

**BOARD MEETING AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
JUNE 15, 2023 beginning at 6:00 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

PHONE CALL IN: (253) 205-0468

PHONE MEETING ID: 820 2214 5847

COMPUTER AUDIO/LIVE MEETING PRESENTATIONS: <https://us06web.zoom.us/j/82022145847>

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

Materials related to an agenda item for an open session of a regular meeting of the Citrus Heights Water District are posted on the Citrus Heights Water District website at www.chwd.org.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PUBLIC COMMENT:

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):
(Three cases)

BUSINESS:

B-1. Discussion and Possible Action to Designate the District’s Voting Representative for the 2023 ACWA Board Officers’ Election (A)

Recommendations:

Designate one representative as the District’s voting delegate and authorize the General Manager or designee to complete and submit the Authorized Voting Representative Form to ACWA.

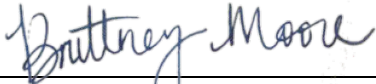
FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

June 21, 2023	6:30 PM	Regular Meeting
August 16, 2023	6:30 PM	Regular Meeting
September 20, 2023	6:30 PM	Regular Meeting
October 18, 2023	6:30 PM	Regular Meeting
November 15, 2023	6:30 PM	Regular Meeting
December 20, 2023	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Special Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 24 hours prior to the special meeting in accordance with Government Code Section 54956.



Brittney Moore, Chief Board Clerk

Dated: June 14, 2023

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2023 SPECIAL MEETING

SUBJECT : DISCUSSION AND POSSIBLE ACTION TO DESIGNATE THE DISTRICT'S VOTING REPRESENTATIVE FOR THE 2023 ACWA BOARD OFFICERS' ELECTION
 STATUS : Action Item
 REPORT DATE : June 13, 2023
 PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Consider action to designate a voting delegate for the Citrus Heights Water District (CHWD or District) during the 2023 ACWA Board Officers' Election

BACKGROUND AND ANALYSIS:

CHWD is a voting member of the Association of California Water Agencies (ACWA). Historically, ACWA has conducted the annual nomination and election of its officers at a General Session Membership Meeting during its Fall Conference (Conference). Prior to the Fall Conference each year, the District's Board of Directors has had an opportunity to designate a voting delegate. ACWA's election process was recently changed; and going forward, members of ACWA will elect the President and Vice President by voting electronically before the annual meeting at Fall Conference.

Under ACWA's new election process, each member agency must designate one voting representative by June 16, 2023. Only designated voters will receive the electronic ballot; and if CHWD does not designate a voting representative by the June 16 deadline, the General Manager will be the authorized voter by default.

The authorized voter will receive an electronic ballot on July 17, 2023, that will include the names of all qualified candidates. There will also be a space to write in the name of an eligible candidate. All ballots must be submitted electronically, between July 17-Sept. 15, 2023, except for those who opt out of electronic voting in lieu of first-class mail. The deadline for voting is 5 p.m. on Sept. 15, 2023. Mailed ballots must be postmarked by Sept. 15th and received by Sept. 20th to be counted. There will be no voting at the Fall Conference.

Board President, Ray Riehle is the current ACWA Representative for the District, and Vice President, David Wheaton is the alternate. Therefore, staff recommends that the Board designate either the District Board President, Board Vice President, or General Manager as the District's Delegate; and authorize the General Manager, or his designee, to complete the Authorized Voting Representative Form and submit it to ACWA by the requested deadline.

RECOMMENDATION:

1. Designate the District's voting delegate for ACWA's 2023 Board Officers' Election
2. Authorize the General Manager or designee to complete and submit the Authorized Voting Representative Form to ACWA.

ATTACHMENT:

ACWA Authorized Voting Representative Form

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ACWA has launched two separate but concurrent election processes for the 2024-'25 term: the board officers' election for President and Vice President and the region board elections. **In order to vote for the board officers, each member agency must designate one voting representative by June 16.** To designate your agency's one voter, submit this Authorized Voting Representative Form by the June deadline. If you do not designate a representative to vote by the deadline, your agency's General Manager will be the authorized voter by default. Authorized voters will receive an electronic ballot on July 17. For more information about ACWA's elections, visit www.acwa.com/elections.

The person designated below will cast our agency's vote for the election of ACWA's President and Vice President for the 2024-'25 term in the upcoming election.

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Our member agency would like to cast a paper ballot by U.S. mail instead of voting electronically.
Please provide the mailing address below only if you are voting by mail.

Mailing Address	City, State and Zip
-----------------	---------------------

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

**SUBMISSION DEADLINE
JUNE 16, 2023**