

**BOARD MEETING AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
September 23, 2025 beginning at 6:30 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

**PHONE CALL IN: 669-444-9171
PHONE MEETING ID: 889 8623 0058**

COMPUTER AUDIO/LIVE MEETING PRESENTATIONS: <https://chwd-org.zoom.us/j/88986230058>

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

Materials related to an agenda item for an open session of a regular meeting of the Citrus Heights Water District are posted on the Citrus Heights Water District website at www.chwd.org.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the Chief Board Clerk or Deputy Board Clerk.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIANCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CONSENT CALENDAR: (I/A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

- CC-1. Minutes of the Special Meeting – September 2, 2025 (A)
Recommendation:
Approve the minutes of the September 2, 2025 Special Meeting.
- CC-2. Revenue Analysis Report for August 2025 (I)
- CC-3. Assessor/Collector's Roll Adjustment for August 2025 (I)
- CC-4. Treasurer's Report for August 2025 (I)
- CC-5. Treasurer's Report of Fund Balances for August 2025 (I)
- CC-6. Operating Budget Analysis for August 2025 (I)
- CC-7. Capital Projects Summary for August 2025 (I)
- CC-8. Warrants for August 2025 (I)
- CC-9. Purchase Card Distributions for August 2025 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Fill Vacancies on the Customer Advisory Committee (CAC) (A)

Recommendation:

Appoint Amanda Camacho and Susan Powers to the vacant residential member seats and appoint Staci Lawless, Stephen Pay, Marguerite (Pennie) Rose, and Korene Woodard as CAC residential alternate members.

- CC-18. Resolution No. 13-2025 Commending Michael (Mike) Mariedth for Service to the Citrus Heights Water District (A)

Recommendation:

Adopt Resolution No. 13-2025 Commending Mike Mariedth for service to the Citrus Heights Water District.

PRESENTATIONS:

- P-1. Capital Improvement Program (CIP) Update (I/D)

PUBLIC HEARINGS:

None.

STUDY SESSION:

- S-1. 2026 Miscellaneous Fees and Charges and Capacity Fees (I/D)

Recommendation:

Provide Direction to Staff Concerning the Draft Miscellaneous Fees, Charges and Capacity Fees for 2026.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Customer Advisory Committee (Riehle/Conzelmann).
- D-10. Other Reports.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Section 54956.8:
Property: Parcel Number 243-0180-002-0000
Agency Negotiators: Steve Anderson, Brian Hensley, Josh
Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos
Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise
Conzelmann, Greg Snarr
Negotiating Parties: Ashwani Kumar, Teresita Kumar


FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

October 28, 2025	6:30 PM	Regular Meeting
November 12, 2025	6:00 PM	Special Meeting
November 18, 2025	6:00 PM	Special Meeting
December 15, 2025	6:00 PM	Special Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Regular Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54956.



Brittney Moore, Chief Board Clerk

Dated: September 18, 2025

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
September 2, 2025

The Special Meeting of the Board of Directors was called to order at 6:01 p.m. by President Riehle. Roll was called, and present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
David C. Wheaton, Director

Also present were:

Mary Elise Conzelmann, Principal Public Affairs Analyst
Ann Marie Gallant, Strategic Advisor
Habib Isaac, IB Consulting, Inc.
Todd Jordan, Director of Operations
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Josh Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering/District Engineer
Megan Selling, Senior Accountant
Kayleigh Shepard, Senior Management Analyst
Ben Strange, Accounting Manager
Hilary Straus, General Manager
Andrew Tran, Information Technology Manager

VISITORS:

None.

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
CHWD v. San Juan Water District, Sacramento Superior Court,
Case No. 24WM000064

No reportable action.

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Section 54956.8:

Property: Parcel Number 243-0180-002-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Josh Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos Urrutia, Kayleigh Shepard, Todd Jordan, Jace Nunes, Mary Elise Conzelmann, Greg Snarr

Negotiating Parties: Ashwani Kumar, Teresita Kumar

Under Negotiation: Price and Terms of Payment

No reportable action.

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting – June 24, 2025 (A)

CC-1b. Minutes of the Regular Meeting – June 24, 2025 (A)

CC-1c. Minutes of the Special Meeting – July 22, 2025 (A)

CC-1d. Minutes of the Special Meeting – August 11, 2025 (A)

CC-1e. Minutes of the Special Meeting – August 18, 2025 (A)

Recommendation:

Approve the minutes of the June 24, 2025 Special and Regular Meetings, minutes of the July 22, 2025 Special Meeting, minutes of the August 11, 2025 Special Meeting, and the minutes of August 18, 2025 Special Meeting.

CC-2. Revenue Analysis Report for June and July 2025 (I)

CC-3. Assessor/Collector's Roll Adjustment for June and July 2025 (I)

CC-4. Treasurer's Report for June and July 2025 (I)

CC-5. Treasurer's Report of Fund Balances for June and July 2025 (I)

CC-6. Operating Budget Analysis for June and July 2025 (I)

CC-7. Capital Projects Summary for June and July 2025 (I)

CC-8. Warrants for June and July 2025 (I)

CC-9. Purchase Card Distributions for June and July 2025 (I)

CC-10. Employee Recognitions (I)

CC-11. Long-Range Agenda (I)

CC-12. Engineering Department Report (I)

CC-13a. Operations Department Report for June 2025 (I)

CC-13b. Operations Department Report for July 2025 (I)

CC-14. Water Supply (I)

CC-15a. Water Supply Reliability for June 2025 (I)

CC-15b. Water Supply Reliability for July 2025 (I)

CC-16a. Water Efficiency and Safety Program Update for June 2025 (I)

CC-16b. Water Efficiency and Safety Program Update for July 2025 (I)

CC-17. Presentation of Candidates for the Association of the California Water Agencies (ACWA) 2026-2027 Election (I)

Recommendation:

Receive and file the Statement of Qualifications for the ACWA 2026–2027 President and Vice President Candidates.

CC-18. Approve an Amendment to the Representation Agreement Between Citrus Heights Water District and Cushman & Wakefield Of California (A)

Recommendation:

Approve Amendment No. 1 to the Representation Agreement with Cushman & Wakefield.

CC-19. Consideration and Possible Action to Approve a Professional Services Agreement (PSA) with Go Live, Technology, Inc. (A)

Recommendation:

Approve and authorize execution of the Professional Services Agreement with Go Live Technology, Inc., for ERP implementation support.

ACTION:

Director Wheaton moved, and Vice President Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

P-1. Financial Planning & 2026 Budget Workshop (I/D)

The Board provided consensus direction to staff to prepare and present a budget to include financial plan scenario seven (7) for consideration at a future Board meeting/public hearing. The direction included preparing a statutorily compliant notice to be sent to all customers concerning the maximum rate adjustment that the Board will consider at a properly noticed public hearing at least forty-five (45) days after the release of the statutorily compliant notice to customers. The Board also provided consensus direction to staff to update the water shortage fee schedule to remain aligned with base rates; and to extend the wholesale rate increase pass-through provision for an additional five years.

The Board also provided consensus direction to include two new Analyst positions in the 2026 budget, and authorized staff to fill the two new positions in 2025, utilizing 2025 budget savings.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 6:42 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
August 2025
REVENUE ANALYSIS

Outstanding Receivables

Aged Trial Balance					
Total	Current	31-90	91-150	>150	Unapplied Current
1,588,012	967,507	378,143	94,974	289,606	142,217

General Ledger Balance	Total
Outstanding A/R	1,698,243.21
Outstanding Liens	-
Outstanding Grants	-
A/R Other	-
Less Unapplied Payments	(142,594)
Total	\$ 1,555,649
Diff	\$ (32,363)

**CITRUS HEIGHTS WATER DISTRICT
ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
August 31, 2025**

LID	CID	Charge Type	Trans.Date	Reason For Cancellation	Amount
01326	0001187	DEFAULT	8/5/2025	ONE TIME COURTESY	8.96
08434	0044273	DEFAULT	8/12/2025	ONE TIME COURTESY	3.51
06320	0022431	DEFAULT	7/15/2025	ONE TIME COURTESY	8.15
05878	0005225	DEFAULT	7/9/2025	ONE TIME COURTESY	7.68
10366	0009162	DEFAULT	8/5/2025	ONE TIME COURTESY	8.89
08144	0030273	DEFAULT	8/12/2025	ONE TIME COURTESY	8.62
17120	0034399	DEFAULT	8/19/2025	ONE TIME COURTESY	9.57
08915	0007978	DEFAULT	8/19/2025	ONE TIME COURTESY	7.41
09197	0008209	DEFAULT	8/19/2025	ONE TIME COURTESY	16.11
01614	0037439	DEFAULT	8/19/2025	ONE TIME COURTESY	8.69
11938	0040749	DEFAULT	7/29/2025	ONE TIME COURTESY	10.31
09277	0008284	DEFAULT	7/29/2025	ONE TIME COURTESY	8.15

August 31, 2025

To: Citrus Heights Water District Board of Directors

Re: Citrus Heights Water District Investment Portfolio Report for August 2025

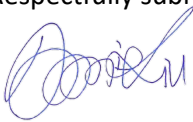
The attached Investment Report for August 2025 is submitted in accordance with the Citrus Heights Water District (District)'s Investment Policy. All investments are in compliance with the policy.

The Investment Report lists all short- term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The combined cash and investments in the District's treasury total \$33,240,619 with \$9,248,986 under the management of the Local Agency Investment Fund, California Asset Management Program, Money Market Funds and BMO Bank.

Investments with original cost of \$23,991,632 are selected based on criteria contained in the District's Investment Policy, which emphasized safety, liquidity, yield, and diversification. The core investments are marked to market daily based on a current market price determined by U.S. Bancorp Investments. The aggregate investment portfolio and holdings are included in the Investment Report.

The Investment Report demonstrates that sufficient liquidity is available to meet anticipated expenditures during the next six months.

Respectfully submitted,



Annie Y. Liu

Director of Administrative Services/Treasurer

TREASURER'S REPORT TO THE BOARD OF DIRECTORS**For August 31, 2025****Summary of Funds**

Fund Name	Par Amount	Book Value	Original Cost	Market Value
BMO Checking Plus Money Market Funds	3,068,915	3,068,915	3,068,915	3,068,915
Local Agency Investment Fund (LAIF)	57,809	57,809	57,809	57,809
California Asset Management Program (CAMP)	6,122,262	6,122,262	6,122,262	6,122,262
CHWD Investment CORE	24,517,596	23,991,632	23,749,721	24,226,231
Total	33,766,582	33,240,619	32,998,708	33,475,217

TREASURER'S REPORT TO THE BOARD OF DIRECTORS

For August, 2025

Funds Reconciliation

BMO Beginning Balance 8/1/25	\$2,852,631
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RECEIPTS/TRANSFERS:

Receipts	2,329,754	
		2,329,754

DISBURSEMENTS/TRANSFERS:

Checks Issued / ACH Payments	1,562,605	
Returned Checks	10,991	
Bank fees	12,538	
Payroll	527,337	
		216,284

Balance Per Bank 08/31/2025	3,068,915
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Outstanding Checks	286,648
Deposit in Transit	237,958

Balance Per Books 08/31/2025	\$3,020,224
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RECONCILEMENT:

BMO Checking Plus Money Market Funds	\$3,068,915
CAMP Pool Account	\$6,122,262
Local Agency Investment Fund	\$57,809

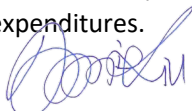
TOTAL LIQUIDY BALANCE	\$9,248,987
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CASH & INVESTMENT SUMMARY:

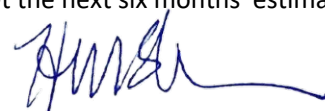
CHWD-Liquidity	9,248,987
CHWD-Investment Core	23,991,632

Total	33,240,619
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I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.



ANNIE Y. LIU
Treasurer
8/31/2025



HILARY M. STRAUS
Secretary

Monthly Investment Report Citrus Heights Water District

August 31, 2025

Total Aggregate Portfolio

Citrus Heights Water District | Total Aggregate Portfolio

Month End Commentary - August 2025

With the last full month of summer in the books and the days getting noticeably shorter, financial markets appear poised to embrace a softening labor market and easier monetary conditions. Rates rallied in a curve steepening fashion with the 2-year Treasury note yield falling by 34 basis points to 3.62% while 10-year Treasury yields decreased by 15 basis points to 4.23%. Equities continued to climb to record levels in August with the S&P 500 index advancing by 2.03%.

Things started quickly upon the release of the weaker than expected July jobs report which sent yields tumbling lower as market participants pulled forward expectations for the Fed to lower interest rates to provide accommodation for the labor market and the economy. The 2-year Treasury yield fell by an impressive 28 basis points on the day of the release marking the largest one-day move in two and a half years. Rates continued to descend later in the month after Fed Chair Powell delivered his speech from the Fed's annual Economic Symposium in Jackson Hole, Wyoming where he signaled that it may be appropriate for the FOMC to continue easing policy as soon as their September 17th meeting.

Clearly, the Fed now views the balance of risks skewed towards the labor market, however, Powell made clear that inflation remains elevated above their 2% target and that tariffs have begun to push up prices for certain categories of goods. While Powell mentioned that the likely base case for tariffs is a one-time increase in price levels, there are risks that inflation expectations could become unanchored and stoke actual inflation. Another risk is that workers who observe their real incomes decline demand higher wages – which in turn could lead to unfavorable wage-price dynamics. Although the FOMC currently views these risks as remote, they are not writing them off, especially as core PCE inflation has steadily accelerated over the past three months to a yearly 2.9% in July.

Despite some concerning data surrounding the labor market, the economy remains healthy as shown by the second estimate of Q2 GDP growth which was revised up to 3.3% on stronger private investment. Importantly, consumption improved after a weak first half of the year with both personal spending and retail sales advancing by a solid 0.5% in July and both were accompanied by upward revisions to prior months. The consumer appears healthy on the surface but economists echo caution as consensus points to slower growth in late 2025 into early 2026 and should the labor market continue to slow, so too will consumption.

Credit spreads remain historically tight, offering little pickup in yield over US Treasury notes leading us to be selective when adding corporate and municipal debt while tactically managing exposures underweight relative to strategic targets. With the Fed expected to resume lowering rates at their upcoming September meeting, we favor managing portfolio durations neutral to slightly long of their benchmark targets to lock in earnings over the easing cycle.

Treasury Curve Total Returns Last 12 Months

Treasuries	Total Return
3 month bill	4.4840%
1 year note	4.1020%
2 year note	4.0460%
3 year note	4.3170%
5 year note	3.9350%

Treasury Benchmark Total Returns In Month

Benchmark	Period Return	YTM	Duration (Years)
ICE BAML 90 Day Bill	0.393%	4.010%	0.24
ICE BAML 0-1 Year Treasury	0.465%	4.040%	0.52
ICE BAML 0-3 Year Treasury	0.740%	3.790%	1.43
ICE BAML 0-5 Year Treasury	0.927%	3.740%	2.12

Changes In The Treasury Market (Absolute Yield Levels)

Treasuries	08/31/2024	06/30/2025	07/31/2025	08/31/2025	1 Month Change	12 Month Change
3 month bill	5.1120%	4.2910%	4.3370%	4.1390%	-0.1980%	-0.9730%
6 month bill	4.8570%	4.2460%	4.2680%	3.9600%	-0.3080%	-0.8970%
1 year note	4.4020%	3.9670%	4.0920%	3.8340%	-0.2580%	-0.5680%
2 year note	3.9170%	3.7190%	3.9570%	3.6170%	-0.3400%	-0.3000%
3 year note	3.7780%	3.6890%	3.9000%	3.5770%	-0.3230%	-0.2010%
5 year note	3.7030%	3.7970%	3.9720%	3.6960%	-0.2760%	-0.0070%
10 year note	3.9030%	4.2280%	4.3740%	4.2280%	-0.1460%	0.3250%

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category

Policy Diversification Constraint	Policy Limit	Actual Value*	Status
US Treasury Obligations Maximum % of Holdings	100.000	26.163	Compliant
US Agency Callable Securities Maximum % of Total Portfolio	25.000	0.000	Compliant
US Agency Obligations Issuer Concentration	35.000	17.668	Compliant
US Agency Obligations Maximum % of Holdings	100.000	26.712	Compliant
Supranationals - Issuer is IADB, IBRD, or IFC	0.000	0.000	Compliant
Supranationals Issuer Concentration	5.000	2.908	Compliant
Supranationals Maximum % of Holdings	15.000	6.594	Compliant
Municipal Bonds - Other States Outside of CA	25.000	1.152	Compliant
Municipal Bonds - Other States Outside of CA Issuer Concentration	10.000	1.152	Compliant
Municipal Bonds - State of California	25.000	0.478	Compliant
Municipal Bonds - State of California Issuer Concentration	10.000	0.478	Compliant
Municipal Bonds CA Entities Issuer Concentration	10.000	0.712	Compliant
Municipal Bonds CA Entities Max. % of Holdings	30.000	2.829	Compliant
Mortgages, CMOs and Asset Backed Securities Issuer Concentration	5.000	0.602	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum % of Holdings	20.000	1.399	Compliant
Corporate Notes Issuer Concentration	5.000	0.000	Compliant
Corporate Notes Maximum % of Holdings	25.000	7.890	Compliant
Corporate Notes must be Issued by US Corporation	0.000	0.000	Compliant
Commercial Paper Issued and Operating in the US	0.000	0.000	Compliant
Commercial Paper Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Non-Negotiable CDs Issuer Concentration	5.000	0.000	Compliant
Non-Negotiable CDs Maximum % of Holdings	10.000	0.000	Compliant
Banker's Acceptance Issuer Concentration	5.000	0.000	Compliant
Banker's Acceptance Maximum % of Holdings	20.000	0.000	Compliant
Money Market Issuer Concentration	20.000	2.543	Compliant
Money Market Maximum % of Holdings	20.000	2.662	Compliant
LGIP Maximum % of Holdings	100.000	0.174	Compliant
Bank Time Deposits/Savings Accounts Issuer Concentration	50.000	6.039	Compliant
Bank Time Deposits/Savings Accounts Maximum % of Holdings	100.000	8.701	Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category				
JPA Pool Max % Holdings		50.000	18.350	Compliant

1) Actual values are based on market value.
2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

GPA Investment Report

Compliance Report

Citrus Heights Water District | Total Aggregate Portfolio

Category

Policy Maturity Structure Constraint	Policy Limit	Actual %	Status
Maturity Constraints Under 5 years Minimum % of Total Portfolio	100.000	100.000	Compliant
Policy Maturity Constraint	Policy Limit	Actual Term	Status
US Treasury Maximum Maturity At Time of Purchase (years)	5.000	5.000	Compliant
US Agency Maximum Maturity At Time of Purchase (years)	5.000	4.997	Compliant
Supranationals Maximum Maturity At Time of Purchase (years)	5.000	4.943	Compliant
Municipals Maximum Maturity At Time of Purchase (years)	5.000	4.995	Compliant
Mortgages, CMOs and Asset Backed Securities Maximum Maturity At Time of Purchase (years)	5.000	4.565	Compliant
Corporate Maximum Maturity At Time of Purchase (years)	5.000	4.833	Compliant
Commercial Paper Days to Final Maturity (days)	270.000	0.000	Compliant
Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Non-Negotiable CDs Maximum Maturity At Time of Purchase (years)	1.000	0.000	Compliant
Banker's Acceptance Maximum Maturity At Time of Purchase (days)	180.000	0.000	Compliant
Weighted Average Maturity (years)	2.500	1.724	Compliant
Policy Credit Constraint			Status
Supranationals Ratings AA-/Aa3/AA- or better (Rated by 1 NRSRO)			Compliant
Municipal Bonds Ratings Minimum A-/A3/A- (Rated by 1 NRSRO)			Compliant
Mortgages, CMOs and Asset Backed Securities Minimum Credit Rating AA/Aa3/AA (Rated by 1 NRSRO)			Compliant
Corporate Notes Ratings Minimum A-/A-/A3 (Rated by 1 NRSRO)			Compliant
Commercial Paper Ratings Minimum A1/P1/F1 (Rated by 1 NRSRO)			Compliant
Commercial Paper Minimum Long Term Rating A-/A3/A- (Rated by 1 NRSRO)			Compliant
Money Market Ratings Minimum AAA/Aaa/AAA (Rated by 1 NRSRO)			Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

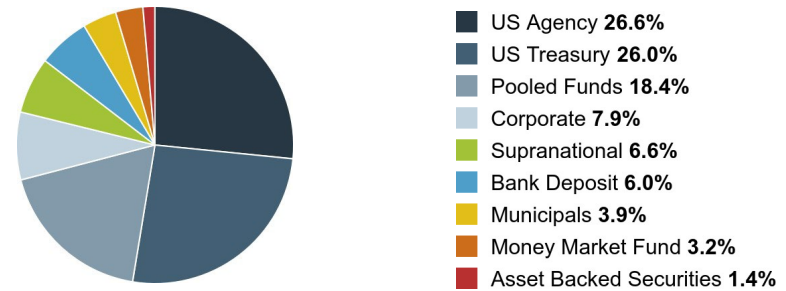
Summary Overview

Citrus Heights Water District | Total Aggregate Portfolio

Portfolio Characteristics

Metric	Value
Cash and Cash Equivalents	9,296,957.29
Investments (Market Value + Accrued)	24,375,842.81
Book Yield	4.08%
Market Yield	3.71%
Effective Duration	1.56
Years to Maturity	1.70
Avg Credit Rating	AA+

Allocation by Asset Class



Strategic Structure

Account	Par Amount	Original Cost	Book Value	Market Value	Net Unrealized Gain (Loss)	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
CHWD-Investment Core	24,517,595.69	23,749,721.05	23,991,632.30	24,226,230.54	234,598.24	4.32%	2.15	2.12	ICE BofA 0-5 Year US Treasury Index
CHWD-Liquidity	9,248,986.71	9,248,986.71	9,248,986.71	9,248,986.71	0.00	3.43%	0.01	0.08	ICE BofA US 1-Month Treasury Bill Index
Total	33,766,582.40	32,998,707.76	33,240,619.01	33,475,217.25	234,598.24	4.08%	1.56		



CHWD Holdings Report

As of 08/31/2025

CHWD_Total Portfolio (354503)

Dated: 09/08/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
CAL_CAMP	California Asset Management Program	08/31/2025	6,122,262.41	6,122,262.41	6,122,262.41	6,122,262.41	0.00	0.00	4.400	0.010
CAL_LGIP	CALIFORNIA LAIF	08/31/2025	57,809.18	57,809.18	57,809.18	57,809.18	0.00	0.00	4.251	0.000
CHWD_BMO_DE P	BMO Deposit	08/31/2025	2,028,673.41	2,028,673.41	2,028,673.41	2,028,673.41	0.00	0.00	0.000	0.010
60934N104	FEDERATED HRMS GV O INST	08/31/2025	1,040,241.71	1,040,241.71	1,040,241.71	1,040,241.71	0.00	0.00	4.330	0.000
31846V203	FIRST AMER:GVT OBLG Y	08/31/2025	39,584.18	39,584.18	39,584.18	39,584.18	0.00	0.00	3.900	0.000
CCYUSD	Receivable	08/31/2025	8,386.40	8,386.40	8,386.40	8,386.40	0.00	0.00	---	---
89236TKZ7	TOYOTA MOTOR CREDIT CORP	09/11/2025	200,000.00	200,006.70	200,490.00	200,054.00	47.30	5,288.89	5.469	0.000
91282CFK2	UNITED STATES TREASURY	09/15/2025	300,000.00	299,875.80	292,769.53	299,925.00	49.20	4,850.54	4.649	0.033
14041NGB1	COMET 2022-3 A	10/15/2025	200,000.00	199,955.91	199,156.25	200,154.00	198.09	440.00	5.200	0.030
3133EPMB8	FEDERAL FARM CREDIT BANKS FUNDING CORP	12/08/2025	300,000.00	299,626.86	296,577.00	299,943.00	316.14	2,853.13	4.621	0.046
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/22/2026	500,000.00	499,563.49	497,790.00	500,030.00	466.51	2,234.38	4.360	0.041
3133ERNJ6	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/06/2026	500,000.00	500,765.69	502,520.00	500,985.00	219.31	1,562.50	4.129	0.125
91282CGL9	UNITED STATES TREASURY	02/15/2026	350,000.00	348,953.02	344,175.78	349,818.00	864.98	646.74	4.702	0.123
3133EPNV3	FEDERAL FARM CREDIT BANKS FUNDING CORP	03/30/2026	300,000.00	299,808.62	299,085.00	300,606.00	797.38	5,505.21	4.496	0.271
3133EPPR0	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/10/2026	400,000.00	399,789.50	399,045.60	401,464.00	1,674.50	7,245.83	4.721	0.272
14913UAA8	CATERPILLAR FINANCIAL SERVICES CORP	05/15/2026	150,000.00	149,581.75	148,278.00	150,199.50	617.75	1,921.25	4.779	0.391
3133EPUD5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/28/2026	300,000.00	299,775.10	299,160.60	301,878.00	2,102.90	3,681.25	4.863	0.394
24422EWX3	JOHN DEERE CAPITAL CORP	06/08/2026	150,000.00	149,996.88	149,988.00	150,835.50	838.62	1,642.71	4.752	0.429
3133EPNG6	FEDERAL FARM CREDIT BANKS FUNDING CORP	06/23/2026	300,000.00	299,913.60	299,679.00	300,975.00	1,061.40	2,479.17	4.413	0.435
3133EPQC2	FEDERAL FARM CREDIT BANKS FUNDING CORP	07/17/2026	250,000.00	249,880.34	249,595.25	251,547.50	1,667.16	1,413.19	4.684	0.453
78016FZZ0	ROYAL BANK OF CANADA	07/20/2026	150,000.00	149,881.45	149,596.50	151,261.50	1,380.05	888.33	5.298	0.460
797272RN3	SAN DIEGO CALIF CMNTY COLLEGE DIST	08/01/2026	145,000.00	141,003.87	131,719.45	141,834.65	830.78	174.60	4.718	0.564
94988J6D4	WELLS FARGO BANK NA	08/07/2026	250,000.00	249,970.48	249,905.00	252,625.00	2,654.52	908.33	5.464	0.578
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/14/2026	350,000.00	349,915.48	349,733.30	352,163.00	2,247.52	743.75	4.527	0.591
3130AWTQ3	FEDERAL HOME LOAN BANKS	09/11/2026	350,000.00	349,363.78	348,110.00	352,635.50	3,271.72	7,644.10	4.814	0.608
91282CLS8	UNITED STATES TREASURY	10/31/2026	525,000.00	523,454.07	522,621.09	526,680.00	3,225.93	7,297.21	4.388	0.686
78016EZZ3	ROYAL BANK OF CANADA	11/02/2026	200,000.00	192,109.55	177,770.00	193,946.00	1,836.45	925.56	5.114	0.704
13067WRD6	CALIFORNIA ST DEPT WTR RES CENT VY PROJ REV	12/01/2026	165,000.00	157,275.91	145,063.05	159,041.85	1,765.94	379.50	5.028	0.722
17325FBC1	CITIBANK NA	12/04/2026	250,000.00	251,668.56	254,080.00	253,967.50	2,298.94	3,315.67	4.872	0.739
3130ATVE4	FEDERAL HOME LOAN BANKS	12/11/2026	500,000.00	503,841.12	506,825.00	504,495.00	653.88	5,000.00	3.864	0.748



CHWD Holdings Report

As of 08/31/2025

CHWD_Total Portfolio (354503)

Dated: 09/08/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
91282CJT9	UNITED STATES TREASURY	01/15/2027	500,000.00	499,195.12	498,261.72	501,545.00	2,349.88	2,608.70	4.125	1.324
912828Z78	UNITED STATES TREASURY	01/31/2027	375,000.00	360,718.01	339,667.97	363,472.50	2,754.49	489.13	4.438	1.375
3130A3DU5	FEDERAL HOME LOAN BANKS	03/12/2027	500,000.00	494,025.43	490,142.50	495,090.00	1,064.57	7,041.67	3.827	1.384
91282CKE0	UNITED STATES TREASURY	03/15/2027	500,000.00	500,034.28	500,058.59	503,925.00	3,890.72	9,816.58	4.244	1.419
3133ENV9	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/26/2027	350,000.00	341,336.86	330,400.00	345,033.50	3,696.64	3,493.92	4.522	1.465
91412HFP3	UNIVERSITY CALIF REVS	05/15/2027	200,000.00	190,407.10	178,080.00	191,400.00	992.90	804.42	4.469	1.528
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP	05/20/2027	500,000.00	505,631.47	508,888.00	506,355.00	723.53	6,312.50	3.802	1.458
91282CEW7	UNITED STATES TREASURY	06/30/2027	300,000.00	295,319.74	289,699.22	297,903.00	2,583.26	1,669.16	4.187	1.537
7994082A6	SAN RAMON VALLEY CALIF UNI SCH DIST	08/01/2027	250,000.00	234,892.54	218,142.50	237,752.50	2,859.96	246.67	4.688	1.586
799038NS9	SAN MATEO CNTY CALIF CMNTY COLLEGE DIST	09/01/2027	220,000.00	206,984.55	192,810.20	210,366.20	3,381.65	1,613.70	4.768	1.652
65480BAD9	NAROT 2021-A A4	09/15/2027	38,788.61	37,225.61	35,549.16	38,636.56	1,410.95	9.83	5.002	1.657
91282CFM8	UNITED STATES TREASURY	09/30/2027	300,000.00	299,771.94	299,531.25	303,024.00	3,252.06	5,206.97	4.164	1.704
419792DB9	HAWAII ST	10/01/2027	200,000.00	195,635.12	191,052.00	198,036.00	2,400.88	2,791.67	4.514	1.630
89236TKL8	TOYOTA MOTOR CREDIT CORP	11/10/2027	150,000.00	151,751.19	153,498.00	154,536.00	2,784.81	2,520.63	4.850	1.717
12663JAC5	CNH 2022-B A3	11/15/2027	91,868.45	90,604.36	89,377.95	91,639.70	1,035.34	158.83	5.368	1.757
023135CP9	AMAZON.COM INC	12/01/2027	150,000.00	149,786.26	149,578.50	152,122.50	2,336.24	1,706.25	4.620	1.830
142921AD7	CARMX 2023-2 A3	01/18/2028	133,968.05	133,719.80	133,491.84	134,572.25	852.45	300.68	5.252	1.868
24422EWR6	JOHN DEERE CAPITAL CORP	01/20/2028	150,000.00	150,057.93	150,111.00	152,803.50	2,745.57	811.46	4.731	1.917
3133EPAV7	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/14/2028	250,000.00	248,454.12	247,082.50	251,040.00	2,585.88	457.47	4.154	1.932
912833RY8	UNITED STATES TREASURY	02/15/2028	700,000.00	633,298.68	619,542.00	640,598.00	7,299.32	0.00	4.162	2.003
931142FB4	WALMART INC	04/15/2028	150,000.00	148,409.09	147,082.50	150,498.00	2,088.91	2,210.00	4.352	2.041
91282CMW8	UNITED STATES TREASURY	04/15/2028	525,000.00	524,765.72	524,733.40	527,010.75	2,245.03	7,476.95	3.768	1.954
46647PDA1	JPMORGAN CHASE & CO	04/26/2028	150,000.00	147,759.92	144,790.50	150,178.50	2,418.59	2,251.56	5.523	2.082
61690U8B9	MORGAN STANLEY BANK NA	05/26/2028	250,000.00	255,533.73	255,560.00	255,550.00	16.27	3,631.11	4.165	2.030
91282CCE9	UNITED STATES TREASURY	05/31/2028	300,000.00	279,072.32	262,359.38	281,778.00	2,705.68	952.87	4.082	2.194
91282CCE9	UNITED STATES TREASURY	05/31/2028	400,000.00	372,527.50	367,843.75	375,704.00	3,176.50	1,270.49	3.937	0.537
3130AWN63	FEDERAL HOME LOAN BANKS	06/30/2028	300,000.00	299,393.56	298,938.00	303,438.00	4,044.44	2,033.33	4.080	2.208
419792YT7	HAWAII ST	08/01/2028	200,000.00	182,078.82	169,290.00	184,920.00	2,841.18	190.83	4.623	2.043
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	08/01/2028	500,000.00	506,256.71	509,670.00	513,460.00	7,203.29	1,927.08	4.150	2.252
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP	08/28/2028	350,000.00	351,460.49	352,439.50	358,067.50	6,607.01	131.25	4.328	0.626



CHWD Holdings Report

As of 08/31/2025

CHWD_Total Portfolio (354503)

Dated: 09/08/2025

Identifier	Description	Final Maturity	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain/Loss	Accrued Balance	Book Yield	GPA Effective Duration, Years to Final Maturity
91282CDF5	UNITED STATES TREASURY	10/31/2028	650,000.00	608,829.02	596,933.60	607,217.00	-1,612.02	3,011.55	3.542	3.042 3.167
45950VSM9	INTERNATIONAL FINANCE CORP	11/27/2028	250,000.00	253,223.23	254,912.50	256,750.00	3,526.77	2,937.50	4.056	2.972 3.241
3130AXQK7	FEDERAL HOME LOAN BANKS	12/08/2028	500,000.00	509,935.43	514,770.00	516,900.00	6,964.57	5,475.69	4.071	2.991 3.271
91282CDW8	UNITED STATES TREASURY	01/31/2029	425,000.00	395,696.63	382,101.56	399,882.50	4,185.87	646.74	3.997	3.269 3.419
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK	02/15/2029	450,000.00	448,478.21	447,825.15	456,673.50	8,195.29	825.00	4.233	3.199 3.460
45950VSZ0	INTERNATIONAL FINANCE CORP	03/27/2029	500,000.00	493,302.49	490,789.00	511,945.00	18,642.51	9,357.64	4.800	3.236 3.569
06405LAH4	BANK OF NEW YORK MELLON	04/20/2029	250,000.00	252,213.94	252,317.50	254,122.50	1,908.56	4,236.40	4.368	2.427 3.635
3133ERDH1	FEDERAL FARM CREDIT BANKS FUNDING CORP	04/30/2029	625,000.00	631,495.19	633,768.75	645,875.00	14,379.81	9,978.30	4.430	3.304 3.663
91282CES6	UNITED STATES TREASURY	05/31/2029	650,000.00	615,052.77	604,144.53	630,298.50	15,245.73	4,542.01	4.360	3.502 3.747
91282CFC0	UNITED STATES TREASURY	07/31/2029	500,000.00	473,986.96	468,398.44	481,760.00	7,773.04	1,141.30	4.101	3.674 3.914
91282CFJ5	UNITED STATES TREASURY	08/31/2029	400,000.00	393,207.73	391,546.88	392,500.00	-707.73	34.53	3.593	3.668 4.000
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	10/16/2029	450,000.00	443,150.62	441,909.00	453,073.50	9,922.88	6,538.50	4.287	3.736 4.126
91282CFY2	UNITED STATES TREASURY	11/30/2029	500,000.00	495,405.10	494,628.91	504,260.00	8,854.90	4,923.16	4.116	3.858 4.249
3133ETME4	FEDERAL FARM CREDIT BANKS FUNDING CORP	01/23/2030	550,000.00	548,830.03	548,779.00	556,710.00	7,879.97	2,322.22	4.054	3.992 4.397
31358DDR2	FEDERAL NATIONAL MORTGAGE ASSOCIATION	05/15/2030	1,000,000.00	820,961.59	809,700.00	833,560.00	12,598.41	0.00	4.208	4.621 4.704
91282CHR5	UNITED STATES TREASURY	07/31/2030	700,000.00	707,807.26	707,820.32	709,212.00	1,404.74	2,434.78	3.749	4.424 4.914
---	---	05/14/2027	33,766,582.40	33,240,619.01	32,998,707.76	33,475,217.25	234,598.24	197,582.85	4.074	1.563 1.699

* Weighted by: Market Value. * Holdings Displayed by: Lot.

This report is for general informational purposes only and is not intended to provide specific advice or recommendations. Government Portfolio Advisors (GPA) is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience.

Questions About an Account: GPA's monthly & quarterly reports are intended to detail the investment advisory activity managed by GPA. The custodial bank maintains the control of assets and settles all investment transactions. The custodial statement is the official record of security and cash holdings and transactions. GPA recognizes that clients may use these reports to facilitate record keeping and that the custodial bank statement and the GPA report should be reconciled, and differences documented.

Trade Date versus Settlement Date: Many custodial banks use settlement date basis and post coupons or maturities on the following business days when they occur on weekend. These items may result in the need to reconcile due to a timing difference. GPA reports are on a trade date basis in accordance with GIPS performance standards. GPA can provide all account settings to support the reason for any variance.

Bank Deposits and Pooled Investment Funds Held in Liquidity Accounts Away from the Custodial Bank are Referred to as Line Item Securities: GPA relies on the information provided by clients when reporting pool balances, bank balances and other assets that are not held at the client's custodial bank. GPA does not guarantee the accuracy of information received from third parties. Balances cannot be adjusted once submitted however corrective transactions can be entered as adjustments in the following months activity. Assets held outside the custodial bank that are reported to GPA are included in GPA's oversight compliance reporting and strategic plan.

Account Control: GPA does not have the authority to withdraw or deposit funds from or to any client's custodial account. Clients retain responsibility for the deposit and withdrawal of funds to the custodial account. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Custodial Bank Interface: Our contract provides for the ability for GPA to interface into our client's custodial bank to reconcile transactions, maturities and coupon payments. The GPA client portal will be available to all clients to access this information directly at any time.

Market Price: Generally, GPA has set all securities market pricing to match custodial bank pricing. There may be certain securities that will require pricing override due to inaccurate custodial bank pricing that will otherwise distort portfolio performance returns. GPA may utilize Refinitiv pricing source for commercial paper, discount notes and supranational bonds when custodial bank pricing does not reflect current market levels. The pricing variances are obvious when market yields are distorted from the current market levels.

Performance Calculation: Historical returns are presented as time-weighted total return values and are presented gross and net of fees.

Amortized Cost: The original cost on the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discounts or premiums are amortized on a straight-line basis on all securities. This can be changed at the client's request.

Callable Securities: Securities subject to redemption in whole or in part prior to the stated final maturity at the discretion of the security's issuer are referred to as "callable". Certain call dates may not show up on the report if the call date has passed or if the security is continuously callable until maturity date. Bonds purchased at a premium will be amortized to the next call date while all other callable securities will be amortized to maturity. If the bond is amortized to the call date, amortization will be reflected to that date and once the call date passes, the bond will be fully amortized.

Duration: The duration is the effective duration. Duration on callable securities is based on the probability of the security being called given market rates and security characteristics.

Benchmark Duration: The benchmark duration is based on the duration of the stated benchmark that is assigned to each account.

Rating: Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Coupon Payments and Maturities on Weekends: On occasion, coupon payments and maturities occur on a weekend or holiday. GPA's report settings are on the accrual basis so the coupon postings and maturities will be accounted for in the period earned. The bank may be set at a cash basis, which may result in a reconciliation variance.

Cash and Cash Equivalents: GPA has defined cash and cash equivalents to be cash, bank deposits, LGIP pools and repurchase agreements. This may vary from your custodial bank which typically defines cash and equivalents as all securities that mature under 90 days. Check with your custodial bank to understand their methodology.

Account Settings: GPA has the portfolio settings at the lot level, if a security is sold our setting will remove the lowest cost security first. First-in-first-out (FIFO) settings are available at the client's request.

Historical Numbers: Data was transferred from GPA's legacy system, however, variances may exist from the data received due to a change of settings on Clearwater. GPA is utilizing this information for historical return data with the understanding the accrual settings and pricing sources may differ slightly.

Financial Situation: In order to better serve you, GPA should be promptly notified of any material change in your investment objective or financial situation.

No Guarantee: The securities in the portfolio are not guaranteed or otherwise protected by GPA, the FDIC (except for non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.



TREASURER'S REPORT OF ACCOUNT BALANCES
August 31, 2025

Fund Name	Beginning Balance 01/1/2025	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	Ending Balance 08/31/2025	2025 Target Balance per Policy
Operating Reserve	\$ 4,238,459 ¹					\$ 4,238,459	\$ 3,892,710
Operating Fund	\$ 12,515,077 ²	\$ 13,310,096	\$ (14,878,000)	2,329,754	(2,113,470)	\$ 11,163,458	N/A
Rate Stabilization Fund	\$ 1,000,000					\$ 1,000,000	\$ 1,000,000
Capital Improvement Reserve	\$ 3,118,456 ³					\$ 3,118,456	\$ 3,146,633
Restricted for Debt Service	\$ -					\$ -	N/A
Water Supply Reserve	\$ 3,023,173					\$ 3,023,173	N/A
Water Efficiency Reserve	\$ 200,000					\$ 200,000	N/A
Water Meter Replacement Reserve	\$ 2,125,000					\$ 2,125,000	N/A
Water Main Reserve - Project 2030	\$ 4,040,163	\$ 1,338,077		\$ 129,552		\$ 5,507,793	N/A
Fleet Equipment Reserve	\$ 555,009 ⁴					\$ 555,009	\$ 471,395
Employment-Related Benefits Reserve	\$ 1,015,536					\$ 1,015,536	\$ 1,015,536
	<u><u>\$ 31,830,873</u></u>	<u><u>\$ 14,648,173</u></u>	<u><u>\$ (14,878,000)</u></u>	<u><u>\$ 2,459,307</u></u>	<u><u>\$ (2,113,470)</u></u>	<u><u>\$ 31,946,884</u></u>	<u><u>\$ 9,526,274</u></u>

Notes

1- Adjustment to beginning balance to match Policy 6200

2- Adjustment to beginning balance to match ACFR

3- Adjustment to beginning balance to match policy 6240

4- Adjustment to beginning balance to match policy 6260


ANNIE Y. LIU, Treasurer

TREASURER'S REPORT OF FUND BALANCES**August 31, 2025****Fund Transfers Summary:****Operating Fund:**

Fund Collected/Transferred	\$ 2,329,754
Fund Disbursed/Transferred	\$ <u>(2,113,470)</u>
Net Fund Transferred:	\$ 216,284

<u>Water Main Reserve - Project 2030</u>	\$ 129,552
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NET CHANGES- ALL FUNDS	\$ <u>345,836</u>
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Citrus Heights Water District
Budget Performance Report
As of 08/31/2025

CC-06

	August 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Revenues						
Metered Service Charges	\$871,348.17	\$9,736,295.39	\$9,128,897.31	607,398.08	71%	\$13,761,219.83
Metered Water Deliveries	516,599.92	3,806,973.79	\$4,156,854.12	(349,880.33)	49%	7,729,492.26
Water Main Replacement Revenue	129,552.41	1,367,489.43	977,170.12	390,319.31	93%	1,466,376.28
Penalties	9,585.39	150,672.33	144,700.02	5,972.31	80%	188,431.82
Interest	28,154.28	236,097.98	665,000.00	(428,902.02)	24%	1,000,000.00
Backflow Fees	4,955.47	57,873.62	57,464.22	409.40	67%	86,293.14
Water Service Install & S&R	960.63	47,950.59	29,420.40	18,530.19	110%	43,762.42
Grant Funds*	375.00	749,103.74		749,103.74	-	-
Miscellaneous **	28,183.45	31,413.85	6,906.64	24,507.21	960%	3,272.87
Cost Reimbursements		173.89	8,703.36	(8,529.47)	2%	10,029.69
Income - Wheeling Water		48,292.91	55,318.65	-	0%	55,318.65
Income - Connection Fees		20,202.66	125,824.60	(105,621.94)	8%	240,165.80
Total Revenue	1,589,714.72	16,252,540.18	15,356,259.44	903,306.48	66%	24,584,362.76
*Revenue recognized, but not fully collected						
**includes Assessments, New Account, Back						
Charges & other Miscellaneous Revenue Sources						
Operating Expenses						
Cost of Water						
Purchased Water		2,150,220.29	2,229,537.57	(79,317.28)	68%	3,141,035.05
Ground Water	57,032.90	493,635.11	784,315.27	(290,680.16)	41%	1,212,931.83
	57,032.90	2,643,855.40	3,013,852.84	(369,997.44)	61%	4,353,966.88
Labor & Benefits						
Labor Regular	352,477.31	3,161,281.53	2,696,140.34	465,141.19	77%	4,085,127.08
Labor Non-Regular	1,387.61	6,743.80	60,800.00	(54,056.20)	7%	91,200.00
Labor Taxes	27,098.44	251,448.44	207,881.45	43,566.99	68%	371,863.07
Labor Workers Comp		51,255.46	79,600.72	(28,345.26)	43%	119,401.08
Labor External	1,225.00	12,000.00	468,397.32	(456,397.32)	2%	702,596.04
Benefits Med/Den/Vis	58,666.56	482,825.89	540,769.61	(57,943.72)	62%	784,895.96
Benefits LTD/Life/EAP	5,946.41	56,603.59	54,415.78	2,187.81	74%	75,987.03
Benefits CalPers	32,965.68	264,302.51	328,744.33	(64,441.82)	54%	490,728.04
Benefits Other	10,298.68	95,651.61	299,611.24	(203,959.63)	22%	440,448.95
Benefits OPEB			61,914.64	(61,914.64)	0%	92,871.96
Benefit Retiree Expenses	6,234.08	47,177.64	64,962.90	(17,785.26)	50%	94,641.01
Benefit GASB 68/PERS UAL		581,368.00	476,282.89	105,085.11	122%	476,282.84
Benefit UAL OPEB		98,989.00	10,703.36	-	617%	16,055.04
Capitalized Labor & Benefit Contra	(63,288.50)	(291,146.21)		(291,146.21)	-	-
	433,011.27	4,818,501.26	5,350,224.58	(620,008.96)	61%	7,842,098.10
General & Administrative						
Fees & Charges	18,459.60	126,496.63	140,605.87	(14,109.24)	58%	216,257.92
Regulatory Compliance/Permits	529.00	96,823.31	164,575.28	(67,751.97)	40%	239,900.00
District Events & Recognition	7,558.87	37,852.01	34,034.83	3,817.18	65%	57,999.98
Maintenance/Licensing	7,997.80	223,617.35	250,729.28	(27,111.93)	83%	269,300.00
Equipment Maintenance	14,784.67	83,203.07	110,219.22	(27,016.15)	47%	178,899.96
Professional Development	5,381.55	95,188.17	114,817.06	(19,628.89)	60%	158,749.97
Department Admin		2,677.82	70,000.08	(67,322.26)	3%	105,000.12
Dues & Subscriptions	3,101.49	167,082.85	130,623.36	36,459.49	103%	161,569.99
Facility Improvements			20,000.00	(20,000.00)	0%	30,000.00
Fuel & Oil	6,583.48	43,264.01	52,808.54	(9,544.53)	55%	79,000.00
General Supplies	6,712.58	69,740.43	91,519.30	(21,778.87)	56%	124,045.02
Insurance - Auto/Prop/Liab	20,921.94	140,062.79	172,217.25	(32,154.46)	62%	225,000.05
Leasing/Equipment Rental	3,574.01	31,065.86	67,953.50	(36,887.64)	32%	96,699.99
Parts & Materials	51,578.97	381,186.12	258,196.69	122,989.43	212%	180,000.00
Postage/Shipping/Freight	19,416.78	67,012.09	71,867.94	(4,855.85)	58%	114,999.99
Rebates & Incentives	800.00	4,981.98	13,974.41	(8,992.43)	26%	19,100.01
Telecom/Network	3,944.47	43,939.79	48,853.80	(4,914.01)	58%	75,480.02
Tools & Equipment	(17,473.93)	59,986.22	43,973.03	16,013.19	84%	71,449.98
Utilities	6,936.63	38,721.82	38,065.71	656.11	65%	59,222.99
Capitalized G&A Contra	(18,947.44)	(164,267.42)		(164,267.42)	-	-
Capitalized Equipment Contra	(30,120.02)	(232,985.32)		(232,985.32)	-	-
	111,740.45	1,315,649.58	1,895,035.15	(579,385.57)	53%	2,462,675.99
Professional & Contract Services						
Support Services	169,397.68	1,309,908.72	1,546,016.52	(236,107.80)	47%	2,814,894.93

Citrus Heights Water District
Budget Performance Report
As of 08/31/2025

CC-06

	August 2025 Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance Amount	Percent of Total Budget	Approved Budget
Legal Services	37,866.00	290,626.09	385,641.04	(95,014.95)	52%	556,199.97
Printing Services	12,836.63	32,421.72	14,166.01	18,255.71	101%	32,149.94
Total Operating Expenses	821,884.93	10,445,396.55	12,278,269.50	(1,832,872.95)	57%	18,232,773.85
Net Income / (Expense)	\$ 767,829.79	\$ 5,807,143.63	\$ 3,077,989.94	\$ 2,729,153.69	91%	\$ 6,351,588.91

Citrus Heights Water District
Budget Performance Report
As of 08/31/2025

Citrus Heights Water District
Capital Projects Summary
Fiscal Period End as of 8/2025

CC-07

Project Number	Project Name	BUDGET	AMOUNTS PAID			PROJECTION
		Project Forecast Budget	Month to Date	Year to Date	Project to Date	Remaining Budget for Total Project
C25-004	Annual Tech Hardware & Softwar	\$100,000	\$0	\$0	\$0	\$100,000
C25-005	Annual Facilities Improvements	\$112,000	\$0	\$0	\$0	\$112,000
C25-010	Annual Water Main Pip Replac	\$53,000	\$0	\$3,217	\$3,217	\$49,783
C25-011	Annual Valve Replacements	\$135,000	\$6,439	\$18,647	\$18,647	\$116,353
C25-012	Annual Water Service Connectio	\$1,510,000	\$55,000	\$585,855	\$585,855	\$924,145
C25-013	Annual Water Meter Replacement	\$130,000	\$2,367	\$136,713	\$136,713	(\$6,713)
C25-014	Annual Fire Hydrants Repl, Upg	\$175,000	\$15,754	\$68,036	\$68,036	\$106,964
C25-020	Annual Groundwater Wel Improve	\$200,000	\$0	\$0	\$0	\$200,000
C25-040	Annual Other City Partnerships	\$100,000	\$0	\$366	\$366	\$99,634
C25-041	Misc Infrastructure Projects	\$100,000	\$0	\$0	\$0	\$100,000
Construction in Progress		\$2,615,000	\$79,561	\$812,835	\$812,835	\$ 1,802,165
C24-003	Fleet/Field Operations Equip	\$330,000	\$0	\$106,834	\$106,834	\$223,166
C25-003	Fleet/Field Operations Equip	\$40,000	\$0	\$0	\$0	\$40,000
Fleet and Equipment		\$370,000	\$59,887	\$106,834	\$106,834	\$ 263,166
C16-134	Auburn Blvd-Rusch Park Placer	\$900,285	\$530	\$9,148	\$84,278	\$816,007
C24-101	Minnesota Drive	\$727,000	\$3,250	\$458,724	\$516,815	\$210,185
C24-102	Fair Oaks Blvd at Leafcrest Wy	\$615,000	\$286,346	\$359,739	\$402,793	\$212,207
C24-103	Menke Way	\$103,000	\$0	\$0	\$0	\$103,000
C25-101	Greenback Ln - Birdcage St to	\$900,000	\$1,304	\$109,558	\$109,558	\$790,442
C25-102	Greenback - Sunrise Blvd to Bi	\$100,000	\$0	\$30,739	\$30,739	\$69,261
C25-103	Donnawood Way	\$100,000	\$587	\$9,320	\$9,320	\$90,680
Water Mains		\$3,445,285	\$37,263	\$685,212	\$861,486	\$ 2,583,799
C25-104	Corporation Yard and Admin Fac	\$3,000,000	(\$93,370)	\$3,086	\$3,086	\$2,996,915
C25-105	ERP System	\$400,000	\$96,688	\$96,688	\$96,688	\$303,312
C25-106	SCADA Upgrade	\$120,000	\$0	\$5,400	\$5,400	\$114,600
C25-107	Madison Property Acquisition	\$0	\$234	\$1,840,956	\$1,840,956	(\$1,840,956)
Miscellaneous Projects		\$3,520,000	\$40,862	\$1,849,207	\$1,849,207	\$ 1,670,793
C20-107	Well #7 Ella	\$4,442,536	\$368	\$1,170,276	\$2,614,309	\$1,828,227
C23-103	Highland Well #8	\$5,300,000	\$421,118	\$665,868	\$735,386	\$4,564,614
Wells		\$9,742,536	\$315,069	\$1,341,541	\$2,855,093	\$ 6,887,443
Grand Totals:		\$19,692,821	\$609,554	\$4,716,069	\$6,405,893	\$ 13,286,928

AUGUST 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
510000100	ACWA JPIA	Workers Comp Insurance	\$106.64
510000101	TAMAR DAWSON	Professional Development	\$385.00
510000102	STATE WATER RESOURCES CONTROL BOARD	Fees/Charges	\$80.00
510000103	ACWA JPIA	Workers Comp Insurance	\$31,382.93
510000104	AWWA	Dues & Subscriptions	\$336.00
510000105	BRADY CHAMBERS	Professional Development	\$115.00
510000106	GOVERNMENT FINANCE OFFICERS ASSOCIATION	Dues & Subscriptions	\$150.00
510000107	ICMA MEMBERSHIP RENEWALS	Dues & Subscriptions	\$200.00
510000108	DANA MELLADO	Professional Development	\$115.00
510000109	LOWES	Supplies-Field	\$177.55
510000110	Void	Void	\$0.00
510000111	HILARY STRAUS	Professional Development	\$579.51
510000112	STATE WATER RESOURCES CONTROL BOARD	Dues & Subscriptions	\$60.00
510000113	DEREK STIFFLER	Customer Refund	\$87.80
510000114	JOHN OR VALERIE S OTT	Customer Refund	\$211.25
510000115	STACEY SNELL OR ANTHONY FELTY	Customer Refund	\$175.89
510000116	BRETT OR KRISTEN R MASTELLA	Customer Refund	\$23.01
510000117	SERGEANT SUNSHINE PROPERTIES LLC	Customer Refund	\$190.53
510000118	KYLE FRANCESCONI OR BRITTANY JINKS NOLEN	Customer Refund	\$33.66
510000119	ERIK OR JOANNA BARE	Customer Refund	\$68.18
510000120	TANNER C REYNOLDS	Customer Refund	\$32.44
510000121	INVOICE PROCESSING DEPARTMENT	Contract Services-Financial	\$8.00
510000122	DANA MELLADO	Professional Development	\$192.59
510000123	SWRCB	Dues & Subscriptions	\$60.00
80489	SMITHSON LIVING TRUST	Customer Refund	\$185.10
80490	SODOS LIVING TRUST	Customer Refund	\$160.72
80491	AIA SERVICES LLC	Contract Services-Miscellaneous	\$205.66
80492	ANSWERNET	Telephone-Answering Service	\$343.25
80493	BEST BEST AND KRIEGER	Legal & Audit	\$165.00
80494	CITY OF CITRUS HEIGHTS	Equipment Rental-Miscellaneous	\$1,343.00
80495	THERESA CHARLTON	Toilet Rebate Program	\$50.00
80496	CORE AND MAIN LP	Material	\$6,346.48
80497	CORELOGIC INFORMATION SOLUTIONS INC	Dues & Subscriptions	\$251.00
80498	COVINO SMITH AND SIMON	Contract Services-Miscellaneous	\$1,666.67
80499	COUNTY OF SACRAMENTO PARCEL VIEWER	Contract Services-Other	\$3,134.89
80500	BILLIE HERMAN	Toilet Rebate Program	\$75.00
80501	INTEGRITY ADMINISTRATORS INC	Health Insurance	\$219.52
80502	J4 SYSTEMS	Contract Services-Other	\$792.50
80503	MESSENGER PUBLISHING GROUP	Publication Notices	\$225.00
80504	MIDAMERICA ADMINISTRATIVE RETIREMEN	Employee Paid Insurance	\$384.00
80505	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$8,791.08
80506	QUICK QUACK CAR WASH	Maintenance Agreement-Equipment	\$380.00
80507	RED WING SHOE STORE	Tools/Equipment	\$300.00
80508	SMUD	Utilities	\$16,791.05
80509	TECHNOFLO SYSTEMS	Repair-Equip/Hard	\$524.89
80510	WILLIAM J PROUD	Customer Refund	\$7.55
80511	BYWATER FAMILY TRUST	Customer Refund	\$186.11
80512	VANDA AALGAARD	Customer Refund	\$382.48

AUGUST 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80513	DANIEL KOYAMA	Customer Refund	\$153.97
80514	JULIO E OROZCO	Customer Refund	\$16.84
80515	SHARRON M MESTER SEPARATE PROP TRUST	Customer Refund	\$144.34
80516	PAMELA OLIVER OR ROBERT W OROURKE TRUST	Customer Refund	\$438.97
80517	AMH CA PROPERTIES LP	Customer Refund	\$519.03
80518	DENIS VIZII	Customer Refund	\$31.74
80519	SEBASTIAN OR JEANETTE C COSENTINO	Customer Refund	\$20.31
80520	BRUCE E SANDBERG	Customer Refund	\$10.89
80521	KOART RESIDENTIAL INC	Customer Refund	\$291.10
80522	DISTRESSED REAL ESTATE RESTORATION SRVC	Customer Refund	\$47.42
80523	VSS INTERNATIONAL	Customer Refund	\$1,195.28
80524	ALENA KUZMENKO	Customer Refund	\$65.85
80525	AFLAC	Employee Paid Ins	\$187.46
80526	AIA SERVICES LLC	Contract Services-Micellanous	\$769.75
80527	ALEXANDERS CONTRACT SERVICES	Contract Services-Meter Read	\$6,538.26
80528	AMAZON CAPITAL SERVICES	Office Expense	\$407.26
80529	AUTOMATE MAILING SERVICE	Contract Services-Miscellaneous	\$20,259.59
80530	BEST BEST AND KRIEGER	Legal & Audit	\$19,859.50
80531	BSK ASSOCIATES	Water Analysis	\$2,187.91
80532	BURKETTS	Office Expense	\$52.08
80533	BWD GENERAL ENGINEERING CONTRACTORS	Contract Services-Wells	\$261,972.00
80534	CALIFORNIA LANDSCAPE ASSOCIATES INC	Janitorial	\$490.00
80535	CERTEX USA INC	Supplies-Field	\$1,252.83
80536	COLANTUONO HIGHSMITH WHATLEY PC	Legal & Audit	\$4,954.69
80537	ROBIN COPE	Retiree Benefits	\$539.00
80538	COUNTY OF SACRAMENTO EMD	Permit Fees	\$1,058.00
80539	COUNTY OF SACRAMENTO	Permit Fees	\$1,189.00
80540	ECHOLOGICS LLC	Contract Services-Engineering	\$43,746.50
80541	EDELSTEIN GILBERT ROBSON AND SMITH LLC	Contract Services-Financial	\$5,833.33
80542	ERNESTINE FREEMAN	Retiree Benefits	\$185.00
80543	FERGUSON ENTERPRISES INC 1423	Material	\$96,257.39
80544	HUNT AND SONS LLC	Gas & Oil	\$1,154.11
80545	INTEGRITY ADMINISTRATORS INC	Health Insurance	\$5,000.00
80546	J COMM INC	Contract Services-Miscellaneous	\$880.00
80547	MACQUARIE EQUIPMENT CAPITAL INC	Equipment Rental-Office	\$376.97
80548	NOWSPEED INC	Contract Services-Miscellaneous	\$250.00
80549	PACE SUPPLY CORP	Material	\$1,108.75
80550	SAGENT	Contract Services-Other	\$11,342.41
80551	SCARSDALE SECURITY SYSTEMS INC	Equipment Rental	\$2,793.26
80552	MARY LYNN SCHERRER	Retiree Benefits	\$185.00
80553	LES SCHWAB TIRES	Repair-Trucks	\$859.45
80554	SMUD	Utilities	\$991.46
80555	TEE JANITORIAL MAINTENANCE	Janitorial	\$5,978.00
80556	MELINDA M TUPPER	Retiree Benefits	\$539.00
80557	ULINE	Supplies-Field	\$63.14
80558	BONNIE J VAUGHN	Customer Refund	\$572.90
80559	WATERWISE CONSULTING INC	Contract Services-Conservation	\$1,425.00
80560	WARREN CONSULTING ENGINEERS INC	Contract Services-Engineering	\$3,250.00
80561	WEST YOST ASSOCIATES	Contract Services-Engineering	\$2,142.70

AUGUST 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80562	WEX BANK	Gas & Oil	\$3,527.74
80563	WM CORPORATE SERVICES INC	Utilities	\$547.10
80564	WOLF CONSULTING	Contract Services-Other	\$7,500.00
80565	DEBORAH OR JOSEPH CHRISTIE	Customer Refund	\$153.19
80566	JACOB PETERSEN	Customer Refund	\$96.75
80567	MINI FAMILY LIVING TRUST	Customer Refund	\$7.80
80568	RANDOLPH M MILLER LIVING TRST	Customer Refund	\$23.65
80569	MATTHEW J MONAHAN	Customer Refund	\$28.36
80570	CORDERO J HERNANDEZ	Customer Refund	\$51.14
80571	SIX20 PROPERTIES LLC	Customer Refund	\$27.00
80572	AFMAN SUPPLY	Small Tools	\$380.92
80573	BEST BEST AND KRIEGER	Legal & Audit	\$19,008.00
80574	CALIFORNIA LANDSCAPE ASSOCIATES INC	Janitorial	\$482.50
80575	CITY OF FOSTER CITY	Contract Services-Other	\$1,164.00
80576	COLANTUONO HIGHSMITH WHATLEY PC	Legal & Audit	\$10,284.00
80577	COMCAST	Equipment Rental-Office	\$102.88
80578	CHRISTINA CONLI	Toilet Rebate Program	\$150.00
80579	CONSOLIDATED	Telephone-Local/Long Distance	\$3,256.05
80580	GALINA GNATYK	Customer Refund	\$14.25
80581	DITCH WITCH	Equipment Maintenance	\$157.60
80582	EMPLOYEE RELATIONS INC	Contract Services-Other	\$472.45
80583	GOVERNMENT PORTFOLIO ADVISORS	Contract Services-Financial	\$1,383.84
80584	FERGUSON ENTERPRISES INC 1423	Material	\$8,296.86
80585	ABOLFAZL HASSANPOUR	Toilet Rebate Program	\$75.00
80586	J4 SYSTEMS	Contract Services-Other	\$9,573.62
80587	DOUGLAS A OR SUZANNE MACTAGGART	Contract Services-Paving/Concrete	\$75.00
80588	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$1,390.43
80589	MARGARET A MOORE	Customer Refund	\$150.00
80590	NOR CAL PUMP AND WELL DRILLING INC	Contract Services-Wells	\$420,504.20
80591	OCCU MED	Contract Services- Miscellaneous	\$3,121.60
80592	PACE SUPPLY CORP	Material	\$1,616.56
80593	CAROL L PERRY	Toilet Rebate Program	\$75.00
80594	PACIFIC GAS AND ELECTRIC	Utilities	\$46.05
80595	RDO EQUIPMENT	Equipment Maintenance	\$4,422.45
80596	RITA SHAH	Toilet Rebate Program	\$75.00
80597	SOROPTIMIST INTERNATIONAL CH	Dues & Subscriptions	\$66.00
80598	SPRINGBROOK HOLDING COMPANY LLC	Contract Services-Miscellaneous	\$3,318.00
80599	DOUG VEERKAMP GENERAL ENGINEER	Contract Services-Engineering	\$284,712.23
80600	LYDIA M YOE	Toilet Rebate Program	\$75.00
80601	ZANE DEZIGN	Tools/Equipment	\$2,265.03
80602	AAA AUTO REPAIR CENTER	Equipment Maintenance	\$652.11
80603	AMAZON CAPITAL SERVICES	Office Expense	\$281.15
80604	AREA PORTABLE SERVICES	Equipment Rental-Field	\$128.88
80605	AUL HEALTH BENEFIT TRUST MIDAMERICA	Health Insurance	\$5,120.76
80606	BEST BEST AND KRIEGER	Legal & Audit	\$15,549.00
80607	CITY OF CITRUS HEIGHTS	Equipment Rental	\$59.00
80608	SYBLE CHRISTENSEN	Customer Refund	\$141.22
80609	CURATED CHRONICLES	Contract Services-Other	\$5,366.76
80610	DLT SOLUTIONS LLC	Maintenance Agreement-Software	\$5,363.36

AUGUST 2025 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
80611	FAST ACTION PEST CONTROL	Contract Services-Miscellaneous	\$184.80
80612	GOVERNMENT FINANCE OFFICERS ASSOCIATION	Dues & Subscriptions	\$180.00
80613	GOVERNMENT PORTFOLIO ADVISORS	Contract Services-Financial	\$2,839.82
80614	HACH COMPANY	Tools/Equipment	\$784.64
80615	IPROMOTEU	Tools/Equipment	\$795.56
80616	J COMM INC	Contract Services-Other	\$8,028.75
80617	KEI 12 WINDOW CLEANING	Janitorial	\$125.00
80618	LEAF	Equipment Rental-Office	\$419.49
80619	NAPA AUTO PARTS	Equipment Maintenance	\$207.00
80620	Print Project Management	Printing Services	\$43.10
80621	RDO EQUIPMENT	Equipment Maintenance	\$1,529.70
80622	RED WING SHOE STORE	Tools/Equipment	\$600.00
80623	SAGENT	Contract Services-Other	\$10,638.58
80624	SONITROL	Equipment Rental-Office	\$216.12
80625	SPRINGBROOK HOLDING COMPANY LLC	Contract Services-Miscellaneous	\$93,370.00
80626	TEE JANITORIAL MAINTENANCE	Janitorial	\$2,989.00
80627	A TEICHERT AND SON INC	Road Base	\$4,144.00
80628	TVEYES	Dues & Subscriptions	\$3,600.00
80629	TWO TWENTY PHOTOS	Contract Services-Miscellaneous	\$900.00
80630	VERIZON WIRELESS	Telephone-Wireless	\$688.42
80631	WATER SYSTEMS CONSULTING INC	Contract Services-Wells	\$73,116.18
80632	WYJO SERVICES CORP	Equipment Maintenance	\$1,625.74
Total			<u>\$1,615,634.76</u>
ACH	FP MAILING	Postage	\$1,000.00
ACH	1168-2025-7 IC	Bank Fee	\$8,839.99
ACH	ADP 696363235	Contract Services-Financial	\$58.55
ACH	ADP 696915079	Contract Services-Financial	\$490.60
ACH	BMO JULY 2025	Bank Fee	\$2,316.84
ACH	CALIFORNIA CHOICE SEPTEMBER 2025	Health Insurance	\$58,382.63
ACH	CHASE JULY 2025	Bank Fee	\$5,578.31
ACH	JP MORGAN JULY 2025	See August Agenda Item CC-9	\$19,097.46
ACH	JP MORGAN JULY 2025	See August Agenda Item CC-9	\$249.01
ACH	LIEBERMAN #14	Consulting Services	\$4,468.75
ACH	PRINCIPAL JULY 2025 FICA	Health Insurance	\$993.51
ACH	PRINCIPAL SEPT2025	Health Insurance	\$11,693.37
ACH	ADP 698139383	Contract Services-Financial	\$729.91
ACH	ICMA 8/14/2025 PAYDAY	Deferred Compensation	\$14,243.45
ACH	ICMA 8/28/2025 PAYDAY	Deferred Compensation	\$21,616.89
ACH	PERS 7/31/2025 PAYDAY	PERS	\$30,370.47
ACH	PERS 8/14/2025PAYDAY	PERS	\$30,328.04
ACH	VALIC 8/14/2025 PAYDAY	Deferred Compensation	\$2,890.29
ACH	VALIC 8/28/2025 PAYDAY	Deferred Compensation	\$2,911.75
Total			<u>\$216,259.82</u>
Grand Total			<u><u>\$1,831,894.58</u></u>

JP Morgan Purchase Card Distributions
Aug-25

Name	District Events & Recognition	Dues & Subscription	Fees & Charges	CIP	Tools & Equipment	Professional Development	Maintenance/ Licensing	General Supplies	Gas & Oil	Support Services	Postage/Shipping/ Freight	Total Bill
Conzelmann	\$ 2,072.47		\$ 751.72									\$ 2,824.19
Straus	\$ 64.63											\$ 64.63
Shockley	\$ 1,450.91	\$ 516.00	\$ 460.00	\$ 431.30		\$ 9,669.81	\$ 3,591.00	\$ 153.54			\$ 403.20	\$ 16,675.76
Nunes				\$ 440.18								\$ 440.18
Tran		\$ 297.58			\$ 1,116.35							\$ 1,413.93
Shepard	\$ 810.74	\$ 2.95						\$ 31.72				\$ 845.41
Tamagni	\$ 28.77											\$ 28.77
Pieri	\$ 358.67								\$ 134.54			\$ 493.21
Moore	\$ 192.98							\$ 12.26		\$ 225.00		\$ 430.24
Liu						\$ 11.09						\$ 11.09
Total Bill	\$ 4,979.17	\$ 816.53	\$ 1,211.72	\$ 871.48	\$ 1,116.35	\$ 9,680.90	\$ 3,591.00	\$ 197.52	\$ 134.54	\$ 225.00	\$ 403.20	\$ 23,227.41

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR BOARD MEETING

Subject:	EMPLOYEE RECOGNITION
Status:	Action Item
Report Date:	August 21, 2025
Prepared By:	Brittney Moore, Administrative Services Manager/Chief Board Clerk Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk

The following District employees were recognized for perfect attendance, outstanding customer service, and quality of work during the month of August 2025.

Administrative Services

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Dana Mellado		<p>Dana played a key role during the lock box migration, ensuring customers were supported through the high volume of calls. She embodied Teamwork, Dependability, and Professionalism.</p> <p>Dana assisted with the groundbreaking ceremony for the Highland Well, representing the District with professionalism and care.</p>	
Brittney Moore	Yes		Presented at the Budget Workshop on August 18 th .

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Viviana Munoz	Yes	The District migrated lock box services to a new address on August 27. Notices were mailed in early August, which led to a significant increase in customer interactions. Viviana and the customer service team handled the surge in calls exceptionally well while maintaining a high level of service. Viviana demonstrated CHWD's core values of Teamwork, Dependability, and Professionalism.	
Megan Selling			Megan worked diligently in preparing the annual budget presentation for the August Special Board Meeting. She not only compiled the materials with accuracy and attention to detail but also delivered several presentation sections with outstanding clarity and professionalism.
Kayleigh Shepard	Yes		<p>Kayleigh provided outstanding support in finalizing the formatting of the District's updated Injury and Illness Prevention Plan (IIPP) (213 pages).</p> <p>Kayleigh identified discrepancies in the Fair Political Practices Commission's (FPPC) version of CHWD's Conflict of Interest Code. Her attention to detail ensures accuracy and compliance in District reporting.</p>

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Beth Shockley	Yes	<p>Beth thoughtfully coordinated a flower order on behalf of the District for an employee who recently experienced a personal loss.</p> <p>Beth provided support on a particularly challenging unclaimed funds disbursement, ensuring it was resolved successfully while maintaining excellent customer service standards.</p>	
Desiree Smith	Yes	<p>The District migrated lock box services to a new address on August 27. Notices were mailed in early August, which led to a significant increase in customer interactions. Desiree and the customer service team handled the surge in calls exceptionally well while maintaining a high level of service. Desires demonstrated CHWD's core values of Teamwork, Dependability, and Professionalism.</p>	
Ben Strange	Yes		Presented at the Budget Workshop on August 18 th .
Andy Tran	Yes		
Torrance York	Yes	Assisted Public Affairs staff with materials preparation in advance of the CHWD Well Groundbreaking event.	<p>Created the OneDrive Beginner Guide presentation.</p> <p>Assisted with the IT surplus equipment inventory.</p>

Engineering Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Tamar Dawson	Yes	Participated in the Civil Engineer interviews on 8/18/25 and 8/25/25.	Tamar provided inspections on various District Capital Improvement and private development projects as a fill-in during a staffing transition due to an internal promotion and transfer of the existing Inspector in Engineering.
Tim Katkanov	Yes		Tim provided inspections on various District Capital Improvement and private development projects as a fill-in during a staffing transition due to an internal promotion and transfer of the existing Inspector in Engineering
Ali Shafaq	Yes	Participated in the Civil Engineer interviews on 8/18/25 and 8/25/25.	Ali provided inspections on various District Capital Improvement and private development projects as a fill-in during a staffing transition due to internal promotion and transfer of the existing Inspector in Engineering.

Operations Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Chris Bell			8/7: Worked overnight to fix a leak in the Safeway parking lot.
Andrew Callister			8/8: Worked on a Friday to help monitor meter reading for the Well #8 Project.

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Jose Calvillo	Yes		Jose successfully completed his first solo standby-duty coverage. Provided service repair on Spicer Drive.
Brady Chambers	Yes		
Kelly Drake	Yes		
James Ferro			8/7: Assisted Public Affairs with setup for the Well Groundbreaking event. 8/7: Worked overnight to fix a leak in the Safeway parking lot. 8/11: Helped respond to a hydrant repair from a vehicle collision. 8/20: Provided utility verification for the Auburn Boulevard Complete Streets Phase 2 project.
Brandon Goad	Yes		
Brian Hensley	Yes		
Jesse Jameson	Yes		
Chris Nichols	Yes		8/6: Provided utility verification for the Auburn Boulevard Complete Streets Phase 2 project.

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Jace Nunes	Yes	Jace assisted Public Affairs staff with setup/takedown at the CHWD Well Groundbreaking event and staffed the check-in table.	
Joshua Romero	Yes		
Ryon Ridner			8/7: Worked overnight to fix a leak in the Safeway parking lot.
John Spinella	Yes		8/6 & 8/20: Provided utility verification for the Auburn Boulevard Complete Streets Phase 2 project.
Neil Tamagni	Yes		8/6: Provided utility verification for the Auburn Boulevard Complete Streets Phase 2 project.
Joey Vazquez	Yes		8/7: Worked overnight to fix a leak in the Safeway parking lot.

Public Affairs Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Mary Elise Conzelmann	Yes		Coordinated the Wells #7 and #8 Groundbreaking Event on August 6 th . Organized efforts for an application for a new State grant for the potential relocation of an aging well.

CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
SEPTEMBER 23, 2025 SPECIAL BOARD MEETING

SUBJECT : LONG RANGE AGENDA
STATUS : Consent/Information Item
REPORT DATE : August 28, 2025
PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Listed below is the current Long Range Agenda.

Legend	
S	Study Session
CC	Consent Calendar
P	Presentation
B	Business
PH	Public Hearing
CL	Closed Session

CITRUS HEIGHTS WATER DISTRICT LONG RANGE AGENDA					
MEETING DATE	MEETING TYPE	ITEM DESCRIPTION	ASSIGNED	AGENDA TYPE	AGENDA ITEM
October 28, 2025					
October 28, 2025		Adopt Resolution Adding December 15, 2025 Regular Meeting Date	Moore	CC	A
October 28, 2025		Reimbursement Bond Resolution	Liu	CC	A
October 28, 2025		Agreement Amendment with Tee Janitorial	Jordan	CC	A
October 28, 2025		Authorized Representative Resolution	Conzelmann	CC	A
October 28, 2025		Reimbursement Bond Resolution	Liu	B	A
November 18, 2025					
November 18, 2025		2026 Board Meeting Schedule	Moore	CC	I/D
December 15, 2025					
December 15, 2025	Annual	Committee Assignments	Moore	B	A
December 15, 2025	Annual	District Officers	Moore	B	A
December 15, 2025	Annual	Selection of President and Vice President	Moore	B	A
January 27, 2026					
January 27, 2026		Strategic Plan Update/2026 Strategic Plan Preview	Moore	SS	I/D
February 24, 2026					
February 24, 2026	Annual	Investment Portfolio Update	Liu	CC	A
February 24, 2026	Annual	Financial Policies (6000 Series) Updates	Liu	B	A
March 24, 2026					
April 28, 2026					
April 28, 2026		2026 Strategic Plan Update	Moore	SS	I/D
May 26, 2026					
May 26, 2026		Resolution calling for a November 2026 Election	Moore	CC	A
May 26, 2026		Poster Contest	Nunes	P	A

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	Engineering Department Report
Status:	Information Item
Report Date:	September 10, 2025
Prepared By:	Missy Pieri, Director of Engineering/District Engineer

Significant assignments and activities for the Engineering Department are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 Water Main Replacement Project - Pipeline Condition Assessment	Engineering	Director of Engineering, Senior Civil Engineer, Management Analyst	Yes, updates as necessary	Yes	Pipeline Condition Assessment	Segment 1 (42- inch): External Corrosion Direct Assessment will resume in the dry season. Field work for Pilot Study for one vendor completed in July 2025. Second vendor field work scheduled for Sept 2025.
PROJECT 2030 Project Workflow Program Management	Engineering	General Manager, Director of Engineering, Director of Operations, Senior Civil Engineer, Management Analyst, Engineering and Operations Department, Finance Team	Yes, updates as necessary	Yes	Project Management and Coordination of Nine Project 2030 Workflows	Quarter 3 update meeting scope being developed by CHWD. Meeting scheduled for October 2025.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
DISTRICT ENGINEERING STANDARDS	Engineering	Director of Engineering, Engineering and Operations Department	Yes, 06/24/25 (Approved by Board)	No	Develop Engineering Standards for Private Development Projects	Approved by the Board in June 2025. Perform next steps for implementation, including Administrative Procedures.
DISTRICT POLICY UPDATE & DEVELOPMENT (ENGINEERING RELATED)	Engineering	Director of Engineering, Engineering and Operations Department	Yes, 06/24/25 (Anticipate Action by Board)	No	Develop and update District Policies that relate to Engineering/Development Projects	Approved by the Board in June 2025. Perform next steps for implementation including Administrative Procedures.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 DISTRICT WATER SYSTEM MASTER PLAN	Engineering	Director of Engineering, Director of Operations, Senior Civil Engineer	Yes, 10/22/24 (Award of Contract)	Yes	Update to the District's Existing Water System Master Plan	Progress meetings occurring for various elements of the report. Water Demand Technical Memo under review. Draft Water System Master Plan anticipated in Q4 2025.
DISTRICT-WIDE EASEMENT PROJECT Phase 4	Engineering	Director of Engineering, Senior Civil Engineer and Assistant Engineer	Yes, updates as necessary	Yes	Obtaining easements for District-owned facilities.	Group 3 Easements in progress. Group 4 Easements completed.
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Facilities Modernization & Expansion Project - 7803 Madison Ave	Engineering	Director of Engineering, Director of Operations, Management Analyst, Technical Advisory Committee	Yes, TBD	Yes	Development of Contract Documents for tenant and site improvements for District facilities located at 7803 Madison Avenue.	Basis of Design Report in progress. 60% Design Development Plans in progress.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Facilities Modernization & Expansion Project - 6230 Sylvan Rd	Engineering	Director of Engineering, Director of Operations, Management Analyst, Technical Advisory Committee	Yes, TBD	Yes	Development of Contract Documents for tenant and site improvements for District facilities located 6230 Sylvan Road.	Basis of Design Report in progress. 30% Design Development Plans in progress. Environmental documents 90% complete. Lot merger/parcel rezoning underway.
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Minnesota Dr Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 11/18/24 (Award of Contract)	Yes	2024 design, 2025 construction	Construction 100% complete. Project Closeout in progress.
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Fair Oaks Blvd to Leafcrest Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 4/22/25 (Award of Contract)	Yes	2024/25 design, 2025 construction	Construction 100% complete. Project Closeout in progress.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Greenback Ln (Sunrise Blvd to Birdcage St) Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, TBD	Yes	2025 design, 2026 construction	District preparing 60% plans.
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Greenback Ln (Birdcage St to Burich Ave) Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 1/27/25 (Anticipated Award of Contract)	Yes	2025 design, 2026 construction	District preparing 90% plans. Anticipate Award of Contract in Jan 2026.
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Donnawood Way Water Main Project	Engineering	Director of Engineering and Assistant Engineer	Yes, 12/23/25 (Anticipated Award of Contract)	Yes	2025, 2026 construction	District preparing 30% plans. Potholing scheduled for Sep 2025. Anticipate Award of Contract in Dec 2025.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT & PROJECT 2030 Sayonara Dr Water Main Project	Engineering	Director of Engineering, Senior Civil Engineer and Assistant Engineer	Yes, TBD	Yes	2025, 2025 construction	District prepared plans. Bid Opening occurred on 09/11/25.
PRIVATE DEVELOPMENT Sayonara Dr Habitat for Humanity Multiple Parcels	Engineering	Director of Engineering and Senior Civil Engineer	No	No	26 single-family homes	Plans approved on 04/30/25. Plan Check and Inspection Fees paid. Capacity Fees due upon water service activation.
PRIVATE DEVELOPMENT 6031 Sunrise Vista Dr Apartments	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Proposed apartments.	All fees paid. Water facilities construction 50% complete.
PRIVATE DEVELOPMENT 7975 Twin Oaks Ave Parcel Split 1 - 3	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 to 3 lot split; 3 single-family homes with frontage improvements.	Plans approved on 03/03/25. Plan Check Fees paid.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7501 Greenglen Ave Parcel Split 1 - 2	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 to 2 lot split per SB9; 4 water services for 4 duplexes.	Plan Check Fees and Installation Deposit Paid. Capacity Fees due prior to water service activation. CHWD completed installation of 4 water services.
PRIVATE DEVELOPMENT 7401 Mariposa Ave Parcel Split 1 - 2	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Parcel Split - 1 parcel to 2 parcels.	Parcel split approved by the City. District provided plan review comments on 04/02/25.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7509 Twin Oaks Ave Food Truck Plaza	Engineering	Director of Engineering and Senior Civil Engineer	No	No	Existing vacant site (with existing water service) to be used for a Food Truck Plaza.	Plans approved on 03/03/25. Plan Check and Inspection Fees Paid. Preconstruction meeting occurred on 08/05/25. Awaiting construction of water facilities.
PRIVATE DEVELOPMENT 8425 Harper Way New Single Family Dwelling Unit	Engineering	Director of Engineering and Senior Civil Engineer	No	No	New Single Family Dwelling Unit with a 1" water service.	All fees paid. Construction completed and easement obtained. Project closeout in progress.

Item of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CITY OF CITRUS HEIGHTS PROJECT Auburn Blvd - Complete Streets Phase 2	Engineering	Director of Engineering, Senior Civil Engineer, and Senior Inspector	No	No	City of Citrus Heights Frontage Improvements and Utility relocation on Auburn Blvd from Rusch Park to north. 3 new irrigation services.	Final plans signed on 02/24/23. Fees for irrigation services paid. 3 easements obtained. Construction on water related work began on 07/29/24. Water related construction 90% complete.
ArcGIS Migration from ArcGIS Desktop to ArcGIS Pro	Engineering	Director of Engineering, Engineering/GIS Technician, IT Staff	No	No	Migrate the District's ArcGIS software from Desktop to Pro	In Phase 3 of 4. Migration is 60% Complete.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR BOARD MEETING

Subject:	OPERATIONS DEPARTMENT REPORT
Status:	Information Item
Report Date:	September 10, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

The Citrus Heights Water District has 20 employees in its Operations Department. The following report summarizes their work in August.

OPERATIONS MONTHLY ACTIVITIES

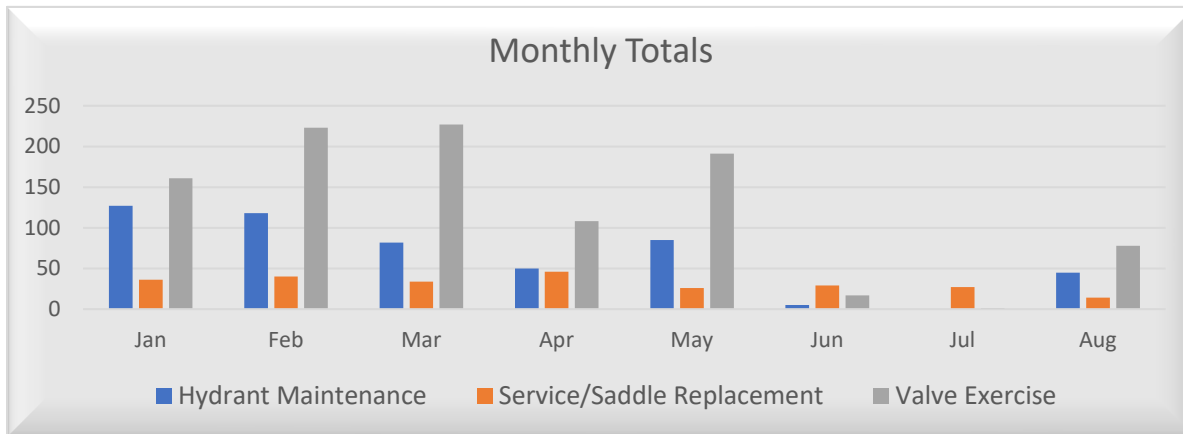
A. Distribution Division

The Operations Department includes 10 Distribution Operators who perform the necessary maintenance to properly operate and maintain over 250 miles of pipelines and more than 21,000 service connections. The tables below are a summary of noteworthy tasks commonly performed by the operators.

Distribution Maintenance	August 2025	Total YTD 2025	Total # in System
Air Valve Inspection (ARV)	0	0	147
Hydrant Maintenance	45	512	2,170
Mainline Repair/Maintenance	0	3	-
Meter Box Maintenance	4	26	21,007
Meter Register Replacement	5	55	21,007
Service/Saddle Replacement	14	242	21,007
Valve Exercise	78	1,006	4,631
Total	146	1,844	

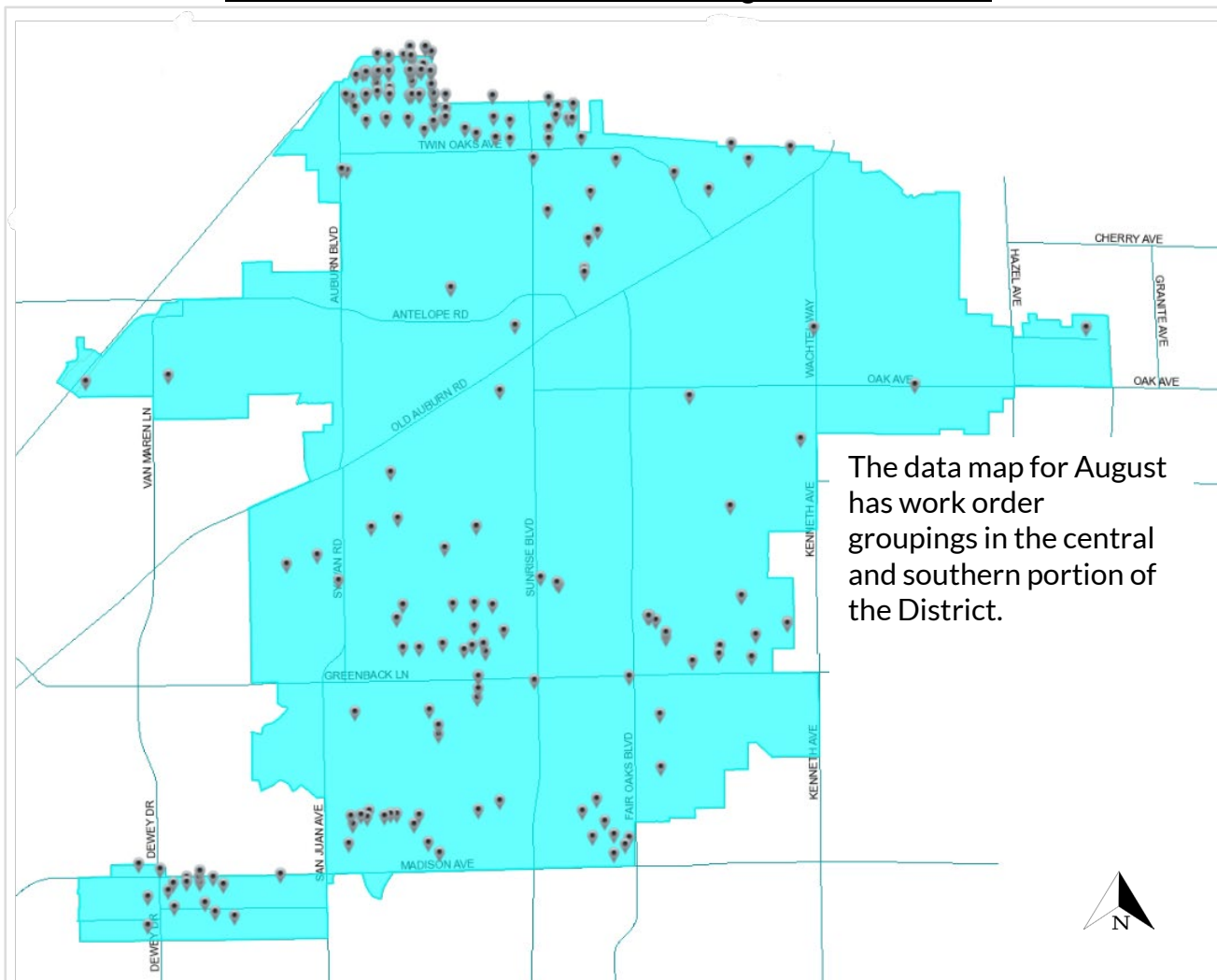
CIP Projects	August 2025	Total YTD 2025
C25-010 Water Mainline	0	1
C25-011 Water Valves	0	6
C25-012 Water Services	14	216
C25-013 Water Meters	5	31
C25-014 Fire Hydrants	0	10
C25-103 Pothole Main	0	1
Total	19	265

The graphic below shows a monthly comparison of hydrant maintenance, service/saddle replacements, and valve exercising activities.



The map below shows the locations where the Operations crews worked in August.

Locations Worked within the Citrus Heights Water District



B. Standby Summary

The Operations Department assigns employees to weekly standby duty to provide 24-hour coverage in case of water emergencies within the District. The year-to-date standby activity is provided below.

Standby Summary			
Standby Reporting Month	Total Calls to After-Hours Answering Service	Site Visits	Resolutions Via Phone Call
January	20	13	7
February	29	18	11
March	28	18	10
April	22	10	12
May	41	21	20
June	34	20	14
July	26	13	13
August	49	29	20

C. Operations Specialist

The District's Operations Specialist performs the USA markings to help protect the District's distribution system by identifying CHWD facilities for entities working in the District's service area. The Operations Specialist also responds to leak investigations, requests to locate meters, and water turn ons/off (additional information in the chart below).

Operations Specialist Summary		
Work Description	August 2025	Total CY 2025
USA Markings	536	4,142
Check for Leak	46	256
Fire Hydrant Investigation	0	3
Locate a Meter	0	0
Turn Water On/Off	9	59
Total	591	4,460

D. Water Quality/Sampling Summary

The Water Resources Division oversees routine monthly bacteriological testing as required by the California Division of Drinking Water. In August, 72 samples were collected with no positive results.

Operations Vehicle Management & Maintenance:

For daily operations, the Citrus Heights Water District has 38 vehicles. Each vehicle is assigned to a specific staff member who is responsible for performing and documenting a thorough weekly inspection. To aid in vehicle management the District utilizes Fleetio software. Fleetio is capable of tracking routine vehicle maintenance, fuel management, and asset management. Furthermore, Fleetio aids the District in determining vehicle replacement cycles based on age, repair costs, and a variety of other factors.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

SUBJECT : 2025 WATER SUPPLY - PURCHASED & PRODUCED
 STATUS : Information Item
 REPORT DATE : September 9, 2025
 PREPARED BY : Brian Hensley, Water Resources Supervisor
 : Todd Jordan , Director of Operations

OBJECTIVE:

Monthly water supply report, including a comparison to the corresponding month in the prior 5 years. The 2013 data is included for reference as it is the baseline consumption year for water conservation mandates.

Month	2013 2020 2021 2022 2023 2024						2025				Year-to-Date Comparison to 2013	
	Total Water Monthly acre feet						Surface Water Purchased	Ground Water Produced	Total Water Monthly	Total Water Annual		
							acre feet					
	Jan	602.52	519.03	575.54	528.73	501.92	515.29	495.86	60.36	556.22	556.22	-46.30
Feb	606.36	589.8	485.17	605.17	487.3	467.3	408.07	72.34	480.41	1,036.63	-172.25	-14.2%
Mar	819.55	654.31	601.02	774.74	472.65	539.72	477.36	79.62	556.98	1,593.61	-434.82	-21.4%
Apr	1,029.73	767.24	1,001.96	763.83	698.84	634.32	682.01	58.74	740.75	2,334.36	-723.80	-23.7%
May	1,603.43	1,168.99	1,277.33	1,133.06	1,016.07	1,044.91	1,152.38	37.84	1,190.22	3,524.58	-1,137.01	-24.4%
Jun	1,816.73	1,475.82	1,541.32	1,288.62	1,265.25	1,399.15	1,368.82	26.53	1,395.35	4,919.93	-1,558.39	-24.1%
Jul	2,059.21	1,682.83	1,643.73	1,536.69	1,513.02	1,645.98	1,431.40	64.01	1,495.41	6,415.34	-2,122.19	-24.9%
Aug	1,924.28	1,660.59	1,538.76	1,461.15	1,494.76	1,501.15	1,421.98	45.15	1,467.13	7,882.47	-2,579.34	-24.7%
Sep	1,509.82	1,381.14	1,333.29	1,228.49	1,220.46	1,321.12						
Oct	1,297.42	1,185.00	972.09	1,065.99	966.12	1,159.16						
Nov	911.55	779.34	576.37	637.25	648.08	668.79						
Dec	700.94	620.34	536.97	541.93	558.87	573.3						
Total	14,881.54	12,484.43	12,083.55	11,565.65	10,843.34	11,470.19	7,437.88	444.59	7,882.47	7,882.47		
% of Total							94.36%	5.64%				

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025, REGULAR MEETING

Subject:	WATER SUPPLY RELIABILITY
Status:	Information Item
Report Date:	September 4, 2025
Prepared By:	Brian Hensley, Water Resources Supervisor Todd Jordan, Director of Operations

OBJECTIVE:

Receive and file status report on surface water supplies available to the Citrus Heights Water District (District).

BACKGROUND AND ANALYSIS:

As of September 1, 2025, storage in Folsom Lake was at 474,872 acre-feet, forty-nine percent (49%) of the total capacity of 977,000 acre-feet. This represents a decrease in storage of 93,058 acre-feet in the past month. Total storage in the lake is near the 5-year average for this month (99.9%).

The District's total water use during August 2025 (1,467.13 acre-feet) was twenty-four percent (24%) below that of August 2013 (1,924.28 acre-feet).

The District's groundwater production wells: Bonita, Skycrest, Mitchell Farms, and Sylvan are operational and used on a rotational or as-needed basis. Other District groundwater production wells, Palm and Sunrise, are available for emergency use. Construction on the Ella Way Well Project is proceeding, and drilling is complete on our Highland site. Highland is now moving into the design phase, preparatory for above-ground construction.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	WATER EFFICIENCY & SAFETY PROGRAM UPDATE
Status:	Information Item
Report Date:	September 10, 2025
Prepared By:	Jace Nunes, Senior Management Analyst Todd Jordan, Director of Operations

Water Efficiency, Safety, and Meter Program updates are summarized below.

ACTIVITIES AND PROGRESS REPORT

- Water Efficiency activities during the month of August 2025 included the following:
 - Ten High Efficiency Toilet (HET) rebates were processed.
 - One High Efficiency Clothes Washer rebate was processed.
 - Two smart irrigation controllers were installed.
- Thirteen reports of water waste were received in August. Staff continues to follow up with customers about water waste violations.

The District typically holds several safety meetings per month. The August safety meetings were titled “SMUD: Worker Beware,” “Distracted Driving,” “IIPP Review,” and “Working Safely.”

The District offers a variety of WaterSmart classes throughout the year. The remaining 2025 WaterSmart classes are below.

Date	Titles	Format
Thurs., Oct. 9	Purple Rain Barrels: A Guide to Rainwater Catchment and Storage	Online

CHWD has a demonstration garden at the Sylvan Ranch Community Garden showcasing water-efficient landscaping. CHWD works with a customer-based volunteer group, the “Garden Corps,” who help maintain the plots by removing weeds and checking the irrigation system and controller settings. The garden’s webpage, www.chwd.org/garden, allows viewers to see detailed information about each plant in the District’s plots, and create a customized plant list for their property.

The following table summarizes CHWD's Residential Gallons Per Capita Per Day (R-GPCD) values for 2025:

Month	R-GPCD 2025	R-GPCD 2024	% CHANGE
January	71	66	8%
February	68	66	3%
March	70	69	2%
April	101	86	18%
May	145	130	11%
June	186	185	1%
July	182	208	-12%
August	185	180	3%

Preliminary number as of the report date

The following tables summarize the service requests and work orders of Water Efficiency staff for August 2025:

Work Orders	Aug 2025	Aug 2024
CHANGE TOUCH-READ TO RADIO READ	5	2
CONVERT TO RADIO-READ METER	30	11
METER BOX MAINTENANCE	4	3
METER REPAIR	0	0
METER REPLACEMENT	0	0
METER TESTING	0	0
REGISTER REPLACEMENT	5	6
RADIO-READ REGISTER REPLACEMENT	10	21
INSTALL METER	0	0
TOTAL	54	43

Service Requests	Aug 2025	Aug 2024
CONSERVATION REQUEST	13	20
CHECK FOR LEAK	1	3
UNABLE TO OBTAIN METER READ	39	43
TRIM SHRUBS	0	5
METER BURIED	19	17
METER MAINT.	18	41
LOCKED GATE	2	7
RE-READ METER	22	4
READ METER	0	0
METER BOX MAINT.	2	2
MOVE-IN/MOVE-OUT	8	13
CAR OVER METER	8	16
TOTAL	132	171

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	Discussion and Possible Action to Fill Vacancies on the Customer Advisory Committee
Status:	Action Item
Report Date:	September 23, 2025
Prepared By:	Mary Elise Conzelmann, Principal Public Affairs Analyst

OBJECTIVE:

Consider promoting one alternate to member and appointing one applicant to member as replacements for the vacancies on the Customer Advisory Committee (CAC) and appointing four applicants as alternate members.

BACKGROUND AND ANALYSIS:

Resolution 20-2023 established a Customer Advisory Committee made up of 17-21 voting members and business and institutional representation, including:

1. Nine to thirteen (9-13) seats for residential customers who live throughout the Citrus Heights Water District (CHWD or District) service area.
2. Three seats representing commercial interests from the Citrus Heights Chamber of Commerce and the Sunrise Marketplace.
3. Five seats for the San Juan Unified School District, the Sunrise Parks and Recreation District, Sylvan Cemetery District, the Sacramento Metropolitan Fire District, and the City of Citrus Heights.

In the instance that a member resigns, the Resolution states that the CHWD Board will include one of the approved alternates to fill the vacancy.

On October 30, 2023, Jenna Moser was appointed as a CAC member. On June 4, 2025, Moser resigned from the CAC for personal reasons.

On October 30, 2023, Krissi Miramontes was appointed as a CAC member. On August 26, 2025, Miramontes resigned from the CAC for personal reasons.

We deeply appreciate Moser's and Miramontes' valuable dedication to the CAC.

Filling Vacant CAC Residential Members and Alternates

With two vacancies of Moser and Miramontes, staff requests to appoint residential alternate member Amanda Camacho and applicant Susan Powers as CAC members. Camacho has served on the CAC as an alternate since May 27, 2025.

Staff would like to recognize Moser's and Miramontes' exemplary meeting attendance, dedication, and insightful contributions to the CAC. It is recommended that priority consideration be given to alternate members who have previously served the CAC, to move from an alternate position to a regular member position on the CAC.

Additionally, staff requests the appointments of Lana Crum, Stephen Pay, Marguerite (Pennie) Rose, and Korene Woodard to the residential alternate seats. Attached to this staff report are the application materials for Camacho, Powers, Crum, Pay, Rose, and Woodard. Staff will be ready to provide additional information for these positions at the September 23, 2025 Board Meeting should the Board wish to receive such input.

RECOMMENDATION:

Appoint Amanda Camacho and Susan Powers to the vacant residential member seats; and appoint Staci Lawless, Stephen Pay, Marguerite (Pennie) Rose, and Korene Woodard as CAC residential alternate members.

ATTACHMENTS:

1. Amanda Camacho Customer Advisory Committee Application
2. Susan Powers Customer Advisory Committee Application
3. Lana Crum Customer Advisory Committee Application
4. Stephen Pay Customer Advisory Committee Application
5. Marguerite (Pennie) Rose Customer Advisory Committee Application
6. Korene Woodard Customer Advisory Committee Application

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ATTACHMENT 1

Amanda Camacho
Customer Advisory Committee Application

Customer Advisory Committee Application : Entry # 10616**Name:**

Amanda Camacho

Address (Residence):[REDACTED]
Citrus heights, California 95621

United States

[Map It](#)**Email:**

[REDACTED]

Phone:

[REDACTED]

Occupation:

REALTOR & Business Owner

Other community involvement:

Chamber board - Vice Chair

Business networking board - BizLink

How long have you been a CHWD customer?

11-30 Years

Please tell us why you would like to join the Customer Advisory Committee? (100 word max)

As a business owner and resident, knowledge is powerful

Notes**Admin Notification (ID: 64f8e0878b290)**

added 20 hours ago

WordPress successfully passed the notification email to the sending server.

ATTACHMENT 2

Susan Powers
Customer Advisory Committee Application

Customer Advisory Committee Application

Name:

Susan Powers

City / ZIP:

Citrus Heights, CA 95610

Occupation:

Business Owner Powers Bookkeeping Service, Inc.

Other community involvement:

Citrus Heights Chamber of Commerce and The Rotary Club of Citrus Heights

How long have you been a CHWD customer?

6-10 Years

Please tell us why you would like to join the Customer Advisory Committee?

Our community water supply is important. As we grow, it will be important to make sure our water supply grows with it. Citrus Heights has really good quality drinking water and it would be nice to help maintain that.

ATTACHMENT 3

Lana Crum
Customer Advisory Committee Application

Customer Advisory Committee Application

Name:

Lana Crum

City / ZIP:

Citrus Heights, CA 95610

Occupation:

Retired

Other community involvement:

Worked for Sacramento County for 15 years in Purchasing and am a member of CH Womens Club

How long have you been a CHWD customer?

11-30 Years

Please tell us why you would like to join the Customer Advisory Committee?

I would like to help residents keep our city beautiful without wasting our precious resource.

ATTACHMENT 4

Stephen Pay
Customer Advisory Committee Application

Customer Advisory Committee Application

Name:

Stephen Pay

City / ZIP:

Orangevale, CA 95662

Occupation:

Professional Geologist

Other community involvement:

Volunteer Sacramento Bicycle Kitchen. Volunteer San Juan Unified School District Oversight Committ

How long have you been a CHWD customer?

11-30 Years

Please tell us why you would like to join the Customer Advisory Committee?

I would like to put my expertise and experience to use bettering CHWD programs and policies.

ATTACHMENT 5

Marguerite (Pennie) Rose
Customer Advisory Committee Application

Customer Advisory Committee Application

Name:

Marguerite (Pennie) Rose

City / ZIP:

Citrus Heights, CA 95610

Occupation:

Retired Arborist/landscape contractor

Other community involvement:

Recently moved from concord ca where I was involved as a parks and rec commissioner-also in san ramo

How long have you been a CHWD customer?

0-5 Years

Please tell us why you would like to join the Customer Advisory Committee?

I love being involved with my community how else can a ultity serve the public without feedback and sharing ideas

ATTACHMENT 6

Korene Woodard
Customer Advisory Committee Application

Customer Advisory Committee Application

Name:

Korene Woodard

City / ZIP:

Citrus Heights, CA 95610

Occupation:

Recently Retired from CalPERS

How long have you been a CHWD customer?

More than 30 years

Please tell us why you would like to join the Customer Advisory Committee?

Now that I am retired, I would like to get involved in my Community.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	RESOLUTION COMMENDING MIKE MARIEDTH FOR SERVICE TO THE CITRUS HEIGHTS WATER DISTRICT (CHWD)
Status:	Action Item
Report Date:	September 11, 2025
Prepared By:	Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Consider adoption of Resolution No. 13-2025 Commending Mike Mariedth for his service to the District.

BACKGROUND AND ANALYSIS:

Lead Water Distribution Worker/Operator, Mike Mariedth is retiring from the District on September 25, 2025, after providing over thirty-five (35) years of service to CHWD.

A Resolution acknowledging and commending Mike's service is presented for the Board's consideration.

RECOMMENDATION:

Adopt Resolution No. 13-2025 Commending Mike Mariedth for service to the Citrus Heights Water District.

ATTACHMENT:

Resolution No. 13-2025 Commending Mike Mariedth for his service to the District

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 13-2025
RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
COMMENDING MIKE MARIEDTH FOR OUTSTANDING SERVICE

WHEREAS, Michael (Mike) R. Mariedth began his career with Citrus Heights Water District (CHWD or District) as a Laborer on February 19, 1990; and was promoted to Laborer II on January 1, 1992; and thereafter promoted to Lead Water Distribution Worker/Operator on January 1, 1995, where he has skillfully guided and supported Water Distribution field operations for more than three decades; and

WHEREAS, throughout Mike Mariedth's 35-plus years of dedicated service, Mike Mariedth has embodied professionalism and commitment, contributing immeasurably to the District through the completion of thousands of work orders that improved efficiency and service delivery; and

WHEREAS, Mike Mariedth has provided technical leadership to Water Distribution personnel, while strengthening the overall effectiveness of CHWD's Field Operations; and

WHEREAS, Mike Mariedth's work ethic, professionalism, dedication to teamwork, good-naturedness, collegiality and commitment to advancing the District's mission have earned him the respect of two General Managers, the admiration of colleagues, and the lasting gratitude of customers, who consistently commend his helpfulness, knowledge, and customer-first approach; and

WHEREAS, Mike Mariedth is retiring from Citrus Heights Water District on September 25, 2025, with more than 35 years of dedicated service, and a legacy of customer praise.

THEREFORE, BE IT RESOLVED that the Board of Directors of the Citrus Heights Water District does hereby commend Michael R. Mariedth for his dedication and outstanding service to the Citrus Heights Water District and extends best wishes for many years filled with happiness and good health during his retirement.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 23rd day of September 2025 by the following vote, to-wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

SEAL

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

BRITTNEY C. MOORE, Chief Board Clerk
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	Capital Improvement Program Update
Status:	Information Item
Report Date:	September 17, 2025
Prepared By:	Missy Pieri, Director of Engineering/District Engineer

Staff will provide a presentation and update on the 2025 Capital Improvement Program.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS SEPTEMBER 23, 2025 REGULAR MEETING

Subject:	2026 MISCELLANEOUS FEES AND CHARGES AND CAPACITY FEES
Status:	Action Item
Report Date:	September 17, 2025
Prepared By:	Ben Strange, Accounting Manager Megan Selling, Senior Accountant Annie Liu, Director of Administrative Services

OBJECTIVE:

Review and discuss the proposed Miscellaneous Fees and Charges and Capacity Fees for 2026.

BACKGROUND AND ANALYSIS:

Board review of the proposed updated Miscellaneous Fees and Charges, and Capacity Fees is considered each year as part of the budget process. This report presents the proposed Miscellaneous Fees and Charges and Capacity Fees for 2026.

2026 Schedule of Miscellaneous Fees, Charges and Capacity Fees

A schedule comparing current 2025 adopted Miscellaneous Fees and Charges and Capacity Fees with the proposed 2026 Miscellaneous Fees and Charges and Capacity Fees accompanies this staff report.

Significant elements of the 2026 fee schedule are as follows:

- Adjustments to Other Charges and Fees are based on an analysis of staff time, equipment, materials, and other costs involved in providing the specified services.
- Capacity Fees and Construction Water Charges are proposed to be adjusted by 2.0% per the Engineering News-Record (ENR) cost index average from January to September 2025 as compared to 1% in the prior year.

Next Steps:

The draft 2026 Miscellaneous Fees and Charges and Capacity Fees schedule is proposed to be included as part of the Public Hearing agenda for Board consideration at the November 12, 2025 Special Board Meeting concerning the adoption of the 2026 budget, rates and fee schedules.

RECOMMENDATION:

Provide direction to staff concerning the draft Miscellaneous Fees, Charges and Capacity Fees for 2026.

ATTACHMENT:

2026 Proposed Miscellaneous Fees, Charges and Capacity Fees

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
WATER RATES, FEES AND CHARGES EFFECTIVE 2026
Proposed -- September 23, 2025

		2025	2026
		Adopted	Proposed
Type of Charge	Applied Basis or Frequency		
Construction Water Charges	minimum charge	\$309.00	\$315.18
Schedule A - Projects	per lot	\$212.47	\$216.72
Schedule B - Trenches, Excavations & Grading	per 100 cubic yards	\$57.36	\$58.51
Schedule C - Tank Trucks	per 1,000 gallons	\$9.50	\$9.69
Schedule D - Metered Use	per unit, for all units bi-monthly	\$4.11	\$4.19
Schedule E - Non-Profit	per day	\$64.53	\$65.82
Construction Meter Deposit	per meter	\$2,583.00	\$2,634.66
<u>Water Service Installation Charges</u>			
¾-inch & larger services w/meter	per service	Actual Cost	Actual Cost
Meter set charge:			
⅝ inch x ¾ inch	per meter	\$630.00	\$583.00
¾ inch	per meter	\$680.00	\$719.00
1 inch	per meter	\$699.00	\$782.00
1½ inch	per meter	\$1,011.00	\$1,076.00
2 inch	per meter	\$1,336.00	\$1,336.00
>2 inch	actual cost		
Backflow prevention assembly installation charge			
¾ inch & larger	each	Actual Cost	Actual Cost
<u>Capacity Fees</u>			
⅝ inch	per service	\$3,367.11	\$3,434.45
¾ inch	per service	\$5,050.67	\$5,151.68
1 inch	per service	\$8,417.78	\$8,586.13
1½ inch	per service	\$16,835.55	\$17,172.26
2 inch	per service	\$26,936.88	\$27,475.62
3 inch	per service	\$58,924.43	\$60,102.92
4 inch	per service	\$106,063.97	\$108,185.25
6 inch	per service	\$218,862.17	\$223,239.42
8 inch	per service	\$471,395.45	\$480,823.36
10 inch	per service	\$707,093.17	\$721,235.04
12 inch	per service	\$885,323.88	\$903,030.36

CITRUS HEIGHTS WATER DISTRICT
WATER RATES, FEES AND CHARGES EFFECTIVE 2026
Proposed -- September 23, 2025

		2025	2026
		Adopted	Proposed
Type of Charge	Applied Basis or Frequency		
<u>Other Charges and Fees</u>			
Agenda-By-Mail Charge (e-mail delivery free)	per packet	\$28.00	\$32.00
Standby Service Charge	per hour, 1 hour minimum	\$144.00	\$138.00
Returned Payment Fee	per check	\$40.00	\$67.00
Late Payment Penalty	5% of overdue account balance	5.00%	5.00%
Missed Appointment/No-Show Fee	per occurrence	\$49.00	\$49.00
Disconnect Service Charge	per occurrence	\$74.00	\$113.00
Reconnect Service Charge	per occurrence	\$74.00	\$113.00
Reconnect Service Charge (Non Business Hours)	per occurrence	\$141.00	\$172.00
Meter Re-Read / Maintenance Charge	per occurrence	\$63.00	\$126.00
Customer Account Deposit	per account	\$223.00	\$314.00
Copy Charge	per page	\$0.14	\$0.37
Recording of Lien	per occurrence	\$86.00	\$103.00
Release of Lien	per occurrence	\$99.00	\$116.00
Tamper Charge	per occurrence	\$120.00	\$120.00
Water Conservation Violation Charge (1)	first occurrence	\$50.00	\$50.00
Water Conservation Violation Charge (2)	second occurrence	\$100.00	\$100.00
Water Conservation Violation Charge (3)	third occurrence	\$250.00	\$250.00
Inclusion / Annexation Fee	per gross acre, ½ acre or greater	\$2,170.00	\$2,170.00
	minimum to ½ acre	\$1,005.50	\$1,085.00
Plan Check Charges	minimum charge + per connection	\$1,532.00	\$1,659.00
	per connection	\$46.16	\$48.00
Easement/Quitclaim	per easement/quitclaim	\$951.00	\$1,086.00
Inspection Charges			
Minimum	min. + per connect. + per main tie-in	\$1,605.00	\$1,727.00
Plus per connection	per connection	\$220.00	\$225.00
Plus per main tie-in	per main tie-in	\$1,603.00	\$1,603.00
AC pipe disposal charge	per foot, 4 feet minimum (\$200 min.)	\$72.00	\$78.00
Hydrostatic pressure test	each	\$437.00	\$408.00
Chlorination & Flushing	per project	\$583.00	\$612.00
Weekend/After Hours	per hour (4 hr. minimum)	\$195.00	\$193.00
Holiday	per hour (4 hr. minimum)	\$245.00	\$250.00
Backflow Prevention Assembly Testing Charge	per assembly bimonthly	\$16.00	\$16.00
Backflow Prevention Assembly Re-testing Charge	per test	\$101.00	\$115.00
Backflow Prevention Assembly Testing Charge for New Development	per assembly	\$115.00	\$110.00
Bacteriological water test sampling	minimum	\$1,426.00	\$1,514.00
Additional Bacteriological water sample	additional samples after minimum	\$89.00	\$107.00
Fire Flow Modeling	per modeling	\$357.00	\$598.00
Fire Flow Modeling & Certification Letter	per modeling plus letter	\$393.00	\$598.00