- CC-2. Revenue Analysis Report for May 2025 (I)
- CC-3. Assessor/Collector's Roll Adjustment for May 2025 (I)
- CC-4. Treasurer's Report for May 2025 (I)
- CC-5. Treasurer's Report of Fund Balances for May 2025 (I)
- CC-6. Operating Budget Analysis for May 2025 (I)
- CC-7. Capital Projects Summary for May 2025 (I)
- CC-8. Warrants for May 2025 (I)
- CC-9. Purchase Card Distributions for May 2025 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Approve Task Order Style Master Services Agreement with Raftelis Financial Consultants, Inc. (A)

Recommendation:

Approve the task order-style master services agreement with Raftelis Financial Consultants, Inc., and authorize the General Manager to execute the agreement.

CC-18. Resolution commending Tim Cutler for Service to the Citrus Heights Water District (A)

Recommendation:

Adopt Resolution No.10-2025 Commending Tim Cutler for service to the Citrus Heights Water District.

CC-19. Approval of 2026 Strategic Plan (A)

Recommendation:

Approve the 2026 Strategic Plan, and direct that Strategic Planning Objectives be included in the 2026 proposed budget, which will be considered by the Board of Directors for adoption later in 2025 for the 2026 budget year.

CC-20. Update of Cross-Connection Resolution (A)

Recommendation:

Adopt Resolution No.11-2025 - A Resolution adopting a cross-connection control program to protect the public water system.

CC-21. Appointment of District Staff Representatives and Alternates (A)

Recommendation:

Appoint and/or reappoint Representatives and Alternates to Various Organizations.

CC-22. Resolution Endorsing Ernesto Avila for Association of California Water Agencies (ACWA) President (A)

Recommendation:

Adopt Resolution No. 12-2025 Endorsing Ernesto Avila for ACWA President

Administrative Services Manager/Chief Board Clerk, Brittney Moore requested that the Board approve Item CC-17 with non-substantive edits to the signature block of the agreement after the agenda packet was posted and distributed.

ACTION:

Vice President Sheehan moved, and Director Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

President Riehle declared the public hearing open at 6:37 p.m.

PH-1. 2025 Public Health Goals Report (A)

Recommendations:

1. Hold a public hearing and receive comments on the draft water quality Public Health Goals Report.
2. Adopt the 2025 Public Health Goals Report

ACTION:

Vice President Sheehan moved, and Director Wheaton seconded a motion to adopt the 2025 Public Health Goals Report.

The Board provided consensus direction to staff to notify the State Water Resources Control Board (SWRCB) Division of Drinking Water of report completion.

President Riehle closed the public hearing at 6:49 p.m.

STUDY SESSION:

None.

BUSINESS:

- B-1. Discussion and Possible Action to Adopt Engineering Standards and Approve District Policy Updates (A)

ACTION:

Director Wheaton moved, and Vice President Sheehan seconded a motion to approve Resolution 09-2025 Adopting District Engineering Standards; and approved the updates to District policies

(5000, 7000, 8000, and 9000 series)

The motion carried 3-0 with all Directors voting yes.

- B-2. Annual Comprehensive Financial Report for the Year Ended December 31, 2024 (A)

ACTION:

Vice President Sheehan moved, and Director Wheaton seconded a motion to receive and file the District's Annual Comprehensive Financial Report for the year ended December 31, 2024; and to receive and file the Report on Internal Control and Required Communications for the year ended December 31, 2024.

The motion carried 3-0 with all Directors voting yes.

- B-3. Discussion and Possible Action to Designate the District's Representative for the 2023-2025 Regional Water Authority (RWA)/Sacramento Groundwater Authority (SGA) Executive Director Performance Review (A)

ACTION:

Director Wheaton moved, and Vice President Sheehan seconded a motion to designate the General Manager as the District's representative for the 2023-2025 Regional Water Authority (RWA)/Sacramento Groundwater Authority (SGA) Executive Director performance review.

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Customer Advisory Committee (Riehle/Conzelmann).
- D-10. Other Reports.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:40 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
July 22, 2025

The Special Meeting of the Board of Directors was called to order at 6:00 p.m. by President Riehle, and present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Steve Anderson, General Counsel
Mary Elise Conzelmann, Principal Public Affairs Analyst
Al Johnson, Strategic Advisor
Annie Liu, Director of Administrative Services
Josh Nelson, Assistant General Counsel
Kayleigh Shepard, Senior Management Analyst / Deputy Board Clerk
Hilary Straus, General Manager

PUBLIC COMMENT:

None.

President Riehle adjourned the meeting to Closed Session at 6:00 p.m.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

President Riehle adjourned the meeting back to open session at 7:07 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:08 p.m.

APPROVED:

KAYLEIGH SHEPARD
Deputy Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
August 11, 2025

The Special Meeting of the Board of Directors was called to order at 6:10 p.m. by President Riehle, and present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Steve Anderson, General Counsel
Teresa Highsmith, Employment Practices Counsel
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Hilary Straus, General Manager

PUBLIC COMMENT:

None.

President Riehle adjourned the meeting to Closed Session at 6:10 p.m.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:
Property: Parcel Number 243-0180-002-0000
Agency Negotiators: Steve Anderson, Brian Hensley, Josh
Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos
Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise
Conzelmann, Greg Snarr
Negotiating Parties: Ashwani Kumar, Teresita Kumar
Under Negotiation: Price and Terms of Payment

No reportable action.

CL-3. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code, section 54957.6

Agency designated representatives: Hilary Straus, General Manager

Teresa Highsmith, Employment Practices Counsel

Annie Liu, Director of Administrative Services

Brittney Moore, Administrative Services Manager/Chief Board Clerk

Employee Organization: Unrepresented Employees

The Board met in Closed Session with its Labor Negotiators regarding employee compensation. Direction was provided to the District's Labor Negotiator.

President Riehle adjourned the meeting back to open session at 7:08 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:08 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
August 18, 2025

The Special Meeting of the Board of Directors was called to order at 6:00 p.m. by President Riehle. Roll was called, and present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Steve Anderson, General Counsel
Mary Elise Conzelmann, Principal Public Affairs Analyst
Ann Marie Gallant, Strategic Advisor
Todd Jordan, Director of Operations
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering/District Engineer
Megan Selling, Senior Accountant
Kayleigh Shepard, Senior Management Analyst
Ben Strange, Accounting Manager
Hilary Straus, General Manager
Andrew Tran, Information Technology Manager

Habib Isaac, IB Consulting, Inc.

VISITORS:

None.

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

President Riehle adjourned the meeting to Closed Session at 6:00 p.m.
President Riehle adjourned the meeting from Closed Session at 6:13 p.m.
President Riehle resumed the meeting in Open Session at 6:20 p.m.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:

Property: Parcel Number 243-0180-002-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Josh

Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos

Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise

Conzelmann, Greg Snarr

Negotiating Parties: Ashwani Kumar, Teresita Kumar

Under Negotiation: Price and Terms of Payment

No reportable action.

PRESENTATIONS:

P-1. Financial Planning & 2026 Budget Workshop (I/D)

The Board provided direction to staff to present refined rate options for further consideration at a Special Board Meeting scheduled for Tuesday, September 2, 2025 at 6:00 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 9:34 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
June 2025
REVENUE ANALYSIS

Outstanding Receivables

Aged Trial Balance					
Total	Current	31-90	91-150	>150	Unapplied Current
1,618,350	1,319,321	158,204	71,347	234,934	165,456

General Ledger Balance	Total
Outstanding A/R	1,743,616.31
Outstanding Liens	-
Outstanding Grants	740.31
A/R Other	-
Less Unapplied Payments	(166,889)
Total	\$ 1,577,468
Diff	\$ (40,882)

**CITRUS HEIGHTS WATER DISTRICT
ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
June 30, 2025**

LID	CID	Charge Type	Trans.Date	Reason For Cancellation	Amount
12464	43520	DEFAULT	6/10/2025	ONE TIME COURTESY	6.27000
18166	37666	DEFAULT	5/6/2025	ONE TIME COURTESY	9.97000
10180	4854	DEFAULT	6/3/2025	ONE TIME COURTESY	7.20000
14085	38318	DEFAULT	6/10/2025	ONE TIME COURTESY	4.86000
12462	44154	DEFAULT	6/10/2025	ONE TIME COURTESY	3.41000
03732	3417	DEFAULT	4/8/2025	ONE TIME COURTESY	40.00000
14264	43552	DEFAULT	4/15/2025	ONE TIME COURTESY	1.04000
20104	39826	DEFAULT	6/3/2025	ONE TIME COURTESY	7.41000

June 30, 2025

To: Citrus Heights Water District Board of Directors

Re: Citrus Heights Water District Investment Portfolio Report for June 2025

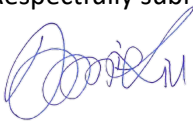
The attached Investment Report for June 2025 is submitted in accordance with the Citrus Heights Water District (District)'s Investment Policy. All investments are in compliance with the policy.

The Investment Report lists all short- term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The combined cash and investments in the District's treasury total \$34,071,290 with \$10,260,782 under the management of the Local Agency Investment Fund, California Asset Management Program, Money Market Funds and BMO Bank.

Investments with original cost of \$23,810,508 are selected based on criteria contained in the District's Investment Policy, which emphasized safety, liquidity, yield, and diversification. The core investments are marked to market daily based on a current market price determined by U.S. Bancorp Investments. The aggregate investment portfolio and holdings are included in the Investment Report.

The Investment Report demonstrates that sufficient liquidity is available to meet anticipated expenditures during the next six months.

Respectfully submitted,



Annie Y. Liu

Director of Administrative Services/Treasurer

TREASURER'S REPORT TO THE BOARD OF DIRECTORS
For June 30, 2025

Summary of Funds

Fund Name	Par Amount	Book Value	Original Cost	Market Value
BMO Checking Plus Money Market Funds	4,126,918	4,126,918	4,126,918	4,126,918
Local Agency Investment Fund (LAIF)	57,183	57,183	57,183	57,183
California Asset Management Program (CAMP)	6,076,681	6,076,681	6,076,681	6,076,681
CHWD Investment CORE	24,386,718	23,810,508	23,596,001	23,837,365
Total	34,647,499.61	34,071,290.13	33,856,783.37	34,098,147.12

TREASURER'S REPORT TO THE BOARD OF DIRECTORS**For June, 2025****Funds Reconciliation**

BMO Beginning Balance 6/1/25	\$3,536,310
-------------------------------------	--------------------

RECEIPTS/TRANSFERS:

Receipts	1,701,906	
		1,701,906

DISBURSEMENTS/TRANSFERS:

Checks Issued / ACH Payments	515,289	
Returned Checks	26,258	
Bank fees	11,847	
Payroll	557,904	
		1,111,298
		590,608

Balance Per Bank 06/30/2025	4,126,918
------------------------------------	------------------

Outstanding Checks		1,238,327
Deposit in Transit		281,228

Balance Per Books 06/30/2025	\$3,169,820
-------------------------------------	--------------------

RECONCILEMENT:


BMO Checking Plus Money Market Funds	\$4,126,918
CAMP Pool Account	\$6,076,681
Local Agency Investment Fund	\$57,183

TOTAL LIQUIDY BALANCE	\$10,260,782
------------------------------	---------------------

CASH & INVESTMENT SUMMARY:

CHWD-Liquidity	10,260,782
CHWD-Investment Core	23,810,508
Total	34,071,290

I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.


ANNIE Y. LIU**Treasurer****6/30/2025**

HILARY M. STRAUS**Secretary**

Monthly Investment Report Citrus Heights Water District

June 30, 2025

Total Aggregate Portfolio

Citrus Heights Water District | Total Aggregate Portfolio

Month End Commentary - June 2025

Financial markets heated up in June as stocks posted another month of solid gains while fixed income markets rallied. Equities, as measured by the S&P 500 index, staged a 5% advance during the month, reaching record highs along the way. The yield curve shifted lower in a near-parallel fashion with 2-year Treasury notes declining by 22 basis points to 3.72% while 10-year Treasury notes declined by 21 basis points to 4.23%.

Pricing action during the month was driven by a variety of influencing factors including ongoing trade and fiscal policy developments, fresh economic data and more recently, the now deescalating geopolitical tensions in the Middle East. Surprisingly, the Israeli-Iranian conflict did not exert as much market stress as one might have expected with both bond and equity markets discounting the potential for a wider, longer lasting conflict. Oil was the one asset that surged during the skirmish as Brent crude jumped nearly 20% before plummeting back to \$67 per barrel by the end of the month.

Data released in June show a US economy that is slowing but nowhere near falling off a cliff. The labor market remains healthy adding a robust 147 thousand workers to payrolls in June, and fortunately, we have not observed a resurgence in price growth that risks thwarting the Fed's effort to restore price stability – at least not yet. The Fed preferred PCE inflation gauge advanced by a yearly 2.3% in May while the core reading, which excludes volatile food and energy prices advanced by 2.7%. And while these figures mark a 0.1% acceleration from April, the monthly readings were tame and the 3-month annualized rate for the core PCE deflator is running at a below target 1.6%. It may seem like mission accomplished but that would be premature in the eyes of the Fed. The FOMC has remained cautious and is forecasting inflation to move higher in the coming months as the impact of newly implemented tariffs flow through to businesses and consumers.

The economy has steadily created new jobs at a decent clip in 2025 despite, as the Fed would put it, moderately restrictive interest rates. However, the labor market has slowed since the economy reopened from pandemic lockdowns and is now generating jobs at a lower 12-month average than in 2019 – before the onset of the pandemic. The Fed has been patient in continuing to ease policy with the labor market remaining buoyant, but that could change quickly as they do not wish to see much further moderation in job growth leaving them on course to lower the fed funds rate at their September meeting. With that, we advise our clients to manage portfolio durations neutral to slightly overweight to strategic targets in anticipation of lower rates headed into 2026.

Treasury Curve Total Returns Last 12 Months

Treasuries	Total Return
3 month bill	4.680%
1 year note	4.764%
2 year note	5.402%
3 year note	6.123%
5 year note	6.289%

Treasury Benchmark Total Returns In Month

Benchmark	Period Return	YTM	Duration (Years)
ICE BAML 90 Day Bill	0.329%	4.25%	0.23
ICE BAML 0-1 Year Treasury	0.368%	4.23%	0.51
ICE BAML 0-3 Year Treasury	0.529%	3.93%	1.43
ICE BAML 0-5 Year Treasury	0.663%	3.87%	2.11

Changes In The Treasury Market (Absolute Yield Levels)

Treasuries	06/30/2024	04/30/2025	05/31/2025	06/30/2025	1 Month Change	12 Month Change
3 month bill	5.36%	4.29%	4.33%	4.29%	-0.04%	-1.064%
6 month bill	5.32%	4.17%	4.31%	4.25%	-0.06%	-1.076%
1 year note	5.11%	3.85%	4.10%	3.97%	-0.13%	-1.143%
2 year note	4.75%	3.60%	3.94%	3.72%	-0.22%	-1.034%
3 year note	4.55%	3.60%	3.90%	3.69%	-0.21%	-0.861%
5 year note	4.38%	3.73%	4.00%	3.80%	-0.21%	-0.580%
10 year note	4.40%	4.16%	4.44%	4.23%	-0.21%	-0.168%

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio



June 30, 2025

Category

Policy Diversification Constraint	Policy Limit	Actual Value*	Status
US Treasury Obligations Maximum % of Holdings	100.000	23.211	Compliant
US Agency Callable Securities Maximum % of Total Portfolio	25.000	0.000	Compliant
US Agency Obligations Issuer Concentration	35.000	18.136	Compliant
US Agency Obligations Maximum % of Holdings	100.000	26.866	Compliant
Supranationals - Issuer is IADB, IBRD, or IFC	0.000	0.000	Compliant
Supranationals Issuer Concentration	5.000	2.812	Compliant
Supranationals Maximum % of Holdings	15.000	6.376	Compliant
Municipal Bonds - Other States Outside of CA	25.000	1.113	Compliant
Municipal Bonds - Other States Outside of CA Issuer Concentration	10.000	1.113	Compliant
Municipal Bonds - State of California	25.000	0.461	Compliant
Municipal Bonds - State of California Issuer Concentration	10.000	0.461	Compliant
Municipal Bonds CA Entities Issuer Concentration	10.000	0.689	Compliant
Municipal Bonds CA Entities Max. % of Holdings	30.000	2.729	Compliant
Mortgages, CMOs and Asset Backed Securities Issuer Concentration	5.000	0.584	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum % of Holdings	20.000	1.581	Compliant
Corporate Notes Issuer Concentration	5.000	0.000	Compliant
Corporate Notes Maximum % of Holdings	25.000	8.062	Compliant
Corporate Notes must be Issued by US Corporation	0.000	0.000	Compliant
Commercial Paper Issued and Operating in the US	0.000	0.000	Compliant
Commercial Paper Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Non-Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Non-Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Banker's Acceptance Issuer Concentration	5.000	0.000	Compliant
Banker's Acceptance Maximum % of Holdings	20.000	0.000	Compliant
Money Market Issuer Concentration	20.000	6.062	Compliant
Money Market Maximum % of Holdings	20.000	6.177	Compliant
LGIP Maximum % of Holdings	100.000	0.167	Compliant
Bank Time Deposits/Savings Accounts Issuer Concentration	50.000	6.062	Compliant
Bank Time Deposits/Savings Accounts Maximum % of Holdings	100.000	12.159	Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category				
JPA Pool Max % Holdings		50.000	17.734	Compliant

1) Actual values are based on market value.
2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

GPA Investment Report

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio



June 30, 2025

Category

Policy Maturity Structure Constraint	Policy Limit	Actual %	Status
Maturity Constraints Under 5 years Minimum % of Total Portfolio	100.000	100.000	Compliant
Policy Maturity Constraint	Policy Limit	Actual Term	Status
US Treasury Maximum Maturity At Time of Purchase (years)	5.000	5.000	Compliant
US Agency Maximum Maturity At Time of Purchase (years)	5.000	4.997	Compliant
Supranationals Maximum Maturity At Time of Purchase (years)	5.000	4.943	Compliant
Municipals Maximum Maturity At Time of Purchase (years)	5.000	4.995	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum Maturity At Time of Purchase (years)	5.000	4.565	Compliant
Corporate Maximum Maturity At Time of Purchase (years)	5.000	4.833	Compliant
Commercial Paper Days to Final Maturity (days)	270.000	0.000	Compliant
Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Non-Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Banker's Acceptance Maximum Maturity At Time of Purchase (days)	180.000	0.000	Compliant
Weighted Average Maturity (years)	2.500	1.643	Compliant
Policy Credit Constraint			Status
Supranationals Ratings AA-/Aa3/AA- or better (Rated by 1 NRSRO)			Compliant
Municipal Bonds Ratings Minimum A-/A3/A- (Rated by 1 NRSRO)			Compliant
Mortgages, CMOs and Asset Backed Securities Minimum Credit Rating AA/Aa3/AA (Rated by 1 NRSRO)			Compliant
Corporate Notes Ratings Minimum A-/A-/A3 (Rated by 1 NRSRO)			Compliant
Commercial Paper Ratings Minimum A1/P1/F1 (Rated by 1 NRSRO)			Compliant
Commercial Paper Minimum Long Term Rating A-/A3/A- (Rated by 1 NRSRO)			Compliant
Money Market Ratings Minimum AAA/Aaa/AAA (Rated by 1 NRSRO)			Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

Summary Overview

Citrus Heights Water District | Total Aggregate Portfolio

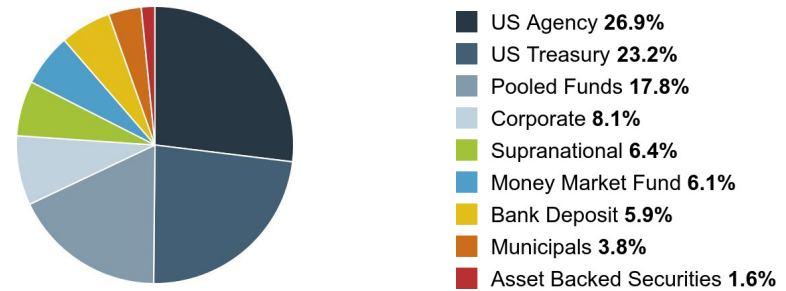


June 30, 2025

Portfolio Characteristics

Metric	Value
Cash and Cash Equivalents	10,300,716.81
Investments (Market Value + Accrued)	24,167,062.61
Book Yield	4.13%
Market Yield	3.83%
Effective Duration	1.50
Years to Maturity	1.64
Avg Credit Rating	AA+

Allocation by Asset Class



Strategic Structure

Account	Par Amount	Original Cost	Book Value	Market Value	Net Unrealized Gain (Loss)	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
CHWD-Investment Core	24,386,717.61	23,596,001.37	23,810,508.13	24,004,982.17	194,474.04	4.39%	2.14	2.11	ICE BofA 0-5 Year US Treasury Index
CHWD-Liquidity	10,260,782.00	10,260,782.00	10,260,782.00	10,260,782.00	0.00	3.51%	0.01	0.08	ICE BofA US 1-Month Treasury Bill Index
Total	34,647,499.61	33,856,783.37	34,071,290.13	34,265,764.17	194,474.04	4.13%	1.50		



CHWD Holdings Report

As of 06/30/2025

CHWD_Total Portfolio (354503)

Dated: 07/09/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
CAL_CAMP	California Asset Management Program	06/30/2025	6,076,681.16	6,076,681.16	6,076,681.16	6,076,681.16	0.00	0.00	4.400	0.010
										0.000
CAL_LGIP	CALIFORNIA LAIF	06/30/2025	57,182.68	57,182.68	57,182.68	57,182.68	0.00	0.00	4.269	0.010
										0.000
CHWD_BMO_DE P	BMO Deposit	06/30/2025	2,049,608.57	2,049,608.57	2,049,608.57	2,049,608.57	0.00	0.00	0.000	0.010
										0.000
60934N104	FEDERATED HRMS GV O INST	06/30/2025	2,077,309.59	2,077,309.59	2,077,309.59	2,077,309.59	0.00	0.00	4.330	0.000
										0.000
31846V203	FIRST AMER:GVT OBLG Y	06/30/2025	39,304.99	39,304.99	39,304.99	39,304.99	0.00	0.00	3.960	0.000
										0.000
CCYUSD	Receivable	06/30/2025	629.82	629.82	629.82	629.82	0.00	0.00	---	---
										0.000
3133EPRS6	FEDERAL FARM CREDIT BANKS FUNDING CORP	07/28/2025	350,000.00	349,943.97	348,539.10	350,126.00	182.03	7,251.56	5.103	0.078
										0.077
06428CAC8	BANK OF AMERICA NA	08/18/2025	250,000.00	249,997.35	249,960.00	250,202.50	205.15	5,218.40	5.658	0.084
										0.134
89236TKZ7	TOYOTA MOTOR CREDIT CORP	09/11/2025	200,000.00	200,048.26	200,490.00	200,422.00	373.74	3,422.22	5.469	0.196
										0.200
91282CFK2	UNITED STATES TREASURY	09/15/2025	300,000.00	299,325.75	292,769.53	299,673.00	347.25	3,081.52	4.649	0.208
										0.211
17325FBA5	CITIBANK NA	09/29/2025	250,000.00	249,979.29	249,832.50	250,477.50	498.21	3,746.44	5.900	0.169
										0.249
14041NGB1	COMET 2022-3 A	10/15/2025	200,000.00	199,893.78	199,156.25	200,236.00	342.22	440.00	5.200	0.283
										0.293
3133EPMB8	FEDERAL FARM CREDIT BANKS FUNDING CORP	12/08/2025	300,000.00	299,390.79	296,577.00	299,679.00	288.21	790.63	4.621	0.431
										0.441
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/22/2026	500,000.00	499,374.24	497,790.00	499,765.00	390.76	9,109.38	4.360	0.540
										0.564
3133ERNJ6	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/06/2026	500,000.00	501,066.15	502,520.00	500,890.00	-176.15	9,062.50	4.129	0.577
										0.605
91282CGL9	UNITED STATES TREASURY	02/15/2026	350,000.00	348,564.32	344,175.78	349,559.00	994.68	5,259.67	4.702	0.605
										0.630
3133EPNV3	FEDERAL FARM CREDIT BANKS FUNDING CORP	03/30/2026	300,000.00	299,752.11	299,085.00	300,345.00	592.89	3,317.71	4.496	0.724
										0.747
3133EPPR0	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/10/2026	400,000.00	399,730.44	399,045.60	401,576.00	1,845.56	4,162.50	4.721	0.751
										0.778
14913UAA8	CATERPILLAR FINANCIAL SERVICES CORP	05/15/2026	150,000.00	149,480.46	148,278.00	150,085.50	605.04	833.75	4.779	0.846
										0.873
3133EPUD5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/28/2026	300,000.00	299,723.27	299,160.60	301,881.00	2,157.73	1,306.25	4.863	0.882
										0.909
24422EWX3	JOHN DEERE CAPITAL CORP	06/08/2026	150,000.00	149,996.19	149,988.00	150,678.00	681.81	455.21	4.752	0.908
										0.939
3133EPNG6	FEDERAL FARM CREDIT BANKS FUNDING CORP	06/23/2026	300,000.00	299,895.44	299,679.00	301,020.00	1,124.56	291.67	4.413	0.951
										0.980
3133EPQC2	FEDERAL FARM CREDIT BANKS FUNDING CORP	07/17/2026	250,000.00	249,857.08	249,595.25	251,625.00	1,767.92	5,267.36	4.684	0.994
										1.047
78016FZZ0	ROYAL BANK OF CANADA	07/20/2026	150,000.00	149,858.63	149,596.50	151,465.50	1,606.87	3,488.33	5.298	0.997
										1.055
06051GLA5	BANK OF AMERICA CORP	07/22/2026	150,000.00	149,938.04	147,766.50	150,000.00	61.96	3,197.89	5.363	0.061
										1.060
797272RN3	SAN DIEGO CALIF CMNTY COLLEGE DIST	08/01/2026	145,000.00	140,262.07	131,719.45	141,064.70	802.63	873.02	4.718	1.054
										1.088
94988J6D4	WELLS FARGO BANK NA	08/07/2026	250,000.00	249,965.09	249,905.00	253,187.50	3,222.41	5,450.00	5.464	0.965
										1.104
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/14/2026	350,000.00	349,900.38	349,733.30	351,928.50	2,028.12	5,993.75	4.527	1.068
										1.123
3130AWTQ3	FEDERAL HOME LOAN BANKS	09/11/2026	350,000.00	349,258.59	348,110.00	352,943.50	3,684.91	4,946.18	4.814	1.142
										1.200
91282CLS8	UNITED STATES TREASURY	10/31/2026	525,000.00	523,228.55	522,621.09	526,454.25	3,225.70	3,648.61	4.388	1.279
										1.337



CHWD Holdings Report

As of 06/30/2025

CHWD_Total Portfolio (354503)

Dated: 07/09/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
78016EZZ3	ROYAL BANK OF CANADA	11/02/2026	200,000.00	190,963.87	177,770.00	193,080.00	2,116.13	458.89	5.114	1.302
13067WRD6	CALIFORNIA ST DEPT WTR RES CENT VY PROJ REV	12/01/2026	165,000.00	156,225.71	145,063.05	158,119.50	1,893.79	126.50	5.028	1.342
17325FBC1	CITIBANK NA	12/04/2026	250,000.00	251,909.70	254,080.00	253,960.00	2,050.30	1,029.00	4.872	1.385
3130ATVE4	FEDERAL HOME LOAN BANKS	12/11/2026	500,000.00	504,352.17	506,825.00	504,315.00	-37.17	1,250.00	3.864	1.422
91282CJT9	UNITED STATES TREASURY	01/15/2027	500,000.00	499,095.52	498,261.72	501,190.00	2,094.48	9,226.52	4.125	1.285
912828Z78	UNITED STATES TREASURY	01/31/2027	375,000.00	359,005.28	339,667.97	361,713.75	2,708.47	2,346.34	4.438	1.430
3130A3DU5	FEDERAL HOME LOAN BANKS	03/12/2027	500,000.00	493,360.40	490,142.50	492,395.00	-965.40	4,541.67	3.827	1.388
91282CKE0	UNITED STATES TREASURY	03/15/2027	500,000.00	500,038.08	500,058.59	503,790.00	3,751.92	6,236.41	4.244	1.449
3133ENV9	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/26/2027	350,000.00	340,444.64	330,400.00	343,910.00	3,465.36	1,816.84	4.522	1.617
91412HFP3	UNIVERSITY CALIF REVS	05/15/2027	200,000.00	189,449.36	178,080.00	190,608.00	1,158.64	349.09	4.469	1.706
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/20/2027	500,000.00	506,189.21	508,888.00	506,515.00	325.79	2,562.50	3.802	1.624
91282CEW7	UNITED STATES TREASURY	06/30/2027	300,000.00	294,884.69	289,699.22	297,318.00	2,433.31	26.49	4.187	1.698
7994082A6	SAN RAMON VALLEY CALIF UNI SCH DIST	08/01/2027	250,000.00	233,552.54	218,142.50	236,117.50	2,564.96	1,233.33	4.688	1.821
799038NS9	SAN MATEO CNTY CALIF CMNTY COLLEGE DIST	09/01/2027	220,000.00	205,879.13	192,810.20	209,367.40	3,488.27	1,075.80	4.768	1.818
65480BAD9	NAROT 2021-A A4	09/15/2027	68,308.46	65,326.56	62,603.64	67,818.00	2,491.44	17.30	5.002	1.873
91282CFM8	UNITED STATES TREASURY	09/30/2027	300,000.00	299,753.31	299,531.25	302,730.00	2,976.69	3,110.66	4.164	1.791
419792DB9	HAWAII ST	10/01/2027	200,000.00	195,279.04	191,052.00	197,634.00	2,354.96	1,675.00	4.514	1.887
89236TKL8	TOYOTA MOTOR CREDIT CORP	11/10/2027	150,000.00	151,886.91	153,498.00	154,425.00	2,538.09	1,158.13	4.850	1.917
12663JAC5	CNH 2022-B A3	11/15/2027	117,645.51	115,902.06	114,456.22	117,213.75	1,311.70	203.40	5.368	2.000
023135CP9	AMAZON.COM INC	12/01/2027	150,000.00	149,770.11	149,578.50	151,996.50	2,226.39	568.75	4.620	2.015
142921AD7	CARMX 2023-2 A3	01/18/2028	155,828.83	155,519.47	155,274.91	156,388.26	868.79	349.75	5.252	2.088
24422EWR6	JOHN DEERE CAPITAL CORP	01/20/2028	150,000.00	150,062.05	150,111.00	152,371.50	2,309.45	3,186.46	4.731	2.092
3133EPAV7	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/14/2028	250,000.00	248,347.15	247,082.50	250,750.00	2,402.85	3,686.63	4.154	2.172
912833RY8	UNITED STATES TREASURY	02/15/2028	700,000.00	628,688.33	619,542.00	634,361.00	5,672.67	0.00	4.162	2.211
931142FB4	WALMART INC	04/15/2028	150,000.00	148,306.02	147,082.50	150,168.00	1,861.98	1,235.00	4.352	2.252
91282CMW8	UNITED STATES TREASURY	04/15/2028	525,000.00	524,750.54	524,733.40	525,656.25	905.71	4,141.91	3.768	2.114
46647PDA1	JPMORGAN CHASE & CO	04/26/2028	150,000.00	147,529.21	144,790.50	149,856.00	2,326.79	1,170.81	5.145	2.252
91282CCE9	UNITED STATES TREASURY	05/31/2028	300,000.00	277,778.68	262,359.38	279,867.00	2,088.32	317.62	4.082	1.600
91282CCE9	UNITED STATES TREASURY	05/31/2028	400,000.00	370,829.30	367,843.75	373,156.00	2,326.70	423.50	3.937	2.255
3130AWN63	FEDERAL HOME LOAN BANKS	06/30/2028	300,000.00	299,357.16	298,938.00	302,676.00	3,318.84	33.33	4.080	2.553



CHWD Holdings Report

As of 06/30/2025

CHWD_Total Portfolio (354503)

Dated: 07/09/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
419792YT7	HAWAII ST	08/01/2028	200,000.00	181,035.52	169,290.00	183,854.00	2,818.48	954.17	4.623	2.965 3.088
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	08/01/2028	500,000.00	506,620.95	509,670.00	512,375.00	5,754.05	9,635.42	4.150	2.808 3.088
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/28/2028	350,000.00	351,543.41	352,439.50	356,758.50	5,215.09	5,381.25	4.328	2.886 3.162
91282CDF5	UNITED STATES TREASURY	10/31/2028	650,000.00	606,620.89	596,933.60	602,699.50	-3,921.39	1,505.77	3.542	3.200 3.337
45950VSM9	INTERNATIONAL FINANCE CORP	11/27/2028	250,000.00	253,392.16	254,912.50	256,125.00	2,732.84	1,062.50	4.056	3.131 3.411
3130AXQK7	FEDERAL HOME LOAN BANKS	12/08/2028	500,000.00	510,451.34	514,770.00	514,445.00	3,993.66	1,517.36	4.071	3.148 3.441
91282CDW8	UNITED STATES TREASURY	01/31/2029	425,000.00	394,240.86	382,101.56	397,043.50	2,802.64	3,102.38	3.997	3.397 3.589
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK	02/15/2029	450,000.00	448,403.50	447,825.15	454,932.00	6,528.50	7,012.50	4.233	3.293 3.630
45950VSZ0	INTERNATIONAL FINANCE CORP	03/27/2029	500,000.00	492,983.81	490,789.00	510,340.00	17,356.19	5,711.81	4.800	3.394 3.739
3133ERDH1	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/30/2029	625,000.00	631,796.39	633,768.75	643,462.50	11,666.11	5,030.38	4.430	3.461 3.832
91282CES6	UNITED STATES TREASURY	05/31/2029	650,000.00	613,468.90	604,144.53	626,795.00	13,326.10	1,514.00	4.360	3.661 3.917
91282CFC0	UNITED STATES TREASURY	07/31/2029	500,000.00	472,858.34	468,398.44	478,925.00	6,066.66	5,474.79	4.101	3.782 4.085
91282CFJ5	UNITED STATES TREASURY	08/31/2029	400,000.00	392,919.29	391,546.88	390,344.00	-2,575.29	4,177.99	3.593	3.825 4.170
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	10/16/2029	450,000.00	442,868.64	441,909.00	451,057.50	8,188.86	3,632.81	4.287	3.893 4.296
91282CFY2	UNITED STATES TREASURY	11/30/2029	500,000.00	495,221.42	494,628.91	502,205.00	6,983.58	1,641.05	4.116	4.016 4.419
3133ETME4	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/23/2030	550,000.00	548,784.83	548,779.00	554,125.00	5,340.17	488.89	4.054	4.135 4.567
31358DDR2	FEDERAL NATIONAL MORTGAGE ASSOCIATION	05/15/2030	1,000,000.00	814,496.60	809,700.00	824,810.00	10,313.40	0.00	4.208	4.780 4.873
---	---	02/16/2027	34,647,499.61	34,071,290.13	33,856,783.37	34,265,764.17	194,474.04	202,015.25	4.125	1.502 1.631

* Weighted by: Market Value. * Holdings Displayed by: Lot.

This report is for general informational purposes only and is not intended to provide specific advice or recommendations. Government Portfolio Advisors (GPA) is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience.

Questions About an Account: GPA's monthly & quarterly reports are intended to detail the investment advisory activity managed by GPA. The custodial bank maintains the control of assets and settles all investment transactions. The custodial statement is the official record of security and cash holdings and transactions. GPA recognizes that clients may use these reports to facilitate record keeping and that the custodial bank statement and the GPA report should be reconciled, and differences documented.

Trade Date versus Settlement Date: Many custodial banks use settlement date basis and post coupons or maturities on the following business days when they occur on weekend. These items may result in the need to reconcile due to a timing difference. GPA reports are on a trade date basis in accordance with GIPS performance standards. GPA can provide all account settings to support the reason for any variance.

Bank Deposits and Pooled Investment Funds Held in Liquidity Accounts Away from the Custodial Bank are Referred to as Line Item Securities: GPA relies on the information provided by clients when reporting pool balances, bank balances and other assets that are not held at the client's custodial bank. GPA does not guarantee the accuracy of information received from third parties. Balances cannot be adjusted once submitted however corrective transactions can be entered as adjustments in the following months activity. Assets held outside the custodial bank that are reported to GPA are included in GPA's oversight compliance reporting and strategic plan.

Account Control: GPA does not have the authority to withdraw or deposit funds from or to any client's custodial account. Clients retain responsibility for the deposit and withdrawal of funds to the custodial account. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Custodial Bank Interface: Our contract provides for the ability for GPA to interface into our client's custodial bank to reconcile transactions, maturities and coupon payments. The GPA client portal will be available to all clients to access this information directly at any time.

Market Price: Generally, GPA has set all securities market pricing to match custodial bank pricing. There may be certain securities that will require pricing override due to inaccurate custodial bank pricing that will otherwise distort portfolio performance returns. GPA may utilize Refinitiv pricing source for commercial paper, discount notes and supranational bonds when custodial bank pricing does not reflect current market levels. The pricing variances are obvious when market yields are distorted from the current market levels.

Performance Calculation: Historical returns are presented as time-weighted total return values and are presented gross and net of fees.

Amortized Cost: The original cost on the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discounts or premiums are amortized on a straight-line basis on all securities. This can be changed at the client's request.

Callable Securities: Securities subject to redemption in whole or in part prior to the stated final maturity at the discretion of the security's issuer are referred to as "callable". Certain call dates may not show up on the report if the call date has passed or if the security is continuously callable until maturity date. Bonds purchased at a premium will be amortized to the next call date while all other callable securities will be amortized to maturity. If the bond is amortized to the call date, amortization will be reflected to that date and once the call date passes, the bond will be fully amortized.

Duration: The duration is the effective duration. Duration on callable securities is based on the probability of the security being called given market rates and security characteristics.

Benchmark Duration: The benchmark duration is based on the duration of the stated benchmark that is assigned to each account.

Rating: Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Coupon Payments and Maturities on Weekends: On occasion, coupon payments and maturities occur on a weekend or holiday. GPA's report settings are on the accrual basis so the coupon postings and maturities will be accounted for in the period earned. The bank may be set at a cash basis, which may result in a reconciliation variance.

Cash and Cash Equivalents: GPA has defined cash and cash equivalents to be cash, bank deposits, LGIP pools and repurchase agreements. This may vary from your custodial bank which typically defines cash and equivalents as all securities that mature under 90 days. Check with your custodial bank to understand their methodology.

Account Settings: GPA has the portfolio settings at the lot level, if a security is sold our setting will remove the lowest cost security first. First-in-first-out (FIFO) settings are available at the client's request.

Historical Numbers: Data was transferred from GPA's legacy system, however, variances may exist from the data received due to a change of settings on Clearwater. GPA is utilizing this information for historical return data with the understanding the accrual settings and pricing sources may differ slightly.

Financial Situation: In order to better serve you, GPA should be promptly notified of any material change in your investment objective or financial situation.

No Guarantee: The securities in the portfolio are not guaranteed or otherwise protected by GPA, the FDIC (except for non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.



TREASURER'S REPORT OF ACCOUNT BALANCES
June 30, 2025

Fund Name	Beginning Balance 01/1/2025	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	Ending Balance 06/30/2025	2025 Target Balance per Policy
Operating Reserve	\$ 4,238,459 ¹					\$ 4,238,459	\$ 4,238,459
Operating Fund	\$ 12,515,077 ²	\$ 9,159,004	\$ (10,043,229)	1,701,906	(1,111,298)	\$ 12,221,461	N/A
Rate Stabilization Fund	\$ 1,000,000					\$ 1,000,000	\$ 1,000,000
Capital Improvement Reserve	\$ 3,118,456 ³					\$ 3,118,456	\$ 3,118,456
Restricted for Debt Service	\$ -					\$ -	N/A
Water Supply Reserve	\$ 3,023,173					\$ 3,023,173	N/A
Water Efficiency Reserve	\$ 200,000					\$ 200,000	N/A
Water Meter Replacement Reserve	\$ 2,125,000					\$ 2,125,000	N/A
Water Main Reserve - Project 2030	\$ 4,040,163	\$ 814,425		\$ 284,405		\$ 5,138,994	N/A
Fleet Equipment Reserve	\$ 555,009 ⁴					\$ 555,009	\$ 555,009
Employment-Related Benefits Reserve	\$ 1,015,536					\$ 1,015,536	\$ 1,015,536
	<u>\$ 31,830,873</u>	<u>\$ 9,973,429</u>	<u>\$ (10,043,229)</u>	<u>\$ 1,986,311</u>	<u>\$ (1,111,298)</u>	<u>\$ 32,636,088</u>	<u>\$ 9,927,460</u>

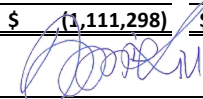
Notes

1- Adjustment to beginning balance to match Policy 6200

2- Adjustment to beginning balance to match ACFR

3- Adjustment to beginning balance to match policy 6240

4- Adjustment to beginning balance to match policy 6260


ANNIE Y. LIU, Treasurer

TREASURER'S REPORT OF FUND BALANCES
June 30, 2025

Fund Transfers Summary:

Operating Fund:

Fund Collected/Transferred	\$ 1,701,906
Fund Disbursed/Transferred	<u>\$ (1,111,298)</u>
Net Fund Transferred:	\$ 590,608

<u>Water Main Reserve - Project 2030</u>	<u>\$ 284,405</u>
---	--------------------------

NET CHANGES- ALL FUNDS	<u><u>\$ 875,014</u></u>
-------------------------------	---------------------------------

Citrus Heights Water District
Budget Performance Report
As of 06/30/2025

CC-06

	June 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Revenues						
Metered Service Charges	\$1,235,290.66	\$7,231,324.38	\$6,811,090.01	420,234.37	53%	\$13,761,219.83
Metered Water Deliveries	558,405.69	2,249,965.99	\$2,341,725.80	(91,759.81)	29%	7,729,492.26
Water Main Replacement Revenue	184,264.72	998,689.84	732,387.46	266,302.38	68%	1,466,376.28
Penalties	12,097.53	54,982.48	64,926.96	(9,944.48)	29%	188,431.82
Interest	28,760.57	178,398.12	380,000.00	(201,601.88)	18%	1,000,000.00
Backflow Fees	8,727.80	43,405.28	43,031.35	373.93	50%	86,293.14
Water Service Install & S&R	2,732.77	33,155.68	22,343.00	10,812.68	76%	43,762.42
Grant Funds	510.51	1,335.51		1,335.51	-	-
Cost Reimbursements		175.00	6,571.41	(6,396.41)	2%	10,029.69
Income - Wheeling Water				-	0%	55,318.65
Income - Connection Fees		11,784.88	102,894.68	(91,109.80)	5%	240,165.80
Total Revenue	2,033,582.72	10,803,282.32	10,508,226.67	295,055.65	44%	24,584,362.76
*includes Assessments, New Account, Back Charges & other Miscellaneous Revenue Sources						
Operating Expenses						
Cost of Water						
Purchased Water		1,340,331.03	1,401,066.70	(60,735.67)	43%	3,141,035.05
Ground Water	51,794.01	339,969.43	555,811.23	(215,841.80)	28%	1,212,931.83
	51,794.01	1,680,300.46	1,956,877.93	(276,577.47)	39%	4,353,966.88
Labor & Benefits						
Labor Regular	361,899.70	2,321,333.68	2,033,028.16	288,305.52	57%	4,085,127.08
Labor Non-Regular	688.75	4,602.26	45,600.00	(40,997.74)	5%	91,200.00
Labor Taxes	28,159.52	186,846.65	149,129.96	37,716.69	50%	371,863.07
Labor Workers Comp		27,850.80	59,700.54	(31,849.74)	23%	119,401.08
Labor External	1,050.00	8,850.00	351,297.98	(342,447.98)	1%	702,596.04
Benefits Med/Den/Vis	46,163.63	378,514.49	408,801.49	(30,287.00)	48%	784,895.96
Benefits LTD/Life/EAP	5,877.63	44,973.55	42,237.55	2,736.00	59%	75,987.03
Benefits CalPers	51,756.43	198,419.71	230,751.99	(32,332.28)	40%	490,728.04
Benefits Other	10,323.38	70,977.91	230,534.60	(159,556.69)	16%	440,448.95
Benefits OPEB			46,435.98	(46,435.98)	0%	92,871.96
Benefit Retiree Expenses	6,234.08	34,709.48	40,193.89	(5,484.41)	37%	94,641.01
Benefit GASB 68		267,574.50	275,000.00	(7,425.50)	56%	476,282.84
Benefit UAL OPEB	98,989.00	98,989.00	8,027.52	-	617%	16,055.04
Capitalized Labor & Benefit Contra	(64,479.14)	(200,242.51)		(200,242.51)	-	-
	546,662.98	3,443,399.52	3,920,739.66	(568,301.62)	44%	7,842,098.10
General & Administrative						
Fees & Charges	17,377.73	84,614.28	105,059.40	(20,445.12)	39%	216,257.92
Regulatory Compliance/Permits	365.75	95,928.56	159,664.79	(63,736.23)	40%	239,900.00
District Events & Recognition	2,893.18	22,924.97	25,517.74	(2,592.77)	40%	57,999.98
Maintenance/Licensing	7,879.92	213,413.18	211,327.69	2,085.49	79%	269,300.00
Equipment Maintenance	3,887.66	65,375.25	83,866.85	(18,491.60)	37%	178,899.96
Professional Development	13,140.02	83,156.24	92,858.60	(9,702.36)	52%	158,749.97
Department Admin	(322.18)	2,677.82	52,500.06	(49,822.24)	3%	105,000.12
Dues & Subscriptions	3,085.83	147,312.80	83,391.30	63,921.50	91%	161,569.99
Facility Improvements			15,000.00	(15,000.00)	0%	30,000.00
Fuel & Oil	7,102.86	32,657.87	36,774.33	(4,116.46)	41%	79,000.00
General Supplies	5,715.35	54,904.02	61,758.39	(6,854.37)	44%	124,045.02
Insurance - Auto/Prop/Liab		115,753.35	138,386.92	(22,633.57)	51%	225,000.05
Leasing/Equipment Rental	1,597.25	23,513.63	56,057.25	(32,543.62)	24%	96,699.99
Parts & Materials	5,046.01	278,947.97	248,112.52	30,835.45	155%	180,000.00
Postage/Shipping/Freight	6,330.41	40,395.57	45,998.85	(5,603.28)	35%	114,999.99
Rebates & Incentives	440.83	3,616.98	6,268.98	(2,652.00)	19%	19,100.01
Telecom/Network	6,533.88	32,470.60	36,810.96	(4,340.36)	43%	75,480.02
Tools & Equipment	6,322.58	75,764.09	39,930.65	35,833.44	106%	71,449.98
Utilities	2,365.19	26,260.39	28,308.13	(2,047.74)	44%	59,222.99
Capitalized G&A Contra	(21,473.54)	(129,880.34)		(129,880.34)	-	-
Capitalized Equipment Contra	(27,452.98)	(179,141.51)		(179,141.51)	-	-
	40,835.75	1,090,665.72	1,527,593.41	(436,927.69)	44%	2,462,675.99
Professional & Contract Services						
Support Services	199,795.56	892,884.23	1,058,106.15	(165,221.92)	32%	2,814,894.93

Citrus Heights Water District
 Budget Performance Report
 As of 06/30/2025

CC-06

	June 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Legal Services	35,469.50	226,509.59	242,931.74	(16,422.15)	41%	556,199.97
Printing Services	1,780.48	17,348.09	13,300.32	4,047.77	54%	32,149.94
	237,045.54	1,136,741.91	1,314,338.21	(177,596.30)	33%	3,403,244.84
Total Operating Expenses	876,338.28	7,356,807.85	8,774,549.23	(1,417,741.38)	40%	18,232,773.85
Net Income / (Expense)	\$ 1,157,244.44	\$ 3,446,474.47	\$ 1,733,677.44	\$ 1,712,797.03	54%	\$ 6,351,588.91

Citrus Heights Water District
 Capital Projects Summary
 Fiscal Period End as of 06/2025

Project Number	Project Name	Project Forecast Budget	AMOUNTS PAID			PROJECTION
			Month to Date	Year to Date	Project to Date	Remaining Budget for Total Project
C25-004	Annual Tech Hardware & Softwar	100,000.00	-	-	-	100,000.00
C25-005	Annual Facilities Improvements	112,000.00	-	-	-	112,000.00
C25-010	Annually Water Main Pip Replac	53,000.00	-	3,216.85	3,216.85	49,783.15
C25-011	Annual Valve Replacements	135,000.00	1,907.47	12,041.35	12,041.35	122,958.65
C25-012	Annual Water Service Connectio	1,510,000.00	46,547.25	478,343.18	478,343.18	1,031,656.82
C25-013	Annual Water Meter Replacement	130,000.00	18,337.08	35,973.47	35,973.47	94,026.54
C25-014	Annual Fire Hydrants Repl, Upg	175,000.00	15,970.93	46,860.52	46,860.52	128,139.48
C25-020	Annual Groundwater Wel Improve	200,000.00	-	-	-	200,000.00
C25-040	Annual Other City Partnerships	100,000.00	-	365.75	365.75	99,634.25
C25-041	Misc Infrastructure Projects	100,000.00	-	-	-	100,000.00
Construction in Progress		\$2,615,000	\$82,763	\$576,801	\$576,801	\$2,038,199
C24-003	Fleet/Field Operations Equip	330,000.00	-	46,946.36	46,946.36	283,053.64
C25-003	Fleet/Field Operations Equip	40,000.00	-	-	-	40,000.00
Fleet and Equipment		\$370,000	\$0	\$46,946	\$46,946	\$323,054
C16-134	Auburn Blvd-Rusch Park Placer	900,285.00	3,498.14	7,000.99	82,130.55	818,154.45
C24-101	Minnesota Drive	727,000.00	146,313.71	455,474.41	513,565.27	213,434.73
C24-102	Fair Oaks Blvd at Leafcrest Wy	615,000.00	41,248.22	65,340.32	108,393.57	506,606.43
C24-103	Menke Way	103,000.00	-	-	-	103,000.00
C25-101	Greenback Ln - Birdcage St to	900,000.00	46,380.66	86,400.96	86,400.96	813,599.05
C25-102	Greenback - Sunrise Blvd to Bi	100,000.00	1,214.00	27,274.00	27,274.00	72,726.00
C25-103	Donnawood Way	100,000.00	5,586.76	6,458.50	6,458.50	93,541.50
Water Mains		\$2,345,285	\$244,241	\$647,949	\$824,223	\$2,621,062
C25-104	Corporation Yard and Admin Fac	3,000,000.00	1,585.50	3,085.50	3,085.50	2,996,914.50
C25-105	ERP System	400,000.00	-	-	-	400,000.00
C25-106	SCADA Upgrade	120,000.00	-	-	-	120,000.00
C25-107	Madison Property Acquisition	-	-	1,805,259.50	1,805,259.50	-
Miscellaneous Projects		\$3,400,000	\$1,586	\$1,808,345	\$1,808,345	\$3,516,915
C20-107	Well #7 Ella	4,442,536.00	405,202.71	844,304.43	2,288,337.29	2,154,198.71
C23-103	Well #8 Highland	5,300,000.00	164,579.05	182,168.56	251,686.77	5,048,313.23
Wells		\$9,742,536	\$569,782	\$1,026,473	\$2,540,024	\$7,202,512
Grand Totals		\$18,472,821	\$898,371	\$4,106,515	\$5,796,339	\$15,701,741

JUNE 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80092	ROBERT G PERRY REVOC TRUST	Customer Refund	\$201.24
80093	YURIY A AND LYUBOV KUZNETSOV	Customer Refund	\$41.04
80094	MONICA OR PHILLIP D LANE	Customer Refund	\$199.55
80095	SCOTT HEWETT	Customer Refund	\$43.93
80096	TODD K OR ANNA FULTON	Customer Refund	\$196.23
80097	ACWA JPIA	Workers Comp Insurance	\$600.00
80098	AIA SERVICES LLC	Water Conservation-Supplies	\$88.58
80099	ALEXANDERS CONTRACT SERVICES	PC-Meter Read	\$5,577.78
80100	AMAZON CAPITAL SERVICES	Office Expense	\$96.12
80101	CDW GOVERNMENT INC	Tools/Equipment	\$4,449.64
80102	CITRUS HEIGHTS HART	Dues & Subscriptions	\$1,500.00
80103	ROBIN COPE	Retiree Benefit	\$539.00
80104	HELEN I BEFFA LIVING TRUST	Customer Refund	\$21.80
80105	EMPLOYEE RELATIONS INC	Contract Services-Other	\$332.20
80106	ERNESTINE FREEMAN	Retiree Benefit	\$185.00
80107	INVOICE PROCESSING DEPARTMENT	Contract Services-Miscellaneous	\$8.00
80108	J COMM INC	Contract Services-Other	\$7,350.00
80109	J4 SYSTEMS	Contract Services-Other	\$4,655.00
80110	KEI WINDOW CLEANING 12	Janitorial	\$120.00
80111	LIEBERT CASSIDY WHITMORE	Legal & Audit	\$135.00
80112	LSL CPAS	Contract Services-Financial	\$11,500.00
80113	MADSEN ROOFING AND WATERPROOFING	Contract Services-Miscellaneous	\$512.00
80114	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$5,811.81
80115	NAPA AUTO PARTS	Repair-Equipment	\$168.09
80116	NOR CAL PERLITE INC	Supplies-Field	\$3,401.20
80117	OCCU MED	Contract Services-Miscellaneous	\$461.20
80118	RED WING SHOE STORE	Small Tools	\$1,176.35
80119	REPUBLIC SERVICES 922	Utilities	\$332.23
80120	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$1,308.44
80121	SCARSDALE SECURITY SYSTEMS INC	Contract Services-Other	\$532.44
80122	MARY LYNN SCHERRER	Retiree Benefit	\$185.00
80123	SMUD	Utilities	\$15,576.60
80124	SMUD	Utilities	\$117.09
80125	MELINDA M TUPPER	Retiree Benefit	\$539.00
80126	WATER SYSTEMS CONSULTING INC	Contract Services-Other	\$34,218.53
80127	WYJO SERVICES CORP	Repair-Trucks	\$750.00
80128	CITY OF CITRUS HEIGHTS	Permit Fees	\$12,025.01
80129	TAMAR DAWSON	Professional Development	\$330.00
80130	GREGORY KUSTER	Customer Refund	\$44.65
80131	GREGORY KUSTER	Customer Refund	\$23.18
80132	LOPETI TAUFOOU	Customer Refund	\$56.62
80133	CARVIN RICHARDSON	Customer Refund	\$18.21
80134	NORMAN E GARY	Customer Refund	\$11.01
80135	BROOKE R ANDERSON	Customer Refund	\$101.16
80136	KENNETH OR AMY R SULLIVAN	Customer Refund	\$115.46
80137	NICOLE OR ROGER E ROACH	Customer Refund	\$159.43
80138	LINDSAY OR MICHAEL BORIS	Customer Refund	\$40.92
80139	DANIEL OR TERRI E DANNENFELSER	Customer Refund	\$208.28
80140	WILMA J ABBOTT ESTATE	Customer Refund	\$165.78
80141	NMS INVESTMENT CORP	Customer Refund	\$32.25
80142	MICHEAL OR MELISSA WOLF	Customer Refund	\$17.75
80143	LATEER LIVING TRUST	Customer Refund	\$203.14
80144	TIMOTHY DEWALT OR SYDNEY ASHLEY	Customer Refund	\$13.70

JUNE 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80145	SHANNON OR ANATOLY DOROSH	Customer Refund	\$163.49
80146	DANANGELA OR CYNTHIA JOHNSON	Customer Refund	\$304.32
80147	VMM IRREVOCABLE TRUST	Customer Refund	\$96.55
80148	AFLAC	Employee Paid Insurance	\$187.46
80149	ANSWERNET	Telephone-Answering Service	\$342.89
80150	AREA PORTABLE SERVICES	Equipment Rental-Field	\$128.88
80151	VOID	Void	\$0.00
80152	BEST BEST AND KRIEGER	Legal & Audit	\$13,249.50
80153	JULIE BEYERS	Contract Services-Other	\$150.00
80154	JULIE BEYERS	Contract Services-Other	\$225.00
80155	BSK ASSOCIATES	Water Analysis	\$3,246.21
80156	BURKETTS	Office Expense	\$1,184.07
80157	CDW GOVERNMENT INC	Tools/Equipment	\$4,159.63
80158	COLANTUONO HIGHSMITH WHATLEY PC	Legal & Audit	\$14,727.63
80159	CONSOLIDATED	Telephone-Local/Long Distance	\$3,254.19
80160	CORE AND MAIN LP	Material	\$609.20
80161	CORELOGIC INFORMATION SOLUTIONS INC	Dues & Subscriptions	\$238.81
80162	COVINO SMITH AND SIMON	Contract Services-Miscellaneous	\$1,666.67
80163	VERTUS PROPERTIES INC	Customer Refund	\$69.12
80164	PAUL DIETRICH	Contract Services-Other	\$50.00
80165	JULIA EUNICE	Contract Services-Other	\$50.00
80166	FERGUSON ENTERPRISES INC 1423	Material	\$4,186.85
80167	SUZANNE GUTHRIE	Contract Services-Other	\$50.00
80168	HARRIS INDUSTRIAL GASES	Supplies-Field	\$160.93
80169	HUNT AND SONS LLC	Gas & Oil	\$1,373.38
80170	INDOOR ENVIRONMENTAL SERVICES	Maintenance Agreement-Equipment	\$1,845.50
80171	J4 SYSTEMS	Contract Services-Other	\$2,668.62
80172	MACQUARIE EQUIPMENT CAPITAL INC	Equipment Rental-Office	\$376.97
80173	MESSENGER PUBLISHING GROUP	Publication Notices	\$225.00
80174	NINJO LLC	Dues & Subscriptions	\$130.00
80175	MICHAEL NISHIMURA	Contract Services-Other	\$100.00
80176	NOWSPEED INC	Contract Services-Other	\$250.00
80177	PACE SUPPLY CORP	Material	\$4,966.78
80178	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$412.75
80179	SAGENT	Consulting Services	\$7,739.63
80180	SKILLPATH SEMINARS	Professional Development	\$5,357.75
80181	SOROPTIMIST INTERNATIONAL CH	Dues & Subscriptions	\$391.00
80182	T MOBILE	Telephone-Wireless	\$1,256.25
80183	TEE JANITORIAL MAINTENANCE	Janitorial	\$2,989.00
80184	WATERWISE CONSULTING INC	Contract Services-Conservation	\$2,160.00
80185	WEX BANK	Gas & Oil	\$3,857.96
80186	WM CORPORATE SERVICES INC	Utilities	\$375.62
80187	LOWES	Supplies-Field	\$478.87
80188	STATE WATER RESOURCES CONTROL BOARD	Professional Development	\$80.00
80189	JOSEPH VAZQUEZ	Tools/Equipment	\$234.39
80190	KATHERYN L HATFIELD ESTATE	Customer Refund	\$137.30
80191	GLENDA C ANDERSON TRUST	Customer Refund	\$148.90
80192	JAY K LINSTROTH TRUST	Customer Refund	\$147.42
80193	ROBERTA PALMER	Customer Refund	\$247.19
80194	DAVID T PELLONE	Customer Refund	\$19.75
80195	KATELYN WILSON	Customer Refund	\$27.18
80196	YUKO ENNO	Customer Refund	\$195.32
80197	VOID	Void	\$0.00
80198	LEAH COX	Customer Refund	\$25.16

JUNE 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80199	ALITRE PROPERTIES LLC	Customer Refund	\$650.16
80200	SHANNON K FORD	Customer Refund	\$54.67
80201	MICHAEL J BEEBE	Customer Refund	\$184.69
80202	LISA ANN DANVELO	Customer Refund	\$124.05
80203	ROBERT L AND SHERRY H MELBYE TRUST	Customer Refund	\$97.11
80204	VOID	Void	\$0.00
80205	CORI GUIDI OR CONNER BURNS	Customer Refund	\$29.43
80206	MICHAEL A SNOWDEN	Customer Refund	\$17.75
80207	WARREN ELDON PRYOR	Customer Refund	\$43.55
80208	BJP PROPERTIES LLC	Customer Refund	\$88.22
80209	CHERIE L BRANUM	Customer Refund	\$166.62
80210	DANIEL BROWN	Customer Refund	\$467.94
80211	KELLER WILLIAMS REALTY PAUL BOUDIER	Customer Refund	\$590.65
80212	19SIX ARCHITECTS	Contract Services-Engineering	\$20,895.00
80213	AMAZON CAPITAL SERVICES	Office Expense	\$220.96
80214	BEST BEST AND KRIEGER	Legal & Audit	\$15,797.00
80215	BRYCE CONSULTING INC	Consulting Services	\$5,890.00
80216	BURKETTS	Office Expense	\$1,477.20
80217	CALIFORNIA LANDSCAPE ASSOCIATES INC	Janitorial	\$421.00
80218	CAVANAUGH AND ASSOCIATES PA	Contract Services-Conservation	\$3,000.00
80219	COMCAST	Equipment Rental-Office	\$102.88
80220	MARY ELISE CONZELMANN	Professional Development	\$168.95
80221	SACRAMENTO COUNTY UTILITIES	Utilities	\$438.85
80222	CURATED CHRONICLES	Contract Services-Other	\$3,750.00
80223	DIANA MILLER PHOTOGRAPHY	Contract Services-Miscellaneous	\$270.00
80224	IB CONSULTING LLC	Contract Services-Miscellaneous	\$8,655.00
80225	INTEGRITY ADMINISTRATORS INC	Health Insurance	\$219.52
80226	J4 SYSTEMS	Contract Services-Other	\$2,340.00
80227	MESSENGER PUBLISHING GROUP	Publication Notices	\$222.75
80228	KIMBERLY MONTGOMERY	Toilet Rebate Program	\$150.00
80229	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$692.48
80230	NAPA AUTO PARTS	Repair-Equipment	\$10.75
80231	NAVANT	Maintenance Agreement-Software	\$5,217.00
80232	PACIFIC GAS AND ELECTRIC	Utilities	\$35.20
80233	QUICK QUACK CAR WASH	Maintenance Agreement-Equipment	\$380.00
80234	NIKKI ROCKWELL	Toilet Rebate Program	\$75.00
80235	ROTARY CLUB OF CITRUS HEIGHTS	Dues & Subscriptions	\$735.00
80236	SMUD	Utilities	\$480.26
80237	HILARY STRAUS	Professional Development	\$65.00
80238	ULINE	Supplies-Field	\$1,011.40
80239	USA BLUE BOOK	Supplies-Field	\$426.79
80240	WOLF CONSULTING	Contract Services-Other	\$7,800.00
80241	RONALD OR JOYCE L BRUNO	Customer Refund	\$551.29
80242	RHONDA J BENSON	Customer Refund	\$300.87
80243	WILLIAM OR HOLLACE B ROWLAND	Customer Refund	\$164.17
80244	CLAUDETTE BUEHLER OR DELENE BUDD	Customer Refund	\$159.43
80245	ALISON OR ZACHARY HAYDEN	Customer Refund	\$415.56
80246	SEAN GOLZ	Customer Refund	\$1,299.80
80247	MARIYA MARCHENKOVA	Customer Refund	\$81.39
80248	JINDONG ZHANG	Customer Refund	\$102.11
80249	JOHN OR MARY LARABY OR KATRINA HOPE	Customer Refund	\$1,273.55
80250	EZEQUIEL ARRENQUIN OR DAPHNE HUTTON	Customer Refund	\$145.40
80251	OLEKSANDR OR LYUBOV V VODOLAZSKYI	Customer Refund	\$339.67
80252	SERGIO R NEGRETE OR GISELLE HERNANDEZ	Customer Refund	\$609.78

JUNE 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80253	KAYLA OR JOSEPH A ZAMORA	Customer Refund	\$17.01
80254	SUZANNE L MCINTOSH	Customer Refund	\$9.28
80255	STEPHANIE MACON	Customer Refund	\$657.09
80256	THOMAS J WILEY	Customer Refund	\$242.70
80257	AUSTIN J DAVIS OR CORAL S STUART	Customer Refund	\$14.87
80258	MODERN MAKEOVERS LLC	Customer Refund	\$762.72
80259	ALEXANDERS CONTRACT SERVICES	Contract Services-Meter Reads	\$6,781.83
80260	AREA WEST ENGINEERS INC	Contract Services-Engineering	\$5,910.00
80261	BSK ASSOCIATES	Water Analysis	\$4,603.98
80262	BWD GENERAL ENGINEERING CONTRACTORS	Contract Services-Engineering	\$376,770.00
80263	CAROLLO ENGINEERS INC	Contract Services-Engineering	\$29,637.75
80264	VIRGINIA A FRANZAGO REVOC TRUST	Customer Refund	\$19.88
80265	JOSEPH A SAMANIEGO	Customer Refund	\$309.45
80266	STEPHEN EHNAT OR MEGAN PIPER	Toilet Rebate Program	\$140.83
80267	FAST ACTION PEST CONTROL	Contract Services-Miscellaneous	\$184.80
80268	FERGUSON ENTERPRISES INC 1423	Material	\$13,041.97
80269	INDEPENDENT BUSINESS FORMS INC	Printing	\$276.94
80270	INDOOR ENVIRONMENTAL SERVICES	Maintenance Agreement-Equipment	\$1,085.00
80271	JENNIFER LIEBERMANN CONSULTING	Consulting Services	\$10,815.80
80272	LIEBERT CASSIDY WHITMORE	Legal & Audit	\$1,620.00
80273	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$5,269.12
80274	ONE PRINT SOURCE AND GRAPHICS	Printing	\$208.54
80275	PUBLIC AGENCY RISK MANAGEMENT ASSOC	Dues & Subscriptions	\$300.00
80276	RAWLES ENGINEERING INC	Contract Services-Engineering	\$145,166.65
80277	RENTAL GUYS	Equipment Rental-Field	\$221.59
80278	TONY OR SILVANA SCHAFFER	Toilet Rebate Program	\$75.00
80279	VERIZON WIRELESS	Telephone-Wireless	\$694.89
80280	WATER SYSTEMS CONSULTING INC	Contract Services-Other	\$39,098.19
80281	WEST COAST ARBORISTS INC	Contract Services-Miscellaneous	\$1,585.50
80282	CORELOGIC TAX DEPT	Customer Refund	\$313.64
80283	JEFFREY C LINCOLN	Customer Refund	\$72.54
80284	ROBERT L AND SHERRY H MELBYE TRUST	Customer Refund	\$571.83
80285	MICHAEL N LILLARD	Customer Refund	\$87.72
80286	COUNTY OF SACRAMENTO	Permit Fees	\$458.75
80287	IAP2 USA	Professional Development	\$875.00
80288	WILLIAM HURST EXECUTOR	Customer Refund	\$41.49
80289	SOROPTIMIST INTERNATIONAL CH	Dues & Subscriptions	\$145.00
80290	STATE WATER RESOURCES CONTROL BOARD	Professional Development	\$60.00
Total			\$940,268.93
ACH	1168-2025-5	Bank Fees	\$8,301.76
ACH	ADP691871749	Contract Services-Financial	\$44.70
ACH	ADP692401073	Contract Services-Financial	\$530.00
ACH	ADP692820406	Contract Services-Financial	\$110.95
ACH	ADP693413396	Contract Services-Financial	\$542.12
ACH	BMO MAY 2025	Bank Fees	\$2,242.62
ACH	CHASE MAY2025	Bank Fees	\$5,199.61
ACH	JP MORGAN MAY 2025	See June Agenda Item CC-9	\$16,301.43
ACH	JP MORGAN MAY 2025 AP	See June Agenda Item CC-9	\$1,938.96
ACH	PRINCIPAL JULY 2025	Health Insurance	\$11,607.75
ACH	VALIC 6/5/2025 PAYDAY	Deferred Compensation	\$2,883.14
ACH	CALIFORNIA CHOICE JULY 2025	Health Insurance	\$49,177.64
ACH	ICMA 6/18/2025 PAYDAY	Deferred Compensation	\$14,027.71

JUNE 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	ICMA 6/5/2025 PAYDAY	Deferred Compensation	\$13,784.71
ACH	MID AMERICA 5/7-6/2/2025	Employee Paid Insurance	\$1,903.00
ACH	MID AMERICA 6/17-6/23/2025	Employee Paid Insurance	\$140.00
ACH	MID AMERICA 6/24-6/30/2025	Employee Paid Insurance	\$798.50
ACH	MID AMERICA 6/3-6/9/2025	Employee Paid Insurance	\$70.00
ACH	PERS 5/22/2025 PAYDAY	PERS	\$32,095.43
ACH	PERS 6/18/2025 PAYDAY	PERS	\$30,775.54
ACH	PERS 6/5/202 5PAYDAY	PERS	\$31,277.69
ACH	PERS CERBT 6/2025	PERS	\$98,989.00
ACH	VALIC 6/18/2025 PAYDAY	Deferred Compensation	\$2,883.14
Total			<u>\$325,625.40</u>
Grand Total			<u><u>\$1,265,894.33</u></u>

JP Morgan Purchase Card Distributions
Jun-25

Name	District Events & Recognition	Printing Services	General Supplies	Support Services	Dues & Subscription	Parts and Materials	Tools & Equipment	Professional Development	Gas & Oil	Equipment Maintenance	Maintenance/Licensing	Fees & Charges	Postage/Shipping/Freight	Total Bill
Conzelmann	\$ 1,018.17											\$ 6.75		\$ 1,024.92
Pieri	\$ 110.70					\$ 15.57								\$ 126.27
Moore	\$ 102.42	\$ 1,581.00		\$ 135.00				\$ 63.00						\$ 1,881.42
Straus	\$ 142.72													\$ 142.72
Shockley	\$ 2,122.97		\$ 1,147.40		\$ 614.88			\$ 1,152.97					\$ 46.30	\$ 5,084.52
Tran					\$ 154.23		\$ 763.45				\$ 300.00			\$ 1,217.68
Shepard	\$ 867.77		\$ 42.98		\$ 2.95									\$ 913.70
Scott					\$ 120.00									\$ 120.00
Nichols									\$ 200.00	\$ 280.37				\$ 480.37
Nunes	\$ 57.72													\$ 57.72
Total Bill	\$ 4,422.47	\$ 1,581.00	\$ 1,190.38	\$ 135.00	\$ 892.06	\$ 15.57	\$ 763.45	\$ 1,215.97	\$ 200.00	\$ 280.37	\$ 300.00	\$ 6.75	\$ 46.30	\$ 11,049.32

CITRUS HEIGHTS WATER DISTRICT
July 2025
REVENUE ANALYSIS

Outstanding Receivables

Aged Trial Balance					
Total	Current	31-90	91-150	>150	Unapplied Current
2,362,001	2,019,554	132,410	80,929	258,437	129,329

General Ledger Balance	Total
Outstanding A/R	2,451,140.88
Outstanding Liens	-
Outstanding Grants	-
A/R Other	-
Less Unapplied Payments	(130,762)
Total	\$ 2,320,379
Diff	\$ (41,623)

**CITRUS HEIGHTS WATER DISTRICT
ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
July 31, 2025**

LID	CID	Charge Type	Trans.Date	Reason For Cancellation	Amount
17096	0015080	DEFAULT	6/24/2025	ONE TIME COURTESY	7.68000
05946	0012422	DEFAULT	7/9/2025	ONE TIME COURTESY	8.89000
14004	0012422	DEFAULT	7/9/2025	ONE TIME COURTESY	6.93000
13325	0011824	DEFAULT	7/9/2025	ONE TIME COURTESY	7.41000
00398	0000387	DEFAULT	7/15/2025	ONE TIME COURTESY	7.07000
16322	0009203	DEFAULT	11/19/2024	ONE TIME COURTESY	4.23000
01596	0044050	DEFAULT	6/24/2025	ONE TIME COURTESY	6.97000
04234	0021591	DEFAULT	7/22/2025	ONE TIME COURTESY	9.63000
20950	0040321	DEFAULT	6/3/2025	ONE TIME COURTESY	7.54000

July 31, 2025

To: Citrus Heights Water District Board of Directors

Re: Citrus Heights Water District Investment Portfolio Report for July 2025

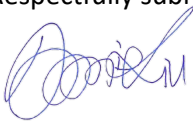
The attached Investment Report for July 2025 is submitted in accordance with the Citrus Heights Water District (District)'s Investment Policy. All investments are in compliance with the policy.

The Investment Report lists all short- term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The combined cash and investments in the District's treasury total \$32,903,810 with \$9,009,890 under the management of the Local Agency Investment Fund, California Asset Management Program, Money Market Funds and BMO Bank.

Investments with original cost of \$23,893,920 are selected based on criteria contained in the District's Investment Policy, which emphasized safety, liquidity, yield, and diversification. The core investments are marked to market daily based on a current market price determined by U.S. Bancorp Investments. The aggregate investment portfolio and holdings are included in the Investment Report.

The Investment Report demonstrates that sufficient liquidity is available to meet anticipated expenditures during the next six months.

Respectfully submitted,



Annie Y. Liu

Director of Administrative Services/Treasurer

TREASURER'S REPORT TO THE BOARD OF DIRECTORS

For July 31, 2025

Summary of Funds

Fund Name	Par Amount	Book Value	Original Cost	Market Value
BMO Checking Plus Money Market Funds	2,852,631	2,852,631	2,852,631	2,852,631
Local Agency Investment Fund (LAIF)	57,809	57,809	57,809	57,809
California Asset Management Program (CAMP)	6,099,450	6,099,450	6,099,450	6,099,450
CHWD Investment CORE	24,450,419	23,893,920	23,667,356	23,995,006
Total	33,460,308.68	32,903,810.29	32,677,245.75	33,004,895.88

TREASURER'S REPORT TO THE BOARD OF DIRECTORS

For July, 2025

Funds Reconciliation

BMO Beginning Balance 7/1/25	\$4,126,918
-------------------------------------	--------------------

RECEIPTS/TRANSFERS:

Receipts	2,449,186	
		2,449,186

DISBURSEMENTS/TRANSFERS:

Checks Issued / ACH Payments	2,412,388	
Returned Checks	7,191	
Bank fees	10,511	
Payroll	1,293,383	
		3,723,473
		(1,274,287)

Balance Per Bank 07/31/2025	2,852,631
------------------------------------	------------------

Outstanding Checks	207,673
Deposit in Transit	241,411

Balance Per Books 07/31/2025	\$2,886,369
-------------------------------------	--------------------

RECONCILEMENT:

BMO Checking Plus Money Market Funds	\$2,852,631
CAMP Pool Account	\$6,099,450
Local Agency Investment Fund	\$57,809

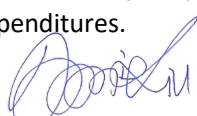
TOTAL LIQUIDY BALANCE	\$9,009,890
------------------------------	--------------------

CASH & INVESTMENT SUMMARY:

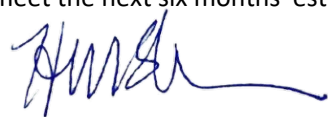
CHWD-Liquidity	9,009,890
CHWD-Investment Core	23,893,920

Total	32,903,810
--------------	-------------------

I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.



ANNIE Y. LIU
 Treasurer
 7/31/2025



HILARY M. STRAUS
 Secretary

Monthly Investment Report Citrus Heights Water District

July 31, 2025

Total Aggregate Portfolio

Citrus Heights Water District | Total Aggregate Portfolio

Month End Commentary - July 2025

The dog days of summer have arrived, and while stocks kept sizzling, fixed income took a breather. Bond yields pushed higher in July, led by the 2-year Treasury note which saw its yield climb by 24 basis points to 3.96% while the 10-year yield increased by 15 basis points to 4.37%. Equities extended their gains, climbing to record highs with the S&P 500 index returning a respectable 2.24% for the month.

With trade policy gaining some clarity – or at least markets building a tolerance to headlines, and the recent budget bill signed into law, focus has shifted back to the economy and monetary policy. Bond yields started their ascent early in the month following the release of stronger than expected June payroll reports and were later reinforced by inflation readings that showed the disinflationary trend stalling, leading traders to dial back their timelines for a Fed rate cut. Headline CPI accelerated from an annual 2.4% to 2.7% in June while prices excluding food and energy climbed from 2.8% to 2.9%. Notably, goods prices that are subject to tariffs heated up, implying that firms are beginning to pass through increased costs to consumers.

The first estimate for Q2 GDP growth showed the economy expanded at an annualized rate of 3.0%, which appears healthy on the surface however, the underlying details tell a different story. Like the GDP estimates released for Q1, the data was subject to a significant amount of noise from firms reacting to tariff announcements. Conversely, consumption trends show that the economy is losing momentum. Following a -0.2% contraction in May, real personal spending advanced by a slim 0.1% in June and is flat for 2025, marking the worst six-month period since 2020. Consumers have been wary, and the July jobs report may have provided some clues as to why. The economy added a meager 73 thousand workers to payrolls in July, and the unemployment rate ticked up to 4.2% despite participation falling. What's more, the prior two months were downwardly revised by a staggering 258 thousand positions.

The July jobs report was released just days following a Fed meeting where the FOMC left interest rates unchanged with Chairman Powell citing above target inflation and a solid labor market as support. Odds for a rate cut at the September meeting surged to over 90% following the release with market participants expecting that the Fed will need to provide easier policy to keep the economy afloat. Given expectations for slower growth and lower interest rates, we continue to advise clients to manage portfolio durations at or slightly above strategic targets, effectively anchoring earnings throughout the easing cycle.

Treasury Curve Total Returns Last 12 Months

Treasuries	Total Return
3 month bill	4.57%
1 year note	4.15%
2 year note	4.07%
3 year note	4.23%
5 year note	3.60%

Treasury Benchmark Total Returns In Month

Benchmark	Period Return	YTM	Duration (Years)
ICE BAML 90 Day Bill	0.35%	4.30%	0.24
ICE BAML 0-1 Year Treasury	0.30%	4.30%	0.51
ICE BAML 0-3 Year Treasury	0.06%	4.08%	1.42
ICE BAML 0-5 Year Treasury	-0.05%	4.03%	2.1

Changes In The Treasury Market (Absolute Yield Levels)

Treasuries	07/31/2024	05/31/2025	06/30/2025	07/31/2025	1 Month Change	12 Month Change
3 month bill	5.28%	4.33%	4.29%	4.34%	0.05%	-0.95%
6 month bill	5.09%	4.31%	4.25%	4.27%	0.02%	-0.82%
1 year note	4.75%	4.10%	3.97%	4.09%	0.12%	-0.65%
2 year note	4.26%	3.94%	3.72%	3.96%	0.24%	-0.30%
3 year note	4.06%	3.90%	3.69%	3.90%	0.21%	-0.16%
5 year note	3.91%	4.00%	3.80%	3.97%	0.17%	0.06%
10 year note	4.03%	4.44%	4.23%	4.37%	0.15%	0.34%

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category

Policy Diversification Constraint	Policy Limit	Actual Value*	Status
US Treasury Obligations Maximum % of Holdings	100.000	24.009	Compliant
US Agency Callable Securities Maximum % of Total Portfolio	25.000	0.000	Compliant
US Agency Obligations Issuer Concentration	35.000	17.715	Compliant
US Agency Obligations Maximum % of Holdings	100.000	26.754	Compliant
Supranationals - Issuer is IADB, IBRD, or IFC	0.000	0.000	Compliant
Supranationals Issuer Concentration	5.000	2.901	Compliant
Supranationals Maximum % of Holdings	15.000	6.580	Compliant
Municipal Bonds - Other States Outside of CA	25.000	1.152	Compliant
Municipal Bonds - Other States Outside of CA Issuer Concentration	10.000	1.152	Compliant
Municipal Bonds - State of California	25.000	0.479	Compliant
Municipal Bonds - State of California Issuer Concentration	10.000	0.479	Compliant
Municipal Bonds CA Entities Issuer Concentration	10.000	0.714	Compliant
Municipal Bonds CA Entities Max. % of Holdings	30.000	2.830	Compliant
Mortgages, CMOs and Asset Backed Securities Issuer Concentration	5.000	0.606	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum % of Holdings	20.000	1.524	Compliant
Corporate Notes Issuer Concentration	5.000	0.000	Compliant
Corporate Notes Maximum % of Holdings	25.000	7.906	Compliant
Corporate Notes must be Issued by US Corporation	0.000	0.000	Compliant
Commercial Paper Issued and Operating in the US	0.000	0.000	Compliant
Commercial Paper Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Non-Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Non-Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Banker's Acceptance Issuer Concentration	5.000	0.000	Compliant
Banker's Acceptance Maximum % of Holdings	20.000	0.000	Compliant
Money Market Issuer Concentration	20.000	2.561	Compliant
Money Market Maximum % of Holdings	20.000	4.506	Compliant
LGIP Maximum % of Holdings	100.000	0.175	Compliant
Bank Time Deposits/Savings Accounts Issuer Concentration	50.000	6.082	Compliant
Bank Time Deposits/Savings Accounts Maximum % of Holdings	100.000	10.587	Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category				
JPA Pool Max % Holdings		50.000	18.480	Compliant

1) Actual values are based on market value.
2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

GPA Investment Report

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category

Policy Maturity Structure Constraint	Policy Limit	Actual %	Status
Maturity Constraints Under 5 years Minimum % of Total Portfolio	100.000	100.000	Compliant
Policy Maturity Constraint	Policy Limit	Actual Term	Status
US Treasury Maximum Maturity At Time of Purchase (years)	5.000	5.000	Compliant
US Agency Maximum Maturity At Time of Purchase (years)	5.000	4.997	Compliant
Supranationals Maximum Maturity At Time of Purchase (years)	5.000	4.943	Compliant
Municipals Maximum Maturity At Time of Purchase (years)	5.000	4.995	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum Maturity At Time of Purchase (years)	5.000	4.565	Compliant
Corporate Maximum Maturity At Time of Purchase (years)	5.000	4.833	Compliant
Commercial Paper Days to Final Maturity (days)	270.000	0.000	Compliant
Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Non-Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Banker's Acceptance Maximum Maturity At Time of Purchase (days)	180.000	0.000	Compliant
Weighted Average Maturity (years)	2.500	1.659	Compliant
Policy Credit Constraint			Status
Supranationals Ratings AA-/Aa3/AA- or better (Rated by 1 NRSRO)			Compliant
Municipal Bonds Ratings Minimum A-/A3/A- (Rated by 1 NRSRO)			Compliant
Mortgages, CMOs and Asset Backed Securities Minimum Credit Rating AA/Aa3/AA (Rated by 1 NRSRO)			Compliant
Corporate Notes Ratings Minimum A-/A-/A3 (Rated by 1 NRSRO)			Compliant
Commercial Paper Ratings Minimum A1/P1/F1 (Rated by 1 NRSRO)			Compliant
Commercial Paper Minimum Long Term Rating A-/A3/A- (Rated by 1 NRSRO)			Compliant
Money Market Ratings Minimum AAA/Aaa/AAA (Rated by 1 NRSRO)			Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

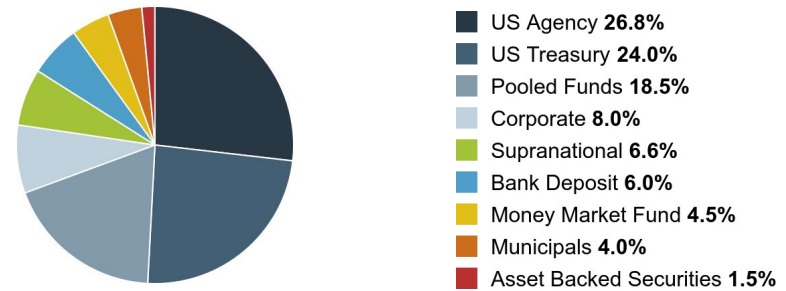
Summary Overview

Citrus Heights Water District | Total Aggregate Portfolio

Portfolio Characteristics

Metric	Value
Cash and Cash Equivalents	9,652,217.86
Investments (Market Value + Accrued)	23,559,836.26
Book Yield	4.10%
Market Yield	3.91%
Effective Duration	1.52
Years to Maturity	1.65
Avg Credit Rating	AA+

Allocation by Asset Class



Strategic Structure

Account	Par Amount	Original Cost	Book Value	Market Value	Net Unrealized Gain (Loss)	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
CHWD-Investment Core	24,450,418.80	23,667,355.87	23,893,920.41	23,995,006.00	101,085.60	4.35%	2.08	2.10	ICE BofA 0-5 Year US Treasury Index
CHWD-Liquidity	9,009,889.88	9,009,889.88	9,009,889.88	9,009,889.88	0.00	3.42%	0.01	0.09	ICE BofA US 1-Month Treasury Bill Index
Total	33,460,308.68	32,677,245.75	32,903,810.29	33,004,895.88	101,085.60	4.10%	1.52		



CHWD Holdings Report

As of 07/31/2025

CHWD_Total Portfolio (354503)

Dated: 08/12/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
CAL_CAMP	California Asset Management Program	07/31/2025	6,099,449.54	6,099,449.54	6,099,449.54	6,099,449.54	0.00	0.00	4.410	0.010
										0.000
CAL_LGIP	CALIFORNIA LAIF	07/31/2025	57,809.18	57,809.18	57,809.18	57,809.18	0.00	0.00	4.258	0.010
										0.000
CHWD_BMO_DE P	BMO Deposit	07/31/2025	2,007,245.79	2,007,245.79	2,007,245.79	2,007,245.79	0.00	0.00	0.000	0.010
										0.000
60934N104	FEDERATED HRMS GV O INST	07/31/2025	845,385.37	845,385.37	845,385.37	845,385.37	0.00	0.00	4.330	0.000
										0.000
31846V203	FIRST AMER:GVT OBLG Y	07/31/2025	641,750.61	641,750.61	641,750.61	641,750.61	0.00	0.00	3.940	0.000
										0.000
CCYUSD	Receivable	07/31/2025	577.37	577.37	577.37	577.37	0.00	0.00	---	---
										0.000
89236TKZ7	TOYOTA MOTOR CREDIT CORP	09/11/2025	200,000.00	200,027.48	200,490.00	200,174.00	146.52	4,355.56	5.469	0.111
										0.115
91282CFK2	UNITED STATES TREASURY	09/15/2025	300,000.00	299,600.77	292,769.53	299,781.00	180.23	3,966.03	4.649	0.124
										0.126
17325FBA5	CITIBANK NA	09/29/2025	250,000.00	249,986.43	249,832.50	250,245.00	258.57	4,968.11	5.900	0.085
										0.164
14041NGB1	COMET 2022-3 A	10/15/2025	200,000.00	199,924.84	199,156.25	200,172.00	247.16	440.00	5.200	0.203
										0.208
3133EPMB8	FEDERAL FARM CREDIT BANKS FUNDING CORP	12/08/2025	300,000.00	299,508.82	296,577.00	299,745.00	236.18	1,821.88	4.621	0.347
										0.356
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/22/2026	500,000.00	499,468.87	497,790.00	499,485.00	16.13	515.63	4.360	0.465
										0.479
3133ERNJ6	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/06/2026	500,000.00	500,915.92	502,520.00	500,550.00	-365.92	10,937.50	4.129	0.492
										0.520
91282CGL9	UNITED STATES TREASURY	02/15/2026	350,000.00	348,758.67	344,175.78	349,433.00	674.33	6,458.56	4.702	0.520
										0.545
3133EPNV3	FEDERAL FARM CREDIT BANKS FUNDING CORP	03/30/2026	300,000.00	299,780.36	299,085.00	300,102.00	321.64	4,411.46	4.496	0.642
										0.663
3133EPPR0	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/10/2026	400,000.00	399,759.97	399,045.60	401,088.00	1,328.03	5,704.17	4.721	0.666
										0.693
14913UAA8	CATERPILLAR FINANCIAL SERVICES CORP	05/15/2026	150,000.00	149,531.11	148,278.00	149,941.50	410.39	1,377.50	4.779	0.762
										0.789
3133EPUD5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/28/2026	300,000.00	299,749.18	299,160.60	301,293.00	1,543.82	2,493.75	4.863	0.797
										0.824
24422EWX3	JOHN DEERE CAPITAL CORP	06/08/2026	150,000.00	149,996.54	149,988.00	150,510.00	513.46	1,048.96	4.752	0.823
										0.854
3133EPNG6	FEDERAL FARM CREDIT BANKS FUNDING CORP	06/23/2026	300,000.00	299,904.52	299,679.00	300,423.00	518.48	1,385.42	4.413	0.866
										0.895
3133EPQC2	FEDERAL FARM CREDIT BANKS FUNDING CORP	07/17/2026	250,000.00	249,868.71	249,595.25	251,112.50	1,243.79	449.65	4.684	0.931
										0.961
78016FZZ0	ROYAL BANK OF CANADA	07/20/2026	150,000.00	149,870.04	149,596.50	151,110.00	1,239.96	238.33	5.298	0.936
										0.969
797272RN3	SAN DIEGO CALIF CMNTY COLLEGE DIST	08/01/2026	145,000.00	140,632.97	131,719.45	141,174.90	541.93	1,047.63	4.718	0.969
										1.003
94988J6D4	WELLS FARGO BANK NA	08/07/2026	250,000.00	249,967.78	249,905.00	252,337.50	2,369.72	6,585.42	5.464	0.883
										1.019
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/14/2026	350,000.00	349,907.93	349,733.30	351,130.50	1,222.57	7,306.25	4.527	0.983
										1.038
3130AWTQ3	FEDERAL HOME LOAN BANKS	09/11/2026	350,000.00	349,311.18	348,110.00	352,040.50	2,729.32	6,295.14	4.814	1.056
										1.115
91282CLS8	UNITED STATES TREASURY	10/31/2026	525,000.00	523,341.31	522,621.09	524,958.00	1,616.69	5,472.91	4.388	1.195
										1.252
78016EZZ3	ROYAL BANK OF CANADA	11/02/2026	200,000.00	191,536.71	177,770.00	192,886.00	1,349.29	692.22	5.114	1.216
										1.257
13067WRD6	CALIFORNIA ST DEPT WTR RES CENT VY PROJ REV	12/01/2026	165,000.00	156,750.81	145,063.05	158,173.95	1,423.14	253.00	5.028	1.299
										1.337
17325FBC1	CITIBANK NA	12/04/2026	250,000.00	251,789.13	254,080.00	253,280.00	1,490.87	2,172.33	4.872	1.202
										1.345



CHWD Holdings Report

As of 07/31/2025

CHWD_Total Portfolio (354503)

Dated: 08/12/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
3130ATVE4	FEDERAL HOME LOAN BANKS	12/11/2026	500,000.00	504,096.65	506,825.00	502,940.00	-1,156.65	3,125.00	3.864	1.302
91282CJT9	UNITED STATES TREASURY	01/15/2027	500,000.00	499,145.32	498,261.72	499,610.00	464.68	923.91	4.125	1.364
912828Z78	UNITED STATES TREASURY	01/31/2027	375,000.00	359,861.65	339,667.97	361,245.00	1,383.35	15.29	4.438	1.399
3130A3DU5	FEDERAL HOME LOAN BANKS	03/12/2027	500,000.00	493,692.92	490,142.50	492,735.00	-957.92	5,791.67	3.827	1.460
91282CKE0	UNITED STATES TREASURY	03/15/2027	500,000.00	500,036.18	500,058.59	501,855.00	1,818.82	8,026.49	4.244	1.459
3133ENV9	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/26/2027	350,000.00	340,890.75	330,400.00	342,863.50	1,972.75	2,655.38	4.522	1.504
91412HFP3	UNIVERSITY CALIF REVS	05/15/2027	200,000.00	189,928.23	178,080.00	190,206.00	277.77	576.76	4.469	1.539
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/20/2027	500,000.00	505,910.34	508,888.00	504,445.00	-1,465.34	4,437.50	3.802	1.613
91282CEW7	UNITED STATES TREASURY	06/30/2027	300,000.00	295,102.22	289,699.22	296,169.00	1,066.78	847.83	4.187	1.533
7994082A6	SAN RAMON VALLEY CALIF UNI SCH DIST	08/01/2027	250,000.00	234,222.54	218,142.50	235,767.50	1,544.96	1,480.00	4.688	1.621
799038NS9	SAN MATEO CNTY CALIF CMNTY COLLEGE DIST	09/01/2027	220,000.00	206,431.84	192,810.20	208,573.20	2,141.36	1,344.75	4.768	1.659
65480BAD9	NAROT 2021-A A4	09/15/2027	54,090.32	51,819.91	49,572.94	53,778.22	1,958.31	13.70	5.002	1.736
91282CFM8	UNITED STATES TREASURY	09/30/2027	300,000.00	299,762.62	299,531.25	301,278.00	1,515.38	4,158.81	4.164	1.731
419792DB9	HAWAII ST	10/01/2027	200,000.00	195,457.08	191,052.00	196,812.00	1,354.92	2,233.33	4.514	1.789
89236TKL8	TOYOTA MOTOR CREDIT CORP	11/10/2027	150,000.00	151,819.05	153,498.00	153,928.50	2,109.45	1,839.38	4.850	1.704
12663JAC5	CNH 2022-B A3	11/15/2027	103,764.15	102,281.40	100,951.17	103,353.22	1,071.82	179.40	5.368	1.802
023135CP9	AMAZON.COM INC	12/01/2027	150,000.00	149,778.19	149,578.50	151,482.00	1,703.81	1,137.50	4.620	1.832
142921AD7	CARMX 2023-2 A3	01/18/2028	145,236.34	144,957.61	144,720.07	145,688.03	730.42	325.97	5.252	1.914
24422EWR6	JOHN DEERE CAPITAL CORP	01/20/2028	150,000.00	150,059.99	150,111.00	151,848.00	1,788.01	217.71	4.731	1.929
3133EPAV7	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/14/2028	250,000.00	248,400.64	247,082.50	249,247.50	846.86	4,493.92	4.154	2.003
912833RY8	UNITED STATES TREASURY	02/15/2028	700,000.00	630,993.51	619,542.00	633,213.00	2,219.49	0.00	4.162	2.005
931142FB4	WALMART INC	04/15/2028	150,000.00	148,357.56	147,082.50	149,496.00	1,138.44	1,722.50	4.352	2.088
91282CMW8	UNITED STATES TREASURY	04/15/2028	525,000.00	524,758.13	524,733.40	523,031.25	-1,726.88	5,809.43	3.768	0.217
46647PDA1	JPMORGAN CHASE & CO	04/26/2028	150,000.00	147,644.56	144,790.50	149,577.00	1,932.44	1,711.19	5.145	2.126
91282CCE9	UNITED STATES TREASURY	05/31/2028	300,000.00	278,425.50	262,359.38	278,964.00	538.50	635.25	4.082	2.028
91282CCE9	UNITED STATES TREASURY	05/31/2028	400,000.00	371,678.40	367,843.75	371,952.00	273.60	846.99	3.937	2.167
3130AWN63	FEDERAL HOME LOAN BANKS	06/30/2028	300,000.00	299,375.36	298,938.00	300,786.00	1,410.64	1,033.33	4.080	2.170
419792YT7	HAWAII ST	08/01/2028	200,000.00	181,557.17	169,290.00	183,560.00	2,002.83	1,145.00	4.623	2.103
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	08/01/2028	500,000.00	506,438.83	509,670.00	509,565.00	3,126.17	11,562.50	4.150	2.279
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/28/2028	350,000.00	351,501.95	352,439.50	354,809.00	3,307.05	6,693.75	4.328	3.003



CHWD Holdings Report

As of 07/31/2025

CHWD_Total Portfolio (354503)

Dated: 08/12/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
91282CDF5	UNITED STATES TREASURY	10/31/2028	650,000.00	607,724.96	596,933.60	600,567.50	-7,157.46	2,258.66	3.542	3.115
45950VSM9	INTERNATIONAL FINANCE CORP	11/27/2028	250,000.00	253,307.70	254,912.50	254,592.50	1,284.80	2,000.00	4.056	3.252
3130AXQK7	FEDERAL HOME LOAN BANKS	12/08/2028	500,000.00	510,193.38	514,770.00	513,035.00	2,841.62	3,496.53	4.071	3.043
91282CDW8	UNITED STATES TREASURY	01/31/2029	425,000.00	394,968.74	382,101.56	395,415.75	447.01	20.21	3.997	3.326
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK	02/15/2029	450,000.00	448,440.86	447,825.15	452,376.00	3,935.14	8,559.38	4.233	3.062
45950VSZ0	INTERNATIONAL FINANCE CORP	03/27/2029	500,000.00	493,143.15	490,789.00	507,170.00	14,026.85	7,534.72	4.800	3.356
06405LAH4	BANK OF NEW YORK MELLON	04/20/2029	250,000.00	252,285.28	252,317.50	252,637.50	352.22	3,251.19	4.366	3.341
3133ERDH1	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/30/2029	625,000.00	631,645.79	633,768.75	639,850.00	8,204.21	7,504.34	4.430	3.504
91282CES6	UNITED STATES TREASURY	05/31/2029	650,000.00	614,260.83	604,144.53	623,337.00	9,076.17	3,028.01	4.360	3.205
91282CFC0	UNITED STATES TREASURY	07/31/2029	500,000.00	473,422.65	468,398.44	476,385.00	2,962.35	35.67	4.101	3.545
91282CFJ5	UNITED STATES TREASURY	08/31/2029	400,000.00	393,063.51	391,546.88	388,108.00	-4,955.51	5,230.98	3.593	3.306
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	10/16/2029	450,000.00	443,009.63	441,909.00	447,970.50	4,960.87	5,085.94	4.287	3.654
91282CFY2	UNITED STATES TREASURY	11/30/2029	500,000.00	495,313.26	494,628.91	498,885.00	3,571.74	3,282.10	4.116	2.499
3133ETME4	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/23/2030	550,000.00	548,807.43	548,779.00	550,814.00	2,006.57	488.89	4.054	3.720
31358DDR2	FEDERAL NATIONAL MORTGAGE ASSOCIATION	05/15/2030	1,000,000.00	817,729.10	809,700.00	821,610.00	3,880.90	0.00	4.208	3.376
---	---	03/24/2027	33,460,308.68	32,903,810.29	32,677,245.75	33,004,895.88	101,085.60	207,158.24	4.094	3.747
										3.574
										3.832
										3.745
										4.000
										3.738
										4.085
										3.804
										4.211
										3.928
										4.334
										4.060
										4.482
										4.692
										4.789
										1.514
										1.646

* Weighted by: Market Value. * Holdings Displayed by: Lot.

This report is for general informational purposes only and is not intended to provide specific advice or recommendations. Government Portfolio Advisors (GPA) is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience.

Questions About an Account: GPA's monthly & quarterly reports are intended to detail the investment advisory activity managed by GPA. The custodial bank maintains the control of assets and settles all investment transactions. The custodial statement is the official record of security and cash holdings and transactions. GPA recognizes that clients may use these reports to facilitate record keeping and that the custodial bank statement and the GPA report should be reconciled, and differences documented.

Trade Date versus Settlement Date: Many custodial banks use settlement date basis and post coupons or maturities on the following business days when they occur on weekend. These items may result in the need to reconcile due to a timing difference. GPA reports are on a trade date basis in accordance with GIPS performance standards. GPA can provide all account settings to support the reason for any variance.

Bank Deposits and Pooled Investment Funds Held in Liquidity Accounts Away from the Custodial Bank are Referred to as Line Item Securities: GPA relies on the information provided by clients when reporting pool balances, bank balances and other assets that are not held at the client's custodial bank. GPA does not guarantee the accuracy of information received from third parties. Balances cannot be adjusted once submitted however corrective transactions can be entered as adjustments in the following months activity. Assets held outside the custodial bank that are reported to GPA are included in GPA's oversight compliance reporting and strategic plan.

Account Control: GPA does not have the authority to withdraw or deposit funds from or to any client's custodial account. Clients retain responsibility for the deposit and withdrawal of funds to the custodial account. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Custodial Bank Interface: Our contract provides for the ability for GPA to interface into our client's custodial bank to reconcile transactions, maturities and coupon payments. The GPA client portal will be available to all clients to access this information directly at any time.

Market Price: Generally, GPA has set all securities market pricing to match custodial bank pricing. There may be certain securities that will require pricing override due to inaccurate custodial bank pricing that will otherwise distort portfolio performance returns. GPA may utilize Refinitiv pricing source for commercial paper, discount notes and supranational bonds when custodial bank pricing does not reflect current market levels. The pricing variances are obvious when market yields are distorted from the current market levels.

Performance Calculation: Historical returns are presented as time-weighted total return values and are presented gross and net of fees.

Amortized Cost: The original cost on the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discounts or premiums are amortized on a straight-line basis on all securities. This can be changed at the client's request.

Callable Securities: Securities subject to redemption in whole or in part prior to the stated final maturity at the discretion of the security's issuer are referred to as "callable". Certain call dates may not show up on the report if the call date has passed or if the security is continuously callable until maturity date. Bonds purchased at a premium will be amortized to the next call date while all other callable securities will be amortized to maturity. If the bond is amortized to the call date, amortization will be reflected to that date and once the call date passes, the bond will be fully amortized.

Duration: The duration is the effective duration. Duration on callable securities is based on the probability of the security being called given market rates and security characteristics.

Benchmark Duration: The benchmark duration is based on the duration of the stated benchmark that is assigned to each account.

Rating: Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Coupon Payments and Maturities on Weekends: On occasion, coupon payments and maturities occur on a weekend or holiday. GPA's report settings are on the accrual basis so the coupon postings and maturities will be accounted for in the period earned. The bank may be set at a cash basis, which may result in a reconciliation variance.

Cash and Cash Equivalents: GPA has defined cash and cash equivalents to be cash, bank deposits, LGIP pools and repurchase agreements. This may vary from your custodial bank which typically defines cash and equivalents as all securities that mature under 90 days. Check with your custodial bank to understand their methodology.

Account Settings: GPA has the portfolio settings at the lot level, if a security is sold our setting will remove the lowest cost security first. First-in-first-out (FIFO) settings are available at the client's request.

Historical Numbers: Data was transferred from GPA's legacy system, however, variances may exist from the data received due to a change of settings on Clearwater. GPA is utilizing this information for historical return data with the understanding the accrual settings and pricing sources may differ slightly.

Financial Situation: In order to better serve you, GPA should be promptly notified of any material change in your investment objective or financial situation.

No Guarantee: The securities in the portfolio are not guaranteed or otherwise protected by GPA, the FDIC (except for non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.



TREASURER'S REPORT OF ACCOUNT BALANCES
July 31, 2025

Fund Name	Beginning Balance 01/1/2025	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	Ending Balance 07/31/2025	2025 Target Balance per Policy
Operating Reserve	\$ 4,238,459 ¹					\$ 4,238,459	\$ 3,892,710
Operating Fund	\$ 12,515,077 ²	\$ 10,860,910	\$ (11,154,526)	2,449,186	(3,723,473)	\$ 10,947,174	N/A
Rate Stabilization Fund	\$ 1,000,000					\$ 1,000,000	\$ 1,000,000
Capital Improvement Reserve	\$ 3,118,456 ³					\$ 3,118,456	\$ 3,146,633
Restricted for Debt Service	\$ -					\$ -	N/A
Water Supply Reserve	\$ 3,023,173					\$ 3,023,173	N/A
Water Efficiency Reserve	\$ 200,000					\$ 200,000	N/A
Water Meter Replacement Reserve	\$ 2,125,000					\$ 2,125,000	N/A
Water Main Reserve - Project 2030	\$ 4,040,163	\$ 1,098,830		\$ 239,247		\$ 5,378,240	N/A
Fleet Equipment Reserve	\$ 555,009 ⁴					\$ 555,009	\$ 471,395
Employment-Related Benefits Reserve	\$ 1,015,536					\$ 1,015,536	\$ 1,015,536
	\$ 31,830,873	\$ 11,959,740	\$ (11,154,526)	\$ 2,688,434	\$ (3,723,473)	\$ 31,601,047	\$ 9,526,274

Notes

1- Adjustment to beginning balance to match Policy 6200

2- Adjustment to beginning balance to match ACFR

3- Adjustment to beginning balance to match policy 6240

4- Adjustment to beginning balance to match policy 6260


ANNIE Y. LIU, Treasurer

TREASURER'S REPORT OF FUND BALANCES**July 31, 2025****Fund Transfers Summary:****Operating Fund:**

Fund Collected/Transferred	\$ 2,449,186
Fund Disbursed/Transferred	<u>\$ (3,723,473)</u>
Net Fund Transferred:	\$ (1,274,287)

<u>Water Main Reserve - Project 2030</u>	<u>\$ 239,247</u>
---	--------------------------

NET CHANGES- ALL FUNDS	<u><u>\$ (1,035,040)</u></u>
-------------------------------	-------------------------------------

Citrus Heights Water District
Budget Performance Report
As of 07/31/2025

CC-06

	July 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Revenues						
Metered Service Charges	\$1,633,622.84	\$8,864,947.22	\$8,300,434.39	564,512.83	64%	\$13,761,219.83
Metered Water Deliveries	1,040,407.88	3,290,373.87	\$3,491,584.94	(201,211.07)	43%	7,729,492.26
Water Main Replacement Revenue	239,247.18	1,237,937.02	888,978.15	348,958.87	84%	1,466,376.28
Penalties	86,104.46	141,086.94	136,880.72	4,206.22	75%	188,431.82
Interest	29,545.58	207,943.70	405,000.00	(197,056.30)	21%	1,000,000.00
Backflow Fees	9,512.87	52,918.15	52,394.35	523.80	61%	86,293.14
Water Service Install & S&R	5,015.64	46,989.96	29,420.40	17,569.56	107%	43,762.42
Grant Funds	747,393.23	748,728.74		748,728.74	-	-
Miscellaneous *	3,165.26	3,230.40	3,553.08	(322.68)	99%	3,272.87
Cost Reimbursements	(1.11)	173.89	6,796.41	(6,622.52)	2%	10,029.69
Income - Wheeling Water	48,292.91	48,292.91	55,318.65	-	0%	55,318.65
Income - Connection Fees	8,417.78	20,202.66	125,824.60	(105,621.94)	8%	240,165.80
Total Revenue	3,850,724.52	14,662,825.46	13,496,185.69	1,173,665.51	60%	24,584,362.76
*includes Assessments, New Account, Back						
Charges & other Miscellaneous Revenue Sources						
Operating Expenses						
Cost of Water						
Purchased Water	809,889.26	2,150,220.29	1,402,233.37	747,986.92	68%	3,141,035.05
Ground Water	96,632.78	436,602.21	676,393.98	(239,791.77)	36%	1,212,931.83
	906,522.04	2,586,822.50	2,078,627.35	508,195.15	59%	4,353,966.88
Labor & Benefits						
Labor Regular	487,470.54	2,808,804.22	2,435,138.94	373,665.28	69%	4,085,127.08
Labor Non-Regular	753.93	5,356.19	53,200.00	(47,843.81)	6%	91,200.00
Labor Taxes	37,503.35	224,350.00	183,075.29	41,274.71	60%	371,863.07
Labor Workers Comp	23,404.66	51,255.46	69,650.63	(18,395.17)	43%	119,401.08
Labor External	1,925.00	10,775.00	409,847.65	(399,072.65)	2%	702,596.04
Benefits Med/Den/Vis	45,644.84	424,159.33	473,223.89	(49,064.56)	54%	784,895.96
Benefits LTD/Life/EAP	5,683.63	50,657.18	48,337.26	2,319.92	67%	75,987.03
Benefits CalPers	32,917.12	231,336.83	288,211.86	(56,875.03)	47%	490,728.04
Benefits Other	14,375.02	85,352.93	259,973.15	(174,620.22)	19%	440,448.95
Benefits OPEB			54,175.31	(54,175.31)	0%	92,871.96
Benefit Retiree Expenses	6,234.08	40,943.56	51,722.96	(10,779.40)	43%	94,641.01
Benefit GASB 68	313,793.50	581,368.00	476,282.89	105,085.11	122%	476,282.84
Benefit UAL OPEB		98,989.00	9,365.44	-	617%	16,055.04
Capitalized Labor & Benefit Contra	(27,615.20)	(227,857.71)		(227,857.71)	-	-
	942,090.47	4,385,489.99	4,812,205.27	(516,338.84)	56%	7,842,098.10
General & Administrative						
Fees & Charges	23,387.75	108,037.03	122,143.45	(14,106.42)	50%	216,257.92
Regulatory Compliance/Permits	365.75	96,294.31	163,980.52	(67,686.21)	40%	239,900.00
District Events & Recognition	7,368.17	30,293.14	30,254.47	38.67	52%	57,999.98
Maintenance/Licensing	2,206.37	215,619.55	224,154.33	(8,534.78)	80%	269,300.00
Equipment Maintenance	3,043.16	68,418.41	99,592.15	(31,173.74)	38%	178,899.96
Professional Development	6,650.38	89,806.62	104,278.13	(14,471.51)	57%	158,749.97
Department Admin		2,677.82	61,250.07	(58,572.25)	3%	105,000.12
Dues & Subscriptions	16,668.56	163,981.36	112,323.36	51,658.00	101%	161,569.99
Facility Improvements			17,500.00	(17,500.00)	0%	30,000.00
Fuel & Oil	4,022.66	36,680.53	42,879.72	(6,199.19)	46%	79,000.00
General Supplies	8,123.83	63,027.85	83,282.28	(20,254.43)	51%	124,045.02
Insurance - Auto/Prop/Liab	3,387.50	119,140.85	140,497.95	(21,357.10)	53%	225,000.05
Leasing/Equipment Rental	3,978.22	27,491.85	63,180.29	(35,688.44)	28%	96,699.99
Parts & Materials	50,659.18	329,607.15	253,673.56	75,933.59	183%	180,000.00
Postage/Shipping/Freight	7,199.74	47,595.31	64,855.29	(17,259.98)	41%	114,999.99
Rebates & Incentives	565.00	4,181.98	13,172.34	(8,990.36)	22%	19,100.01
Telecom/Network	7,524.72	39,995.32	43,330.98	(3,335.66)	53%	75,480.02
Tools & Equipment	1,696.06	77,460.15	41,057.03	36,403.12	108%	71,449.98
Utilities	5,524.80	31,785.19	33,285.93	(1,500.74)	54%	59,222.99
Capitalized G&A Contra	(15,439.64)	(145,319.98)		(145,319.98)	-	-
Capitalized Equipment Contra	(23,723.79)	(202,865.30)		(202,865.30)	-	-
	113,208.42	1,203,909.14	1,714,691.85	(510,782.71)	49%	2,462,675.99
Professional & Contract Services						
Support Services	247,626.81	1,140,511.04	1,332,426.45	(191,915.41)	41%	2,814,894.93
Legal Services	26,250.50	252,760.09	321,077.25	(68,317.16)	45%	556,199.97

Note: The Grant Revenue has been booked, but the cash has not all been received.

Citrus Heights Water District
Budget Performance Report
As of 07/31/2025

CC-06

	July 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Printing Services	2,237.00	19,585.09	14,059.37	5,525.72	61%	32,149.94
Total Operating Expenses	2,266,668.78	9,623,511.63	10,337,254.23	(713,742.60)	53%	18,232,773.85
Net Income / (Expense)	\$ 1,584,055.74	\$ 5,039,313.83	\$ 3,158,931.46	\$ 1,880,382.37	79%	\$ 6,351,588.91

Project Number	Project Name	BUDGET	AMOUNTS PAID			PROJECTION
		Project Forecast Budget	Month to Date	Year to Date	Project to Date	Remaining Budget for Total Project
C25-004	Annual Tech Hardware & Softwar	\$100,000	\$0	\$0	\$0	\$100,000
C25-005	Annual Facilities Improvements	\$112,000	\$0	\$0	\$0	\$112,000
C25-010	Annual Water Main Pip Replac	\$53,000	\$0	\$3,217	\$3,217	\$49,783
C25-011	Annual Valve Replacements	\$135,000	\$166	\$12,208	\$12,208	\$122,792
C25-012	Annual Water Service Connectio	\$1,510,000	\$52,513	\$530,856	\$530,856	\$979,144
C25-013	Annual Water Meter Replacement	\$130,000	\$98,373	\$134,346	\$134,346	(\$4,346)
C25-014	Annual Fire Hydrants Repl, Upg	\$175,000	\$5,422	\$52,282	\$52,282	\$122,718
C25-020	Annual Groundwater Wel Improve	\$200,000	\$0	\$0	\$0	\$200,000
C25-040	Annual Other City Partnerships	\$100,000	\$0	\$366	\$366	\$99,634
C25-041	Misc Infrastructure Projects	\$100,000	\$0	\$0	\$0	\$100,000
Construction in Progress		\$2,615,000	\$156,473	\$733,274	\$733,274	\$ 1,881,726
C24-003	Fleet/Field Operations Equip	\$330,000	\$59,887	\$106,834	\$106,834	\$223,166
C25-003	Fleet/Field Operations Equip	\$40,000	\$0	\$0	\$0	\$40,000
Fleet and Equipment		\$370,000	\$59,887	\$106,834	\$106,834	\$ 263,166
C16-134	Auburn Blvd-Rusch Park Placer	\$900,285	\$1,617	\$8,618	\$83,748	\$816,537
C24-101	Minnesota Drive	\$727,000	\$0	\$455,474	\$513,565	\$213,435
C24-102	Fair Oaks Blvd at Leafcrest Wy	\$615,000	\$8,052	\$73,393	\$116,446	\$498,554
C24-103	Menke Way	\$103,000	\$0	\$0	\$0	\$103,000
C25-101	Greenback Ln - Birdcage St to	\$900,000	\$21,853	\$108,254	\$108,254	\$791,746
C25-102	Greenback - Sunrise Blvd to Bi	\$100,000	\$3,465	\$30,739	\$30,739	\$69,261
C25-103	Donnawood Way	\$100,000	\$2,275	\$8,733	\$8,733	\$91,267
Water Mains		\$3,445,285	\$37,263	\$685,212	\$861,486	\$ 2,583,799
C25-104	Corporation Yard and Admin Fac	\$3,000,000	\$0	\$3,086	\$3,086	\$2,996,915
C25-105	ERP System	\$400,000	\$0	\$0	\$0	\$400,000
C25-106	SCADA Upgrade	\$120,000	\$5,400	\$5,400	\$5,400	\$114,600
C25-107	Madison Property Acquisition	\$0	\$35,462	\$1,840,722	\$1,840,722	(\$1,840,722)
C25-201	8550 Auburn Blvd - Starbucks	\$0	\$0	\$0	\$0	\$0
C25-202	7500 Tiara Way - RP	\$0	\$0	\$0	\$0	\$0
C25-203	6054 Shupe Dr - RP	\$0	\$0	\$0	\$0	\$0
C25-204	7905 Shupe Dr - Food Truck	\$0	\$0	\$0	\$0	\$0
Miscellaneous Projects		\$3,520,000	\$40,862	\$1,849,207	\$1,849,207	\$ 1,670,793
C20-107	Well #7 Ella	\$4,442,536	\$284,719	\$1,129,024	\$2,573,056	\$1,869,480
C23-103	Highland Well #8	\$5,300,000	\$30,349	\$212,518	\$282,036	\$5,017,964
Wells		\$9,742,536	\$315,069	\$1,341,541	\$2,855,093	\$ 6,887,443
Grand Totals:		\$19,692,821	\$609,554	\$4,716,069	\$6,405,893	\$ 13,286,928

JULY 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80291	ALAN/MARIALICE S GARRETT	Customer Refund	\$35.95
80292	NYGREN FAMILY TRUST	Customer Refund	\$33.45
80293	KRISTINE KELLER	Customer Refund	\$322.21
80294	CARRIE OR VINCENT L COTTON	Customer Refund	\$696.59
80295	LETISHA PROUT	Customer Refund	\$56.80
80296	ORR FAMILY TRUST 2009	Customer Refund	\$161.93
80297	BONNIE J VAUGHN	Customer Refund	\$572.90
80298	MARK GRYCZKO	Customer Refund	\$41.55
80299	CYNTHIA E JONES	Customer Refund	\$95.69
80300	3CMA	Dues & Subscriptions	\$400.00
80301	ADVANCED CHEMICAL TRANSPORT INC	Contract Services-Other	\$886.80
80302	AFMAN SUPPLY	Small Tools	\$761.84
80303	ANG AUDIO VISUAL SERVICES	Contract Services-Miscellaneous	\$1,300.00
80304	AREA PORTABLE SERVICES	Equipment Rental-Field	\$128.88
80305	BURKETTS	General Supplies	\$32.48
80306	ROBIN COPE	Retiree Benefit	\$539.00
80307	CORE AND MAIN LP	Material	\$243.92
80308	COVINO SMITH AND SIMON	Contract Services-Miscellaneous	\$1,666.67
80309	EDELSTEIN GILBERT ROBSON AND SMITH LLC	Contract Services-Financial	\$11,666.66
80310	FLOWLINE CONTRACTORS INC	Contract Services-Engineering	\$43,407.00
80311	ERNESTINE FREEMAN	Retiree Benefit	\$185.00
80312	HUNT AND SONS LLC	Gas & Oil	\$1,871.52
80313	INTEGRITY ADMINISTRATORS INC	Health Insurance	\$219.52
80314	J4 SYSTEMS	Contract Services-Other	\$1,077.25
80315	KASL CONSULTING ENGINEERS	Contract Services-Engineering	\$1,214.00
80316	KEI WINDOW CLEANING 12	Janitorial	\$120.00
80317	NAPA AUTO PARTS	Equipment Maintenance	\$5.17
80318	NOR CAL PUMP AND WELL DRILLING INC	Wells Maintenance	\$151,596.25
80319	NOWSPEED INC	Contract Services-Other	\$3,250.00
80320	PACE SUPPLY CORP	Material	\$616.89
80321	PRINT PROJECT MANAGEMENT	Printing	\$172.40
80322	REPUBLIC SERVICES 922	Utilities	\$418.68
80323	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$15,177.65
80324	SCARSDALE SECURITY SYSTEMS INC	Contract Services-Other	\$188.83
80325	MARY LYNN SCHERRER	Retiree Benefit	\$185.00
80326	WILLIAM SHIRLEY	Toilet Rebate Program	\$75.00
80327	DON SMITH	Contract Services-Conservation	\$1,741.00
80328	SMUD	Utilities	\$9,145.30
80329	SMUD	Utilities	\$122.31
80330	SONITROL	Equipment Rental-Office	\$216.12
80331	SOROPTIMIST INTERNATIONAL CH	Dues & Subscriptions	\$110.00
80332	T MOBILE	Telephone-Wireless	\$1,225.67
80333	A TEICHERT AND SON INC	Road Base	\$1,367.40
80334	MELINDA M TUPPER	Retiree Benefit	\$539.00
80335	DOUG VEERKAMP GENERAL ENGINEER	Contract Services-Engineering	\$37,525.00
80336	BENJAMIN VOROS	Toilet Rebate Program	\$75.00
80337	WEST YOST ASSOCIATES	Contract Services-Engineering	\$16,711.50
80338	NORMAN OR KATHLEEN MAGILL	Customer Refund	\$46.25
80339	CITY OF CITRUS HEIGHTS	Equipment Rental-Office	\$1,041.25
80340	STATE WATER RESOURCES CONTROL BOARD	Professional Development	\$60.00
80341	CHARLES OR SHARON GUENTHNER	Customer Refund	\$12.54
80342	PRINCE OR ELEYNE ARMSTRONG	Customer Refund	\$20.65

JULY 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80343	RUSLAN YAKOVCHUK	Customer Refund	\$203.68
80344	CAP CITY CONSTRUCTION LLC	Customer Refund	\$78.48
80345	SHAOXIAN QIN OR QING W FENG	Customer Refund	\$68.42
80346	AFLAC	Employee Paid Insurance	\$187.46
80347	AIRGAS USA LLC	Supplies-Field	\$234.56
80348	AMAZON CAPITAL SERVICES	Office Expense	\$320.39
80349	ANSWERNET	Telephone-Answer Service	\$362.35
80350	BSK ASSOCIATES	Water Analysis	\$5,065.14
80351	CORELOGIC INFORMATION SOLUTIONS INC	Dues & Subscriptions	\$251.00
80352	EMPLOYEE RELATIONS INC	Contract Services-Other	\$74.29
80353	ENOVEN TRUCK BODY AND EQUIPMENT	Equipment Maintenance	\$59,887.45
80354	GRAINGER	Small Tools	\$1.54
80355	INDOOR ENVIRONMENTAL SERVICES	Equipment Maintenance	\$1,013.23
80356	J COMM INC	Contract Services-Other	\$3,000.00
80357	LEAF	Equipment Rental-Office	\$813.94
80358	LSL CPAS	Contract Services-Financial	\$2,370.00
80359	MESSENGER PUBLISHING GROUP	Dues & Subscriptions	\$225.00
80360	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$3,667.87
80361	NAVIANT	Maintenance Agreement-Software	\$307.50
80362	NINJO LLC	Dues & Subscriptions	\$130.00
80363	ONE PRINT SOURCE AND GRAPHICS	Printing Services	\$193.25
80364	PRINT PROJECT MANAGEMENT	Printing Services	\$86.20
80365	RED WING SHOE STORE	Small Tools	\$600.00
80366	RENTAL GUYS	Equipment Rental-Field	\$155.06
80367	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$118.19
80368	REGIONAL WATER AUTHORITY	Dues & Subscriptions	\$49,117.00
80369	SACRAMENTO GROUNDWATER AUTHORITY	Dues & Subscriptions	\$57,383.00
80370	WATERWISE CONSULTING INC	Contract Services-Conservation	\$1,775.00
80371	WEX BANK	Gas & Oil	\$2,731.36
80372	WM CORPORATE SERVICES INC	Utilities	\$547.13
80373	WALTER F WOON	Toilet Rebate Program	\$75.00
80374	ACWA JPIA	Health Benefits	\$210.80
80375	COUNTY OF SACRAMENTO	Permit Fees	\$370.50
80376	TAMAR DAWSON	Professional Development	\$291.94
80377	TIMOTHY KATKANOV	Professional Development	\$450.00
80378	LOWES	Supplies-Field	\$2,985.92
80379	ANDREW TRAN	Professional Development	\$475.00
80380	US BANK CORPORATE TRUST SERVICES	Bank Fee	\$1,590.00
80381	SCOTT INGERSOLL OR HEATHER CARR	Customer Refund	\$205.11
80382	CHRISTENSEN TRUST	Customer Refund	\$141.22
80383	WAJIH AND GRACE W SAADEH	Customer Refund	\$221.04
80384	TYLER OR ALISHA MOORE	Customer Refund	\$297.38
80385	MV HINDY TRUST	Customer Refund	\$46.72
80386	CAMERON HALL OR TINA PAWLOSKI	Customer Refund	\$20.83
80387	WINSTON OR REBECCA HICKOX	Customer Refund	\$21.16
80388	ACWA JPIA	Workers Comp Insurance	\$2,095.00
80389	AIA SERVICES LLC	Tools/Equipment	\$53.22
80390	AMAZON CAPITAL SERVICES	Office Expense	\$772.61
80391	AQUA SIERRA CONTROLS	Wells Maintenance	\$5,400.00
80392	BLUE JAY TRUCKING INC	Contract Services-Other	\$1,926.25
80393	BSK ASSOCIATES	Water Analysis	\$1,213.64
80394	CAROLLO ENGINEERS INC	Contract Services-Engineering	\$38,871.50
80395	CITRUS HEIGHTS SAW AND MOWER	Repair-Equipment	\$59.25

JULY 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80396	COLLEGE OAK ROAD SOLUTIONS	Repair-Trucks	\$429.00
80397	FERGUSON ENTERPRISES INC 1423	Material	\$1,912.57
80398	J4 SYSTEMS	Contract Services-Other	\$2,106.37
80399	MACQUARIE EQUIPMENT CAPITAL INC	Equipment Rental-Office	\$376.97
80400	NAPA AUTO PARTS	Repair-Equipment	\$56.62
80401	NOWSPEED INC	Contract Services-Other	\$750.00
80402	PACE SUPPLY CORP	Material	\$28,341.61
80403	PACIFIC GAS AND ELECTRIC	Utilities	\$44.54
80404	QUICK QUACK CAR WASH	Maintenance Agreement-Equipment	\$380.00
80405	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$20,423.03
80406	TIMOTHY OR MARGARET RICHEY	Toilet Rebate Program	\$75.00
80407	SITE AND SOUND	Contract Services-Other	\$2,040.50
80408	SMUD	Utilities	\$1,054.96
80409	TECHNOFLO SYSTEMS	Repair-Equipment	\$673.03
80410	HENLEY PACIFIC LA LLC	Repair-Equipment	\$91.26
80411	WATER SYSTEMS CONSULTING INC	Contract Services-Other	\$52,726.00
80412	ACWA JPIA	Insurance-Property	\$6,775.00
80413	DEPARTMENT OF THE TREASURY	Fees/Charges	\$20.93
80414	ANNIE LIU	Professional Development	\$73.68
80415	JOE OR DONALD G DRUMMOND	Customer Refund	\$164.14
80416	KENNETH OR T ERI L KEIL	Customer Refund	\$255.43
80417	JOHN OR SUSAN SCHNEIDT	Customer Refund	\$394.94
80418	GARY S STUBBS	Customer Refund	\$46.60
80419	SAMAD ABDUL	Customer Refund	\$1,947.29
80420	JESSICA OR SHARON OR WILLIAM SUMMERS	Customer Refund	\$9.69
80421	19SIX ARCHITECTS	Contract Services-Other	\$39,515.60
80422	ALEXANDERS CONTRACT SERVICES	Contract Services-Meter Reads	\$8,178.79
80423	AQUA SIERRA CONTROLS	Wells Maintenance	\$6,124.75
80424	AREA WEST ENGINEERS INC	Contract Services-Engineering	\$4,452.50
80425	BATTERIES PLUS BULBS 310	Supplies	\$22.57
80426	BEST BEST AND KRIEGER	Legal & Audit	\$14,454.00
80427	CAROLLO ENGINEERS INC	Contract Services-Engineering	\$17,680.75
80428	COLANTUONO HIGHSMITH WHATLEY PC	Legal & Audit	\$7,164.00
80429	COMCAST	Equipment Rental-Office	\$102.88
80430	CONSOLIDATED	Telephone-Local/Long Distance	\$3,251.98
80431	CTY OF SAC DEPT OF FINANCE	Contract Services-Miscellaneous	\$122.40
80432	COUNTY OF SACRAMENTO PARCEL VIEWER	Dues & Subscriptions	\$3,134.89
80433	FAST ACTION PEST CONTROL	Contract Services-Miscellaneous	\$184.80
80434	FLOWLINE CONTRACTORS INC	Contract Services-Engineering	\$17,456.00
80435	FP MAILING SOLUTIONS	Equipment Rental-Office	\$197.83
80436	HUNT AND SONS LLC	Gas & Oil	\$1,091.30
80437	J COMM INC	Contract Services-Other	\$5,050.00
80438	KASL CONSULTING ENGINEERS	Contract Services-Engineering	\$6,660.60
80439	KIWANIS OF CITRUS HEIGHTS	Dues & Subscriptions	\$300.00
80440	LEAF	Equipment Rental-Field	\$458.94
80441	NAPA AUTO PARTS	Repair-Equipment	\$51.27
80442	NOR CAL PERLITE INC	Supplies-Field	\$3,679.29
80443	OCCU MED	Contract Services-Miscellaneous	\$268.00
80444	PACE SUPPLY CORP	Material	\$132.00
80445	PRINT PROJECT MANAGEMENT	Printing Services	\$86.20
80446	REGIONAL GOVERNMENT SERVICES	Consulting Services	\$1,095.35
80447	SAGENT	Consulting Services	\$9,557.62
80448	SAN JUAN WATER DISTRICT	Purchased Water	\$809,889.26

JULY 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80449	UNDERGROUND SERVICE ALERT OF NORTHERN CA NEVADA	Dues & Subscriptions	\$6,522.57
80450	WATER SYSTEMS CONSULTING INC	Contract Services-Other	\$2,349.50
80451	WEST YOST ASSOCIATES	Contract Services-Engineering	\$6,790.90
80452	WOLF CONSULTING	Contract Services-Other	\$9,300.00
80453	WYJO SERVICES CORP	Repair-Trucks	\$1,315.39
80454	DOUG KONOVALOFF	Customer Refund	\$172.72
80455	ACWA JPIA	Workers Comp Insurance	\$25,571.33
80456	COUNTY OF SACRAMENTO	Permit Fees	\$1,070.75
80457	PATTY COLVIN FAMILY TRUST	Customer Refund	\$1,185.03
80458	BARBARA A CUESTA LVNG TRST	Customer Refund	\$201.62
80459	MY GIRLS LIVING TRUST	Customer Refund	\$6.03
80460	DOUG VEERKAMP GENERAL ENGINEERI	Customer Refund	\$2,583.00
80461	RACHEL E THATCHER OR YADER TERCERO	Customer Refund	\$49.14
80462	JUDITH WASLEY OR MELANIE DEPNER	Customer Refund	\$280.30
80463	CAP CITY CONSTRUCTION LLC	Customer Refund	\$34.80
80464	CINTHIA RAYMOND	Customer Refund	\$37.38
80465	ACTION ASPHALT AND CONCRETE	Contract Services-Paving/Concrete	\$70,391.50
80466	AMAZON CAPITAL SERVICES	Office Expense	\$340.74
80467	AREA PORTABLE SERVICES	Equip Rental-Field	\$128.88
80468	BATTERIES PLUS BULBS 310	Small Tools	\$47.30
80469	BEST BEST AND KRIEGER	Legal & Audit	\$15,007.50
80470	BSK ASSOCIATES	Water Analysis	\$545.16
80471	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	Dues & Subscriptions	\$150.00
80472	CORE AND MAIN LP	Material	\$11,346.08
80473	SACRAMENTO COUNTY UTILITIES	Utilities	\$228.94
80474	KEI 12 WINDO CLEANING	Janitorial	\$125.00
80475	ALMA MARTINEZ	Toilet Rebate Program	\$150.00
80476	KIMBERLY MONTGOMERY	Toilet Rebate Program	\$115.00
80477	PACE SUPPLY CORP	Material	\$2,791.28
80478	PRINT PROJECT MANAGEMENT	Printing Services	\$86.20
80479	REPUBLIC SERVICES 922	Utilities	\$424.05
80480	REGIONAL WATER AUTHORITY	Dues & Subscriptions	\$29,891.00
80481	SMUD	Utilities	\$117.29
80482	T MOBILE	Telephone-Wireless	\$1,220.85
80483	UNDERGROUND SERVICE ALERT OF NORTHERN CA NEVADA	Dues & Subscriptions	\$1,970.83
80484	VERIZON WIRELESS	Telephone-Wireless	\$675.89
80485	WIZIX TECHNOLOGY GROUP INC	Equipment Rental-Office	\$339.66
80486	S PAUL OR ANNE E WEEKS	Customer Refund	\$123.40
80487	HILARY STRAUS	Professional Development	\$65.00
80488	ANDREW TRAN	Professional Development	\$2,394.48
Total			\$1,835,824.27
ACH	1168-2025-6 IC	Bank Fee	\$6,512.55
ACH	2025 SJWD BOND	Interest Expense	\$28,733.54
ACH	ADP694637597	Contract Services-Financial	\$523.05
ACH	ADP695714646	Contract Services-Financial	\$461.19
ACH	ADP694181936	Contract Services-Financial	\$142.85
ACH	BMO JUNE 2025	Bank Fee	\$2,432.31
ACH	CALIFORNIA CHOICE AUGUST 2025	Health Insurance	\$52,152.42
ACH	CHASE BANK JUNE 2025	Bank Fee	\$4,466.14
ACH	ICMA 7/17/2025 PAYDAY	Deferred Compensation	\$12,983.51
ACH	ICMA 7/2/2025 PAYDAY	Deferred Compensation	\$13,376.14
ACH	JP MORGAN JUNE 2025	See July Agenda Item CC-9	\$11,049.32
ACH	MID AMERICA 7/1-7/7/2025	Employee Paid Insurance	\$510.10
ACH	PERS 7/17/2025 PAYDAY	PERS	\$29,184.07
ACH	PERS 7/2/2025 PAYDAY	PERS	\$30,048.47
ACH	PERS PLAN 10403	PERS	\$604,029.00
ACH	PERS PLAN 10404	PERS	\$17,562.00
ACH	PERS UAL 26349	PERS	\$5,996.00
ACH	VALIC 7/17/2025 PAYDAY	Deferred Compensation	\$2,886.71
ACH	ICMA 7/31/25 PDAY	Deferred Compensation	\$13,402.68
ACH	PRINCIPAL AUGUST 2025	Health Insurance	\$12,032.01

JULY 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	VALIC 7/2/2025 PAYDAY	Deferred Compensation	\$2,883.14
ACH	VALIC 7/31/2025 PAYDAY	Deferred Compensation	\$2,890.29
Total			<u>\$854,257.49</u>
Grand Total			<u>\$2,690,081.76</u>

JP Morgan Purchase Card Distributions
Jul-25

Name	District Events & Recognition	General Supplies	Tools & Equipment	Dues & Subscription	Fees & Charges	Professional Development	Printing Services	Support Services	CIP	Postage/ Shipping/ Freight	Equipment Maintenance	Total Bill
Moore	\$ 438.75	\$ 5.43					\$ 3,610.00					\$ 4,054.18
Tran			\$ 1,291.73	\$ 343.23								\$ 1,634.96
Shockley	\$ 5,084.74	\$ 209.64	\$ 494.74	\$ 655.00		\$ 3,011.60		\$ 99.00	\$ 15.00	\$ 82.00		\$ 9,651.72
Conzelmann	\$ 1,321.17			\$ 50.31	\$ 385.10							\$ 1,756.58
Shepard	\$ 353.87	\$ 89.12		\$ 2.95								\$ 445.94
Liu	\$ 63.00					\$ 560.00						\$ 623.00
Nunes									\$ 234.01			\$ 234.01
Straus	\$ 122.83											\$ 122.83
Nichols											\$ 823.25	\$ 823.25
Total Bill	\$ 7,384.36	\$ 304.19	\$ 1,786.47	\$ 1,051.49	\$ 385.10	\$ 3,571.60	\$ 3,610.00	\$ 99.00	\$ 249.01	\$ 82.00	\$ 823.25	\$ 19,346.47

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	EMPLOYEE RECOGNITION
Status:	Action Item
Report Date:	August 15, 2025
Prepared By:	Brittney Moore, Administrative Services Manager/Chief Board Clerk Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk

The following District employees were recognized for perfect attendance, outstanding customer service, and quality of work during the months of June and July 2025.

Administrative Services

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Dana Mellado	July	Assisted Public Affairs staff with setup and meeting logistics at the June Customer Advisory Committee (CAC) meeting.	Assisted in reviewing over 800 delinquent accounts, successfully contacting customers and recovering more than half of the outstanding balances.
Brittney Moore	July		
Viviana Munoz	June and July	Assisted Public Affairs staff with setup and meeting logistics at the June Customer Advisory Committee (CAC) meeting.	Viviana provided solo coverage for the front counter due to unplanned staff outages. Reviewed over 800 delinquent accounts, successfully contacting customers and recovering more than half of the outstanding balances.

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Megan Selling	June and July		<p>Prepared financial information for the rate study during the vacancy of the Accounting Manager position.</p> <p>Assisted the customer service team in reviewing over 800 delinquent accounts, successfully contacting customers, and recovering more than half of the outstanding balances.</p> <p>Took the lead in developing the miscellaneous fee sheet and contributed to the budget process.</p>
Kayleigh Shepard	July	Kayleigh assisted Public Affairs staff with updating presentation materials on short notice.	<p>Independently led all HR, Board Clerk, and Risk Management responsibilities due to a planned staff outage during the week of 6/2/25.</p> <p>Independently led all HR responsibilities due to a planned staff outage from 7/21-7/29, including finalizing recruitment selections and beginning onboarding for three new Water Distribution Workers.</p>
Beth Shockley	July		<p>Planned and coordinated Tim Cutler's retirement recognition event.</p> <p>Assisted in migrating to a centralized invoice email system, aligning with best practices to ensure prompt invoice approvals and payments.</p>

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Desiree Smith	July	Provided solo front counter coverage, ensuring smooth operations during peak customer needs.	<p>In preparation for upcoming changes with the District's payment processing vendor, Desiree independently created a communication plan for customers and an implementation plan for staff.</p> <p>Reviewed over 800 delinquent accounts, successfully contacting customers and recovering more than half of the outstanding balances.</p>
Ben Strange	July		
Andy Tran	July		
Torrance York	June and July	With minimal notice, Torrance provided IT support for the June Board Meeting.	<p>Torrance assisted in replacing the Boardroom computer to ensure smooth operations during meetings.</p> <p>Independently led all IT responsibilities due to a planned staff outage during the week of July 14th.</p>

Engineering Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Tamar Dawson	June and July	<p>June 25th – Provided an inspection on the District’s Fair Oaks Boulevard Water Main project and worked after hours.</p> <p>On 7/7/25, worked after hours on the City’s Auburn Blvd Complete Streets Phase II Project to abandon a fire hydrant.</p> <p>On 7/7/25, 7/8/25, and 7/15/25, participated in the Construction Inspector interviews.</p>	<p>Assisted with the preparation of the District’s Engineering Standards and policy updates (Series 5000, 7000, 8000, & 9000) and attended the June Board Meeting to answer any questions.</p> <p>For the month of July, provided inspections on various District Capital Improvement and private development projects.</p> <p>On July 29-31, assisted with the Pipeline Condition Assessment Acoustic Velocity field testing at various locations and worked after hours to minimize impact to customers.</p>
Tim Katkanov	July	<p>On 7/7/25, worked after hours on the City’s Auburn Boulevard Complete Streets Phase II Project to abandon a fire hydrant.</p> <p>On 7/15/25, participated in the Construction Inspector interviews.</p>	<p>Assisted with the preparation of the District’s Engineering Standards and policy updates (Series 5000, 7000, 8000, & 9000).</p> <p>For the month of July, provided inspections on various District Capital Improvement and private development projects.</p>

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Ali Shafaq		On 7/15/25, participated in the Construction Inspector interviews.	<p>Assisted with the preparation of the District's Engineering Standards and policy updates (Series 5000, 7000, 8000, & 9000).</p> <p>For the month of July, provided inspections for various District Capital Improvement and private development projects.</p> <p>On July 29-31 Ali oversaw the Pipeline Condition Assessment Acoustic Velocity field testing at various locations.</p>

Operations Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Chris Bell	June and July	A customer on Sugar Maple Way complimented the crew on their outstanding work, especially on their effort to restore the property to its original condition after work was completed.	<p>Taking on additional responsibilities due to staff outages. We are grateful for the field staff's hard work and dedication.</p> <p>Exceptional performance and dedication during recent staff outages. Thank you for going above and beyond to support the Operations department and our community!</p>
Andrew Callister	June and July		

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Jose Calvillo	June and July	A customer on Sugar Maple Way complimented the crew on their outstanding work, especially on their effort to restore the property to its original condition after work was completed.	<p>Taking on additional responsibilities due to staff outages. We are grateful for the field staff's hard work and dedication.</p> <p>Jose provided Spanish interpretation for a customer who needed assistance turning off their water services over the weekend.</p> <p>Exceptional performance and dedication during recent staff outages. Thank you for going above and beyond to support the Operations department and our community!</p>
Brady Chambers	July		
Kelly Drake	June and July		
James Ferro		A customer on Sugar Maple Way complimented the crew on their outstanding work, especially on their effort to restore the property to its original condition after work was completed.	<p>Taking on additional responsibilities due to staff outages. We are grateful for the field staff's hard work and dedication.</p> <p>Exceptional performance and dedication during recent staff outages. Thank you for going above and beyond to support the Operations department and our community!</p>
Brandon Goad	July		
Brian Hensley	June and July		

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Chris Nichols	June and July		
Jace Nunes	July		Provided assistance in covering multiple meetings and organizing the Operations Department's tasks.
John Spinella	June and July		
Neil Tamagni	June and July	<p>June 25th – Provided an inspection after hours on the District's Fair Oaks Boulevard Water Main project and the City's Auburn Boulevard Complete Streets Phase 2 Project.</p> <p>Participated in the Construction Inspector interviews on 7/7 and 7/8.</p>	Assisted with the preparation of the District's Engineering Standards and policy updates (Series 5000, 7000, 8000, & 9000).
Joey Vazquez	June and July	A customer on Sugar Maple Way complimented the crew on their outstanding work, especially on their effort to restore the property to its original condition after work was completed.	Taking on additional responsibilities due to staff outages. We are grateful for the field staff's hard work and dedication.

Public Affairs Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Mary Elise Conzelmann	June and July	<p>Provided front desk coverage while the customer service team participated in Accounting Manager interviews.</p> <p>Organized the WaterLine 2025 Annual Update video filming; scheduled filming sessions for staff, including interviews and footage of the field crew and customer service in the morning.</p> <p>Spoke in-person with residents interested in the Customer Advisory Committee (CAC) and provided follow-up correspondence with them on their applications.</p> <p>Collaborated internally with the Admin team on lockbox change communication.</p>	<p>Prepared materials for and scheduled a meeting with the State Water Board to identify non-ratepayer funding opportunities.</p> <p>Managed advocacy efforts for the District's awarded \$3.53M ARTESIAN grant funding and worked with RWA and the Operations Department on addressing funding concerns.</p> <p>Scheduled and facilitated a tour with Senator Niello on July 21.</p> <p>Scheduled and facilitated a lunch and tour with Supervisor Rosario Rodriguez on July 29.</p>

CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
SEPTEMBER 2, 2025 SPECIAL BOARD MEETING

SUBJECT : LONG RANGE AGENDA
STATUS : Consent/Information Item
REPORT DATE : August 20, 2025
PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:
Listed below is the current Long Range Agenda.

Legend	
S	Study Session
CC	Consent Calendar
P	Presentation
B	Business
PH	Public Hearing
CL	Closed Session

CITRUS HEIGHTS WATER DISTRICT LONG RANGE AGENDA					
MEETING DATE	MEETING TYPE	ITEM DESCRIPTION	ASSIGNED	AGENDA TYPE	AGENDA ITEM
September 23, 2025					
September 23, 2025		Approve Professional Services Agreement with Tee's Janitorial	Jordan	CC	A
September 23, 2025	Annual	Proposed Misc Fees and Charges	Liu	SS	A
October 28, 2025					
October 28, 2025		Adopt Resolution Adding December 15, 2025 Regular Meeting Date	Moore	CC	A
November 18, 2025					
November 18, 2025		2026 Board Meeting Schedule	Moore	CC	I/D
December 15, 2025					
December 15, 2025	Annual	Committee Assignments	Moore	B	A
December 15, 2025	Annual	District Officers	Moore	B	A
December 15, 2025	Annual	Selection of President and Vice President	Moore	B	A
January 27, 2026					
January 27, 2026		Strategic Plan Update/2026 Strategic Plan Preview	Moore	SS	I/D
February 24, 2026					
February 24, 2026	Annual	Investment Portfolio Update	Liu	CC	A
February 24, 2026	Annual	Financial Policies (6000 Series) Updates	Liu	B	A

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL BOARD MEETING

Subject:	Engineering Department Report
Status:	Information Item
Report Date:	August 13, 2025
Prepared By:	Missy Pieri, Director of Engineering/District Engineer

Significant assignments and activities for the Engineering Department are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 Water Main Replacement Project - Pipeline Condition Assessment	Engineering	Director of Engineering, Senior Civil Engineer, Management Analyst	Yes, updates as necessary	Yes	Pipeline Condition Assessment	<p>Segment 1 (42-inch): External Corrosion Direct Assessment will resume in the dry season.</p> <p>Field work for Pilot Study for one vendor completed in July 2025. Second vendor field work scheduled for September 2025.</p>
PROJECT 2030 Project Workflow	Engineering	General Manager, Director of Engineering, Director of Operations, Senior Civil Engineer, Management Analyst, Engineering and Operations Department, Finance Team	Yes, updates as necessary	Yes	Project Management and Coordination of Nine Project 2030 Workflows	Quarter 3 update meeting scope being developed by CHWD. Meeting scheduled for October 2025.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
DISTRICT ENGINEERING STANDARDS	Engineering	Director of Engineering, Engineering and Operations Department	Yes, 06/24/25 (Approved by Board)	No	Develop Engineering Standards for Private Development Projects	Approved by the Board in June 2025. Perform next steps for implementation.
DISTRICT POLICY UPDATE & DEVELOPMENT (ENGINEERING RELATED)	Engineering	Director of Engineering, Engineering and Operations Department	Yes, 06/24/25 (Anticipate Action by Board)	No	Develop and update District Policies that relate to Engineering/Development Projects	Approved by the Board in June 2025. Perform next steps for implementation.
DISTRICT WATER SYSTEM MASTER PLAN	Engineering	Director of Engineering, Director of Operations, Senior Civil Engineer	Yes, 10/22/24 (Award of Contract)	Yes	Update to the District's Existing Water System Master Plan	Progress meetings occurring for various elements of the report. Storage and Meter Reading Technical Memos under review. Draft Water System Master Plan anticipated in Q4 2025.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
DISTRICT-WIDE EASEMENT PROJECT Phase 4	Engineering	Director of Engineering, Senior Civil Engineer and Assistant Engineer	Yes, updates as necessary	Yes	Obtaining easements for District-owned facilities.	Group 3 Easements in progress. Group 4 Easements in progress.
CAPITAL IMPROVEMENT PROJECT Facilities Modernization & Expansion Project - 7803 Madison Ave	Engineering	Director of Engineering, Director of Operations, Management Analyst, Technical Advisory Committee	Yes, TBD	Yes	Development of Contract Documents for tenant and site improvements for District facilities located at 7803 Madison Avenue.	Basis of Design Report in progress. 30% Design Development Plans in progress.
CAPITAL IMPROVEMENT PROJECT Facilities Modernization & Expansion Project - 6230 Sylvan Rd	Engineering	Director of Engineering, Director of Operations, Management Analyst, Technical Advisory Committee	Yes, TBD	Yes	Development of Contract Documents for tenant and site improvements for District facilities located 6230 Sylvan Road.	Task Order being initiated for Design Services. Environmental documents and lot merger/parcel rezoning underway. Tree survey completed.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT - Minnesota Dr Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 11/18/24 (Award of Contract)	Yes	2024 design, 2025 construction	Construction 100% complete. Project Closeout in progress.
CAPITAL IMPROVEMENT PROJECT - Fair Oaks Blvd to Leafcrest Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 4/22/25 (Award of Contract)	Yes	2024/25 design, 2025 construction	Construction 100% complete. Project Closeout in progress.
CAPITAL IMPROVEMENT PROJECT - Greenback Ln (Sunrise Blvd to Birdcage St) Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, TBD	Yes	2025 design, 2026 construction	District preparing 60% plans.
CAPITAL IMPROVEMENT PROJECT - Greenback Ln (Birdcage St to Burich Ave) Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 1/27/25 (Anticipated Award of Contract)	Yes	2025 design, 2026 construction	District preparing 90% plans. Anticipate Award of Contract in Jan 2026.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT - Donnawood Way Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 12/23/25 (Anticipated Award of Contract)	Yes	2025, 2026 construction	District preparing 30% plans. Potholing scheduled for Sep 2025. Anticipate Award of Contract in Dec 2025.
PRIVATE DEVELOPMENT Sayonara Dr Habitat for Humanity Multiple Parcels	Engineering	Director of Engineering and Senior Civil Engineer	No	No	26 single-family homes	Plans approved on 04/30/25. Plan Check and Inspection Fees paid. Capacity Fees due upon water service activation.
PRIVATE DEVELOPMENT 6031 Sunrise Vista Dr Apartments	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Proposed apartments.	All fees paid. Water facilities construction 50% complete.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7975 Twin Oaks Ave Parcel Split 1 - 3	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 to 3 lot split; 3 single family homes with frontage improvements.	Plans approved on 03/03/25. Plan Check Fees paid.
PRIVATE DEVELOPMENT 7501 Greenglen Ave Parcel Split 1 - 2	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 to 2 lot split per SB9; 4 water services for 4 duplexes.	Plan Check Fees and Installation Deposit Paid. Capacity Fees due prior to water service activation. CHWD completed installation of 4 water services.
PRIVATE DEVELOPMENT 7401 Mariposa Ave Parcel Split 1 - 2	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 parcel to 2 parcels.	Parcel split approved by the City. District provided plan review comments on 04/02/25.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7509 Twin Oaks Ave Food Truck Plaza	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Existing vacant site (with existing water service) to be used for a Food Truck Plaza.	Plans approved on 03/03/25. Plan Check and Inspection Fees Paid. Preconstruction meeting occurred on 08/05/25. Awaiting construction of water facilities.
PRIVATE DEVELOPMENT 8425 Harper Way New Single-Family Dwelling Unit	Engineering	Director of Engineering and Senior Civil Engineer	No	No	New Single-Family Dwelling Unit with a 1" water service.	All fees paid. Construction completed and easement obtained. Project closeout in progress.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CITY OF CITRUS HEIGHTS PROJECT Auburn Blvd - Complete Streets Phase 2	Engineering	Director of Engineering, Senior Civil Engineer, and Senior Inspector	No	No	City of Citrus Heights Frontage Improvements and Utility relocation on Auburn Blvd from Rusch Park to north. Three new irrigation services.	Final plans signed on 02/24/23. Fees for irrigation services paid. Construction on water related work began on 07/29/24. Water related construction 90% complete.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS

SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	OPERATIONS DEPARTMENT REPORT
Status:	Information Item
Report Date:	July 8, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

The Citrus Heights Water District has 20 employees in its Operations Department. The following report summarizes their work in June.

OPERATIONS MONTHLY ACTIVITIES

A. Distribution Division

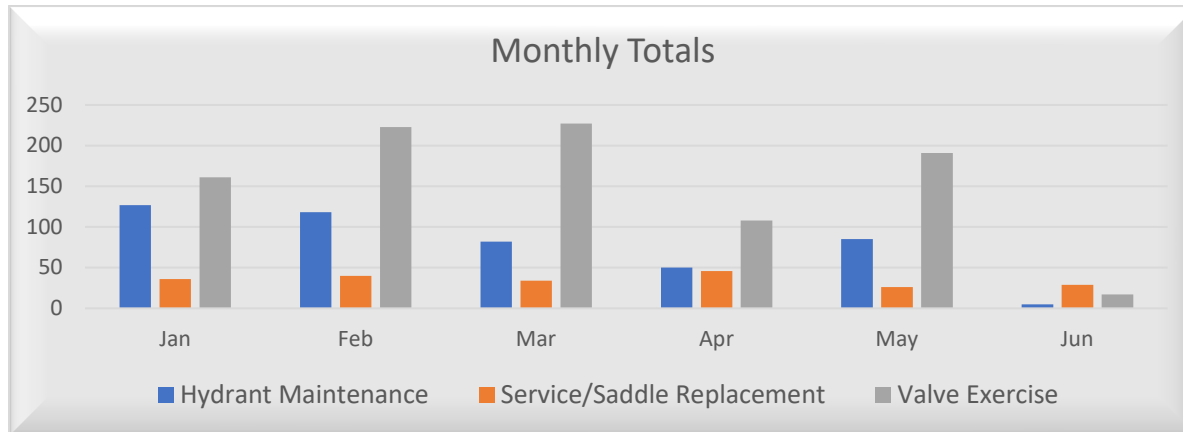
The Operations Department includes 10 Distribution Operators who perform the necessary maintenance to properly operate and maintain over 250 miles of pipelines and more than 21,000 service connections. The tables below are a summary of noteworthy tasks commonly performed by the operators.

Distribution Maintenance	June 2025	Total YTD 2025	Total # in System
Air Valve Inspection (ARV)	0	0	147
Hydrant Maintenance	5	467	2,170
Mainline Repair/Maintenance	0	3	-
Meter Box Maintenance	5	21	21,007
Meter Register Replacement	2	46	21,007
Service/Saddle Replacement	29	201	21,007
Valve Exercise	17	927	4,631
Total	58	1665	

CIP Projects	June 2025	Total YTD 2025
C25-010 Water Mainline	0	1
C25-011 Water Valves	2	6
C25-012 Water Services	28	186
C25-013 Water Meters	1	23
C25-014 Fire Hydrants	4	9

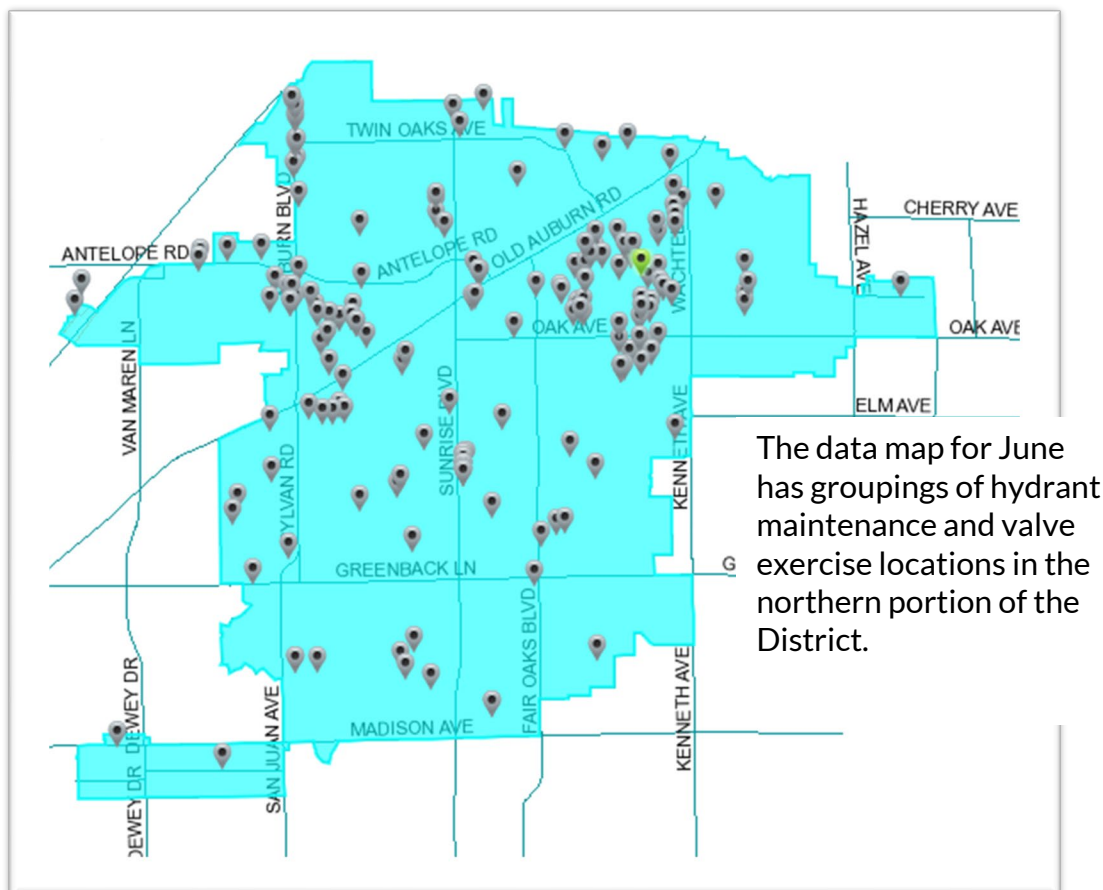
C25-103 Pothole Main	0	1
Total	35	226

The graphic below shows a monthly comparison of hydrant maintenance, service/saddle replacements, and valve exercising activities.



The map below shows the locations where the Operations crews worked in June.

Locations Worked within the Citrus Heights Water District



B. Standby Summary

The Operations Department assigns employees to weekly standby duty to provide 24-hour coverage in case of water emergencies within the District. The year-to-date standby activity is provided below.

Standby Summary			
Standby Reporting Month	Total Calls to After-Hours Answering Service	Site Visits	Resolutions Via Phone Call
January	20	13	7
February	29	18	11
March	28	18	10
April	22	10	12
May	41	21	20
June	34	20	14

C. Operations Specialist

The District's Operations Specialist performs the USA markings to help protect the District's distribution system by identifying CHWD facilities for entities working in the District's service area. The Operations Specialist also responds to leak investigations, requests to locate meters, and water turn ons/offs (additional information in the chart below).

Operations Specialist Summary		
Work Description	June 2025	Total YTD 2025
USA Markings	574	3,097
Check for Leak	20	184
Fire Hydrant Investigation	0	2
Locate a Meter	0	0
Turn Water On/Off	4	43
Total	598	3,326

D. Water Quality/Sampling Summary

The Water Resources Division oversees routine monthly bacteriological testing as required by the California Division of Drinking Water. In June, 90 samples were collected with no positive results.

Backflow Devices:

Backflow devices act as barriers to prevent water from private water service lines from entering the District's distribution system. When high-pressure changes occur within the system, reverse flows containing potentially contaminated water may result. There are 920 backflows in the Citrus Heights Water District service area. CHWD tests each backflow device annually to ensure it functions properly and continues to protect the distribution system. The image below shows a differential pressure gauge attached to a backflow device to test and ensure the device is working properly.



CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS

SEPTEMBER 2, 2025 SPECIAL BOARD MEETING

Subject:	OPERATIONS DEPARTMENT REPORT
Status:	Information Item
Report Date:	August 12, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

The Citrus Heights Water District has 20 employees in its Operations Department. The following report summarizes their work in July.

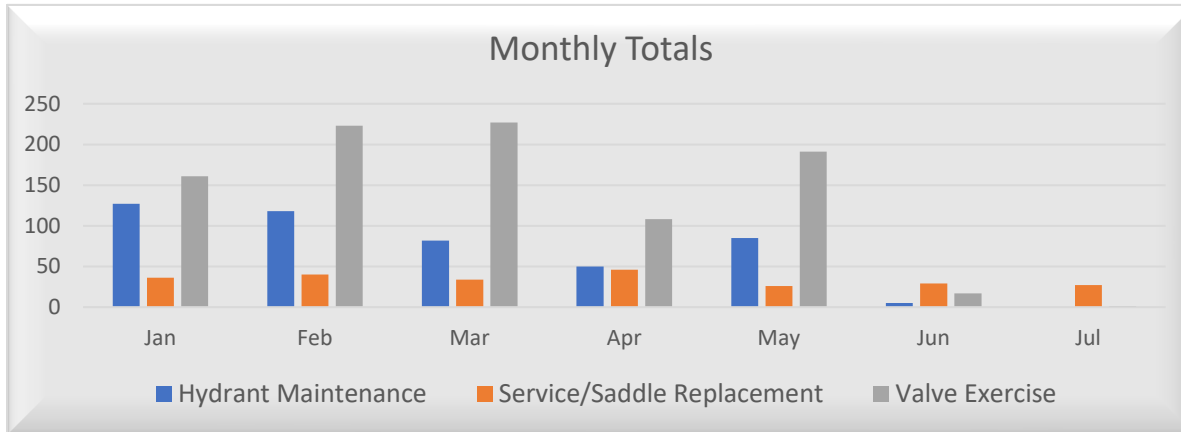
OPERATIONS MONTHLY ACTIVITIES

A. Distribution Division

The Operations Department includes 10 Distribution Operators who perform the necessary maintenance to properly operate and maintain over 250 miles of pipelines and more than 21,000 service connections. The tables below are a summary of noteworthy tasks commonly performed by the operators.

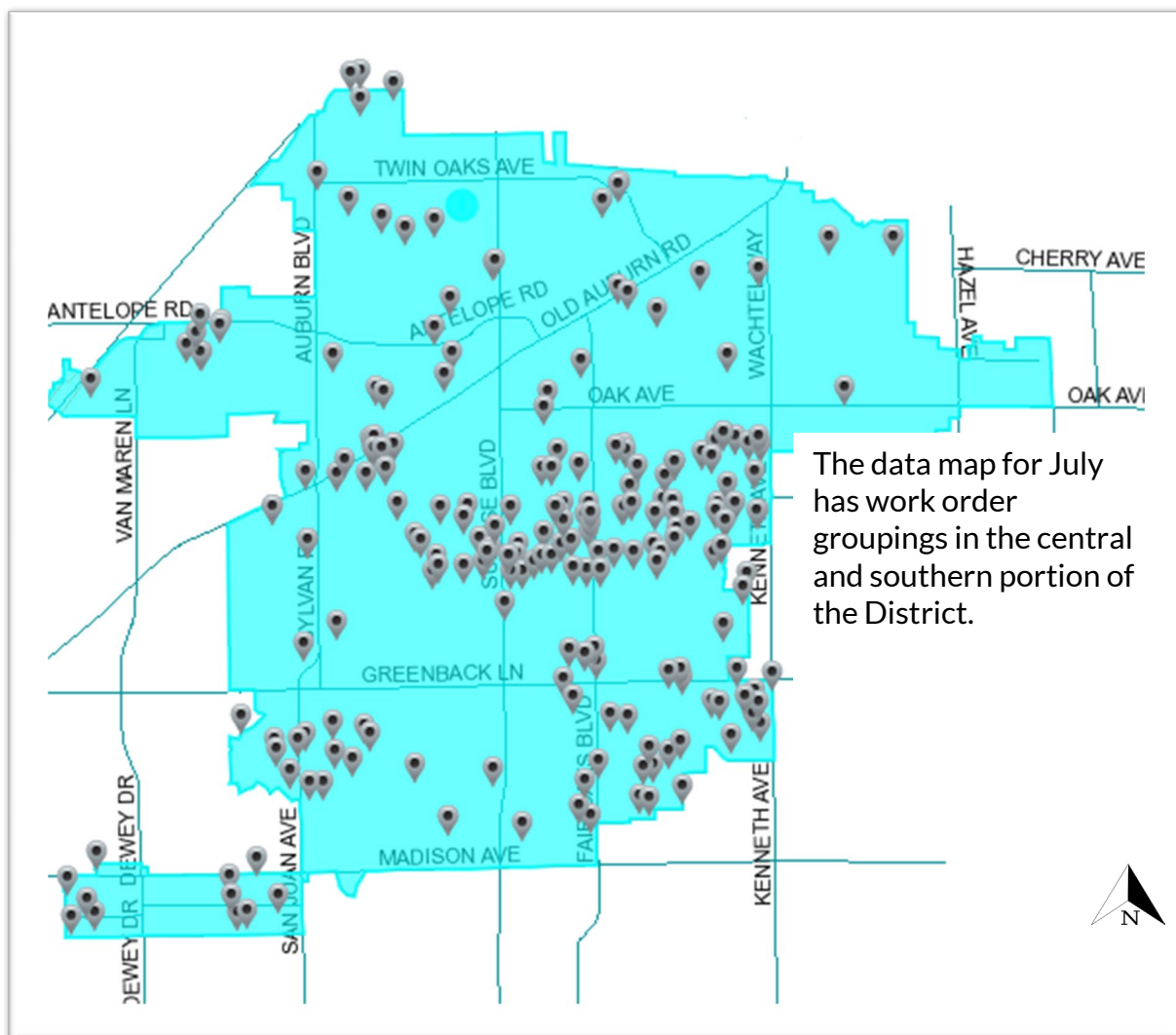
Distribution Maintenance	July 2025	Total YTD 2025	Total # in System
Air Valve Inspection (ARV)	0	0	147
Hydrant Maintenance	0	467	2,170
Mainline Repair/Maintenance	0	3	-
Meter Box Maintenance	1	22	21,007
Meter Register Replacement	4	50	21,007
Service/Saddle Replacement	27	228	21,007
Valve Exercise	1	928	4,631
Total	33	1698	
CIP Projects	July 2025	Total YTD 2025	
C25-010 Water Mainline	0	1	
C25-011 Water Valves	1	7	
C25-012 Water Services	23	209	
C25-013 Water Meters	3	26	
C25-014 Fire Hydrants	1	10	
C25-103 Pothole Main	0	1	
Total	28	254	

The graphic below shows a monthly comparison of hydrant maintenance, service/saddle replacements, and valve exercising activities.



The map below shows the locations where the Operations crews worked in July.

Locations Worked within the Citrus Heights Water District



B. Standby Summary

The Operations Department assigns employees to weekly standby duty to provide 24-hour coverage in case of water emergencies within the District. The year-to-date standby activity is provided below.

Standby Summary			
Standby Reporting Month	Total Calls to After-Hours Answering Service	Site Visits	Resolutions Via Phone Call
January	20	13	7
February	29	18	11
March	28	18	10
April	22	10	12
May	41	21	20
June	34	20	14
July	26	13	13

C. Operations Specialist

The District's Operations Specialist performs the USA markings to help protect the District's distribution system by identifying CHWD facilities for entities working in the District's service area. The Operations Specialist also responds to leak investigations, requests to locate meters, and water turn ons/off (additional information in the chart below).

Operations Specialist Summary		
Work Description	July 2025	Total CY 2025
USA Markings	509	3,606
Check for Leak	26	210
Fire Hydrant Investigation	1	3
Locate a Meter	0	0
Turn Water On/Off	7	50
Total	543	3,869

D. Water Quality/Sampling Summary

The Water Resources Division oversees routine monthly bacteriological testing as required by the California Division of Drinking Water. In July, 72 samples were collected with no positive results.

Step-by-Step Process of How CHWD Cleans Vacuum Basins

In the everyday functions of the CHWD Operations Department, crews utilize vacuum excavators to dig holes and access the District's infrastructure. Vacuum excavators are considered a soft excavation method, meaning they use high-powered suction and water

pressure to loosen and remove soil. This is in contrast to hard excavation methods such as backhoes and shovels. Their use creates a slurry or mud that cannot be disposed of while wet. To overcome this issue, the Operations Department developed the following process utilizing perlite to dry the slurry. Perlite is an ultra-lightweight, absorbent, and porous natural mineral. It is typically used in gardening to manage aeration and drainage of soil.



Vacuum excavator spoils are dumped into the storage basin.



Perlite is added to the storage basin.



The perlite is mixed into the spoils using an auger attachment on a backhoe. The result is a drier, stackable dirt.



The storage basin can then be cleaned out with the front bucket of a backhoe and the dirt can be disposed of.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

SUBJECT : **2025 WATER SUPPLY - PURCHASED & PRODUCED**
 STATUS : Information Item
 REPORT DATE : July 10, 2025
 PREPARED BY : Brian M. Hensley, Water Resources Supervisor
 : Todd Jordan , Director of Operations

OBJECTIVE:

Monthly water supply report, including a comparison to the corresponding month in the prior 5 years. The 2013 data is included for reference as it is the baseline consumption year for water conservation mandates.

Month	2013	2020	2021	2022	2023	2024	2025				Year-to-Date Comparison to 2013			
	Total Water Monthly acre feet						Surface Water Purchased	Ground Water Produced	Total Water Monthly	Total Water Annual	acre feet %			
							acre feet							
Jan	602.52	519.03	575.54	528.73	501.92	515.29	495.86	60.36	556.22	556.22	-46.30	-7.7%		
Feb	606.36	589.8	485.17	605.17	487.3	467.3	408.07	72.34	480.41	1,036.63	-172.25	-14.2%		
Mar	819.55	654.31	601.02	774.74	472.65	539.72	477.36	79.62	556.98	1,593.61	-434.82	-21.4%		
Apr	1,029.73	767.24	1,001.96	763.83	698.84	634.32	682.01	58.74	740.75	2,334.36	-723.80	-23.7%		
May	1,603.43	1,168.99	1,277.33	1,133.06	1,016.07	1,044.91	1,152.38	37.84	1,190.22	3,524.58	-1,137.01	-24.4%		
Jun	1,816.73	1,475.82	1,541.32	1,288.62	1,265.25	1,399.15	1,368.82	26.53	1,395.35	4,919.93	-1,558.39	-24.1%		
Jul	2,059.21	1,682.83	1,643.73	1,536.69	1,513.02	1,645.98	1,431.40	64.01	1,495.41	6,415.34	-2,122.19	-24.9%		
Aug	1,924.28	1,660.59	1,538.76	1,461.15	1,494.76	1,501.15								
Sep	1,509.82	1,381.14	1,333.29	1,228.49	1,220.46	1,321.12								
Oct	1,297.42	1,185.00	972.09	1,065.99	966.12	1,159.16								
Nov	911.55	779.34	576.37	637.25	648.08	668.79								
Dec	700.94	620.34	536.97	541.93	558.87	573.3								
Total	14,881.54	12,484.43	12,083.55	11,565.65	10,843.34	11,470.19	6,015.90	399.44	6,415.34	6,415.34				
% of Total							93.77%	6.23%						

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025, SPECIAL MEETING

Subject:	WATER SUPPLY RELIABILITY
Status:	Information Item
Report Date:	July 10, 2025
Prepared By:	Brian Hensley, Water Resources Supervisor Todd Jordan, Director of Operations

OBJECTIVE:

Receive and file a status report on surface water supplies available to the Citrus Heights Water District (District).

BACKGROUND AND ANALYSIS:

As of July 1, 2025, storage in Folsom Lake was at 831,437 acre-feet, eighty-five (85%) of the total capacity of 977,000 acre-feet. This represents a decrease in storage of 82,857 acre-feet in the past month. Total storage in the lake is above the 5-year average for this month (116%).

The District's total water use during June 2025 (1,395.35 acre-feet) was thirty-three percent (33%) below that of June 2013 (1,816.73 acre-feet).

The District's groundwater production wells: Bonita, Skycrest, Mitchell Farms, and Sylvan are operational and used on a rotational or as-needed basis. Other District groundwater production wells, Palm and Sunrise, are available for emergency use. Construction on the Ella Way Well Project has begun, as well as drilling on our Highland site.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025, REGULAR MEETING

Subject:	WATER SUPPLY RELIABILITY
Status:	Information Item
Report Date:	August 11, 2025
Prepared By:	Brian Hensley, Water Resources Supervisor Todd Jordan, Director of Operations

OBJECTIVE:

Receive and file status report on surface water supplies available to the Citrus Heights Water District (District).

BACKGROUND AND ANALYSIS:

As of August 1, 2025, storage in Folsom Lake was at 567,930 acre-feet, fifty-eight (58%) of the total capacity of 977,000 acre-feet. This represents a decrease in storage of 263,507 acre-feet in the past month. Total storage in the lake is at the 5-year average for this month (100%).

The District's total water use during July 2025 (1,495.41 acre-feet) was twenty-three percent (23%) below that of July 2013 (2,059.21 acre-feet).

The District's groundwater production wells: Bonita, Skycrest, Mitchell Farms, and Sylvan are operational and used on a rotational or as-needed basis. Other District groundwater production wells, Palm and Sunrise, are available for emergency use. Construction on the Ella Way Well Project has begun, as well as drilling on our Highland site.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	WATER EFFICIENCY & SAFETY PROGRAM UPDATE
Status:	Information Item
Report Date:	July 8, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

Water Efficiency, Safety, and Meter Program updates are summarized below.

ACTIVITIES AND PROGRESS REPORT

- Water Efficiency activities during the month of June 2025 included the following:
 - Four High Efficiency Toilet (HET) rebates were processed.
 - One Pressure Reducing Valve rebate was issued.
 - Four smart irrigation controllers were installed.
- Nine reports of water waste were received in June. Staff continues to follow up with customers about water waste violations.

The District typically holds monthly safety meetings. The June safety meeting was titled “The Ten Commandments of Good Safety Habits.”

The District offers a variety of WaterSmart classes throughout the year. The remaining 2025 WaterSmart classes are below.

Date	Titles	Format
Sat., Sept. 13	DIY Dirtbag: A Guide to at Home Composting	In-person, Sylvan Oaks Library
Thurs., Oct. 9	Purple Rain Barrels: A Guide to Rainwater Catchment and Storage	Online

CHWD has a demonstration garden at the Sylvan Ranch Community Garden showcasing water-efficient landscaping. CHWD works with a customer-based volunteer group, the “Garden Corps,” who help maintain the plots by removing weeds and checking the irrigation system and controller settings. The garden’s webpage, www.chwd.org/garden, allows viewers to see detailed

information about each plant in the District's plots, and create a customized plant list for their property.

The following table summarizes CHWD's Residential Gallons Per Capita Per Day (R-GPCD) values for 2025:

Month	R-GPCD 2025	R-GPCD 2024	% CHANGE
January	71	66	8%
February	68	66	3%
March	70	69	2%
April	101	86	18%
May	145	130	11%
June	186*	185	1%

**Preliminary number as of the report date*

The following tables summarize the service requests and work orders of Water Efficiency staff for June 2025:

Work Orders	June 2025	June 2024
CHANGE TOUCH-READ TO RADIO READ	1	7
CONVERT TO RADIO-READ METER	10	13
METER BOX MAINTENANCE	2	3
METER REPAIR	0	0
METER REPLACEMENT	3	0
METER TESTING	0	0
REGISTER REPLACEMENT	10	25
RADIO-READ REGISTER REPLACEMENT	12	7
INSTALL METER	0	11
TOTAL	38	66

Service Requests	June 2025	June 2024
CONSERVATION REQUEST	9	23
CHECK FOR LEAK	3	2
UNABLE TO OBTAIN METER READ	58	48
TRIM SHRUBS	1	7
METER BURIED	30	17
METER MAINT.	14	12
LOCKED GATE	2	2
RE-READ METER	43	5
READ METER	0	0
METER BOX MAINT.	1	1
MOVE-IN/MOVE-OUT	11	18
CAR OVER METER	14	11
TOTAL	186	146

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 REGULAR MEETING

Subject:	WATER EFFICIENCY & SAFETY PROGRAM UPDATE
Status:	Information Item
Report Date:	August 12, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

Water Efficiency, Safety, and Meter Program updates are summarized below.

ACTIVITIES AND PROGRESS REPORT

- Water Efficiency activities during the month of July 2025 included the following:
 - Four High Efficiency Toilet (HET) rebates were processed.
 - Two Pressure Reducing Valve rebates were issued.
 - Two smart irrigation controllers were installed.
- Thirteen reports of water waste were received in July. Staff continues to follow up with customers about water waste violations.

The District typically holds several safety meetings per month. The July safety meetings were titled "Fireworks Safety," "Wildfire Smoke," "Electric PSA," and "Be Safe."

The District offers a variety of WaterSmart classes throughout the year. The remaining 2025 WaterSmart classes are below.

Date	Titles	Format
Sat., Sept. 13	DIY Dirtbag: A Guide to at Home Composting	In-person, Sylvan Oaks Library
Thurs., Oct. 9	Purple Rain Barrels: A Guide to Rainwater Catchment and Storage	Online

CHWD has a demonstration garden at the Sylvan Ranch Community Garden showcasing water-efficient landscaping. CHWD works with a customer-based volunteer group, the "Garden Corps," who help maintain the plots by removing weeds and checking the irrigation system and controller settings. The garden's webpage, www.chwd.org/garden, allows viewers to see detailed

information about each plant in the District's plots, and create a customized plant list for their property.

The following table summarizes CHWD's Residential Gallons Per Capita Per Day (R-GPCD) values for 2025:

Month	R-GPCD 2025	R-GPCD 2024	% CHANGE
January	71	66	8%
February	68	66	3%
March	70	69	2%
April	101	86	18%
May	145	130	11%
June	186	185	1%
July	182	208	-12%

Preliminary number as of the report date

The following tables summarize the service requests and work orders of Water Efficiency staff for July 2025:

Work Orders	July 2025	July 2024
CHANGE TOUCH-READ TO RADIO READ	2	1
CONVERT TO RADIO-READ METER	35	10
METER BOX MAINTENANCE	1	0
METER REPAIR	1	0
METER REPLACEMENT	1	1
METER TESTING	0	0
REGISTER REPLACEMENT	4	7
RADIO-READ REGISTER REPLACEMENT	10	9
INSTALL METER	0	3
TOTAL	54	31

Service Requests	July 2025	July 2024
CONSERVATION REQUEST	13	38
CHECK FOR LEAK	1	2
UNABLE TO OBTAIN METER READ	68	47
TRIM SHRUBS	0	7
METER BURIED	34	53
METER MAINT.	37	24
LOCKED GATE	6	4
RE-READ METER	18	21
READ METER	0	0
METER BOX MAINT.	2	2
MOVE-IN/MOVE-OUT	10	16
CAR OVER METER	27	16
TOTAL	216	230

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	PRESENTATION OF CANDIDATES FOR THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) 2026-2027 ELECTION
Status:	Information Item
Report Date:	August 12, 2025
Prepared By:	Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Present the official candidates for the Association of California Water Agencies (ACWA) 2026–2027 term for President and Vice President.

BACKGROUND AND ANALYSIS:

On May 27, 2025, the Citrus Heights Water District (CHWD or District) Board provided consensus direction for the General Manager to receive election materials for the ACWA 2026–2027 term for President and Vice President and to submit the ballot electronically before September 19, 2025. The Board further directed that, if the election was contested, staff would present an overview of the candidates at a future Board meeting for directions on how to complete the ballot.

Additionally, On June 24, 2025, the Board adopted Resolution 12-2025 in support of the nomination of Ernesto A. Avila as a candidate for ACWA President.

ACWA has since confirmed the official candidates for the upcoming election:

- **ACWA President:** Ernesto (Ernie) Avila, PE – Board President, Contra Costa Water District.
- **ACWA Vice President:** Carol Lee Gonzales-Brady – Director, Rancho California Water District.

Since there will not be a contested election, the overview of candidates is being provided as an informational item to the CHWD Board of Directors in the August 26, 2025 Regular Meeting Agenda Packet; and the General Manager will proceed with submitting the electronic ballot for the official candidates on or before the September 19, 2025 deadline.

RECOMMENDATION:

Receive and file the Statement of Qualifications for the ACWA 2026–2027 President and Vice President Candidates.

ATTACHMENTS:

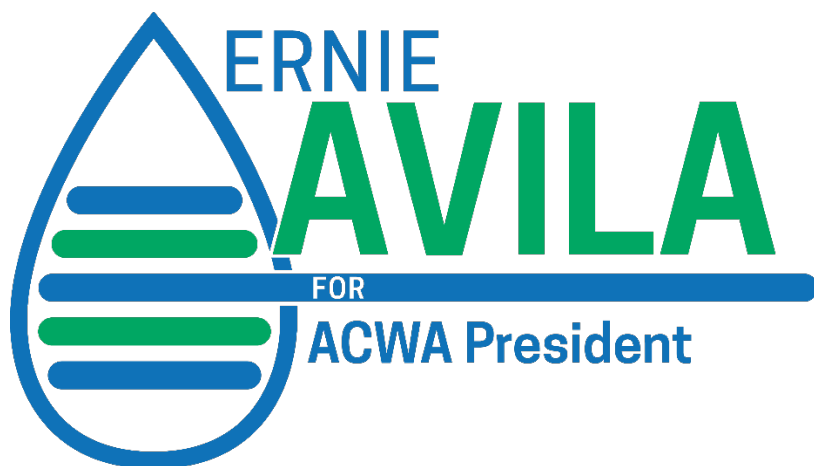
1. Statement of Qualifications for Ernesto Avila, Contra Costa Water District
2. Statement of Qualifications for Carol Lee Gonzales-Brady, Rancho California Water District

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ATTACHMENT 1

Statement of Qualifications for Ernesto Avila, Contra Costa Water District



“The Association of California Water Agencies (ACWA) truly represents the nexus of knowledge and leadership in water for California. As the current Vice-President of the Association of California Water Agencies (ACWA), I am most proud of the thought, energy and collaboration that went into developing the 2025-’29 Strategic Plan. I want to be the next ACWA President to continue the momentum we have built focusing on four primary goals of Advocacy, Connections, Education and Organizational Effectiveness. This Strategic Plan is about finding new ways to benefit the members of ACWA as we navigate the shifts in water policy at the state and federal level. My commitment is to unify our collective efforts and better assert ACWA’s leadership in shaping California’s water policy.”

– Ernesto (Ernie) Avila, P.E.

ACWA LEADERSHIP

- Vice-President
- Executive Committee of the ACWA Board of Directors
- ACWA Strategic Plan Task Force Chair
- ACWA Region 5 Board of Directors
- ACWA JPIA Executive Committee

ACWA COMMITTEES

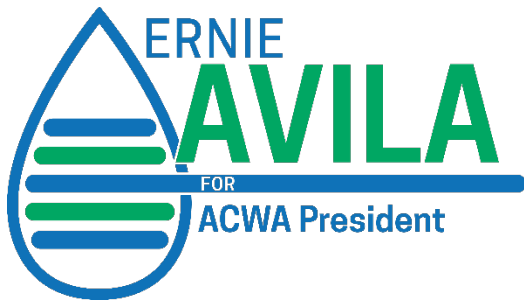
- Local Government Committee, Chair
 - Property Tax Working Group
 - Housing Densification Working Group
 - Paving Standards Working Group
- Federal Affairs Committee
- Foundation Fundraising Working Group

CONTRA COSTA WATER DISTRICT

- Contra Costa Water District, Board President
- Operations & Engineering, Committee Chair
- East Bay Leadership Council, Director

PROFESSIONAL EXPERIENCE

- Vice-President, Avila and Associates Consulting Engineers, Inc.
- Monterey Peninsula Water Management District, General Manager
- Director of Engineering, Contra Costa Water District
- California Urban Water Agencies, Executive Director



Ernesto (Ernie) Avila, PE
Board President
Contra Costa Water District

Recent ACWA and Regional Water Coalition Experience

Association of CA Water Agencies (ACWA). I have had the honor of supporting ACWA over twenty years at the regional, state and federal level. My recent ACWA experience has included serving on ACWA's:

- Vice President
- Executive Committee of the ACWA Board of Directors
- Strategic Plan Task Force Chair
- Region 5 Board of Directors
- ACWA JPIA Executive Committee of the Board
- Local Government Committee (Chair)
 - Property Tax Working Group
 - Housing Densification Working Group
 - Paving Standards Working Group
- Federal Affairs Committee
- Foundation Steering Committee
 - Foundation Fundraising Working Group



Most recently, I led ACWA's effort to develop the 2025 – 2029 Five-Year Strategic Plan. This work included revising ACWA's mission, vision and values followed by identifying four primary goals: Advocacy, Connections, Education and Organizational Effectiveness. This Plan will provide a framework to unify the ACWA community and better assert our leadership in shaping California Water Policy.

I led ACWA's assessment of potential water industry impacts associated with Sacramento-based housing initiatives including Auxiliary Dwelling Units, Commercial Properties and Transit Center Hubs and led a workshop to consider potential ACWA next steps associated with these new initiatives and their related changes to water agency fees and charges. I also participated in the ACWA Foundation Steering Committee including several related Ad Hoc committees and contributed to Federal Affairs Committee work groups associated with the Water Infrastructure Finance and Innovation Act (WIFIA).

Multi-State Salinity Coalition (MSSC). For over 20 years, I have served as Program Director and Board member of MSSC which consists over 30+ water agencies from New Mexico, northern and southern California, Nevada, Colorado, Arizona and Texas. The MSSC mission is to promote advancements in technologies for desalination, reuse, salinity control strategies (watersheds and agriculture), water/energy efficiencies and related policies that will assist communities in meeting their water needs. I also helped to establish relationships regarding salinity management and desalination with water agencies in Australia, Mexico and Israel. In February 2023, the MSSC awarded me with the **MSSC "Salt of**

the Earth” National Award for outstanding commitment, leadership, vision and dedication to our water industry.

Contra Costa Water District (CCWD). As President of CCWD, I am focused on the investments needed in infrastructure to serve our community and improve water supply reliability today and into the future. The aging Contra Costa Canal, built by the Bureau of Reclamation in 1930s, is the backbone of CCWD’s water system and essential to water system reliability for the region. In order to move forward with plans to replace the aging canal with a pipeline, I worked closely with federal legislators to secure needed legislation to transfer title of the facility from Reclamation to CCWD.

California Urban Water Agencies (CUWA). As Executive Director, I led CUWA’s effort in the development of Department of Water Resources (DWR) Methodologies for Calculating Baseline and Compliance Urban Per Capita Water Use as part of the Water Conservation Act of 2009 (Senate Bill X7-7) with our southern and northern California water agency members. I also made certain that CUWA’s finances and practices were sound and transparent.

Northern California Salinity Coalition. As Executive Director, I led a coalition of ten San Francisco Bay Area water agencies in crafting grant application strategies and DWR outreach that would demonstrate the value of supporting watershed management, brackish desalination and groundwater project associated with salinity management. Working with the Coalition agencies, we secured the largest Proposition 50 grant funding for our region.

Professional Work Experience (40 years)

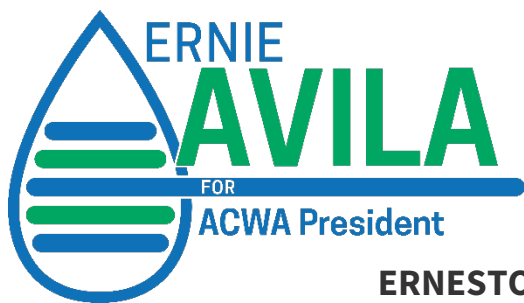
- Vice-President, Avila and Associates Consulting Engineers, Inc.
- General Manager, Monterey Peninsula Water Management District
- Director of Engineering, Contra Costa Water District
- Associate Engineer, East Bay Municipal Water District
- Construction Manager, CH2M Hill
- Professional Civil Engineer (California – C41727)

Community Service Experience

- Contra Costa Water District, President of the Board
- John Muir Community Health Fund Board of Directors (Treasurer)
- Association of California Engineering Companies – Chair of the Healthcare Trust (non-profit)
- Knights of Columbus, Scholarship Chair
- St. Francis of Assisi School Board, President
- City of Concord, CA – Planning Commission, Chair
- City of Concord, CA – Design Review Board
- City of Walnut Creek, CA – Transportation Commission, Vice-Chair

Education and Related Credentials

- B.S. – Civil Engineering, Santa Clara University
- M.B.A. – St. Mary’s College of California
- Professional Civil Engineer (California – C41727)
- California Farm Bureau Member



ERNESTO (ERNIE) AVILA | BIOGRAPHY AND QUALIFICATIONS

Ernesto (Ernie) A. Avila, P.E., was appointed in March 2016 to represent Division 3 for the Contra Costa Water District, which includes eastern Concord, Clayton, and part of Walnut Creek and Pleasant Hill. He began serving as President in May 2022.

Mr. Avila has over 42 years of professional experience in planning, environmental compliance, regulation, design, and construction of water, wastewater and recycled water works and municipal facilities in excess of \$10 Billion in value. He is currently Vice-President of a private civil and environmental engineering firm.

Mr. Avila has been involved with the Association of California Water Agencies (ACWA) for over twenty years at the regional, state and federal level. He currently serves as Vice President. He has also represented ACWA members on the Executive Committee of the ACWA Board of Directors, Region 5 Board, Local Government Committee (Chair), Federal Affairs Committee, ACWA Foundation Steering Committee and the ACWA JPIA Executive Committee of the Board.

Over his first year as Vice President, Mr. Avila led ACWA's effort to develop the 2025-'29 Strategic Plan which identifies four primary goals of Advocacy, Connections, Education and Organizational Effectiveness. This Plan provides clearly defined strategies and objectives to achieve each goal and 50 key performance indicators to gauge progress. The aim of this effort is to unify our collective efforts and better assert ACWA's leadership in shaping California's water policy

For the community, Mr. Avila has volunteered for many citizen-based committees / organizations including the Walnut Creek Transportation Commission, the Concord Planning Commission, the John Muir/Mount Diablo Community Health Fund, the Knights of Columbus, the East Bay Leadership Council, and the St. Francis of Assisi School Board. While working full time, he has made volunteering in the community a priority, representing his neighbors and family on important issues that affect their everyday life.

Mr. Avila is passionate about water issues in his professional life, working on a variety of issues statewide during his career. Among several relevant positions, he served as Director of Engineering at Contra Costa Water District before moving on to become General Manager of Monterey Peninsula Water Management District. He also served as Executive Director for the California Urban Water Agencies, Program Director for the Multi-State Salinity Coalition, and

is on the Executive Committee of the Association of California Water Agencies Board of Directors and ACWA JPIA. He has experience on water projects of all shapes and sizes, including water treatment plant improvements, dam retrofits, and watershed management and habitat conservation projects. In recognition of his work, Mr. Avila recently received the 2023 ***“Salt of Earth” Award*** by the Multi State Salinity Coalition for his commitment, leadership, vision and dedication to the water industry by promoting advancements in technologies for desalination, reuse, salinity control strategies, water/energy efficiencies, and related public policies that assist communities in meeting water needs.

Mr. Avila lives in Clayton with his family and is a licensed civil engineer with a Bachelor of Science in Civil Engineering from Santa Clara University and a master’s degree in Business Administration from St. Mary’s College of California. He is also a proud member of the California Farm Bureau.

ATTACHMENT 2

Statement of Qualifications for Carol Lee Gonzales- Brady, Rancho California Water District



ELECT CAROL LEE GONZALES-BRADY ACWA VICE PRESIDENT

PROTECTING OUR WATER, TODAY AND TOMORROW

BACKGROUND

As an elected Director of Rancho California Water District in Temecula, I understand that water issues are complex and we sometimes have different opinions on solutions. I serve as Vice-Chair for ACWA's Region 9, representing members - desert, coastal, residential, commercial, and agricultural - with diverse priorities and perspectives. ACWA's Regions statewide may be different, but we can agree on one thing - that the need for prudent, sustainable water management in California is critical.

I've served as a member on several Standing Committees, Sub-committees, Task Forces and Work Groups. My experience on our ACWA Board, on our Executive Committee, and on our Strategic Planning and Water Policy Task Forces has prepared me for our next steps as we execute the initiatives of our recently streamlined strategic plan. It will provide us with a clear, focused framework as we address water issues and position ACWA in its continued role as a strong, vital industry leader.

I earned my Bachelor of Science degree (magna cum laude) in Business Management from Pepperdine University. My professional career in procurement, contracts and strategic management has spanned federally regulated industries including water and electric utilities. I am committed to building relationships, partnerships and alliances with other water, business and community leaders. In addition to my work at ACWA, I serve on the Boards of Southern California Water Coalition and Urban Water Institute, and was twice appointed by our Board of Supervisors as a Director of a Resource Conservation District.

I'm a grower for local wineries, and my husband and I have lived on our family vineyard for over 20 years. I support important causes and my community through participation and memberships in charities, churches, associations, and advocacy groups such as the Farm Bureau and Southwest California Legislative Council.

You can learn more about me by visiting RanchoWater.com/ACWAVP. Thank you for your support.

RANCHO CALIFORNIA WATER DISTRICT (RCWD)

Vice President, Board of Directors
Elected 2017; Re-elected 2022
Past Board President (2021 & 2022)

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

Executive Committee (2024-2025)
Board of Directors (2024-2025)
Region 9 Vice Chair (2024-2025)
Region 9 Board Member (2019-2025)
Committees: Membership, Communications, Election (past)
Task Forces: Strategic Planning, Water Policy (Vice Chair)

ACWA/JOINT POWERS INSURANCE AUTHORITY (JPIA)

JPIA Director, representing Rancho Water (2022-2024)

SOUTHERN CALIFORNIA WATER COALITION (SCWC)

Board of Trustees, Water Segment (2021-present)
Co-Chair, Legislative Task Force (2021-present)

URBAN WATER INSTITUTE (UWI)

Board Member (2023-present)



**CAROL LEE
GONZALES-BRADY**
FOR ACWA VICE PRESIDENT

RanchoWater.com/ACWAVP

The ACWA Election Committee has formally endorsed and recommended Carol Lee Gonzales-Brady as the preferred candidate for ACWA Vice President for the 2026-2027 term.

**CAROL LEE GONZALES-BRADY IS PROUD TO BE
ENDORSED BY THE FOLLOWING AGENCIES**

ACWA ELECTION COMMITTEE

**CHINO BASIN WATER CONSERVATION
DISTRICT**

COACHELLA VALLEY WATER DISTRICT

DESERT WATER AGENCY

EASTERN MUNICIPAL WATER DISTRICT

**ELSINORE VALLEY MUNICIPAL WATER
DISTRICT**

FALLBROOK PUBLIC UTILITY DISTRICT

HELIX WATER DISTRICT

IMPERIAL IRRIGATION DISTRICT

INLAND EMPIRE UTILITIES AGENCY

IRVINE RANCH WATER DISTRICT

**LAS VIRGENES MUNICIPAL WATER
DISTRICT**

MESA WATER DISTRICT

MONTE VISTA WATER DISTRICT

MONTECITO WATER DISTRICT

MOULTON NIGUEL WATER DISTRICT

**MUNICIPAL WATER DISTRICT OF ORANGE
COUNTY**

OLIVENHAIN MUNICIPAL WATER DISTRICT

RAINBOW MUNICIPAL WATER DISTRICT

RANCHO CALIFORNIA WATER DISTRICT

SALTON SEA AUTHORITY

SANTA CLARITA VALLEY WATER DISTRICT

SANTA FE IRRIGATION DISTRICT

SANTA MARGARITA WATER DISTRICT

**VALLEY CENTER MUNICIPAL WATER
DISTRICT**

VISTA IRRIGATION DISTRICT

WESTERN CANAL WATER DISTRICT

WESTERN MUNICIPAL WATER DISTRICT

YUIMA MUNICIPAL WATER DISTRICT



Biography and Qualifications

Candidate for ACWA Vice President

Carol Lee Gonzales-Brady was elected to the Rancho California Water District (RCWD) Board of Directors in 2017 and re-elected in 2022, serving as Board President for two terms. Rancho Water is a Special District that provides water and wastewater services to residential, commercial, and agricultural customers. It is the 10th largest retail water district in California (based on water sales), serves more than 150,000 people, and covers 100,000 acres of service area.



Director Gonzales-Brady has been a member of the Association of California Water Agencies (ACWA) since 2017. She joined the Region 9 Board in 2019 and currently serves as Vice Chair, representing the Region on ACWA's Board of Directors. In 2024, she was elected by the Board to the Executive Committee.

She has been active on standing committees and task forces in volunteer and appointed roles such as the Membership and Communications Committees, Communications Ag Sub-Committee, Election Committee, Region 9 Membership Engagement Work Group (Chair), Strategic Planning Task Force, and Water Policy Task Force (Vice Chair). Sound water policy, aligned with the guiding principles of ACWA's Strategic Plan, will be key as ACWA navigates complex water issues and advocates on behalf of its members.

Dedicated to building alliances and cultivating partnerships, Director Gonzales-Brady serves on the Board of Trustees of Southern California Water Coalition (SCWC) and is co-Chair of their Legislative Task Force. She is also on the Board of Directors of Urban Water Institute (UWI) and is a past Director of ACWA/JPIA, representing RCWD. Prior to her election to Rancho Water's Board, she was twice appointed by the Riverside County Board of Supervisors to the Board of Directors of their Resource Conservation District.

Director Gonzales-Brady earned her Bachelor of Science degree (*magna cum laude*) from Pepperdine University's Graziadio School of Business and Management. Her international professional experience, with an emphasis in procurement, contracts, and strategic management includes federally regulated industries such as water and electric utilities, nuclear procurement, geothermal power plant design/engineering/construction, and medical device manufacturing.

A native Californian and winegrape grower in Temecula's Wine Country, Director Gonzales-Brady and her husband have lived on their vineyard for over 20 years. She is immersed in her community and supports the outreach and assistance provided by local organizations, charities, and advocacy groups. Her volunteer efforts and memberships include Temecula Winegrowers' Association, Riverside County Farm Bureau, Temecula Valley Horsemen's Association, and Southwest California Legislative Council.



Carol Lee Gonzales-Brady

Director, Rancho California Water District

Candidate Statement

Candidate for ACWA Vice President

I am pleased to offer my Statement of Qualifications as a Candidate for ACWA Vice President. I'm passionate about delivering prudent fiscal and environmental stewardship and advocating for sound policy. My philosophy: Protect our water, today and tomorrow, with a diversified portfolio of both immediate and long-range strategies and solutions.

I was elected to the Rancho California Water District (RCWD)'s Board of Directors in 2017 and re-elected in 2022, serving two terms as Board President. I joined ACWA in 2017 and became a Region 9 Director in 2019, serving as Vice Chair for the 2024-25 term. I represent the Region on ACWA's Board of Directors, and in 2024 was honored to be elected by the Board to the Executive Committee.

Other committees and task forces include:

- Water Policy Task Force - Vice Chair
- Membership and Communications Committees
- Region 9 Membership Engagement Work Group - Chair
- Strategic Planning Task Force (past)
- Election Committee (past)

Committed to building alliances and cultivating partnerships, I also am a past Director of ACWA/JPIA and serve on other industry Boards including Urban Water Institute (UWI) and Southern California Water Coalition (SCWC) - Legislative Task Force co-Chair.

I earned my BS (magna cum laude) in Business Management from Pepperdine University. My professional career in procurement, contracts, and strategic management has spanned federally regulated industries including water and electric utilities. A native Californian and vineyard owner, I have given back to my community as an appointed Director on a Resource Conservation District Board and through charities, associations, and local advocacy groups such as the Southwest California Legislative Council.

It has been my honor to serve alongside my dedicated colleagues on the ACWA Board. I look forward to continuing to build upon ACWA's work to promote and advance the priorities, initiatives, and interests of our members.

Please visit RanchoWater.com/ACWAVP. Thank you for your support.



42135 Winchester Road, Temecula, CA
(951) 296-6900 RanchoWater.com

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	First Amendment To the Representation Agreement Between Citrus Heights Water District and Cushman & Wakefield Of California
Status:	Action Item
Report Date:	August 15, 2025
Prepared By:	Carlos Urrutia, Strategic Advisor

OBJECTIVE:

Amend the existing Representation Agreement with Cushman & Wakefield to remove an exclusivity provision.

BACKGROUND AND ANALYSIS:

The Citrus Heights Water District (CHWD or District) Board approved the referenced representation agreement on February 18, 2025. Cushman & Wakefield represented the District in the purchase of 7803 (B) Madison Avenue. The approved agreement applies only to commercial property transactions.

The agreement currently contains an exclusivity clause, requiring the District to refer all commercial property inquiries and transactions to Cushman & Wakefield. To provide greater flexibility in retaining commercial real estate advisors, staff recommends amending the agreement to remove this exclusivity provision.

Cushman & Wakefield was notified of and agrees to the proposed amendment. Only Section 3 of the agreement will change. All other provisions will remain unchanged.

RECOMMENDATION:

Approve Amendment No. 1 to the Representation Agreement with Cushman & Wakefield.

ATTACHMENT:

Amendment No. 1 To Representation Agreement Between Citrus Heights Water District and Cushman & Wakefield of California

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

**AMENDMENT NO. 1
TO REPRESENTATION AGREEMENT
BETWEEN
CITRUS HEIGHTS WATER DISTRICT
AND
CUSHMAN & WAKEFIELD OF CALIFORNIA, INC.**

This Amendment No. 1 to the Representation Agreement (“Amendment No. 1”) is made and entered into as of this 26th day of August 2025, by and between Citrus Heights Water District (“Client”) and Cushman & Wakefield of California, Inc. (“C&W”). Client and C&W are sometimes individually referred to as “Party” and collectively as “Parties.”

Recitals

- A. Existing Agreement. The Parties entered into an agreement titled “REPRESENTATION AGREEMENT” dated February 18, 2025 (“Original Agreement”) for the purpose of the Client retaining C&W to provide the services described therein.
- B. Amendment Purpose. District and C&W now wish to amend the Original Agreement, as modified by this Amendment No. 1.
- C. Amendment Authority. This Amendment No. 1 is authorized pursuant to Section 11 - “Miscellaneous” of the Original Agreement.

Amendment

Now therefore, the Parties hereby modify the Original Agreement as follows:

- 1. Definitions. All capitalized terms used in this Amendment No. 1 that are not defined herein shall have the same meaning as set forth in the Original Agreement if defined therein.
- 2. Section 3 - “Referrals” of Original Agreement. Section 3 of the Original Agreement is hereby replaced in its entirety with the following italicized text:

“2. Referrals. During the term of this Agreement, Client may at its sole discretion refer to C&W inquiries and offers received by Client with respect to the acquisition of real property in the Area, regardless of the source of such inquiries or offers.”
- 3. Continuing Effect of Agreement. All provisions of the Original Agreement otherwise remain in full force and effect and are reaffirmed. From and after the date of this Amendment No. 1, whenever the term “Agreement” appears in the Original Agreement, it shall mean the Original Agreement as amended by this Amendment No. 1.
- 4. Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 1.

5. Severability. If any portion of this Amendment No. 1 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 as of the date first written above.

CITRUS HEIGHTS WATER DISTRICT

**CUSHMAN & WAKEFIELD OF
CALIFORNIA, INC.**

Approved By:

Approved By:

Hilary M. Straus
General Manager

Sean Mullen
Managing Director

Date

Date

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	Professional Service Agreement – Go Live Technology, Inc.
Status:	Action Item
Report Date:	August 6, 2025
Prepared By:	Ben Strange, Accounting Manager Annie Liu, Director of Administrative Services

OBJECTIVE:

Consider the approval and authorize execution of a Professional Service Agreement (PSA) with Go Live Technology, Inc.

BACKGROUND AND ANALYSIS:

Citrus Heights Water District's (CHWD) current financial software was implemented nearly 30 years ago, requiring numerous standalone integrations to maintain compatibility with ongoing operations. In 2023, Microsoft announced it would discontinue support for Microsoft Dynamics Great Plains (GP), necessitating either an upgrade or a transition to a new system.

The cost of upgrading was comparable to implementing a modern enterprise resource planning (ERP) solution, which presented an opportunity to centralize key functions, reduce reliance, and/or more seamlessly integrate with third-party applications, such as ADP for Payroll, ClearGov for Budget, InvoiceCloud for billing, and CityWorks for assets and work order management. By streamlining processes, reducing manual data entry, and minimizing the need for custom application programming interfaces (APIs), the new ERP system will improve accuracy, efficiency, and long-term sustainability for tracking costs and managing projects.

Springbrook's Cirrus ERP System provides an integrated, cloud-based solution with robust financial, billing, and asset management capabilities. The system will replace CHWD's existing Microsoft Dynamics Great Plains financial system, Cogsdale utility billing software, and other applicable standalone applications.

On July 9, 2025, CHWD held its kickoff meeting for the implementation of the Springbrook ERP software. The transition to a new ERP platform will significantly increase the workload for current staff, particularly during the migration and configuration phases.

To address this need, CHWD proposes engaging Go Live Technology, Inc., a firm with extensive experience in planning, implementing, and managing enterprise-wide application deployments.

Go Live Technology has also assisted numerous agencies in optimizing their existing systems through innovative, cost-effective solutions that improve business processes.

The firm provided support to CHWD in assessing and preparing a contract with Springbrook. Their familiarity with the District's needs and processes positions them to provide critical support during the ERP implementation.

RECOMMENDATION:

Approve and authorize the execution of the Professional Services Agreement with Go Live Technology, Inc., for ERP implementation support.

ATTACHMENT:

Professional Services Agreement (PSA) with Go Live Technology, Inc.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

**Citrus Heights Water District
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of September 2, 2025 by and between the Citrus Heights Water District, a public agency organized and operating under the laws of the State of California ("District"), and Go Live Technology, Inc., a California corporation with its principal place of business at 30 Passaflora Lane, Ladera Ranch, CA 92694 (hereinafter referred to as "Consultant"). District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. District is a public agency of the State of California and is in need of professional services for the following project:

Enterprise Resource Planning ("ERP") implementation (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for District to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the District with the services described in the Scope of Services attached hereto as Exhibit "A."

2. Compensation.

a. Subject to paragraph 2(b) below, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "B."

b. This amount is to cover all printing and related costs, and the District will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the District by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the District and executed by both Parties before performance of such services, or the District will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

BBK 2024

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by District.

5. Time of Performance

The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project. Consultant shall perform its services in a prompt and timely manner within the term of this Agreement and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed").

6. Delays in Performance.

a. Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; pandemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care; Performance of Employees

a. Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

b. Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature

that are legally required to perform the Services, including a District Business License, and that such licenses and approvals shall be maintained throughout the term of this Contract. As provided for in the indemnification provisions of this Contract, Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

9. Assignment and Subcontracting

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates and subcontractors as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor

Consultant is retained as an independent contractor and is not an employee of District. No employee or agent of Consultant shall become an employee of District. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from District as herein provided.

11. Insurance. Consultant shall not commence work for the District until it has provided evidence satisfactory to the District it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the District.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

- (1) Bodily Injury and Property Damage
- (2) Personal Injury/Advertising Injury

- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Contractors Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give District, its officials, officers, employees, agents and District designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the District, and provided that such deductibles shall not apply to the District as an additional insured.

b. Automobile Liability

(i) At all times during the performance of the work under this Agreement, the Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the District.

(ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(iii) The policy shall give District, its officials, officers, employees, agents and District designated volunteers additional insured status.

(iv) Subject to written approval by the District, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the District as an additional insured, but not a self-insured retention.

c. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by

him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this section.

d. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the District and in an amount indicated herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form specifically designed to protect against acts, errors or omissions of the Consultant. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

e. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	\$1,000,000 combined single limit
Employer's Liability	\$1,000,000 per accident or disease
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

f. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of

the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required

(i) Consultant shall provide the District at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the District at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the District or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to provide a waiver of subrogation in favor of the District, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(v) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the District and shall not preclude the District from taking such other actions available to the District under other provisions of the Agreement or law.

h. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the District, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

i. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the District, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may cancel this Agreement.

(iii) The District may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the District nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

j. Subconsultant Insurance Requirements. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

b. If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent

jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

13. California Labor Code Requirements.

a. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

14. Safety.

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and life-saving equipment and

procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

15. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

16. INTENTIONALLY DELETED

17. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in the Superior Court of California for the County of Sacramento.

18. Termination or Abandonment

a. District has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such event, District shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. District shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such task completed but not paid prior to said termination. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

b. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to District only in the event of substantial failure by District to perform in accordance with the terms of this Agreement through no fault of Consultant.

19. Ownership of Documents and Confidential Information.

a. All deliverables and other documents generated by Consultant in the performance of the Services, including all work papers, work-in-progress, designs, drawings, documents, data, computations, specifications, studies and reports prepared by Consultant as a part of the Services or authorized Additional Services ("Consultant Work Product") shall belong to and be subject to the sole ownership and use of District.

b. Except as otherwise provided in "Termination or Abandonment," above, all original field notes, written reports, drawings and specifications and other documents, produced or developed for the Project shall, upon payment in full for the services described in this Agreement, be furnished to and become the property of the District.

c. During the course of the performance of this Agreement, Consultant may receive written or verbal information from District, its representatives or agents, not in the public domain. Such information may include District's know how, trade secrets, and other proprietary and confidential information and Consultant agrees to treat such information as confidential information belonging to District. Consultant agrees that neither it, nor its officers, employees, representatives, agents, successors, or assigns, will disclose such information to any third party or use the same in any manner without the prior written consent of District. Moreover, Consultant agrees to safeguard such proprietary and confidential information from unauthorized disclosure and/or use using the same degree of care it uses to protect its own proprietary and confidential information, but not less than a reasonable standard of care. In the event that disclosure of such information is sought pursuant to any law or regulation, Consultant shall promptly notify District of such fact to allow District to assert whatever exclusions or exemptions may be available to it under applicable law or regulation.

20. Organization

Consultant shall assign Richard Chanette as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the District.

21. Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project as described in Exhibit A.

22. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

DISTRICT:

Citrus Heights Water District

6230 Sylvan Rd, Citrus Heights, CA 95610

Attn: Finance Department

CONSULTANT:

Go Live Technology, Inc

30 Passaflora Ln, Ladera Ranch, CA 92694

Attn: Richard Chanette

and shall be effective upon receipt thereof.

23. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the District and the Consultant.

24. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

25. Entire Agreement

This Agreement, with its exhibits, represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

26. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the remaining provisions unenforceable, invalid or illegal.

27. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of District. Any attempted assignment without such consent shall be invalid and void.

28. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either Party, unless such waiver is specifically specified in writing.

29. Time of Essence

Time is of the essence for each and every provision of this Agreement.

30. District's Right to Employ Other Consultants

District reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

31. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting

from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITRUS HEIGHTS WATER DISTRICT
AND GO LIVE TECHNOLOGY, INC**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

Citrus Heights Water District

Go Live Technology, Inc. – Richard Chenette

By: _____
Hilary Straus
General Manager

By: _____

Its: _____

Printed Name: _____

ATTEST:

By: _____

EXHIBIT A

Scope of Services

Go Live will work with the District to plan and execute project plans for each phase of the Project as needed. The Consultant will assist the District with the following tasks:

1. Act as the point of contact for the Project on the District's side as needed.
2. Work with Springbrook and District to develop a Project Plan including the following:
 - 1) Resource plan
 - 2) Communication plan
 - 3) Risk Management plan
3. Work with Springbrook and District to develop a Project Schedule.
4. Hold regular PM meetings with Springbrook Project Manager (typically weekly or bi-weekly).
5. Hold regular meetings with District project leads to assess progress (weekly).
6. Consult with District to potential risks, constraints and strategies.
7. Monitor Project plan or timeline
8. Participating in the Discovery sessions
9. Participating in configuration sessions
10. Coordinate deliverable acceptance and signoffs
11. Plan and execute each phase of the project
12. Develop a user acceptance testing plan
13. Oversee user testing
14. Develop a training schedule
15. Oversee end user training
16. Develop a transition plan
17. Hold Springbrook accountable per contract

EXHIBIT B

Schedule of Charges/Payments

Consultant will invoice District on a monthly cycle. Consultant will include with each invoice a detailed progress report that indicates the amount of budget spent on each task. Consultant will inform District regarding any out-of-scope work being performed by Consultant. This is a time-and-materials contract.

Appendix C

Payments & Terms

Rate: \$165.00

Payment terms: 30 Net

Daily onsite rate: \$2,000. (Includes travel, airfare, hotel and auto.

Note: A nominal monthly fee is assessed to cover all email correspondence and unscheduled calls

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 2, 2025 SPECIAL MEETING

Subject:	REVIEW OF UPDATES TO THE LONG-RANGE FINANCIAL PLAN FOR THE DISTRICT AND 2026 BUDGET WORKSHOP
Status:	Information Item
Report Date:	August 28, 2025
Prepared By:	Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Review and discuss key revenue and cost drivers related to the draft Operating & Maintenance and Capital Improvement Budgets for 2026.

BACKGROUND AND ANALYSIS:

Following the Strategic Planning Session On May 7, 2025, staff has updated the Financial Model and prepared the proposed 2026 Operating & Maintenance and Capital Improvement Budgets. At the August 18, 2025, Special Board Meeting, staff provided a presentation regarding projected Operating & Maintenance and Capital expenses for the coming year, and the Board provided consensus direction to staff to present refined rate options for further consideration at a Special Board Meeting scheduled for Tuesday, September 2, 2025.

On September 2, 2025, staff will seek direction from the Board regarding refined funding options for consideration.