

**BOARD MEETING AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
DECEMBER 18, 2023 beginning at 6:00 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters.

Materials related to an agenda item for an open session of a regular meeting of the Citrus Heights Water District are posted on the Citrus Heights Water District website at www.chwd.org.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIANCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):
(1 case)

CL-2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code, section 54956.9(d)(1)
Name of case: *Citrus Heights Water District, et al. v. San Juan Water District, et al.*,
Sacramento Superior Court Case No. 23WM000080

BUSINESS:

B-1. Water Rates Effective 2024 (A)

Recommendation:

Adopt Resolution 22-2023 Updating Water Rates Effective Fiscal Year 2024

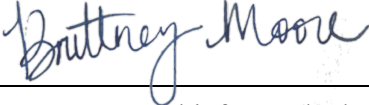
FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

December 20, 2023	6:00 PM	Special Meeting
December 20, 2023	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Special Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 24 hours prior to the special meeting in accordance with Government Code Section 54956.



Brittney Moore, Chief Board Clerk

Dated: December 14, 2023

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS DECEMBER 18, 2023 SPECIAL MEETING

SUBJECT : WATER RATES EFFECTIVE 2024
 STATUS : Action Item
 REPORT DATE : December 18, 2023
 PREPARED BY : Annie Liu, Director of Administrative Services

OBJECTIVE:

Adopt the accompanying resolution to update Water Rates for Citrus Heights Water District (CHWD), effective January 1, 2024 for Service Charges and effective February 1, 2024 for Usage Charges.

BACKGROUND AND ANALYSIS:

This report presents the updated Water Rates effective 2024. Accompanying this report is a proposed resolution adopting the updated water rates effective 2024.

The Board conducted a Public Hearing for the proposed Water Rates effective 2024 on November 14, 2023. After the Public Hearing was closed, the proposed Water Rates were adopted by the Board. The approved water rates include the wholesale water charges that will be imposed by the San Juan Water District. Regarding San Juan Water District, a pass-through provision to address any wholesale rate increase was adopted in 2022 and continues.

On December 13, 2023, the San Juan Water District Board of Directors approved a revised Wholesale Financial Plan and Rate Study to incorporate a revised rate schedule. This revised wholesale rate schedule changes the wholesale water charges CHWD used for its adopted water rates. As a result, a new resolution to update the Water Rates for Citrus Heights Water District (CHWD), effective 2024, is required.

Below is the summary of the updated water rates:

Water rate per unit of water (748 gallons) / Usage Charge

- CHWD Approved 11/14/2023: \$1.53
- With San Juan Water District increase (effective 2/1/2024): \$1.60

Fixed Rate / Service Charges go into effect on January 1, 2024:

Type of Charge	Applied Basis or Frequency	2024 Revised
<u>Charges for Metered Rate Customer Accounts</u>		
<i>Service Charge, Domestic, Commercial & Irrigation Meters</i>		
¾-inch meter	bi-monthly, per meter	\$55.71
1-inch meter	bi-monthly, per meter	\$101.28
1½-inch meter	bi-monthly, per meter	\$177.23
2-inch meter	bi-monthly, per meter	\$268.37
3-inch meter	bi-monthly, per meter	\$556.98
4-inch meter	bi-monthly, per meter	\$982.30

RECOMMENDATIONS:

1. Adopt Resolution No. 22-2023 Updating Water Rates for Citrus Heights Water District effective 2024 (Attachment 1).

ATTACHMENTS:

1. Resolution No. 22-2023 Water Rates Effective 2024

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 22-2023

RESOLUTION ADOPTING
UPDATE WATER RATES FOR
CITRUS HEIGHTS WATER DISTRICT EFFECTIVE 2024

WHEREAS, the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT wishes to establish water rates in order to pay for the operations and maintenance of the water system, pay interest charges and principal payments on all outstanding bonds as they come due, and provide reasonable cash reserves, and capital improvement funds to cover needed capital improvements and unforeseen expenses and emergencies; and

WHEREAS, the proposed rates reflect the cost of providing service to all customers through the apportionment of costs based on capacity and demand characteristics; and

WHEREAS, it has been determined that the recommended rates do not exceed the reasonable cost of providing water services; and

WHEREAS, CITRUS HEIGHTS WATER DISTRICT has identified the potential financial impacts of water shortage due to drought or other water supply emergencies; and

WHEREAS, the District has developed a Water Shortage Rate Structure for offsetting the resulting financial deficit; and

WHEREAS, at least forty-five days in advance of the public hearing at which this Resolution was considered, notice of the public hearing, and notice of written protests procedures against the proposed rates increases were mailed to all property owners in compliance with Article XIII D of the California Constitution (also referred to as Proposition 218); and

WHEREAS, a noticed Public Hearing was held on November 14, 2023, for the purpose of receiving public comment on the proposed Fiscal Year 2024 Water Rates; and

WHEREAS, upon motion duly moved, seconded, and carried, water rates effective fiscal year 2024 were adopted on November 14, 2023; and

WHEREAS, pursuant to Section 53756 of the Government Code, on November 10th, 2021, the Board of Directors authorized the automatic adjustments to the rates to reflect future increases in wholesale water charges imposed on District by another agency, such as the San Juan Water District, provided that notice of any adjustment shall be provided to the customers at least 30 days before the effective date of the adjustment in accordance with Section 53756(d); and

WHEREAS, San Juan Water District approved to revise the Wholesale Financial Plan and Rate Study to incorporate the revised rate schedule on December 13, 2023. The revised wholesale water rate schedule imposed by San Juan Water District has impact to CITRUS HEIGHTS WATER DISTRICT's water rates; and

THEREFORE, BE IT RESOLVED the Fiscal Year 2024 updated Water Rates (Exhibit A), accompanying this resolution, and incorporated herein as part of this Resolution, are hereby adopted effective January 1, 2024 for Service Charges and effective February 1, 2024 for Usage Charges as identified in Exhibit A.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 18th day of December 2023, by the following vote, to-wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Raymond A. Riehle, President
Board of Directors
Citrus Heights Water District

ATTEST:

HILARY M. STRAUS, Secretary

Exhibit A

Water Rates Effective 2024

CITRUS HEIGHTS WATER DISTRICT
WATER RATES EFFECTIVE 2024
Proposed -November 14, 2023

Type of Charge	Applied Basis or Frequency	2023 Adopted	2024 Revised*
<u>Charges for Metered Rate Customer Accounts</u>			
<i>Service Charge, Domestic, Commercial & Irrigation Meters</i>			
¾-inch meter	bi-monthly, per meter	\$60.35	\$55.71
1-inch meter	bi-monthly, per meter	\$94.69	\$101.28
1½-inch meter	bi-monthly, per meter	\$151.92	\$177.23
2-inch meter	bi-monthly, per meter	\$220.60	\$268.37
3-inch meter	bi-monthly, per meter	\$438.07	\$556.98
4-inch meter	bi-monthly, per meter	\$758.81	\$982.30
<i>Service Charge, Combination Meters</i>			
Low flow bypass meter			
4-inch meter	bi-monthly, per meter	\$220.60	\$268.37
6-inch meter	bi-monthly, per meter	\$438.07	\$556.98
8-inch meter	bi-monthly, per meter	\$758.55	\$982.30
10-inch meter	bi-monthly, per meter	\$2,441.10	\$3,215.23
 <i>Usage Charges for Water Consumed</i>			
<i>1 unit = 100 cubic feet = 748 gallons</i>			
<i>Domestic, Commercial, Irrigation, Combination</i>			
All meter sizes	per unit	\$1.4300	\$1.6000
 <u>Project 2030 Designated Charge</u>			
<i>Service Charge, Domestic, Commercial & Irrigation Meters</i>			
¾-inch meter	bi-monthly, per meter	\$4.20	\$4.20
1-inch meter	bi-monthly, per meter	\$10.50	\$10.50
1½-inch meter	bi-monthly, per meter	\$21.00	\$21.00
2-inch meter	bi-monthly, per meter	\$33.59	\$33.59
3-inch meter	bi-monthly, per meter	\$73.48	\$73.48
4-inch meter	bi-monthly, per meter	\$132.30	\$132.30
<i>Service Charge, Combination Meters</i>			
Low flow bypass meter			
4-inch meter	bi-monthly, per meter	\$33.59	\$33.59
6-inch meter	bi-monthly, per meter	\$73.48	\$73.48
8-inch meter	bi-monthly, per meter	\$132.26	\$132.26
10-inch meter	bi-monthly, per meter	\$440.86	\$440.86

* Revised Rates for Charges for Metered Rate Customer Accounts include the automatic adjustments to the rates to reflect increases in wholesale water charges imposed on District by the San Juan Water District.