

**BOARD MEETING AGENDA  
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF  
CITRUS HEIGHTS WATER DISTRICT (CHWD)  
May 18, 2026 beginning at 6:00 PM**



**DISTRICT ADMINISTRATIVE OFFICE  
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters.

Materials related to an agenda item for an open session of a regular meeting of the Citrus Heights Water District are posted on the Citrus Heights Water District website at [www.chwd.org](http://www.chwd.org).

**CALL TO ORDER:**

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the Chief Board Clerk or Deputy Board Clerk.

**ROLL CALL OF DIRECTORS:**

**PLEDGE OF ALLEGIANCE:**

**VISITORS:**

**PUBLIC COMMENT:**

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

**CONSENT CALENDAR:**

CC-1. Discussion and Possible Action to Approve a Task Order Agreement with 4Leaf, Inc. For Construction Management and Inspection Services (A)

Recommendation:

Approve the task order agreement with 4Leaf, Inc. for construction management and inspection services and authorize the General Manager to execute the accompanying agreement with 4Leaf, Inc.

**STUDY SESSION:**

- S-1. Facilities Modernization & Expansion (FME) Project Phasing, Funding, and Rate Impact (I/D)

**BUSINESS:**

- B-1. Evaluation of Potential For No Rate increase in 2027 (A)  
Recommendation:  
Provide consensus direction for no rate increase for 2027 and authorize staff to begin customer education and outreach efforts.
  
- B-2. Discussion and Possible Action to Approve Resolution No. 07-2026 Repealing Resolution No. 06-2023 and Authorizing the General Manager to Exercise Discretion to Take Positions on Pending Legislative Bills, Local Infrastructure Improvements, Utility Planning, and Other Public Projects (A)  
Recommendation:  
Adopt District Resolution No. 07-2026 Repealing Resolution No. 06-2023 and Authorizing the General Manager to Exercise Discretion to Take Positions on Pending Legislative Bills, Local Infrastructure Improvements, Utility Planning, and Other Public Projects.

**CLOSED SESSION:**

- CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
CHWD v. San Juan Water District, Sacramento Superior Court,  
Case No. 26WM000117
  
- CL-2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
CHWD v. San Juan Water District, Sacramento Superior Court,  
Case No. 24WM000064
  
- CL-3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Section 54956.8:  
Property: Parcel Number 243-0180-002-0000  
Agency Negotiators: Steve Anderson, Brian Hensley, Josh Nelson  
Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos Urrutia  
Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise Conzelmann  
Greg Snarr  
Negotiating Parties: Ashwani Kumar, Teresita Kumar  
Under Negotiation: Price and Terms of Payment

**FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:**

May 26, 2026	6:30 PM	Regular Meeting
June 23, 2026	6:30 PM	Regular Meeting
August 25, 2026	6:30 PM	Regular Meeting
September 22, 2026	6:30 PM	Regular Meeting
October 27, 2026	6:30 PM	Regular Meeting
November 17, 2026	6:30 PM	Special Meeting
December 15, 2026	6:30 PM	Special Meeting

**ADJOURNMENT:**

**CERTIFICATION:**

I do hereby declare and certify that this agenda for this Special Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 24 hours prior to the special meeting in accordance with Government Code Section 54956.



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Kayleigh Shepard, Deputy Board Clerk

Dated: May 17, 2026

# CITRUS HEIGHTS WATER DISTRICT

## DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MAY 18, 2026 SPECIAL BOARD MEETING

Subject:	DISCUSSION AND POSSIBLE ACTION TO APPROVE A TASK ORDER AGREEMENT WITH 4LEAF, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES
Status:	Action Item
Report Date:	May 7, 2026
Prepared By:	Todd Jordan, Director of Operations Missy Pieri, Director of Engineering Kathy Abarca, Management Analyst Jace Nunes, Senior Management Analyst

### **OBJECTIVE:**

Consider approval of a task order agreement with 4Leaf, Inc. for construction management and inspection services.

### **BACKGROUND AND ANALYSIS:**

In 2024 Citrus Heights Water District "District" entered into an agreement with 19six Architects to provide architectural and supplementary support services for the Facilities Modernization and Expansion Project which includes tenant improvements at 7803B Madison Avenue. Since then, the District and 19six have worked to develop the project design, construction documents, and technical specifications. The plans have been submitted to the required permitting agencies and have received conditional approval.

With the design phase nearing completion, the project is transitioning into the bidding and construction phases. To support these critical next phases, the District issued a focused Request for Proposals (RFP) for construction management and inspection services. The selected consultant would assist the District with contractor procurement, construction oversight, inspections, project coordination, and project closeout activities.

Construction management and inspection services generally include the following:

- Pre-Construction Phase: Preparation of bid documents, bid support, and coordination meetings
- Construction Phase: Construction management and inspection services
- Post-Construction Phase: Project closeout and document support



The proposed Construction Management and Inspection Services Agreement, including 4Leaf’s scope of work accompanies this report.

**RECOMMENDATION:**

Approve the task order agreement with 4Leaf, Inc. for construction management and inspection services and authorize the General Manager to execute the accompanying agreement with 4Leaf, Inc.

**ATTACHMENT:**

Task Order Agreement with 4Leaf, Inc. for construction management and inspection services.

**ACTION:**

Moved by Director \_\_\_\_\_, Seconded by Director \_\_\_\_\_, Carried \_\_\_\_\_

**CITRUS HEIGHTS WATER DISTRICT  
CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES  
TASK ORDER AGREEMENT**

**1. Parties And Date.**

This Agreement is made and entered into this [REDACTED] day of May, 2026 by and between the by and between the Citrus Heights Water District, a municipal corporation organized under the laws of the State of California with its principal place of business at 6230 Sylvan Road, Citrus Heights, California 95610 (“District”) and 4Leaf, a corporation with its principal place of business at 8896 North Winding Way, Fair Oaks, CA 95628 (“Contractor”). District and Contractor are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement.

**2. Recitals.**

**2.1 Contractor.**

Contractor desires to perform and assume responsibility for the provision of certain services required by the District on the terms and conditions set forth in this Agreement and in the task order(s) to be issued pursuant to this Agreement and executed by the District and Contractor (“Task Order”). Contractor represents that it is experienced in providing construction management and inspection services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of District. Contractor will perform the Services and shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

**2.2 Project.**

District desires to engage Contractor to render such services for the facilities modernization and expansion project (“Project”) as set forth in this Agreement on an on-call, as-needed basis. There is no guarantee of any of work under this Agreement other than what is specified herein or that the not-to-exceed compensation amount set forth herein will be spent.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the services necessary for the Project (“Services”). The types of Services to be provided are described in Exhibit “A” attached hereto and incorporated herein by reference and in the individual Task Orders issued by the District. No Services shall be

performed unless authorized by this Agreement or by a fully executed Task Order in the form attached hereto as Exhibit “C”. All Services shall be subject to, and performed in accordance, with this Agreement, any relevant Task Order, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall continue in force for a period of one year from the date of execution. Upon expiration thereof, this agreement will continue in force until either party notifies the other party in writing of its intent to terminate this agreement as outline in Section 3.5.1. Consultant shall meet any other established schedules and deadlines set forth in the applicable Task Order. All applicable indemnification provisions of this Agreement shall remain in effect following the termination of this Agreement.

### **3.2 Responsibilities of Contractor.**

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of District and shall at all times be under Contractor’s exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers’ compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the specific schedule that shall be set forth in this Agreement and any Task Order(s) (“Schedule of Services”). Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor’s conformance with each Schedule, the District shall respond to Contractor’s submittals in a timely manner. Upon the District’s request, Contractor shall provide a more detailed schedule of anticipated performance to meet the relevant Schedule of Services as set forth in each Task Order.

3.2.3 Conformance to Applicable Requirements. All work undertaken by Contractor shall be subject to the approval of District.

3.2.4 District’s Representative. The District hereby designates the General Manager, or his or her designee, to act as its representative for the performance of this Agreement (“District’s Representative”). District’s Representative shall have the power to act on behalf of the District for all purposes under this Agreement. Contractor shall not accept direction or orders from any person other than the District’s Representative or his or her designee.

3.2.5 Contractor’s Representative. Contractor hereby designates Bert Gross, or his or her designee, to act as its representative for the performance of this Agreement

("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his or her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement and as described in the relevant Task Order.

3.2.6 Coordination of Services. Contractor agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors, if any, shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors, if any, have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a city or county business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. The District shall have the right to request a copy of any license for purposes of verification. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Period of Performance. Contractor shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Contractor shall perform the Services in strict accordance with any completion schedule or Project milestones described in this Agreement and any Task Order issued by the District, or which may be provided separately and agreed upon in writing by the Parties. Contractor shall be responsible for the cost of any damages suffered by the District by reason of delay caused by Contractor, its employees or subcontractors, if any.

3.2.9 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Agreement, Contractor shall continue to perform the Services while said dispute is decided by the District. If Contractor disputes the District's decision, Contractor shall have such remedies as may be provided by law.

3.2.10 Laws and Regulations; Employee/Labor Certifications. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Contractor shall be solely responsible for all costs arising therefrom. District is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Agreement to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold District, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10.1 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the District or its representatives for inspection and copy at any time during normal business hours. The District shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.2.10 or any of its sub-sections.

3.2.10.2 Employment Eligibility; Subcontractors, Sub-subcontractors and consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants, if any, performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.2.10.

3.2.10.3 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the District to terminate the Agreement for cause: (1) failure of Contractor or its subcontracts, sub-subcontractors

or consultants, if any, to meet any of the requirements provided for in Sections 3.2.10.1; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.2.10.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.2.10.4 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.2.10.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, if any, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of District's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.10.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify District against any fines or penalties imposed by CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, if any, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.7 Water Quality.

(A) Management and Compliance. To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency and the State Water Resources Control Board, the District's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the state.

(B) Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject

Contractor or District to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, unless such non-compliance is the result of the sole established negligence or willful misconduct of the District, its officials, officers, agents, employees or authorized volunteers.

(C) Training. In addition to any other standard of care requirements set forth in this Agreement, Contractor warrants that all employees and subcontractors, if any, shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees and subcontractors, if any, will receive adequate training, as determined by District, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement. Upon request, District will provide Contractor with a list of training programs that meet the requirements of this paragraph.

### 3.2.11 Insurance.

3.2.11.1 Minimum Scope and Limits of Insurance. Contractor shall procure and maintain for the duration of the Agreement, and for 5 years thereafter, insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

3.2.11.2 Coverage. Coverage shall be at least as broad as the following:

(A) Commercial General Liability (CGL). Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least five million dollars (\$5,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to District) or the general aggregate limit shall be twice the required occurrence limit.

(B) Automobile Liability. Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) with limit of one million dollars (\$1,000,000) for bodily injury and property damage each accident.

(C) Workers' Compensation Insurance. The Contractor shall provide workers' compensation coverage as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Waiver of Subrogation (also known as Transfer of Rights of Recovery Against Others to Us): The Contractor hereby agrees to waive rights of subrogation to obtain

endorsement necessary to affect this waiver of subrogation in favor of the District, its directors, officers, employees, and authorized volunteers, for losses paid under the terms of this coverage which arise from work performed by the Named Insured for the District; this provision applies regardless of whether or not the District has received a waiver of subrogation from the insurer.

(D) Contractor's Pollution Liability. (Optional: if Project involves environmental hazards) with limits no less than \$5,000,000 per occurrence or claim, and \$10,000,000 policy aggregate.

If the Contractor maintains broader coverage and or/higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum of insurance and coverage shall be available to the District.

3.2.11.3 Other Required Provisions. The Commercial General Liability policy, Automobile Liability policy and Contractors Pollution (if necessary) are to contain, or be endorsed to contain, the following provisions:

(A) Additional Insured Status. District, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 10 01 and CG 20 37 10 01 for the Commercial General Liability policy) with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance.

(B) Primary Coverage and Non-Contributory Coverage. For any claims related to this Project, the Contractor's insurance coverage shall be primary, at least as broad as ISO CG 20 01 04 13 for the Commercial General Liability policy, as respects to the District, its directors, officers, employees, and authorized volunteers. Any insurance or self-insurance maintained by the District, its directors, officers, employees, and authorized volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(C) Waiver of Subrogation. All policies shall permit and Contractor does hereby waive any right of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss.

3.2.11.4 Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the District.

3.2.11.5 Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A: VII or equivalent or as otherwise approved by District.

The Contractor agrees and he/she will comply with such provisions before commencing work. All of the insurance shall be provided on policy forms and through companies satisfactory to District. The District reserves the right to obtain complete, certified copies of all required insurance policies, including the policy declarations page with endorsement number. Failure to continually satisfy

the Insurance requirements is a material breach of contract.

3.2.11.6 Responsibility for Work. Until the completion and final acceptance by District of all the work under and implied by this Agreement, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erectations, and repairs occasioned or rendered necessary by causes of any nature whatsoever.

3.2.11.7 Deductibles and Self-Insured Retentions. Insurance deductibles or self-insured retentions must be declared by the Contractor, and approved by the District. At the election of District the Contractor shall either cause the insurer to reduce or eliminate such self-insured retentions as respects the District, its directors, officers, employees, and authorized volunteers or the Contractor shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the District.

3.2.11.8 Verification of Coverage - Evidences of Insurance. Contractor shall furnish the District with copies of certificates and amendatory endorsements effecting coverage required by this Agreement. All certificates and endorsements are to be received and approved by the District before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages, required by these specifications, at any time. Failure to continually satisfy the Insurance requirements is a material breach of contract.

3.2.11.9 Continuation of Coverage. The Contractor shall, upon demand of District deliver evidence of coverage showing continuation of coverage for at least (5) years after completion of the Project. Contractor further waives all rights of subrogation under this Agreement. When any of the required coverages expire during the term of this Agreement, the Contractor shall deliver the renewal certificate(s) including the general liability additional insured endorsement and evidence of waiver of rights of subrogation against District to District at least ten (10) days prior to the expiration date.

3.2.11.10 Sub-Contractors. In the event that the Contractor employs other Contractors (sub-contractors) as part of the work covered by this Agreement, it shall be the Contractor's responsibility to require and confirm that each sub-contractor meets the minimum insurance requirements specified above (via as broad as ISO CG 20 38 04 13). The Contractor shall, upon demand of District, deliver to District copies such policy or policies of insurance and the receipts for payment of premiums thereon.

3.2.12 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall

include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, if any, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.13 [reserved]

3.2.14 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.3 Fees and Payments.**

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the initial rates set forth in Exhibit “B” attached hereto and incorporated herein by reference. District may approve increases or modifications to the rates in any Task Order in its sole discretion. The maximum compensation for Services to be provided pursuant to each Task Order shall be set forth in the relevant Task Order. The cost of travel time, bonds, insurance, office support, accounting, regulatory compliance, and other business expenses are covered under the allowed percentage of Overhead and Profit entered on Exhibit “B;” and will not be allowed as a direct expense. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to District a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 30 days of receiving such statement, review the statement and pay all approved charges thereon.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by District.

3.3.4 Extra Work. At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, “Extra Work” means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from District’s Representative.

3.3.5 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. Since the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. District shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor’s principal place of business and at the project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Contractor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Section 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1).

3.3.6 Registration. Pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subcontractors performing Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subcontractors, as applicable. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor’s sole responsibility to comply with all applicable registration and labor compliance requirements.

### **3.4 Termination of Agreement.**

3.4.1 Grounds for Termination. District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Contractor may, by written notice to District, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to District of such termination, and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to District, and Contractor shall be entitled to no further compensation.

3.4.2 Effect of Termination. If this Agreement is terminated as provided herein, District may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.4.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

### **3.5 General Provisions.**

3.5.1 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

**Contractor:**

4Leaf, Inc  
8896 North Winding Way, Fair Oaks, CA 95628  
Attn: Bert Gross, Vice President

**District:**

Citrus Heights Water District  
6230 Sylvan Road  
Citrus Heights, California 95610  
Attn: General Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

### 3.5.2 Indemnification.

3.5.2.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the District, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions of Contractor, its officials, officers, employees, subcontractors, if any, consultants or agents in connection with the performance of the Contractor's Services, the Project, this Agreement, or any Task Order, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses, except for any claims, demands, causes of action, costs, expenses, liabilities, losses, damage or injuries arising through the sole negligence or willful misconduct of the District, or its officials, directors, officers, employees, agents or independent contractors.

3.5.2.2 Additional Indemnity Obligations. Contractor shall defend, with Counsel of District's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.5.2.1 that may be brought or instituted against the District or its directors, officials, officers, employees, volunteers and agents. Contractor shall pay and satisfy any judgment, award or decree that may be rendered

against the District or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding, except for any judgments, awards or decrees arising through the sole negligence or willful misconduct of District, or its officials, directors, officers, employees, agents or independent contractors. Contractor shall also reimburse District for the cost of any settlement paid by the District or its directors, officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding, except for any costs of settlements arising through the sole negligence or willful misconduct of the District, or its officials, directors, officers, employees, agents or independent contractors. Such reimbursement shall include payment for District's attorney's fees and costs, including expert witness fees. Contractor shall reimburse the District and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided, except for any legal expenses and costs arising through the sole negligence or willful misconduct of the District, or its officials, directors, officers, employees, agents or independent contractors. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers.

3.5.3 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Sacramento County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the District. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the District.

3.5.4 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.5 District's Right to Employ Other Contractors. District reserves right to employ other contractors in connection with this Project.

3.5.6 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.7 Assignment or Transfer. Contractor shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.8 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, subcontractors, if any, and agents of Contractor, except as otherwise specified in this Agreement. All references to District include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.5.9 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.10 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.5.11 No Third Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.7, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.12 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.13 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors, if any, to file, a Statement of Economic Interest with the District's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.14 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.15 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement,

the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.16 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.17 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.5.18 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.19 Recitals. The recitals set forth above are true and correct and incorporated herein by reference.

*[signatures on following page]*

**SIGNATURE PAGE FOR ON-CALL SERVICES AGREEMENT  
BETWEEN THE CITRUS HEIGHTS WATER DISTRICT  
AND 4LEAF, INC.**

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of the  
[\*\*\*INSERT DAY\*\*\*] day of May, 2026.

**CITRUS HEIGHTS WATER DISTRICT**

**4LEAF, INC.**

\_\_\_\_\_  
Hilary M. Straus  
General Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Federal ID No. \_\_\_\_\_

Business License Number \_\_\_\_\_ (City  
of \_\_\_\_\_)

## **EXHIBIT “A” SCOPE OF SERVICES**

Based on the District’s needs and issuance of an approved Task Order (see Exhibit “B”), **4Leaf, Inc.** will accomplish one or more of the following tasks in the performance of providing requested construction management and inspection services including:

### 1. Project/Construction Management & Oversight

- Project Management – This task includes proactive project management as needed to include close communication with the District and all assigned project team members.
- Construction Management – This task includes proactive construction and jobsite management as needed including construction management and inspection.
- Quality Assurance/Quality Control – This task includes effort budgeted for quality review by principal team members ultimately responsible for the final products.
- Project review meetings – This task includes attendance to project meetings with the District as requested.

2. Peer reviews – Provide peer review services to review and comment on the District’s work and District’s contractor work products for accuracy, thoroughness, and cost estimation.

The rate for these services will be in accordance to the rates noted on prospective task orders as detailed in Exhibit B.

**EXHIBIT "B"**

**SAMPLE TASK ORDER FORM**

**CITRUS HEIGHTS WATER DISTRICT**

**TASK ORDER**

Task Order No.

Agreement:

Contractor:

**The Contractor is hereby authorized to perform the following work subject to the provisions of the Agreement identified above:**

**List any attachments:**

**Dollar Amount of Task Order:** Not to exceed \$ , .00

**Completion Date:** , 20

The undersigned Contractor hereby agrees that it will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services for the work above specified in accordance with the Agreement identified above and will accept as full payment therefore the amount shown above.

**Citrus Heights Water District**

**4Leaf, Inc.**

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

**EXHIBIT “C”**

**COMPENSATION**

See task order for compensation.

# CITRUS HEIGHTS WATER DISTRICT

## DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MAY 18, 2026 SPECIAL MEETING

Subject:	Facilities Modernization & Expansion (FME) Project Phasing, Funding, and Rate Impact
Status:	Discussion Item
Report Date:	May 14, 2026
Prepared By:	Annie Liu, Director of Administrative Services

**OBJECTIVE:**

District staff will provide a presentation on FME project phasing, funding, and rate impact at the May 18th, 2026 Board meeting.

# CITRUS HEIGHTS WATER DISTRICT

## DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MAY 18, 2026 SPECIAL MEETING

Subject:	Evaluation of Potential For No Rate increase in 2027
Status:	Action Item
Report Date:	May 14, 2026
Prepared By:	Annie Liu, Director of Administrative Services

**OBJECTIVE:**

District staff will provide a presentation on the evaluation for potential no rate increase in 2027 at the May 18th, 2026 Board meeting.

**RECOMMENDATION:**

Provide consensus direction for no rate increase for 2027 and authorize staff to begin customer education and outreach efforts.

**ACTION:**

Moved by Director \_\_\_\_\_, Seconded by Director \_\_\_\_\_, Carried \_\_\_\_\_

# CITRUS HEIGHTS WATER DISTRICT

## DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MAY 18, 2026 SPECIAL MEETING

Subject:	Discussion and Possible Action to Approve Resolution No. 07-2026 Repealing Resolution No. 06-2023 and Authorizing the General Manager to Exercise Discretion to Take Positions on Pending Legislative Bills, Local Infrastructure Improvements, Utility Planning, and Other Public Projects
Status:	Action
Report Date:	May 13, 2026
Prepared By:	Hilary Straus, General Manager

**OBJECTIVE:**

Consider approval of Resolution No. 07-2026.

**BACKGROUND AND ANALYSIS:**

From time to time, the District’s Board of Directors and General Manager receive requests from other public agencies and local public officials in the Sacramento County area for a letter of support or other public statement demonstrating the District’s support for a pending legislative bill, local infrastructure investment, utility planning, or other public projects that would impact the District’s service area and/or customers. Public expressions of support on behalf of the District can be invaluable in securing passage of a bill, funding for a project, or other required approvals for public projects, by demonstrating the strength of community need and support for the proposed bill or project.

Resolution 06-2023 currently delegates discretion to the General Manager to decide which pending legislative bills the District will publicly support. The General Manager is authorized by Resolution 06-2023 to express the District’s approval for pending legislative bills if the Regional Water Authority supports the bill, or if there is insufficient time to obtain Board approval.

This Resolution: (1) rescinds Resolution 06-2023, (2) restates the General Manager’s authority to express the District’s approval for pending legislative bills if the Regional Water Authority endorses the bill or if there is insufficient time to obtain Board approval, and (3) broadens the General Manager’s discretion to take public positions on behalf of the District. Specifically, this Resolution would allow the General Manager to also publicly express the District’s support for local infrastructure improvements, utility planning and other public projects, provided that the project will benefit the District’s customers and/or service area and there is insufficient time to obtain Board approval.

Additionally, Resolution No. 07-2026 would specifically authorize the General Manager to send a letter of support to the Sacramento Area Council of Governments for funding for the Greenback Lane Complete Streets Project, on the basis that the project would benefit District customers, promoting improved safety, pedestrian access, ADA accessibility, bike access, transit connectivity, and other enhancements along the project corridor.

**RECOMMENDATION:**

Adopt District Resolution No. 07-2026 Repealing Resolution No. 06-2023 and Authorizing the General Manager to Exercise Discretion to Take Positions on Pending Legislative Bills, Local Infrastructure Improvements, Utility Planning, and Other Public Projects.

**ATTACHMENTS:**

- 1- District Resolution No. 07-2026
- 2- Draft Letter to SACOG

**ACTION:**

Moved by Director \_\_\_\_\_, Seconded by Director \_\_\_\_\_, Carried \_\_\_\_\_

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# **ATTACHMENT 1**

District Resolution 07-2026

CITRUS HEIGHTS WATER DISTRICT RESOLUTION NO. 07-2026

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CITRUS HEIGHTS WATER DISTRICT REPEALING RESOLUTION NO. 06-  
2023 AND AUTHORIZING THE GENERAL MANAGER TO EXERCISE DISCRETION  
AND TAKE POSITIONS ON PENDING LEGISLATIVE BILLS, LOCAL  
INFRASTRUCTURE IMPROVEMENTS, UTILITY PLANNING, AND OTHER PUBLIC  
PROJECTS

WHEREAS, the Citrus Heights Water District (“District”) serves the vibrant, growing cities and communities within eastern Sacramento County; and

WHEREAS, Sacramento County and the cities and communities within, and adjacent to, the District’s service area are investing in improvements to local infrastructure, utility planning and other public projects that would be beneficial to the District’s customers; and

WHEREAS, expressing the District’s official support for such beneficial public projects can be invaluable in securing the necessary funding and approvals enabling such projects to proceed; and

WHEREAS, the District’s Board of Directors currently decides which local infrastructure improvements, utility planning efforts, and other public projects the District will publicly support; and

WHEREAS, on April 19, 2023, the Board of Directors adopted Resolution No. 06-2023, which delegates authority to the General Manager to exercise discretion in taking public positions on behalf of the District on pending legislative bills before the State Legislature; and

WHEREAS, the District also desires to submit a letter of support to the Sacramento Area Council of Governments to help secure funding for the Greenback Lane Complete Streets Project in Orangevale, which would impact District customers; and

WHEREAS, the Board of Directors desires to repeal Resolution 06-2023 but maintain the General Manager’s existing authority to exercise his or her discretion to take positions on behalf of the District on pending legislative bills, provided that the Regional Water Authority (“RWA”) supports the bill or if there is insufficient time to obtain Board approval; and

WHEREAS, the Board of Directors desires to expand that authority to also authorize the General Manager to exercise his or her discretion and take public positions on which local infrastructure improvements, utility planning, and other public projects that the District will publicly support, on behalf of the Board, where there is insufficient time to consult the Board and where the project will benefit the District’s customers and/or service area.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Citrus Heights Water District as follows:

1. The Board of Directors hereby finds and determines that the foregoing Recitals are true and correct and by this reference are incorporated as if set forth fully herein.
2. The Board of Directors hereby repeals Resolution 06-2023.
3. The General Manager is hereby authorized to exercise his or her discretion and take positions on RWA-supported bills on behalf of the District's Board of Directors. The General Manager is further authorized to exercise his or her discretion to take public positions on any pending bills before the State Legislature, local infrastructure projects, utility planning and public investments on behalf of the District's Board of Directors, provided that the project will benefit the District's customers and/or service area and provided there is insufficient time to obtain Board approval.
4. The General Manager is further authorized to submit a letter of support on behalf of the District to the Sacramento Area Council of Governments to help secure funding for the Greenback Lane Complete Streets Project in Orangevale, on the basis that the project would benefit District customers, promoting improved safety, pedestrian access, ADA accessibility, bike access, transit connectivity, and other enhancements along the project corridor.
5. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 18th day of May, 2026.

AYES: Directors:  
NOES: Directors:  
ABSTAIN: Directors:  
ABSENT: Directors:

SEAL

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Caryl F. Sheehan, President  
Board of Directors  
Citrus Heights Water District

ATTEST:

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Kayleigh Shepard, Chief Board Clerk  
Citrus Heights Water District

# **ATTACHMENT 2**

**Draft Letter to SACOG**



**CITRUS  
HEIGHTS  
WATER  
DISTRICT**

6230 Sylvan Road  
P.O. Box 286  
Citrus Heights  
California  
95611-0286

phone  
916/725-6873

fax  
916/725-0345

website  
[www.chwd.org](http://www.chwd.org)

Board of Directors  
**Caryl F. Sheehan**  
**David C. Wheaton**  
**Raymond A. Riehle**

General Manager/  
Secretary  
**Hilary M. Straus**

Director of  
Administrative  
Services/Treasurer  
**Annie Liu**

David Pape  
Principal Planner  
Sacramento Area Council of Governments  
1415 L Street, Suite 300  
Sacramento, CA 95814

May 18, 2026

Re: Re: Support for Sacramento County's Greenback Lane Complete Streets Project

Dear Mr. Pape:

On behalf of Citrus Heights Water District, I am writing in support of Sacramento County's Greenback Lane Complete Streets Project in Orangevale. The District supports thoughtful infrastructure investments that improve safety, reliability, coordination, and long-term quality of life for the communities we serve.

Greenback Lane is one of Orangevale's most important corridors, serving residents, local businesses, schools, parks, health services, transit users, and regional connections. Improvements to this corridor will help create a safer, more accessible, and more functional roadway while supporting coordinated public investment in a community that has waited many years for these improvements.

The proposed project would improve Greenback Lane from Chestnut Avenue to the City of Folsom/Sacramento County boundary. Planned improvements include separated sidewalks, buffered Class II bike lanes, bus stop improvements, landscaped medians, enhanced street lighting, signalization at Chestnut Avenue and Greenback Lane, undergrounded utilities, and related corridor enhancements. These improvements would help address long-standing sidewalk gaps, improve visibility and accessibility, and create safer conditions for pedestrians, bicyclists, transit riders, drivers, older adults, youth, and people with disabilities.

From a water district and infrastructure perspective, this project is especially valuable because it supports coordinated planning along a major community corridor. When roadway, safety, accessibility, utility, drainage, and streetscape improvements are planned together, communities benefit from fewer repeated disruptions, better construction sequencing, and more durable long-term infrastructure.

Because Citrus Heights Water District serves portions of Orangevale, including areas connected to this corridor, we understand the importance of making public infrastructure investments thoughtfully and efficiently. Coordinated projects like this help ensure that residents, businesses, and ratepayers receive the greatest long-term benefit from public improvements.

The Greenback Lane Complete Streets Project reflects years of community advocacy and planning, including the work of the Greenback Lane Orangevale Envisions group and engagement through Sacramento County's Active Transportation Plan. Orangevale residents and stakeholders have consistently identified the need for safer crossings, improved walkability, better bicycle access, transit connectivity, utility coordination, and reinvestment in this important corridor.

For these reasons, Citrus Heights Water District supports Sacramento County's Greenback Lane Complete Streets Project and respectfully urges SACOG to award funding for this important safety, mobility, and infrastructure investment.

Sincerely,

Hilary Straus