

**BOARD MEETING AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
JUNE 15, 2022 beginning at 6:00 PM**



**PHONE CALL IN: (253) 215-8782
PHONE MEETING ID: 843 3323 8909**

COMPUTER AUDIO/LIVE MEETING PRESENTATIONS: <https://us06web.zoom.us/j/84333238909>

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The meeting will be held at the listed physical location and electronically through the above phone number.

Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PUBLIC COMMENT:

CLOSED SESSION:

CL-1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

- a. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-002-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

- b. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-003-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

- c. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-004-0000

Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

- d. Pursuant to Section 54956.8:
Property: Parcel Number 243-0275-013-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

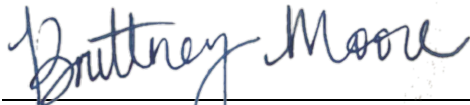
FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

June 15, 2022	6:30 PM	Regular Meeting
August 17, 2022	6:30 PM	Regular Meeting
September 21, 2022	6:30 PM	Regular Meeting
October 19, 2022	6:30 PM	Regular Meeting
November 16, 2022	6:30 PM	Regular Meeting
December 21, 2022	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Special Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 24 hours prior to the special meeting in accordance with Government Code Section 54956.



Brittney Moore, Chief Board Clerk

Dated: June 9, 2022

**BOARD MEETING AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
JUNE 15, 2022 beginning at 6:30 PM**



**PHONE CALL IN: (253) 215-8782
PHONE MEETING ID: 843 3323 8909**

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Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIANCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CONSENT CALENDAR: (I/A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1a. Minutes of the Special Meeting – May 18, 2022 (A)

CC-1b. Minutes of the Regular Meeting – May 18, 2022 (A)

CC-1c. Minutes of the Special Meeting – May 25, 2022 (A)

Recommendation:

Approve the minutes of the May 18, 2022 Special and Regular Meetings and minutes of the May 25, 2022 Special Meeting.

CC-2. Revenue Analysis Report for May 2022 (I)

CC-3. Assessor/Collector's Roll Adjustment for May 2022 (I)

CC-4. Treasurer's Report for May 2022 (I)

CC-5. Treasurer's Report of Fund Balances for May 2022 (I)

CC-6. Operating Budget Analysis for May 2022 (I)

- CC-7. Capital Projects Summary for May 2022 (I)
- CC-8. Warrants for May 2022 (I)
- CC-9. Purchase Card Distributions for May 2022 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2022 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Extend Resolution 07-2021 Authorizing Remote Public Meetings (A)

Recommendation:

Extend Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.

- CC-18. Discussion and Possible Action to Adopt Resolution 08-2022 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Sacramento County to Collect Such Charges on the Tax Roll and Resolution 09-2022 Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Placer County to Collect Such Charges on the Tax Roll (A)

Recommendation:

Adopt Resolutions 08-2022 (Sacramento County) and 09-2022 (Placer County) approving and confirming the Report of Delinquent Utilities Charges and requesting the respective county to place such charges on the respective tax roll.

- CC-19. Review and Consideration to Adopt Resolution 06-2022 Approving the Submittal of an Application for a Grant From the U.S. Department of the Interior, Bureau of Reclamation for the Development of a Well (A)

Recommendation:

Adopt Resolution No. 06-2022 approving the submittal of an application for a grant from the U.S. Department of the Interior, Bureau of Reclamation for the development of a water well.

- CC-20. Resolution 10-2022 Commending Susan K. Talwar for Service to the Citrus Heights Water District

Recommendation:

Adopt Resolution No. 10-2022 Thanking Susan K. Talwar for her service to the District.

- CC-21. Ella Way Well Drilling, Development, and Testing Project (A)

Recommendation:

Accept the bid of Zim Industries, Inc. in the Base amount of \$868,406 and establish a change order contingency fund in the amount of \$130,261 (15%). Authorize the General Manager to execute the contract.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

- B-1. Adoption of Resolution 07-2022 Adopting Stage 2 of the District’s Water Conservation Program (A)

Recommendation:

Adopt Resolution No. 07-2022 Adopting Stage 2 of the Water Conservation Program.

- B-2. Discussion and Possible Action to Approve an Agreement with San Juan Water District for Groundwater Substitution Transfer (A)

Recommendation:

Approve the agreement with San Juan Water District for a Groundwater Substitution Transfer in 2022. Authorize the General Manager to execute the agreement with SJWD as well as any minor or non-substantive changes agreed to by the General Manager and General Counsel.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS’ AND LEGAL COUNSEL’S REPORTS (I):

None.

DIRECTOR’S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Park-Kim).
- D-8. RWA Legislative and Regulatory Affairs Update (Park-Kim).
- D-9. Customer Advisory Committee (Riehle/Park-Kim).
- D-10. Other Reports.

CLOSED SESSION:

None.

FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

August 17, 2022	6:30 PM	Regular Meeting
September 21, 2022	6:30 PM	Regular Meeting
October 19, 2022	6:30 PM	Regular Meeting
November 16, 2022	6:30 PM	Regular Meeting
December 21, 2022	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Regular Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the special meeting in accordance with Government Code Section 54954.2.



Brittney Moore, Chief Board Clerk

Dated: June 9, 2022

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
May 18, 2022

The Special Meeting of the Board of Directors was called to order at 6:00 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Steve Anderson, General Counsel
Brittney Moore, Senior Management Analyst/ Deputy Board Clerk
Joshua Nelson, Assistant General Counsel
Lea Park-Kim, Communications & Public Engagement Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager
Susan Talwar, Director of Finance and Administrative Services

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

President Sheehan adjourned the meeting to closed session at 6:01 p.m.

CLOSED SESSION:

CL-1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

- a. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-002-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Susan Talwar, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment
- b. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-003-0000

Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Susan Talwar, Steve Anderson, Brittney Moore, Lea Park-Kim

Negotiating Parties: City of Citrus Heights

Under Negotiation: Price and Terms of Payment

- c. Pursuant to Section 54956.8:
Property: Parcel Number 243-0276-004-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Susan Talwar, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

- d. Pursuant to Section 54956.8:
Property: Parcel Number 243-0275-013-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Melissa Pieri, Hilary Straus, Susan Talwar, Steve Anderson, Brittney Moore, Lea Park-Kim
Negotiating Parties: City of Citrus Heights
Under Negotiation: Price and Terms of Payment

There was no reportable action.

CL-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code, section
54956.9(d)(4): (one case)

There was no reportable action.

President Sheehan adjourned the meeting back to the open session at 6:31 p.m.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 6:31 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
May 18, 2022

The Regular Meeting of the Board of Directors was called to order at 6:32 p.m. by President Sheehan and role was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Paul Dietrich, Project Manager
Timothy Katkanov, Engineering/ GIS Technician
Brittney Moore, Senior Management Analyst/ Deputy Board Clerk
Joshua Nelson, Assistant General Counsel
Jace Nunes, Management Analyst
Lea Park-Kim, Communications & Public Engagement Manager
Melissa Pieri, Director of Engineering/ District Engineer
Alberto Preciado, Accounting Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager
Susan Talwar, Director of Finance and Administrative Services

Brandon Young, Consultant
J. Darby Howard, Consultant

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None

CONSENT CALENDAR:

Staff requested CC-18 be pulled from Consent Calendar.

President Sheehan asked for consideration and/or approval of the Consent Calendar as amended.

CC-1a. Minutes of the Special Meeting – April 20, 2022 (A)
CC-1b. Minutes of the Regular Meeting – April 20, 2022 (A)

Recommendation:

Approve the minutes of the April 20, 2022 Special and Regular Meetings.

CC-2. Revenue Analysis Report for April 2022 (I)
CC-3. Assessor/Collector’s Roll Adjustment for April 2022 (I)

- CC-4. Treasurer's Report for April 2022 (I)
- CC-5. Treasurer's Report of Fund Balances for April 2022 (I)
- CC-6. Operating Budget Analysis for April 2022 (I)
- CC-7. Capital Projects Summary for April 2022 (I)
- CC-8. Warrants for April 2022 (I)
- CC-9. Purchase Card Distributions for April 2022 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2022 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Extend Resolution 07-2021 Authorizing Remote Public Meetings (A)
 - Recommendation:
Extend Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.
- CC-19. Discussion and Possible Action to Approve Budget Amendment for Property Purchase at 7515 Greenback Lane (A)
 - Recommendation:
Amend the budget to reflect the purchase of property at 7515 Greenback Avenue and other associated costs in the amount of \$415,000 as set forth in this Board report.
- CC-20. Resolution 04-2022 Commending Richard Jimenez for Service to the Citrus Heights Water District (A)
 - Recommendation:
Adopt Resolution 04-2022 Commending Richard Jimenez for Service to the Citrus Heights Water District
- CC-21. Discussion and Possible Action to Approve the Annexation of 8207 Oak Avenue and Portion of Contiguous Roadway
 - Recommendation:
Adopt Resolution R05-2022 approving the annexation of the undeveloped property and roadway section at 8207 Oak Avenue in Citrus Heights to the Citrus Heights Water District.

ACTION:

Vice President Riehle moved and Director Wheaton seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. Water Awareness Poster Contest (I)
- P-2. Water Main Condition Assessment Program (I)

PUBLIC HEARINGS:

None.

STUDY SESSION:

None.

BUSINESS:

- B-1. Annual Comprehensive Financial Report for Years Ended December 31, 2021 and 2020 (A)

ACTION:

Director Wheaton moved and Vice President Riehle seconded a motion to Receive and file the District's Annual Report for the Years Ended December 31, 2021, and 2020; and Receive and file Report on Internal Control and Required Communications for the Year Ended December 31, 2021.

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Park-Kim/Talwar).

- D-8. RWA Legislative and Regulatory Affairs Update (Talwar/Park-Kim).
- D-9. Customer Advisory Committee (Riehle/Park-Kim).
- D-10. Other Reports.

CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:09 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
May 25, 2022

The Special Meeting of the Board of Directors and the Customer Advisory Committee was called to order at 6:03 p.m. by President Sheehan and roll was called. Present were:

Caryl F. Sheehan, President
Raymond A. Riehle, Vice President
David C. Wheaton, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Steve Anderson, General Counsel
Tim Cutler, Water Distribution Supervisor
Paul Dietrich, Project Manager
Brian Hensley, Water Resources Supervisor
Brittney Moore, Senior Management Analyst
Jace Nunes, Management Analyst
Lea Park-Kim, Communications and Public Engagement Manager
Melissa Pieri, Director of Engineering/ District Engineer
Alberto Preciado, Accounting Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager
Susan Talwar, Director of Finance and Administrative Services

Laura Mason-Smith, Consultant

Customer Advisory Committee:

Jodi Ash
Julie Beyers
Andrew Johnson
Jenna Moser
Richard Moses
Mike Nishimura

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

BUSINESS:

B-1. Strategic Planning Session defining Goals and Objectives for the District (I/D)

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

D-1. Other Reports.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:38p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT

May 2022

REVENUE ANALYSIS

Outstanding Receivables

Aged Trial Balance					
Total	Current	31-90	91-150	>150	Unapplied Current
996,560	884,380	121,349	49,674	82,365	141,207

General Ledger Balance	Total
Outstanding A/R	1,100,693.37
Outstanding Liens	-
Outstanding Grants	946
A/R Other	(25,348)
Less Unapplied Payments	(142,378)
Total	\$ 933,913

**CITRUS HEIGHTS WATER DISTRICT
ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
May 31, 2022**

CC-03

There were no adjustments made for May 2022.

Reason For Cancellation	Charge Type	Amount
		<u>\$ -</u>

**TREASURER'S REPORT TO THE BOARD OF DIRECTORS
May 2022**

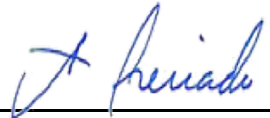
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Bank of the West				
Beginning Balance				\$7,439,904
RECEIPTS:		1,266,278		
DISBURSEMENTS:				
Checks Issued / ACH Payments	994,309			
Payroll	430,665			
Returned Checks	<u>2,003</u>			
		<u>1,426,977</u>		<u>(160,699)</u>
Bank of the West				
Balance per Bank 05/31/2022				7,279,205
Outstanding Checks				(98,826)
Deposit in Transit				<u>206,397</u>
Balance Per Books 05/31/2022				<u>\$7,386,776</u>
<hr/>				

RECONCILEMENT:				
Bank of the West				\$7,386,776
Local Agency Investment Fund				14,542,375
Money Mkt Activity Account				<u>544,152</u>
TOTAL BALANCE				<u><u>\$22,473,304</u></u>
<hr/>				

CASH & INVESTMENT SUMMARY:				
Bank of the West (General Account)				7,386,776
Local Agency Investment Fund				14,542,375
Money Mkt Activity Account				<u>544,152</u>
Total				<u><u>\$22,473,304</u></u>

INSTITUTION	MATURITY DATE	INT RATE	DEPOSIT AMOUNT	DATE OF LAST TRANSACTION
Local Agency Investment Fund	Daily	0.32%	11,450.75	4/15/2022

I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.



ALBERTO PRECIADO
Deputy Treasurer




HILARY M. STRAUS
Secretary

Signed: 6/09/2022

TREASURER'S REPORT OF FUND BALANCES
May 31, 2022

Fund Name	Beginning Balance 01/01/2022	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	Ending Balance 05/31/2022	2022 Target Balance per Policy
Operating Fund	\$ 6,844,823	\$ 5,581,841	\$ (4,741,244)	\$ 1,277,900	\$ (1,427,148)	\$ 7,536,171	\$ 2,334,017
Operating Reserve	\$ 3,592,065	\$ -	\$ -	\$ -	\$ -	\$ 3,592,065	N/A
Rate Stabilization Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Capital Improvement Reserve	\$ 2,796,860	\$ -	\$ -	\$ -	\$ -	\$ 2,796,860	\$ 2,681,248
Restricted for Debt Service	\$ 536,963	\$ -	\$ -	\$ -	\$ -	\$ 536,963	N/A
Water Supply Reserve	\$ 2,623,173	\$ -	\$ -	\$ -	\$ -	\$ 2,623,173	N/A
Water Efficiency Reserve	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Water Meter Replacement Reserve	\$ 1,725,000	\$ -	\$ -	\$ -	\$ -	\$ 1,725,000	N/A
Fleet Equipment Reserve	\$ 334,253	\$ -	\$ -	\$ -	\$ -	\$ 334,253	\$ 318,559
Employment-Related Benefits Reserve	\$ 986,962	\$ -	\$ -	\$ -	\$ -	\$ 986,962	\$ 986,962
	<u>\$ 20,640,099</u>	<u>5,581,841</u>	<u>\$ (4,741,244)</u>	<u>\$ 1,277,900</u>	<u>\$ (1,427,148)</u>	<u>\$ 21,331,447</u>	<u>\$ 7,520,786</u>



ALBERTO PRECIADO, Deputy Treasurer

TREASURER'S REPORT OF FUND BALANCES
May 31, 2022

Fund Transfers Summary:

The Operating Fund Transferred:	\$ 1,277,900	from funds collected in May 2022 per Treasurer's Report
	<u>\$ (1,427,148)</u>	disbursements made in May 2022 per Treasurer's Report
	\$ (149,248)	

Citrus Heights Water District
Budget Performance Report
As of 5/31/2022

	May Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance		Annual Budget
				Amount	Percent	
Revenues						
Metered Service Charges	\$960,886.89	\$4,680,045.01	\$4,614,412.92	\$65,632.09	1.42%	\$11,074,591.00
Metered Water Deliveries	363,776.70	1,444,595.14	1,360,335.00	84,260.14	6.19%	5,799,716.00
Water Main Replacement Revenue	111,484.80	394,267.29	572,541.25	(\$178,273.96)	-31.14%	1,374,099.00
Non-Metered Service Charges		8,850.94	58,335.00	(49,484.06)	-84.83%	140,000.00
Penalties	198.00	1,518.00	35,182.00	(33,664.00)	-95.69%	150,000.00
Interest	2,124.59	29,314.36	19,165.00	10,149.36	52.96%	45,991.00
Backflow Fees	4,568.18	26,621.45	48,335.00	(21,713.55)	-44.92%	116,000.00
Water Service Install & S&R	18,499.65	72,667.37	239,125.00	(166,457.63)	-69.61%	573,900.00
Grant Funds		132,811.55		132,811.55	0.00%	
Miscellaneous *	(264.04)	19,237.43	61,250.00	(42,012.57)	-68.59%	147,000.00
Cost Reimbursements	2,827.33	71,925.73		71,925.73	0.00%	
Income - Wheeling Water			1,125.00	(1,125.00)	-100.00%	2,700.00
Income - Connection Fees		42,224.48		42,224.48	0.00%	
Total Revenue	1,464,102.10	6,924,078.75	7,009,807.00	(85,728.25)	-1.22%	19,423,997.00
*includes Assessments, New Account, Back Charges & other Miscellaneous Revenue Sources						
Operating Expenses						
Cost of Water						
Purchased Water	623,434.97	1,157,348.14	1,306,564.15	(149,216.01)	-11.42%	3,135,753.96
Ground Water	62,943.45	347,627.09	497,099.40	(149,472.31)	-30.07%	1,193,038.56
	686,378.42	1,504,975.23	1,803,663.55	(298,688.32)	-16.56%	4,328,792.52
Labor & Benefits						
Labor Regular	270,316.75	1,398,835.75	1,556,426.95	(157,591.20)	-10.13%	3,735,424.68
Labor Non-Regular						
Labor Taxes	20,959.25	109,564.91	118,507.50	(8,942.59)	-7.55%	284,418.00
Labor Workers Comp		18,840.80	41,708.35	(22,867.55)	-54.83%	100,100.04
Labor External	1,500.00	19,162.15	45,450.05	(26,287.90)	-57.84%	109,080.12
Benefits Med/Den/Vis	45,566.27	256,628.58	214,334.05	42,294.53	19.73%	514,401.72
Benefits LTD/Life/EAP	4,235.29	32,493.69	61,142.70	(28,649.01)	-46.86%	146,742.48
Benefits CalPers	37,413.14	103,697.89	144,742.15	(41,044.26)	-28.36%	347,381.16
Benefits Other	9,744.35	49,699.35	57,356.95	(7,657.60)	-13.35%	137,656.68
Benefit Retiree Expenses	4,239.66	21,198.30	24,631.70	(3,433.40)	-13.94%	59,116.08
Benefit Unemployment			3,846.90	(3,846.90)	-100.00%	9,232.56
Benefit GASB 68		210,532.00	187,156.05	23,375.95	12.49%	449,174.52
Capitalized Labor & Benefit Contra	(34,773.56)	(264,915.18)	(208,333.30)	(56,581.88)	27.16%	(499,999.92)
	359,201.15	1,955,738.24	2,246,970.05	(291,231.81)	-12.96%	5,392,728.12
General & Administrative						
Fees & Charges	12,505.94	52,373.25	100,577.05	(48,203.80)	-47.93%	241,384.92
Regulatory Compliance/Permits	(634.78)	37,679.08	54,787.50	(17,108.42)	-31.23%	131,490.00
District Events & Recognition	5,490.31	13,103.22	25,229.15	(12,125.93)	-48.06%	60,549.96
Maintenance/Licensing	1,475.00	123,993.33	71,136.25	52,857.08	74.30%	170,727.00

Citrus Heights Water District
Budget Performance Report
As of 5/31/2022

	May	Year-to-Date	Year-to-Date	YTD Variance		Annual
	Actual	Actual	Budget	Amount	Percent	Budget
Equipment Maintenance	5,803.72	29,385.82	53,166.65	(23,780.83)	-44.73%	127,599.96
Professional Development	2,364.98	38,682.20	70,762.10	(32,079.90)	-45.33%	169,829.04
Department Admin	153.97	153.97	8,208.40	(8,054.43)	-98.12%	19,700.16
Dues & Subscriptions	2,006.22	123,091.10	80,695.05	42,396.05	52.54%	193,668.12
Fuel & Oil	9,431.71	32,053.58	27,600.00	4,453.58	16.14%	66,240.00
General Supplies	6,398.16	27,988.90	41,916.70	(13,927.80)	-33.23%	100,600.08
Insurance - Auto/Prop/Liab		67,491.60	46,750.00	20,741.60	44.37%	112,200.00
Leasing/Equipment Rental	1,347.39	10,642.76	14,541.70	(3,898.94)	-26.81%	34,900.08
Other Agency Cost Reimbursement		651.86		651.86	0.00%	
Parts & Materials	63,400.26	171,819.12	22,916.65	148,902.47	649.76%	54,999.96
Postage/Shipping/Freight	5,134.75	30,879.00	57,708.35	(26,829.35)	-46.49%	138,500.04
Rebates & Incentives	375.00	19,478.06	15,416.65	4,061.41	26.34%	36,999.96
Telecom/Network	2,548.82	13,372.50	21,575.00	(8,202.50)	-38.02%	51,780.00
Tools & Equipment	3,249.73	25,649.47	33,416.70	(7,767.23)	-23.24%	80,200.08
Utilities	3,444.34	14,600.44		14,600.44	0.00%	
Write-Off Bad Debt Exp		65.64	2,083.35	(2,017.71)	-96.85%	5,000.04
Capitalized G&A Contra	(22,009.95)	(111,595.93)		(111,595.93)	0.00%	
Capitalized Equipment Contra	(29,197.49)	(210,551.79)		(210,551.79)	0.00%	
	<u>73,288.08</u>	<u>511,007.18</u>	<u>748,487.25</u>	<u>(237,480.07)</u>	<u>-31.73%</u>	<u>1,796,369.40</u>
Professional & Contract Services						
Support Services	105,773.39	356,556.36	620,637.45	(264,081.09)	-42.55%	1,489,529.88
Legal Services	58,278.25	103,321.94	118,750.00	(15,428.06)	-12.99%	285,000.00
Printing Services	680.14	7,611.81	20,416.70	(12,804.89)	-62.72%	49,000.08
	<u>164,731.78</u>	<u>467,490.11</u>	<u>759,804.15</u>	<u>(292,314.04)</u>	<u>-38.47%</u>	<u>1,823,529.96</u>
Reserves & Debt Services						
Interest Expense		6,194.79	29,064.26	(22,869.47)	-78.69%	69,754.21
Net Increase(Decrease) in Value of Investments		(37,190.54)		(37,190.54)	0.00%	
		<u>(30,995.75)</u>	<u>29,064.26</u>	<u>(60,060.01)</u>	<u>-206.65%</u>	<u>69,754.21</u>
Total Operating Expenses	<u>1,283,599.43</u>	<u>4,408,215.01</u>	<u>5,587,989.26</u>	<u>(1,179,774.25)</u>	<u>-21.11%</u>	<u>13,411,174.21</u>
Net Income / (Expense)	<u>180,502.67</u>	<u>2,515,863.74</u>	<u>1,421,817.74</u>	<u>1,094,046.00</u>	<u>76.95%</u>	<u>6,012,822.79</u>

Citrus Heights Water District
 Capital Projects Summary
 Fiscal Period End as of 05/2022

CC-7

Project Number	Project Name	BUDGET		AMOUNTS PAID			Remaining Budget
		Project Forecast Budget	Expenditures to 12/2021	Month to Date	Year to Date	Project to Date	
C16-134	Auburn Blvd-Rusch Park Placer	\$167,000	\$3,906	\$0	\$2,620	\$6,526	\$162,942
C19-108	6230 Sylvan East Wall	\$245,000	\$16,748	\$0	\$0	\$16,748	\$237,347
C20-108	Corp Yard PreArchitecture Stdy	\$100,000	\$1,676	\$0	\$0	\$1,676	\$98,324
C20-109	Corp Yard Plans Specs Estimate	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Construction in Progress		\$912,000	\$22,330	\$0	\$2,620	\$24,950	\$898,614
C22-010	Water Main Replacements	\$50,000	\$0	\$0	\$0	\$0	\$50,000
C22-011	Water Valve Replacements	\$75,000	\$0	\$2,170	\$27,794	\$27,794	\$47,206
C22-012	Water Service Connections	\$825,000	\$0	\$63,773	\$464,409	\$464,409	\$360,591
C22-013	Water Meter Replacements	\$100,000	\$0	\$1,691	\$15,363	\$15,363	\$84,637
C22-014	Fire Hydrants	\$0	\$0	\$14,399	\$44,303	\$44,303	(\$44,303)
Annual Infrastructure		\$1,050,000	\$0	\$82,033	\$551,868	\$551,868	\$498,132
C15-104B	Document Management System	\$244,639	\$95,361	\$0	\$0	\$95,361	\$239,278
C22-003	Fleet/Field Operations Equip	\$260,000	\$0	\$0	\$89,957	\$89,957	\$170,043
C22-004	Technology Hardware/Software	\$56,650	\$0	\$0	\$0	\$0	\$56,650
Fleet and Equipment		\$561,289	\$95,361	\$0	\$89,957	\$185,318	\$465,971
C15-109	Blossom Hill Way 6" & 10" Inte	\$27,777	\$0	\$0	\$0	\$0	\$27,777
C15-110	Crestmont Ave 6" Intertie	\$24,979	\$91	\$0	\$0	\$91	\$24,888
C20-105	Walnut Drive	\$105,247	\$15,283	\$0	\$0	\$15,283	\$101,515
C20-106	Wisconsin Drive	\$301,990	\$42,391	\$0	\$0	\$42,391	\$259,599
C21-101	Antelope & Rusch Park	\$187,741	\$123,724	\$0	\$15,309	\$139,033	\$48,708
C21-102	Old Auburn Road	\$91,459	\$1,003	\$361	\$1,026	\$2,029	\$90,433
C21-103	Pratt Ave	\$39,043	\$46,820	\$313,535	\$328,026	\$374,847	(\$288,983)
C21-104	Mesa Verde HS	\$118,779	\$49,767	\$17,585	\$208,291	\$258,058	(\$89,512)
C21-105	Madison Ave & Dewey Dr	\$28,138	\$3,147	\$0	\$3,966	\$7,113	\$24,172
C22-101	Carriage Drive	\$427,104	\$0	\$0	\$118,073	\$118,073	\$309,031
Water Mains		\$1,352,257	\$282,227	\$331,481	\$674,691	\$956,918	\$507,628

Citrus Heights Water District
 Capital Projects Summary
 Fiscal Period End as of 05/2022

CC-7

Project Number	Project Name	BUDGET		AMOUNTS PAID			Remaining Budget
		Project Forecast Budget	Expenditures to 12/2021	Month to Date	Year to Date	Project to Date	
C21-040	Other City Partnerships	\$112,551	\$0	\$0	\$0	\$0	\$112,551
C21-040A	Greenback Ln Complete Strts	\$0	\$30	\$2,318	\$16,489	\$16,519	(\$16,489)
C21-040B	Elec. Greenway Bike Trail	\$0	\$1,647	\$97	\$97	\$1,744	(\$97)
C21-040C	MSR2S Phase4	\$0	\$11,007	\$143	\$357	\$11,364	(\$357)
C21-040E	Bonita Storm Drain	\$0	\$29,254	\$0	\$958	\$30,212	(\$958)
C21-041	Other Misc Infrastructure	\$112,551	\$0	\$0	\$0	\$0	\$112,551
C21-041A	Valve Box Raising	\$0	\$32,407	\$0	\$8,000	\$40,407	(\$8,000)
C21-041B	Greenback Acquisition	\$0	\$2,159	\$284,066	\$293,561	\$295,720	(\$293,561)
C22-005	Facilities Improvements	\$100,000	\$0	\$0	\$1,972	\$1,972	\$98,028
C22-040	Other City Partnerships	\$100,000	\$0	\$0	\$0	\$0	\$100,000
C22-040D	SACOG 22 AC Overlay P1	\$0	\$0	\$161	\$161	\$161	(\$161)
C22-041	Other Misc Infrastructure	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Miscellaneous Projects		\$525,102	\$76,504	\$286,785	\$321,596	\$398,100	\$203,506
C17-104	Groundwater Well Property Acq	\$640,000	\$370,943	\$0	\$0	\$370,943	\$264,090
C17-104A	Well #7 Patton	\$250,000	\$181,377	\$5,000	\$67,535	\$248,911	\$1,089
C17-104B	Well #8 Highland	\$0	\$251,862	\$0	\$0	\$251,862	(\$251,862)
C20-107	Well Design & Construction	\$1,105,500	\$0	\$7,724	\$32,800	\$32,800	\$1,072,700
C22-020	Groundwater Well Improvements	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Wells		\$2,145,500	\$804,182	\$12,724	\$100,335	\$904,517	\$1,236,016
Grand Totals:		\$6,546,148	\$1,280,604	\$713,023	\$1,741,067	\$3,021,671	\$3,809,866

May 2022 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73512	Richard H/Opal V Houck Trust	Customer Refund	\$235.68
73513	Martin General Engineering Inc	Customer Refund	\$1,702.72
73514	R R Jackson Trust	Customer Refund	\$99.33
73515	ABA DABA Rentals & Sales	Supplies-Field	\$216.81
73516	ACWA/JPIA	Workers Comp Insurance	\$18,840.80
73517	Afman Supply	Small Tools	\$140.31
73518	AIA Services, LLC/NDS	Water Conservation/Supplies	\$3,595.89
73519	Alexander's Contract Services	Contract Services-Meter Read	\$3,830.30
73520	Aqua-Metric Sales, Co	Material	\$2,305.85
73521	BSK Associates	Water Analysis	\$680.00
73522	Citrus Heights Community Center	Equipment Rental-Other	\$101.00
73523	Employee Relations Inc	Contract Services-Other	\$71.65
73524	Ferguson Enterprises Inc #1423	Material	\$4,213.10
73525	ICMA Membership Renewals	Dues & Subscriptions	\$50.00
73526	Iconix Waterworks	Material	\$7,253.73
73527	J Comm Inc	Contract Services-Other	\$3,500.00
73528	Mia Kolosov	Water Conservation-Other	\$50.00
73529	Messenger Publishing Group	Publication Notices	\$225.00
73530	NowSpeed Inc.	Contract Services-Other	\$250.00
73531	Lea Park-Kim	Professional Development	\$115.00
73532	Powerplan	Repair-Trucks	\$209.70
73533	Quick Quack Car Wash	Maintenance Agreement-Equipment	\$298.30
73534	Red Wing Shoe Store	Small Tools	\$2,163.92
73535	Rescue Training Institute Inc	Contract Services-Other	\$3,500.00
73536	River City Staffing Group	Temporary Labor	\$1,039.60
73537	Simon and Company Inc	Contract Services-Other	\$1,000.00
73538	Susanne Slayton	Water Conservation-Other	\$100.00
73539	SMUD	Utilities	\$23,414.22
73540	Sonsray Machinery, LLC	Fixed Assets	\$123.62
73541	Susan Talwar	Continued Education	\$115.00
73542	Tee Janitorial & Maintenance	Contract Services-Other	\$2,989.00
73543	TIAA Commercial Finance Inc	Equipment Rental-Office	\$522.59
73544	Antoinette Vela	Water Conservation-Other	\$100.00
73545	Void	Void	\$0.00
73546	Walker's Office Supplies	Office Expense	\$66.94
73547	Weston, Sallee	Water Conservation-Other	\$100.00
73548	Susanne Slayton	Water Conservation-Other	\$100.00
73549	Janet Hendershot	Customer Refund	\$133.24
73550	Browne Family Trust	Customer Refund	\$147.84
73551	Carl Titus	Customer Refund	\$124.10
73552	James/Michelle Lewis	Customer Refund	\$21.56
73553	Glenn L/Clare Brush	Customer Refund	\$202.63
73554	Miruna O Dumitriu Trust	Customer Refund	\$58.51
73555	Danny J/Kathryn L Auslam	Customer Refund	\$87.88
73556	Robert S/Wilma G Wilson	Customer Refund	\$13.47

May 2022 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73557	Anthony T/Gerri L Guarducci	Customer Refund	\$15.45
73558	Kap Yong/Ok Hui Sin	Customer Refund	\$118.39
73559	Mary D Lentz	Customer Refund	\$124.84
73560	Robert B Mackey	Customer Refund	\$38.76
73561	Maureen C Price	Customer Refund	\$119.53
73562	Allan R Honer	Customer Refund	\$46.89
73563	George M /Jennifer L Coburn	Customer Refund	\$144.77
73564	Judith A Cormany	Customer Refund	\$267.48
73565	Erik C Peterson	Customer Refund	\$35.68
73566	Byron S/Cristy L Clement	Customer Refund	\$26.77
73567	Praneel K Singh	Customer Refund	\$18.64
73568	BKSP Properties LLC	Customer Refund	\$13.62
73569	Richard Robinson	Customer Refund	\$433.41
73570	Robert Dane	Customer Refund	\$112.24
73571	Reece R/Samantha N Maple	Customer Refund	\$180.86
73572	Megan/Kevin Morgan	Customer Refund	\$120.73
73573	Jeremy J Brizendine	Customer Refund	\$130.99
73574	Marie Goldie Schumacher	Customer Refund	\$14.13
73575	Nelson G/Rebecca Lund	Customer Refund	\$138.64
73576	Linda B Steffan Trust	Customer Refund	\$11.21
73577	Kyle J/Natasha N Klentz	Customer Refund	\$98.22
73578	Jennifer L Crittenden	Customer Refund	\$27.58
73579	Julie A Monroe	Customer Refund	\$47.29
73580	Zillow Homes Property Trust	Customer Refund	\$599.03
73581	Aerin/Jenna Farrell	Customer Refund	\$59.42
73582	BJP Properties LLC	Customer Refund	\$120.77
73583	Redwood Holdings LLC	Customer Refund	\$27.99
73584	1-844-Exit-As-Is, Inc	Customer Refund	\$90.83
73585	Mikhail Dovgan	Customer Refund	\$263.21
73586	ACWA/JPIA	Workers Comp Insurance	\$95.20
73587	AFLAC	Employee Paid Insurance	\$207.87
73588	AnswerNet	Telephone-Answering Service	\$369.33
73589	Bart/Riebes Auto Parts	Repair-Trucks	\$189.01
73590	Best Best & Krieger	Legal & Audit	\$13,302.33
73591	Blue Jay Trucking Inc	Contract Services-Other	\$2,777.50
73592	BSK Associates	Water Analysis	\$1,700.00
73593	California Landscape Associates Inc	Janitorial	\$536.00
73594	ClearGov Inc	Contract Services-Financial	\$20,100.00
73595	Robin Cope	Health Insurance	\$365.96
73596	Eriks North America Inc	Material	\$519.98
73597	Hunt & Sons Inc	Gas & Oil	\$3,136.76
73598	Integrity Administrators Inc	Health Insurance	\$273.84
73599	J4 Systems	Contract Services-Other	\$1,470.00
73600	Moonlight BPO LLC	Contract Services-Bill Print	\$1,966.62
73601	Nor Cal Perlite Inc	Supplies-Field	\$2,364.80

May 2022 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73602	Pace Supply Corp	Material	\$676.54
73603	Republic Services #922	Utilities	\$597.44
73604	S.I.C.H.	Dues & Subscriptions	\$838.36
73605	A. Teichert & Son, Inc.	Road Base	\$7,208.91
73606	Jason E Tupper	Contract Services-Other	\$345.00
73607	Wex Bank	Gas & Oil	\$4,481.74
73608	Wizix Technology Group Inc	Equipment Rental-Office	\$178.91
73609	Zane Dezin	Tools/Equipment	\$1,016.73
73610	Dunlop Family Trust	Customer Refund	\$162.30
73611	Karen/Richard Krueckel	Customer Refund	\$45.19
73612	Allison P Munds	Customer Refund	\$177.39
73613	James Younkin	Customer Refund	\$81.72
73614	Julie A Green	Customer Refund	\$139.00
73615	Randi C O'Neill	Customer Refund	\$52.10
73616	Ian J/Elizabeth A Waldrop	Customer Refund	\$17.77
73617	Gary/Ivanna Richmond	Customer Refund	\$117.65
73618	Joshua/Adriana Doman	Customer Refund	\$193.05
73619	Dmitry Dyadchenko	Customer Refund	\$42.12
73620	Daniel/Chelsey Gregory	Customer Refund	\$57.48
73621	ABA DABA Rentals & Sales	Supplies-Field	\$214.01
73622	AREA Restroom Solutions	Equipment Rental-Field	\$159.76
73623	B&M Builders	Contract Services-Engineering	\$3,368.00
73624	Best Best & Krieger	Legal & Audit	\$15,250.00
73625	Capio	Professional Development	\$25.00
73626	Colantuono, Highsmith & Whatley, PC	Legal & Audit	\$7,754.00
73627	Comcast	Equipment Rental-Office	\$93.45
73628	Consolidated	Telephone-Local/Long Distance	\$1,173.11
73629	R&B Company	Material	\$1,588.59
73630	Corelogic Information Solutions Inc	Dues & Subscriptions	\$218.55
73631	County of Sacramento Municipal Services	Field Miscellaneous	\$147.80
73632	Ferguson Enterprises Inc #1423	Material	\$1,468.24
73633	Kei Window Cleaning #12	Janitorial	\$120.00
73634	MidAmerica Administrative & Retirement Solutions	Employee Paid Insurance	\$264.00
73635	Pace Supply Corp	Material	\$11,106.30
73636	Brian Scheeler	Toilet Rebate Program	\$75.00
73637	Water Systems Consulting, Inc	Contract Services-Other	\$7,723.78
73638	Void	Void	\$0.00
73639	Void	Void	\$0.00
73640	DAVID Y PESSARAN TRUST	Customer Refund	\$1,200.00
73641	Dubie Family 1989 Trust	Customer Refund	\$9.57
73642	Wayne D/Lori D Johnson	Customer Refund	\$211.37
73643	Donald P/Lois J Devriend	Customer Refund	\$22.77
73644	Robin K Sawyer	Customer Refund	\$23.24
73645	LARRY A LOMASCOLA	Customer Refund	\$12.63
73646	Ricardo/Marily Martinez	Customer Refund	\$270.82

May 2022 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73647	JANICE R WALKER	Customer Refund	\$129.75
73648	Zelda R Morris	Customer Refund	\$78.39
73649	JOANNE MACCONNELL	Customer Refund	\$111.13
73650	KAZEEM/YESNI LAWAL	Customer Refund	\$41.66
73651	Mohammaderfan Kashkooli Yeganeh	Customer Refund	\$13.43
73652	ZILLOW HOMES PROPERTY TRUST	Customer Refund	\$195.67
73653	AHMAD RASHED	Customer Refund	\$51.75
73654	Jason M Craine Family Trust	Customer Refund	\$62.50
73655	ALEXANDER'S CONTRACT SERVICES	Contract Services-Meter Read	\$6,612.09
73656	AXIOM TECHNOLOGIES LLC	Contract Services-Other	\$584.50
73657	BEST BEST & KRIEGER	Legal & Audit	\$14,725.82
73658	BENDER ROSENTHAL INCORPORATED	Contract Services-Other	\$6,997.50
73659	COLANTUONO, HIGHSMITH & WHATLEY, PC	Legal & Audit	\$10,616.50
73660	R&B COMPANY	Material	\$15,064.13
73661	FAST ACTION PEST CONTROL	Cocontract Services-Miscellaneous	\$843.00
73662	FERGUSON ENTERPRISES INC #1423	Material	\$380.64
73663	J4 SYSTEMS	Contract Services-Other	\$1,080.00
73664	LUND CONSTRUCTION	Contract Services-Engineering	\$311,410.00
73665	MMANC	Dues & Subscriptions	\$75.00
73666	BRITTNEY MOORE	Professional Development	\$90.00

May 2022 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73667	ONE PRINT SOURCE & GRAPHICS	Printing	\$454.60
73668	PACE SUPPLY CORP	Material	\$868.00
73669	PLANNING PARTNERS INC	Contract Services- Wells	\$9,050.00
73670	SAGENT	Contract Services-Other	\$6,699.76
73671	WOLF CONSULTING	Contract Services-Other	\$6,125.00
73731	Void	Void	\$0.00
73732	Void	Void	\$0.00
73733	Void	Void	\$0.00
73734	Void	Void	\$0.00
73735	Void	Void	\$0.00
73736	Void	Void	\$0.00
73737	Void	Void	\$0.00
73738	Void	Void	\$0.00
73739	Void	Void	\$0.00
73740	Void	Void	\$0.00
Total			<hr/> <hr/> \$598,222.07
ACH	1168-2022-4 IC	Bank Fee	\$5,169.25
ACH	PLACER TITLE COMPANY	Fixed Assets	\$272,892.40
ACH	CA CHOICE JUNE 2022	Health Insurance	\$50,659.12
ACH	ICMA 5/9-5/22/22	Deferred Compensation	\$9,297.10
ACH	JP MORGAN APRIL 2022	See May Agenda Item CC-9	\$9,843.14
ACH	PERS 4/14/22 PAYDAY	PERS	\$23,919.23
ACH	PERS 4/28/22 PAYDAY	PERS	\$24,136.02
ACH	PRINCIPAL JUNE 2022	Health Insurance	\$9,861.18
ACH	ADP 605021671	Contract Services-Financial	\$324.35
ACH	ADP606002170	Contract Services-Financial	\$1,086.25
ACH	BOW JUNE2022	Bank Fee	\$1,509.63
ACH	CHASE APR 2022	Bank Fee	\$3,550.07
ACH	ICMA 5/12/22 PAYDAY	Deferred Compensation	\$9,487.62
ACH	MIDAMERICA 4/26-5/2/22	Employee Paid Insurance	\$180.00
ACH	MIDAMERICA 5/3-5/9/22	Employee Paid Insurance	\$395.29
ACH	MIDAMERICA 5/10-5/16/22	Employee Paid Insurance	\$35.00
ACH	MIDAMERICA 5/17-5/23/22	Employee Paid Insurance	\$384.00
ACH	PERS 3/31/22 PAYDAY	PERS	\$23,887.58
ACH	VALIC 5/12/22 PAYDAY	Deferred Compensation	\$2,912.71
ACH	VALIC 4/28/22 PAYDAY	Deferred Compensation	\$2,912.71
Total			<hr/> <hr/> \$452,442.65
Grand Total			<hr/> <hr/> <hr/> \$1,050,664.72

**JP Morgan Purchase Card Distributions
May-22**

Name	District Events & Recognition	General Supplies	Professional Development	Equipment Maintenance	Support Services	Parts and Materials	Fees & Charges	Dues & Subscription	Maintenance/Licensing	Tools & Equipment	Postage/Shipping/Freight	Total Bill
Moore	\$ 1,081.63										\$ 36.41	\$ 1,118.04
Shockley	\$ 496.94	\$ 304.67	\$ 255.00					\$ 10.00				\$ 1,066.61
Talwar	\$ 412.05		\$ 158.67					\$ 3.99	\$ 275.00			\$ 849.71
Abaya		\$ 134.09	\$ 190.00		\$ 450.00	\$ 223.94		\$ 32.61		\$ 180.00		\$ 1,210.64
Spiers				\$ 789.00								\$ 789.00
Park-Kim	\$ 70.47		\$ 22.00		\$ 125.00		\$ 55.56					\$ 273.03
Straus	\$ 92.64		\$ 57.00									\$ 149.64
Scott	\$ 26.95	\$ 81.56	\$ 40.50									\$ 149.01
Pieri	\$ 35.00		\$ 30.00									\$ 65.00
Total Bill	\$ 2,215.68	\$ 520.32	\$ 753.17	\$ 789.00	\$ 575.00	\$ 223.94	\$ 55.56	\$ 46.60	\$ 275.00	\$ 180.00	\$ 36.41	\$ 5,670.68

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : EMPLOYEE RECOGNITION
 STATUS : Information Item
 REPORT DATE : May 26, 2022
 PREPARED BY : Brittney Moore, Senior Management Analyst

The following District employees were recognized for perfect attendance during April 2022, and outstanding customer service and quality of work during the month of May 2022.

Administrative Services

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Bryan Abaya	Yes		Assisted with coordinating AV and participated in the 5/25 Strategic Planning session.
Dana Mellado		Helped customer at 8227 Garry Oak who had a pool leak. Dana explained the options to the customer who was grateful for the information and clear explanation as to what the options entailed so she could decide on what was best for her. Customer thanked Dana for a timely and professional response.	
Brittney Moore			Assisted with coordinating and participated in the 5/25 Strategic Planning session.
Lea Park-Kim	Yes	Coordinated the CHWD table and worked the Brews in the Burbs festival. Coordinated District participation and worked the 5/20 Soroptomist/Kiwanis crab feed.	Coordinated CAC participation and attended the 5/25 Strategic Planning session.
Alberto Preciado			Participated in the 5/25 Strategic Planning session.

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Kayleigh Shepard	Yes	Customer on Canyon Oak Drive called to thank Kayleigh for assisting with a prompt service call.	Covered front counter through unplanned staff outage. Completed billing imports/exports during planned staff outage.
Beth Shockley			Worked with IT to reformat the District's checks in preparation for upgrading anti-fraud measures with the bank, including redesign of the District's check stock.
Desiree Smith	Yes		Completed billing issuance process during planned staff outage.

Engineering Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Tamar Dawson	Yes	Prepared the Board report for the annexation/inclusion of 8207 Oak Avenue.	Moved and demolished District furniture from offices.
Paul Dietrich	Yes		Prepared PowerPoint slides on the District's water main condition assessment program and presented at the District's 05/18/22 Board Meeting. Participated in the District's Strategic Planning Meeting on 05/25/22.
Timothy Katkanov	Yes	Prepared PowerPoint slides on the District's water main condition assessment program and presented at the District's 05/18/22 Board Meeting.	Moved and demolished District furniture from offices.

Operations Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Christopher Bell	Yes		
Brady Chambers	Yes		

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Tim Cutler	Yes		Participated in the 5/25 Strategic Planning session.
Kelly Drake		Assisted with preparation for the CHWD table at the Brews in the Burbs festival.	
Brian Hensley			Participated in the 5/25 Strategic Planning session.
Ricky Kelly	Yes		
Chris Nichols	Yes		
Jace Nunes			Participated in the 5/25 Strategic Planning session. Presented the Poster Contest Winners at the May Board Meeting.
Ryon Ridner		Assisted with set up for the CHWD table and worked the Brews in the Burbs festival.	
Nick Spiers	Yes		
John Spinella	Yes		
Jason Tupper		Customer on Canyon Oak Drive called to thank Jason for assisting with a prompt service call.	

**CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
JUNE 15, 2022 MEETING**

SUBJECT : LONG RANGE AGENDA
 STATUS : Consent/Information Item
 REPORT DATE : June 1, 2022
 PREPARED BY : Brittney Moore, Senior Management Analyst

OBJECTIVE:

Listed below is the current Long Range Agenda.

Legend	
S	Study Session
CC	Consent Calendar
P	Presentation
B	Business
PH	Public Hearing
CL	Closed Session

CITRUS HEIGHTS WATER DISTRICT LONG RANGE AGENDA

MEETING DATE	MEETING TYPE	ITEM DESCRIPTION	ASSIGNED	AGENDA TYPE	AGENDA ITEM
JULY -SUMMER RECESS					
August 17, 2022					
August 17, 2022	Annual	CIP Update	Pieri/Park-Kim	P	I/D
August 17, 2022	Annual	FPPC Conflict of Interest	Moore	CC	A
August 17, 2022		District-wide Easement Project	Pieri/Dawson	P	I/D
August 17, 2022	Annual	Approval of 2023 Strategic Plan	Moore	B	A
August 17, 2022	Annual	Budget Rate Model Options Workshop	Straus/Preciado	P	I/D
September 21, 2022					
September 21, 2022		IT Policies (10,000 Series)	Abaya	B	A
September 21, 2022		Agreement with Response Structural Engineers	Pieri	CC	A
September 21, 2022	Annual	Refined Budget Options/Prop 218 Direction	Straus/Preciado	B	I/D
October 19, 2022					
October 19, 2022		ACWA Election -Fall Conference	Moore	CC	A
October 19, 2022	Annual	Misc. Charges and Fees - Proposed	Talwar	B	A
November 16, 2022					
November 16, 2022		Boring and Potholing Agreement	Pieri	CC	A
November 16, 2022	Annual	Cost-of-Living Adjustment to Salary Schedule, Retiree Insurance Benefits, and Directors' Compensation	Moore	B	A
December 21, 2022					
December 21, 2022	Annual	Committee Assignments	Moore	B	A
December 21, 2022	Annual	District Officers	Moore	B	A
December 21, 2022	Annual	Selection of President and Vice President	Straus	B	A
December 21, 2022	Annual	Operating and Capital Budgets	Straus/Dietrich/Scott	B	P/A
December 21, 2022		Election Declaration	Moore	PH	A
December 21, 2022		Oath of Office	Moore	B	A

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : ENGINEERING DEPARTMENT REPORT
 STATUS : Information Item
 REPORT DATE : June 06, 2022
 PREPARED BY : Missy Pieri, Director of Engineering/District Engineer

Significant assignments and activities for the Engineering Department are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 Water Main Replacement Project - Pipeline Condition Assessment	Engineering	Director of Engineering and Project Manager	Yes, 06/29/21 (Final Completion Update)	Yes	Pipeline Condition Assessment	Performing condition assessment on Segment 1 Transmission Main.
CAPITAL IMPROVEMENT PROJECT Corporation Yard / Facilities Master Plan Buildout	Engineering	Director of Engineering and Project Manager	Yes, 07/17/19 (Award of Contract)	Yes	Masterplan for office space requirements through 2045.	Staffing Report approved by Board on 06/16/21. Pre-Architectural Study pending.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT - Walnut Drive Water Service Project	Engineering	Project Manager and Assistant Engineer	No	Yes	2021 design, 2022 construction.	4 of 5 easements acquired. Plans are 100% complete. Anticipate construction to be completed by Operations in Spring 2022.
CAPITAL IMPROVEMENT PROJECT - Mesa Verde High School Water Main Project	Engineering	Project Manager and Assistant Engineer	Yes, 04/20/22 (Award of Contract)	Yes	2021 design, 2022 construction.	District received easement from SJUSD. CHWD to record once construction is complete. Award of Contract at the 04/20/22 Board meeting. Project started.
CAPITAL IMPROVEMENT PROJECT - Carriage Dr, Mesa Verde High School to Pratt	Engineering	Project Manager and Assistant Engineer	Yes, 04/20/22 (Award of Contract)	Yes	2021 design, 2022 construction.	Award of Contract at the 04/20/22 Board meeting. Project started.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT - Antelope - Rusch Park Water Main	Engineering	Project Manager and Assistant Engineer	Yes	Yes	2021 design, 2021 construction.	Easement recorded on 02/25/22. Construction 100% complete. As-builts being prepared.
CAPITAL IMPROVEMENT PROJECT - Old Auburn Road Water Main	Engineering	Project Manager and Assistant Engineer	Yes	Yes	2022 design, 2023 construction.	District to begin design.
CAPITAL IMPROVEMENT PROJECT - Pratt Avenue Water Main	Engineering	Project Manager and Assistant Engineer	Yes, 12/15/21 (Award of Contract)	Yes	2021 design, 2022 construction.	Award of contract occurred at the 12/15/21 Board Meeting. Construction started on 04/05/22. 100% Complete. Punchlist being completed.
CAPITAL IMPROVEMENT PROJECT - Madison Ave & Dewey Dr Water Main	Engineering	Project Manager and Assistant Engineer	Yes	Yes	2022 design, 2022 construction.	Easement received. District to record once project is constructed. Plans 90% complete.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT Mitchell Village - 7925 Arcadia Dr</p>	<p>Engineering</p>	<p>Director of Engineering and Senior Construction Inspector</p>	<p>Yes, 03/30/20, 04/15/20 (Deferment of Fees)</p>	<p>No</p>	<p>200-300 unit development by Watt Communities.</p>	<p>Project re-started on 07/14/20. Water portion 99% Complete. CHWD sent conditional project acceptance on 01/12/22.</p>
<p>PRIVATE DEVELOPMENT Lawrence Ave Wyatt Ranch</p>	<p>Engineering</p>	<p>Senior Construction Inspector, Director of Engineering and Assistant Engineer</p>	<p>Yes, 01/20/21 (Deferment of Fees)</p>	<p>No</p>	<p>23 lot subdivision.</p>	<p>District signed plans on 12/04/19. Deferment Agreement signed on 02/11/21. All fees paid. Construction 75% Complete. Construction restarted 08/09/21.</p>
<p>PRIVATE DEVELOPMENT 12057 Fair Oaks Blvd Fair Oaks Senior Apartments</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Seniors apartment complex with 42 one bedroom and 68 two bedroom units.</p>	<p>All fees paid on 10/18/21. District signed plans on 10/19/21. Pre-construction meeting occurred on 01/19/22. Awaiting construction.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT 8043 Holly Dr Parcel Split 1 - 3</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Parcel being split into 3 for 3 home subdivision.</p>	<p>District received third submittal on 03/10/21 and provided comments on 03/29/21.</p> <p>Awaiting final plans for signature. Plan check fees paid 04/13/21.</p>
<p>PRIVATE DEVELOPMENT 208 Langley Ave Parcel Split 1 - 2</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Parcel being split into 2 lots. New single family home construction on one lot.</p>	<p>District sent correspondence to property owner on 04/20/20.</p>
<p>PRIVATE DEVELOPMENT 5425 Sunrise Blvd Sunrise Village Phase 2</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Partial redevelopment of Sunrise Village.</p>	<p>Received second submittal on 05/04/22.</p> <p>Provided comments on 05/05/22.</p>
<p>PRIVATE DEVELOPMENT 7969 Madison Ave Orchard Apts Storage Units</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Demolition of tennis courts to make storage unit with sprinkler system.</p>	<p>Payment received for Fees on 04/01/20.</p> <p>District signed plans on 11/23/20.</p> <p>Construction 5% complete.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7424 Sunrise Blvd Sunrise Pointe	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	Proposed multi-unit housing complex for low-income and homeless.	All fees paid. Punchlist provided to contractor. Construction 99% complete.
PRIVATE DEVELOPMENT 8220 Sunrise Blvd Carefield Citrus Heights	Engineering	Director of Engineering and Assistant Engineer	No	No	Proposed memory care facility.	Received schematic plans on 05/08/19. Will-Serve letter sent on 05/20/19.
PRIVATE DEVELOPMENT Livoti Development	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	Six Parcel Subdivision.	All fees paid. Plans signed on 11/09/21. District reviewing submittals. Awaiting construction.
PRIVATE DEVELOPMENT 7951 Antelope Rd American River Collegiate Academy	Engineering	Director of Engineering and Assistant Engineer	No	No	Commercial Development.	Awaiting for payment of fees. Received fourth submittal on 05/02/22. District provided comments on 05/05/22.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT 8556 Pheasant Ridge Ln Fire Improvements</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Extension of water main, addition of fire hydrant, and fire sprinklers.</p>	<p>All fees paid on 03/11/21.</p> <p>District approved plans on 01/24/22.</p> <p>Awaiting construction.</p>
<p>PRIVATE DEVELOPMENT 6031 Sunrise Vista Dr Apartments & Annexation</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>Yes (Resolution adopted for Annexation - 12/16/20)</p>	<p>No</p>	<p>Annexation and proposed apartments.</p>	<p>Annexation fees paid.</p> <p>Adoption of Resolution approving annexation occurred at the 12/16/20 Board Meeting.</p> <p>Received planning level documents on 04/06/21 and District provided comments on 04/13/21.</p>
<p>PRIVATE DEVELOPMENT 7311 Huntington Square Ln</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>New fire service and domestic water service for additional apartments.</p>	<p>Fees paid 04/29/21.</p> <p>Recorded easement received 08/19/21.</p> <p>Construction 100% complete.</p> <p>Project Closeout in progress.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7078 Auburn Blvd Auburn Heights Townhomes	Engineering	Senior Construction Engineer and Assistant Engineer	No	No	8 Townhomes on undeveloped property.	All fees paid as of 11/22/21. Water construction 100% complete. Awaiting chlorination and tie-in after installation of dry utilities.
PRIVATE DEVELOPMENT 8136 Auburn Blvd Self Service Coin Laundry	Engineering	Director of Engineering and Assistant Engineer	No	No	Redevelopment of existing building to a self-service coin laundry.	Plan check fees paid. Plans signed on 07/19/21. Awaiting construction.
PRIVATE DEVELOPMENT Talbot Way Citrus Place Subdivision	Engineering	Director of Engineering and Assistant Engineer	No	No	8 lot subdivision	Received second resubmittal on 01/04/22. District provided comments on 03/03/22.
PRIVATE DEVELOPMENT 7311 Hickory Ave Single Family Home	Engineering	Director of Engineering and Assistant Engineer	No	No	Customer requesting water service for a recently split lot.	Verify lot is split prior to initiating new water service.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7830 Macy Plaza Dr CSL Plasma	Engineering	Director of Engineering and Assistant Engineer	No	No	Tenant Improvements for a medical office.	Plan check fees paid. Plans signed on 04/13/22. Awaiting construction.
PRIVATE DEVELOPMENT 7527 Linden Ave Multi-duplex	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	3 duplex complex.	Plans approved on 10/21/21. All fees paid on 10/27/21. Pre-construction meeting occurred on 02/15/22.
PRIVATE DEVELOPMENT 8207 Oak Ave Parcel Split, Annexation & Single Family Home	Engineering	Director of Engineering and Assistant Engineer	Yes, Inclusion approved by Board on 05/18/22.	No	Parcel Split, Annexation & 2 single family homes.	Awaiting payment of plan check fees. Annexation/Inclusion fees paid and approved by Board on 05/18/22. Resubmittal received on 04/28/22. District provided comments on 05/09/22.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>CITY OF CITRUS HEIGHTS PROJECT Mariposa Ave - Safe Routes to School Phase IV</p>	<p>Engineering</p>	<p>Senior Construction Inspector and Assistant Engineer</p>	<p>No</p>	<p>Yes</p>	<p>Frontage improvements along east side of Mariposa Ave from Madison Ave to Skycrest School.</p>	<p>Construction began June 2021.</p> <p>All work 100% complete.</p> <p>Letter of Acceptance sent to contractor on 05/02/22.</p> <p>Project closeout in progress.</p>
<p>CITY OF CITRUS HEIGHTS PROJECT Auburn Blvd - Complete Streets Phase 2</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>City of Citrus Heights Frontage Improvements and Utility relocation on Auburn Blvd from Rusch Park to north.</p>	<p>District provided Cost Liability letter on 03/25/21 and the City approved on 01/27/22.</p> <p>District received 95% full submittal on 03/03/22. District provided comments on 04/06/22.</p>
<p>CITY OF CITRUS HEIGHTS PROJECT Arcade-Cripple Creek Trail Project</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>City of Citrus Heights Bike Trail.</p>	<p>District received Cost Liability letter from the City on 10/09/20.</p> <p>Plans completed. Awaiting construction.</p> <p>Pre-bid meeting occurred on 05/19/22.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CITY OF CITRUS HEIGHTS PROJECT Greenback Lane Complete Streets	Engineering	Director of Engineering and Assistant Engineer	No	No	City of Citrus Heights Road Improvements along Greenback Lane from Sunrise Blvd to Fair Oaks Blvd. Valve Box Adjustments.	City awarded project in early 2022. Construction in progress.
COUNTY OF SACRAMENTO AC Overlay Project SACOG 2022 Phase 1 to 3	Engineering	Director of Engineering and Assistant Engineer	No	No	County of Sacramento Road Improvements along Greenback Lane from Fair Oaks Blvd. to Hazel Ave.	Received first submittal on 04/20/22. District provided comments on 05/24/22.
District-wide Easement Project	Engineering	Director of Engineering, Project Manager and Assistant Engineer	(06/16/21) Award of Contract	Yes	Research and review District facility locations and easements for potential additions/revisions.	Phase 1 - 99% complete. Phase 2 - Pending. Phase 3 - 25% complete. Project completion expected 08/01/22.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : OPERATIONS DEPARTMENT REPORT
 STATUS : Information Item
 REPORT DATE : June 7, 2022
 PREPARED BY : Tim Cutler, Water Distribution Supervisor
 Rebecca Scott, Director of Operations

Facilities Maintenance			CIP Projects		
	Completed WO's			Completed WO's	
	May	2022 YTD		May	2022 YTD
Backflow Maintenance	0	0	C22-010 Water Mainline	0	0
Blow Off Maintenance	3	3	C22-011 Water Valves	1	6
Hydrant Maintenance	66	219	C22-012 Water Services	25	171
Leak Investigation	0	0	C22-013 Water Meters	4	72
Mainline Repair/Maintenance	0	1	C22-014 Fire Hydrants	1	4
Meter Box Maintenance	6	18	C22-103 Pot Hole Main	0	0
Meter Register Replacement	9	136	TOTAL	31	253
Meter Repair/Test/Maintenance	1	119	Water Quality		
Pot Hole Work	0	2	<i>Water Analysis Report: Bacteriological testing has met all California Department of Public Health requirements. 90 samples were collected with no positive results.</i>		
Water Service Repair/Locate	1	3			
Valve, Mainline Maintenance	116	387			
Valve Box Maintenance	0	1			
TOTAL	202	889			

**CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
JUNE 15, 2022 REGULAR MEETING**

SUBJECT : 2022 WATER SUPPLY - PURCHASED & PRODUCED
 STATUS : Information Item
 REPORT DATE : June 6, 2022
 PREPARED BY : Brian M. Hensley, Water Resources Supervisor
 : Rebecca Scott, Director of Operations

OBJECTIVE:

Monthly water supply report, including a comparison to the corresponding month in the prior 5 years. The 2013 data is included for reference as it is the baseline consumption year for water conservation mandates.

Month	2013	2017	2018	2019	2020	2021	2022				Year-to-Date Comparison to 2013	
	Total Water Monthly acre feet						Surface Water Purchased	Ground Water Produced	Total Water Monthly	Total Water Annual	acre feet	%
Jan	602.52	506.81	531.38	520.86	519.03	575.54	332.65	196.08	528.73	528.73	-73.79	-12.2%
Feb	606.36	443.99	525.73	447.48	589.8	485.17	323.56	281.61	605.17	1,133.90	-74.98	-6.2%
Mar	819.55	546.60	540.78	516.87	654.31	601.02	479.25	295.49	774.74	1,908.64	-119.79	-5.9%
Apr	1,029.73	575.52	646.09	682.90	767.24	1,001.96	610.48	153.35	763.83	2,672.47	-385.69	-12.6%
May	1,603.43	1,138.72	1,072.27	977.41	1,168.99	1,277.33	1,032.29	100.77	1,133.06	3,805.53	-856.06	-18.4%
Jun	1,816.73	1,412.94	1,387.03	1,328.07	1,475.82	1,541.32						
Jul	2,059.21	1,650.76	1,737.13	1,582.40	1,682.83	1,643.73						
Aug	1,924.28	1,570.80	1,583.78	1,603.36	1,660.59	1,538.76						
Sep	1,509.82	1,441.76	1,330.19	1,297.12	1,381.14	1,333.29						
Oct	1,297.42	1,128.97	1,061.88	1,083.17	1,185.00	972.09						
Nov	911.55	631.55	807.7	839.06	779.34	576.37						
Dec	700.94	574.43	558.97	548.17	620.34	536.97						
Total	14,881.54	11,622.85	11,782.93	11,426.87	12,484.43	12,083.55	2,778.23	1,027.30	3,805.53	3,805.53		
% of Total							73.01%	26.99%				

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : WATER SUPPLY RELIABILITY
STATUS : Information Item
REPORT DATE : June 2, 2022
PREPARED BY : Brian Hensley, Water Resources Supervisor
Rebecca Scott, Director of Operations

OBJECTIVE:

Receive status report on surface water supplies available to the Citrus Heights Water District (District).

BACKGROUND AND ANALYSIS:

As of June 1, 2022, storage in Folsom Lake (Lake) was at 864,156 acre-feet, 89 percent of the total capacity of 977,000 acre-feet. This represents a increase in storage of 89,247 acre-feet in the past month.

The District's total water use during May 2022 (1,133.06 acre-feet) was 29 percent below that of May 2013 (1,603.43 acre-feet).

The District continues to assist with preserving surface water supplies in the Lake by operating its groundwater wells. The District's groundwater production wells: Bonita, Skycrest, Mitchell Farms, and Sylvan are operational and used on a rotational or as-needed basis. Other District groundwater production wells, Palm and Sunrise, are available for emergency use.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS June 15, 2022 REGULAR MEETING

SUBJECT : WATER EFFICIENCY & SAFETY PROGRAM UPDATE
 STATUS : Information Item
 REPORT DATE : June 6, 2022
 PREPARED BY : Jace Nunes, Management Analyst
 Rebecca Scott, Director of Operations

Water Efficiency, Safety and Meter Program updates are summarized below.

ACTIVITIES AND PROGRESS REPORT

- Water Efficiency activities during the month of May 2022 included:
 - Five High Efficiency Toilet (HET) rebates were processed, compared to zero in May 2021.
 - The District is processing High-Efficiency Clothes Washer (HECW) rebates in-house. Zero rebates were processed in May 2022. The District continues to reach out to customers on social media and our website to promote the HECW rebate program.
 - There were nine smart irrigation controllers installed for customers in May.
- Zero Pressure Reducing Valve (PRV) rebates were issued in May.
- Twenty-four reports of water waste were received in May. Staff continues reaching out to customers concerning water waste violations and leak notifications.
- The District holds bi-monthly safety meetings. The May safety meetings covered Working in High Temperatures, Forklift Safety for Pedestrians, and Ultraviolet Awareness, Save Your Sight.
- The 2022 lineup of remaining WaterSmart classes is below:

Date	Title
Sat., Sept. 10 10-11 a.m.	So You Planted a Garden, Now What? (In-Person at the Sylvan Ranch Community Garden) By Jessy Parker
Sat., Sept. 17 10-11 a.m.	Fall for Native Plants: How to Plant and Cook with the Region's Flora (In-Person at the Sylvan Ranch Community Garden) By Chris Lewis

WaterSmart classes from 2021 to present are archived on CHWD’s website and on YouTube, where they can be viewed any time.

- CHWD has three garden plots at the Sylvan Ranch Community Garden featuring water efficient landscaping. CHWD is working with a customer based volunteer “Garden Corps,” who maintains

the plots by removing weeds and checking the irrigation system and controller timers.

- The following table summarizes the Residential Gallons Per Capita Per Day (R-GPCD) values for CHWD for 2022:

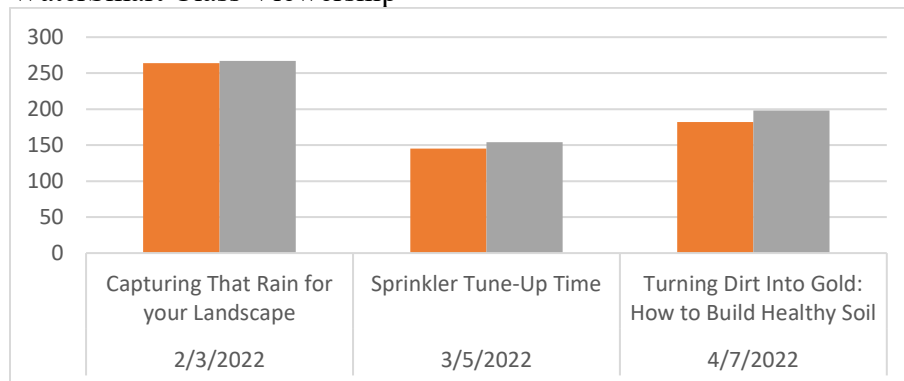
Month	R-GPCD 2021	R-GPCD 2022	% CHANGE
January	84	75	-10%
February	78	85	+8%
March	88	111	+26%
April	135	113	-17%
May	169	162	- 4.2%

The following table summarizes the service requests and work orders of Water Efficiency staff for May 2022:

Work Orders	May 2022	May 2021
CHANGE TOUCH-READ TO RADIO READ	1	7
CONVERT TO RADIO-READ METER	1	1
METER BOX MAINTENANCE	4	1
METER REPAIR	0	1
METER REPLACEMENT	3	0
METER TESTING	0	0
REGISTER REPLACEMENT	14	14
RADIO-READ REGISTER REPLACEMENT	1	9
INSTALL METER	7	37
TOTAL	31	70

Service Requests	May 2022	May 2021
CONSERVATION REQUEST	24	28
CHECK FOR LEAK	1	1
UNABLE TO OBTAIN METER READ	25	50
TRIM SHRUBS	24	18
METER BURIED	48	30
METER MAINT.	29	33
LOCKED GATE	2	5
RE-READ METER	22	26
READ METER	0	0
METER BOX MAINT.	1	1
MOVE-IN/MOVE-OUT	23	50
CAR OVER METER	10	24
TOTAL	209	266

WaterSmart Class Viewership



█ = Viewership, May 2, 2022
█ = Viewership, June 6, 2022

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : DISCUSSION AND POSSIBLE ACTION TO EXTEND RESOLUTION 07-2021
AUTHORIZING REMOTE PUBLIC MEETINGS

STATUS : Action Item

REPORT DATE : June 1, 2022

PREPARED BY : Brittney Moore, Senior Management Analyst
Joshua Nelson, Assistant General Counsel

OBJECTIVE:

Consider extending Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.

BACKGROUND AND ANALYSIS:

On September 16, 2021, the Governor signed AB 361, which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

On October 20, 2021 CHWD Board of Directors adopted Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors consistent with the requirements of AB 361. CHWD Board of Directors voted 3-0 to extend Resolution 07-2021 at its November 17, 2021, December 15, 2021, January 19, 2022, and March 16, 2022 Regular Meetings, and at the February 22, 2022 Special Meeting. The Board voted on another extension of Resolution 07-2021 at the April 20, 2022 and May 18, 2022 Regular Meetings.

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the Board must, within thirty (30) days of its first meeting under AB 361, and every thirty (30) days thereafter, make findings that (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees. The findings need not be in the form of a resolution, but a resolution is helpful in formalizing these findings.

Because the Board meets regularly on the third Wednesday of each month, it is possible that more than thirty days may elapse between consecutive meetings. AB 361 is silent as to whether special meetings are required on a more frequent basis to keep up with the thirty-day renewal of findings requirement, although scheduling such meetings would ensure strict compliance. Alternatively, if the Board does not meet within thirty days after its prior meeting, the Board should make its renewed findings at the beginning of its next meeting prior to any other action or discussion. If the Board wishes to continue meetings remotely, staff recommends the Board extend Resolution 07-2021 by motion, and continuously consider this Resolution as a monthly consent calendar item while there is a declared state of emergency, or until state and local orders aimed at containing the COVID-19 virus are rescinded.

RECOMMENDATION:

Extend Resolution 07-2021 to permit future hybrid remote public meetings by the Board of Directors.

ATTACHMENT:

Resolution No. 07-2021 Resolution of the Board of Directors of the Citrus Heights Water District
Authorizing Remote Public Meetings

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 07-2021

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
AUTHORIZING REMOTE PUBLIC MEETINGS

WHEREAS, CITRUS HEIGHTS WATER DISTRICT (“CHWD”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CHWD’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in CHWD’s meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, CHWD has been permitting virtual participation in meetings during the pandemic in the interest of protecting the health and safety of the public, staff, and Directors; and

WHEREAS, the Governor’s executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in CHWD, specifically, a state of emergency has been proclaimed related to COVID-19, State and Sacramento County officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CITRUS HEIGHTS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

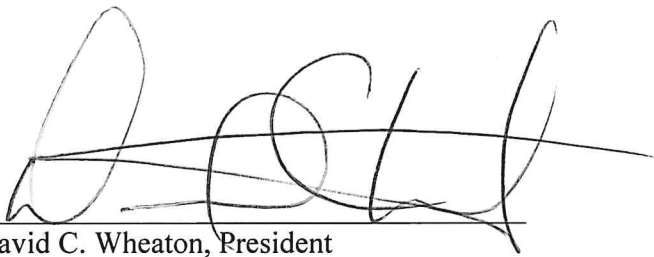
Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials in Sacramento County have recommended measures to promote social distancing in connection with COVID-19, including indoor mask recommendations and minimum recommend distance between attendees; and (3) due to the COVID-19 emergency, the transfer of novel coronavirus from person-to-person, and the associated risk of serious illness or death from COVID-19, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors and other CHWD legislatives bodies under the provisions of Government Code Section 54953(e).

Section 3. Effective Date of Resolution. This Resolution shall take effect October 20, 2021, and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to thirty days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED, APPROVED, AND ADOPTED this 20th day of October, 2021.

AYES:
NOES:
ABSENT:
ABSTAINED:



David C. Wheaton, President

ATTEST:



Brittney Moore, Deputy Board Clerk

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 08-2022 APPROVING AND CONFIRMING THE REPORT OF DELINQUENT UTILITIES CHARGES AND REQUESTING SACRAMENTO COUNTY TO COLLECT SUCH CHARGES ON THE TAX ROLL AND RESOLUTION 09-2022 APPROVING AND CONFIRMING THE REPORT OF DELINQUENT UTILITIES CHARGES AND REQUESTING PLACER COUNTY TO COLLECT SUCH CHARGES ON THE TAX ROLL

STATUS : Action Item

REPORT DATE : June 6, 2022

PREPARED BY : Alberto Preciado, Accounting Manager/Assessor Collector

OBJECTIVE:

Consider adoption of Resolutions 08-2022 (Sacramento County) and 09-2022 (Placer County) approving and confirming the Report of Delinquent Utilities Charges and requesting the respective county to place such charges on the respective tax roll.

BACKGROUND AND ANALYSIS:-

The Citrus Heights Water District (the District) provides water to over 20,000 connections within the City of Citrus Heights, the City of Roseville, and unincorporated areas of the County of Sacramento (County). The District bills for the provision of water on a bimonthly basis and pursuant to District policy 7170, *General Billing Procedures for Bimonthly Accounts*, customers are given a minimum of 20 days in which to pay without assessment of a penalty. Ten days after the bill's due date, the District sends a past due notice, which gives the customer 15 days to bring the account current. Historically, the District has been successful in collecting charges billed to its customers.

On occasion, some accounts go through the entire collection process, but the customer still does not pay for several months. These accounts typically have higher dollar balances due to charges for tampering with District property and other cost-recovery charges. Collection of these delinquent balances could be delayed indefinitely until the property is sold or foreclosed upon.

Sections 22284, 25806, and 26500 et seq. of the Water Code allows for delinquent utility bills to be referred to the County to be placed on the property tax roll through the Direct Levy process. In this process, delinquent bills are added as a line-item on the customer's property tax bill. The District's benefit in using this process is the potential acceleration of the District's collection of unpaid balances, as property owners are less likely to leave property tax bills unpaid. Additionally, the County has the option to purchase the delinquent balances from the District; should the County exercise this option, the County would pay the District the delinquent balances in advance of receiving payment from the property owner.

As a result of the COVID-19 pandemic, Governor Newsom issued an executive order on April 2, 2020 suspending water shutoffs for nonpayment. The District also placed a moratorium on assessing late penalties

to customer accounts as an additional measure to help its customers. On October 20, 2021, the Board approved policy updates removing service shutoffs as a collection procedure.

The District remains committed to helping its customers during this difficult time. However, as the County of Sacramento and County of Placer only accept submission of direct levies once per year, the District must begin the process of submitting its listing of delinquent accounts in order to safeguard its revenues. Of note, this requested action will not result in the District moving to unilaterally enforce collecting outstanding balances with customers.

Staff has reviewed all outstanding accounts and identified 387 accounts that have been delinquent for greater than 90 days and have a balance greater than \$50 as of May 31, 2022. Delinquent charges for these accounts amount to \$98,576.11. The County of Sacramento accepts submission of direct levies once per year, and sets the deadline in the first week of August for agencies to submit listings for the tax year. The County of Placer accepts submission of direct levies once per year, and sets the deadline in the last week of June for agencies to submit listings for the tax year. The tax year for this group of levies is 2022/2023 (July 1, 2022 – June 30, 2023).

Although the deadline to submit accounts is in late June and early August, respectively, the District may remove an account from the Direct Levy roll up until the first week of September, 2022. This will allow the District to make a final attempt to contact the customer and obtain either an amortization agreement or payment, prior to the deadline for removal from the tax roll.

RECOMMENDATION:

Adopt Resolutions 08-2022 (Sacramento County) and 09-2022 (Placer County) approving and confirming the Report of Delinquent Utilities Charges and requesting the respective county to place such charges on the respective tax roll.

ATTACHMENTS:

- 1) Resolution 08-2022, Resolution of the Board of Directors of Citrus Heights Water District Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Sacramento County to Collect Such Charges on the Tax Roll
- 2) Resolution 09-2022, Resolution of the Board of Directors of Citrus Heights Water District Approving and Confirming the Report of Delinquent Utilities Charges and Requesting Placer County to Collect Such Charges on the Tax Roll

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ATTACHMENT 1

**Resolution 08-2022 (Sacramento County) Approving
and Confirming The Report of Delinquent Utilities
Charges and Requesting Sac County to Collect Such
Charges on the Tax Roll**

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 08-2022

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
APPROVING AND CONFIRMING THE REPORT OF DELINQUENT UTILITIES
CHARGES AND REQUESTING SACRAMENTO COUNTY TO COLLECT SUCH
CHARGES ON THE TAX ROLL

WHEREAS, CITRUS HEIGHTS WATER DISTRICT (DISTRICT), provides certain water service to the residents residing within its service boundaries; and

WHEREAS, Water Code sections 22284, 25806, and 26500 et seq. authorizes the District to have the delinquent charges for the above services (the “Charges”) collected on the tax roll by Sacramento County on the relevant parcels; and

WHEREAS, District staff has prepared a Delinquent Utilities Charge Report (the “Report”) identifying the delinquent charges by Assessor’s Parcel Number, included as Exhibit A to the resolution; and

NOW THEREFORE BE IT RESOLVED that, The BOARD OF DIRECTORS hereby authorizes and directs the General Manager, or his designee to deliver a certified copy of the finalized Report to the Sacramento County Department of Finance - Auditor Division, and to submit a certified copy of this Resolution and Report to the County Recorder for recordation.

BE IT FURTHER RESOLVED that The Office of the Sacramento County Department of Finance - Auditor Division is requested for the placement of the Charges included on the Report (Exhibit A to the resolution) on the Annual Secured property tax roll with the Ad Valorem taxes.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 15th day of June 2022, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

SEAL

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

ATTEST:

BRITTNEY MOORE, Chief Board Clerk
Citrus Heights Water District

Exhibit A

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
00105	204-0083-012-0000	7441 STEARMAN WY	284.06
00137	204-0060-005-0000	8445 MARIPOSA AVE	339.86
00155	204-0081-002-0000	6631 NAVION DR	370.64
00163	204-0101-032-0000	7526 RIPPLEWOOD CT	774.20
00189	204-0094-003-0000	7421 STEARMAN WY	377.22
00192	204-0094-006-0000	7400 VOYAGER WY	809.24
00222	204-0102-007-0000	7436 KANAI AVE	291.15
00273	204-0181-010-0000	6849 VERBENA CT	445.89
00508	204-0201-001-0000	7400 ANTELOPE RD	276.95
00549	204-0201-025-0000	7440 ANTELOPE RD	444.82
00613	257-0030-067-0000	7190 CRAIL CT	278.44
00616	257-0030-069-0000	7181 CRAIL CT	589.72
00647	204-0210-037-0008	7733 LAUPPE LN #8	378.01
00655	204-0210-037-0016	7733 LAUPPE LN #16	223.11
00660	257-0071-059-0000	7209 CROSS DR	350.21
00691	204-0210-037-0023	7733 LAUPPE LN #23	296.59
00705	204-0210-049-0000	7754 POPLAR AVE	339.61
00745	257-0051-020-0000	7308 SINGLE WY	505.75
00751	257-0051-024-0000	7324 SINGLE WY	352.77
00977	204-0251-006-0000	7629 SYCAMORE DR	278.08
00980	257-0054-020-0000	8092 ALMA MESA WY	465.11
01047	204-0252-018-0000	7617 MARIPOSA AVE	331.51
01061	204-0252-032-0000	7624 SYCAMORE DR	295.08
01071	204-0261-006-0000	7585 PRATT AVE	385.11
01113	204-0361-012-0000	6721 NAVION DR	400.23
01168	204-0371-002-0000	6709 NAVION DR	243.14
01231	204-0374-007-0000	7531 VAN MAREN LN	293.53
01285	204-0383-012-0000	7416 CONVAIR WY	397.47
01297	257-0101-003-0000	7201 MANDARIN CIR	342.79
01302	257-0102-001-0000	7230 MANDARIN CIR	274.69
01328	257-0091-006-0000	7317 MELVA ST	472.73
01393	257-0104-006-0000	7200 MELVA ST	392.66
01454	257-0110-009-0000	8239 OLD RANCH RD	506.99
01538	261-0030-031-0000	5901 DUTCHESS CT	955.97

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
01588	261-0040-016-0000	8330 OLIVE HILL CT	805.71
01608	261-0040-023-0000	5706 HOFFMAN LN	265.66
01637	257-0120-030-0000	8300 BURNSIDE CT	288.85
01659	257-0120-041-0000	7081 KINGSMILL WY	285.32
01772	204-0420-013-0000	7561 CRIPPLE CREEK RD	768.03
01797	204-0420-029-0000	7908/16 AUBURN BLVD	636.09
01806	257-0133-002-0000	8337 CRANFORD WY	294.53
01826	204-0431-007-0000	7659 1/2 POPPY WY	280.04
01946	204-0462-001-0000	7500 CHERRY GLEN AVE	285.18
01949	204-0462-004-0000	7540 CHERRY GLEN AVE	273.25
02084	204-0481-047-0000	7640 TWIN OAKS AVE	524.34
02129	261-0090-016-0000	8309 BARDMOOR CT	252.00
02186	257-0140-003-0000	8370 OAK AVE	301.94
02203	257-0140-018-0000	8355 AMSELL CT	290.25
02216	257-0140-028-0000	8371 CARRICK CT	637.23
02312	257-0150-022-0000	7208 BROOKRIDGE CT	442.29
02342	257-0150-036-0000	8309 OLD RANCH RD	491.73
02426	257-0160-028-0000	8420 CRANFORD WY	409.18
02448	257-0160-051-0000	8385 CRANFORD WY	282.95
02450	257-0160-053-0000	8401 CRANFORD WY	261.70
02489	257-0170-002-0000	8444 MENKE WY	685.60
02572	204-0521-042-0000	7521 BAIRD WY	400.80
02672	204-0530-049-0000	8000 AUBURN BLVD	331.92
02702	204-0541-027-0000	7632 NORTH COLONY WAY	391.11
02714	261-0114-013-0000	8431 HARBOURWOOD DR	304.71
02859	204-0561-009-0000	7545 SYCAMORE DR	274.58
02920	204-0562-006-0000	7544 SYCAMORE DR	266.29
02962	204-0570-013-0000	7668 COOK AVE	296.62
03031	204-0610-021-0000	8481 AUBURN BLVD	393.67
03046	204-0610-031-0002	7405 AUBURN OAKS CT #B	373.36
03063	257-0243-006-0000	7014 FORBS WY	468.15
03066	204-0610-031-0010	7405 AUBURN OAKS CT #J	251.56
03072	257-0243-011-0000	8139 STACEY HILLS DR	315.10
03247	257-0246-021-0000	7019 CROSS DR	753.35
03338	211-0081-006-0000	7508 PRINCE ST	273.13
03354	257-0252-017-0000	8042 CAMMERAY DR	361.49

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
03407	211-0081-019-0000	7608 PRINCE ST	279.95
03413	211-0081-020-0000	7612 PRINCE ST	309.59
03434	257-0253-023-0000	8016 POULSON ST	269.74
03446	257-0261-004-0000	8013 COPPERWOOD DR	714.87
03456	257-0261-008-0000	8051 MCCLUNG DR	391.38
03513	261-0340-015-0000	5930 LONG ACRES CT	693.88
03590	211-0044-037-0000	7329 SYLVAN GROVE WY	273.12
03634	261-0360-015-0000	8253 SUNBONNET DR	279.65
03686	211-0052-033-0000	7680 OLD AUBURN RD	541.81
03780	211-0180-001-0000	6930 MARIPOSA AVE	531.87
03863	211-0192-011-0000	6848 LARKSPUR AVE	470.36
03875	204-0610-034-0008	7409 AUBURN OAKS CT UNIT #H	557.01
03932	211-0192-053-0000	7779 HIGHLAND AVE	284.00
03989	261-0400-018-0000	6116 KIFISIA WY	321.12
04007	211-0200-010-0000	7881 LAWRENCE AVE	330.01
04156	211-0221-043-0000	7584 COMMUNITY DR	589.47
04167	211-0222-001-0000	6866 MARIPOSA AVE	313.73
04225	211-0231-021-0000	7531 PARK DR	669.57
04274	211-0232-036-0000	6636 GRAHAM CIR	255.65
04275	204-0650-041-0000	6906 COBBLESTONE WY	277.08
04325	211-0061-013-0000	7756 OLD AUBURN RD	568.96
04518	211-0033-028-0000	7300 LEONARD AVE	430.53
04526	204-0670-040-0000	8321 DEVILLE OAKS WY	433.92
04539	261-0410-005-0000	6136 CALIENTE CT	942.09
04611	204-0700-013-0000	7514 POMEROL LN	242.06
04718	204-0710-052-0000	7140 ANTELOPE RD	842.21
04732	261-0440-018-0000	6626 SKYVIEW DR	302.35
04757	204-0710-072-0000	7300 AMSTERDAM AVE	505.02
04770	261-0440-047-0000	6435 WATERFALL CT	398.86
04779	204-0710-079-0000	7234 AMSTERDAM AVE	278.26
04807	204-0720-010-0000	7451 PRATT AVE	491.01
04901	204-0730-034-0000	7152 BOGUE WY	226.16
04920	261-0450-064-0000	8326 FOREST CREEK LN	250.03
04932	261-0450-076-0000	6532 FIR TREE LN	348.87
05075	261-0550-035-0000	8264 NORTHWIND WY	280.89

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
05084	209-0322-005-0000	6341 TUPELO DR	287.48
05131	261-0590-002-0000	8346 FOXFIRE DR	364.86
05358	224-0082-011-0000	7408 MARIPOSA AVE	273.30
05371	224-0061-031-0000	7760 ANTELOPE RD	416.11
05495	224-0062-017-0000	7804 SYCAMORE DR	455.02
05569	224-0071-024-0000	7545 TAD LN	480.41
05581	224-0110-002-0000	7527 CANADY LN	260.29
05945	224-0162-019-0000	8103 WACHTEL WY	327.71
05964	224-0171-001-0000	7801 FELDSPAR CT	617.80
06055	224-0180-025-0000	8446 OLIVINE AVE	513.60
06070	211-0334-004-0000	7060 DOLAN WY	996.90
06158	211-0251-022-0000	6608 TRILBY CT	301.23
06168	224-0210-012-0000	8122 WACHTEL WY	564.39
06184	224-0233-007-0000	7429 HICKORY AVE	981.83
06227	211-0252-009-0000	6634 MARIPOSA AVE	280.44
06310	227-0120-027-0000	8991 OAK AVE	265.27
06322	211-0321-004-0000	7119 DOLAN WY	275.90
06326	211-0321-008-0000	7143 DOLAN WY	267.60
06352	227-0120-038-0000	8915 OAK AVE	371.21
06384	232-0300-033-0000	6635 MADISON AVE	294.53
06388	232-0300-037-0000	6638/40 MARKLEY WY	448.26
06462	224-0251-013-0000	8709 ALGONQUIN WY	681.86
06496	224-0253-004-0000	8716 SHOSHONE WY	260.29
06498	224-0253-006-0000	8728 CAYUGA CT	369.89
06518	224-0261-010-0000	8617 EL SOBRANTE WY	512.75
06636	224-0264-042-0000	7613 HICKORY AVE	493.87
06667	233-0011-010-0000	7509 WISCONSIN DR	366.60
06676	233-0011-013-0000	7521 WISCONSIN DR	282.00
06888	211-0393-010-0000	7700 APTOS CIR	376.80
06946	211-0401-019-0000	6950 SYLVAN RD	615.43
06957	211-0402-011-0000	7565 ALMONDWOOD AVE	527.24
06980	211-0402-022-0000	7541 ALMONDWOOD AVE	292.42
07063	211-0403-039-0000	7563 COMMUNITY DR	273.93
07085	211-0423-019-0000	6705 DEERFIELD DR	273.37
07159	211-0426-014-0000	7824 SPRING VALLEY AVE	280.52
07175	211-0427-009-0000	6621 PACHECO WY	268.00

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
07191	211-0433-012-0000	7635 PRINCE ST	294.18
07194	211-0433-015-0000	7623 PRINCE ST	325.02
07313	211-0473-006-0000	7410/12 SAGEMONT WY	477.72
07318	211-0474-001-0000	7832 VISTA RIDGE DR	387.80
07355	211-0480-016-0000	7321 VETERANS LN	386.62
07368	211-0480-031-0000	7670 PHOENIX LN	447.95
07400	257-0270-021-0000	7089 CANELO HILLS DR	256.89
07476	211-0490-053-0000	7216 SYLVAN GROVE WY	720.36
07541	224-0330-011-0000	8223 TWIN OAKS AVE	782.97
07561	224-0330-021-0000	8208 BLUE OAK WY	668.87
07607	224-0330-034-0000	8285 CANYON OAK DR	331.54
07611	211-0581-002-0000	6605 VERHOEVEN CT	387.38
07615	211-0581-004-0000	6613 VERHOEVEN CT	497.63
07632	211-0581-009-0000	7734 LIALANA WY	540.86
07676	211-0581-025-0000	7729 MUIRWOOD WY	696.35
07716	211-0582-007-0000	7839 BEAUPRE WY	280.52
07771	211-0583-007-0000	7825 MUIRWOOD WY	338.95
07790	211-0583-017-0000	7860 BEAUPRE WY	233.25
08084	224-0370-004-0000	7700 ZIEBELL CT	280.69
08100	224-0370-011-0000	7728 ZIEBELL CT	243.24
08116	224-0370-020-0000	7745 ZIEBELL CT	284.63
08150	224-0370-035-0000	8112 VILLA OAK DR	419.35
08158	224-0370-042-0000	7617 MCCONNEL DR	684.90
08208	211-0670-061-0000	7844 CASA BELLA WY	262.84
08210	211-0670-062-0000	7848 CASA BELLA WY	293.56
08217	211-0670-068-0000	7859 CASA BELLA WY	268.66
08223	211-0690-002-0000	7837 MEADOW RIVER WY	399.64
08255	211-0760-001-0000	7151 KAREN RAE CT	299.29
08278	224-0380-010-0000	7711 WOODDALE WY	563.49
08439	211-0770-016-0000	7804 COPPER OAK CT	278.85
08499	211-0770-041-0000	7765 LOCHER WY	367.95
08500	211-0770-042-0000	7761 LOCHER WY	358.46
08551	211-0780-002-0000	7142 MARETHA ST	263.62
08609	211-0790-023-0000	7245 LINDA VISTA DR	706.59
08682	211-0810-005-0000	7516 SYLVAN CREEK CT	282.59
08723	211-0810-027-0000	7577 SYLVAN CREEK CT	287.72

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
08792	224-0411-004-0000	8208 LONGDEN CIR	545.87
08841	224-0411-033-0000	8304 CONOVER DR	274.45
08852	257-0320-011-0000	8441 JONQUIL WY	466.00
08948	257-0330-009-0000	8446 LOS SERRANOS WY	552.48
09113	213-0331-015-0000	8815 NICKENS CT	555.09
09151	233-0024-010-0000	7540 FARMGATE WY	814.00
09156	213-0332-006-0000	8830 MAVIS AVE	513.47
09170	213-0420-001-0000	8880 OAK AVE	402.16
09196	224-0910-063-0000	7713 HEREDIA WY	520.13
09299	236-0021-002-0000	5341 SONORA WY	558.23
09304	224-0414-006-0000	8265 CONOVER DR	282.48
09344	236-0021-012-0000	5301 SONORA WY	650.73
09389	249-0083-013-0000	8113 TREECREST AVE	742.46
09410	236-0022-011-0000	5304 SONORA WY	292.63
09544	233-0052-008-0000	5700 SOUTHGROVE DR	427.22
09838	224-0900-021-0000	8430 ASTER CT	497.68
09876	224-0420-078-0000	8127 LOBATA ST	510.02
10026	236-0141-007-0000	5334 AGATE WY	681.27
10028	236-0141-009-0000	5324 AGATE WY	768.33
10088	236-0143-023-0000	5324 FLAGSTONE ST	276.96
10120	236-0152-013-0000	6614 BUSH WY	677.71
10183	236-0321-051-0000	6259 SILVERTON WY	489.51
10202	233-0054-001-0000	5725 SOUTHGROVE DR	295.79
10231	224-0430-037-0000	7960 CORAL OAK WY	798.99
10248	233-0070-024-0000	7626 NORTHEAST CIR	631.28
10300	224-0640-012-0000	7427 SUNRISE BLVD	440.19
10348	233-0070-069-0000	7663 NORTHEAST CIR	280.52
10390	224-0440-014-0000	8374 ZANCANARO CT	520.56
10403	224-0440-030-0000	7704 CLAYPOOL WY	371.02
10485	233-0092-004-0000	7651 PLEIDES AVE	249.10
10509	224-0461-002-0000	8161 MESA OAK WY	620.70
10559	233-0101-012-0000	5424 MARIPOSA AVE	286.29
10621	233-0112-001-0000	5506 PRIMROSE DR	289.93
10662	233-0123-008-0000	7759 MADISON AVE	603.88
10682	233-0123-015-0000	7701 MADISON AVE	280.43
10737	233-0151-006-0000	5417 KINGSWOOD DR	283.33

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
10746	224-0464-046-0000	8217 ALBA CT	242.08
10783	233-0161-002-0000	5607 LONGWOOD WY	298.23
10801	233-0162-005-0000	5633 KINGSWOOD DR	294.66
10948	224-0490-014-0000	8363 NEWBRIDGE WY	746.39
10953	233-0173-010-0000	5641 PRIMROSE DR	265.17
11015	233-0243-003-0000	5434/36 HIGHVIEW LN	231.07
11161	233-0360-005-0000	7908 ROCKY POINT CT	405.52
11234	233-0420-001-0014	11801 FAIR OAKS BLVD #14	301.58
11265	233-0420-042-0000	5532 MIKE ARTHUR CT	349.00
11266	233-0420-043-0000	5530 MIKE ARTHUR CT	460.67
11343	233-0470-016-0000	7461/63 WILLOW CREEK DR	406.65
11416	233-0480-097-0000	5603 CYPRESS POINT DR	471.84
11464	224-0910-019-0000	7800 COTTINGHAM CT	496.90
11501	224-0910-047-0000	7589 WICKHAM DR	282.78
11631	233-0510-031-0000	8036 SAWGRASS CIR	236.97
11638	233-0520-002-0000	7858 HAMPTON LN	305.18
11660	233-0520-011-0000	7840 HAMPTON LN	346.57
11739	239-0012-001-0000	6700 MANILA AVE	412.09
11798	233-0630-013-0000	7434 RANCH AVE	244.18
11801	239-0013-002-0000	6806 ANCHOR CIR	536.27
11809	239-0013-007-0000	6821 ADMIRAL AVE	287.41
11818	239-0013-010-0000	5704 ENSIGN ST	377.01
11829	233-0650-007-0000	8092 BRIAR RIDGE LN	554.68
11842	233-0650-016-0000	8114 BRIAR RIDGE LN	240.49
12044	224-0500-045-0000	8340 NEWBRIDGE WY	576.44
12335	233-0670-043-0000	5416 VENTANA PL	389.68
12353	239-0061-015-0000	7049 PALMDELL WY	509.29
12499	224-0572-013-0000	8401 BERMAN WALK WY	256.38
12748	239-0021-063-0000	5340 PACIFIC PALM CT	317.06
12760	224-0620-004-0000	8450 PITALO WY	228.00
12775	239-0022-015-0000	5313/15 BELLFLOWER WY	273.77
12967	216-0222-003-0000	8049 GLEN EVA WY	564.66
13011	216-0231-011-0000	7905 GLEN FIELD CT	392.42
13051	216-0232-012-0000	8032 GLEN BRIAR DR	502.06
13078	216-0241-002-0000	7927 WONDER ST	306.86
13122	216-0011-019-0000	8424 MARIPOSA AVE	540.73

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
13136	216-0242-020-0000	7909 GLEN STONE AVE	849.41
13245	239-0061-029-0000	7046 LIME GROVE WY	286.29
13348	216-0282-009-0000	7778 PERDEZ CT	728.15
13383	239-0070-008-0000	5324 ALDORAE ST	248.06
13415	239-0070-035-0000	5314 DEWEY DR	723.98
13653	239-0083-007-0000	6947 PAMPAS WY	370.65
13666	239-0083-012-0000	6942 PALM AVE	583.95
13722	239-0191-003-0000	5338/40 CASTLE ST	407.71
13770	216-0320-002-0000	8166 PATTON AVE	553.69
13835	216-0012-016-0000	7755 TWIN OAKS AVE	414.01
13922	216-0021-006-0000	7801 TWIN OAKS AVE	321.86
13966	239-0320-018-0000	32 COYLE CREEK CIR	433.65
14004	216-0023-003-0000	8433 SUNRISE BLVD	792.62
14138	216-0040-017-0000	8013 TWIN OAKS AVE	867.06
14142	216-0050-003-0000	7732 TWIN OAKS AVE	424.53
14169	216-0050-019-0000	8228 MARIPOSA AVE	507.85
14220	216-0060-010-0000	8241 PATTON AVE	557.64
14264	224-0830-046-0000	7808 SUN TERRACE WY	530.94
14546	216-0120-055-0000	8215 PEREGRINE WY	522.72
14620	239-0191-011-0000	5365/67 ELSINORE WY	257.75
14639	216-0201-005-0000	8025 GLEN TREE DR	266.85
14647	216-0141-017-0000	8029/31 PATTON AVE	1,028.33
14674	216-0142-003-0000	8004 MARIPOSA AVE	283.00
14680	243-0042-005-0000	7508 CHULA VISTA DR	283.51
14684	216-0142-008-0000	7732 LOLETA AVE	274.53
14698	243-0060-027-0000	6215 SUNRISE BLVD	1,808.18
14740	243-0082-006-0000	8001 GREENBACK LN	719.36
14756	243-0090-001-0000	5998/ 6000 SAN JUAN AVE	418.47
14774	216-0142-024-0000	7760 LOLETA AVE	598.02
14825	216-0161-004-0000	7862 DRACENA DR	571.31
14877	216-0163-018-0000	8231 EVA RETTA CT	431.91
14904	216-0181-008-0000	8013 WONDER ST	774.25
14952	243-0490-001-0029	7928 ARCADE LAKE LN	301.06
14995	216-0196-001-0000	8059 GLEN VALLEY CIR	483.90
15031	243-0410-020-0000	6513/15 MAUANA WY	356.47
15089	243-0120-020-0000	6119 MARIPOSA AVE	278.44

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
15123	243-0410-067-0000	7713/15 SAYONARA DR	322.53
15204	243-0430-026-0000	6437 TERRA WY	231.22
15325	243-0160-003-0000	6300 MARIPOSA AVE	334.00
15361	243-0450-013-0000	5834/36 SPERRY DR	362.75
15372	243-0180-043-0000	6364 SYLVAN RD	275.12
15452	243-0202-007-0000	7454 NORTHLEA WY	713.06
15454	243-0202-008-0000	7460 NORTHLEA WY	414.12
15576	243-0210-072-0000	5811 OUR WY	390.57
15600	259-0190-014-0000	8448 CORTADERA DR	464.58
15622	243-0500-002-0000	7203 LA LUNA CT	237.99
15652	243-0510-002-0000	5831 SPERRY DR	372.89
15693	243-0510-021-0000	5934 EL SOL WY	310.10
15718	243-0223-004-0000	5880 OUR WY	271.32
15853	243-0348-003-0000	7769 NORTH RIDGE DR	428.59
15868	243-0243-010-0000	7457 FARMGATE WY	441.42
15871	243-0243-011-0000	7453 FARMGATE WY	293.30
16027	243-0332-031-0000	6012 CHESHIRE WY	356.10
16087	243-0333-023-0000	6017 VICEROY WY	280.75
16116	243-0335-011-0000	6035 CHESHIRE WY	273.63
16142	243-0344-001-0000	7730 NORTH RIDGE DR	274.82
16188	243-0262-023-0000	7652 DENIO WY	301.82
16195	243-0262-030-0000	7644 DENIO WY	322.36
16197	243-0262-035-0000	7638 DENIO WY	292.69
16210	243-0271-004-0000	6535 MEL CT	286.05
16332	243-0312-017-0000	6037 ROWAN WY	304.90
16426	243-0331-013-0000	6150 MERLINDALE DR	273.00
16430	243-0322-003-0000	7729 FARMGATE WY	372.42
16439	243-0331-018-0000	6100 MERLINDALE DR	289.93
16487	243-0332-014-0000	7734 COTSWALD WY	281.94
16494	243-0325-001-0000	7793 GUENIVERE WY	268.61
16591	259-0010-037-0000	8061 STONE CANYON CIR	319.63
16621	259-0060-031-0000	6735 OLD OAK CT	342.21
16623	259-0010-059-0000	7975 STONE CANYON CIR	636.96
16634	259-0060-036-0000	6853 SUGAR MAPLE WY	304.15
16708	259-0020-040-0000	8012 BLACK WALNUT CT	682.02
16730	259-0040-040-0000	6838 OLIVE TREE WY	455.22

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
16733	259-0040-042-0000	6846 OLIVE TREE WY	365.19
16813	259-0051-025-0000	6701 SUGAR MAPLE WY	410.34
17057	259-0320-026-0000	6635 COYOTE CT	452.42
17133	259-0141-021-0000	8208 BRIDGEWOOD CT	666.96
17229	259-0070-020-0000	8054 WILLOW GLEN CT	380.34
17328	259-0330-011-0000	8179 SUNDANCE DR	746.45
17345	259-0170-016-0000	8381 ALATERNA CT	264.06
17383	259-0170-035-0000	6804 LONICERA DR	622.73
17391	259-0080-034-0000	7990 LARWIN DR	624.43
17420	259-0170-044-0000	6909 LONICERA DR	310.20
17442	259-0091-016-0000	6927 CROSS DR	365.35
17470	259-0350-009-0000	6908/10 TROVITA WY	634.79
17510	259-0092-002-0000	8104 DART WY	249.50
17608	216-0201-007-0000	8017 GLEN TREE DR	342.85
17619	259-0100-014-0000	8161 RAMWOOD WY	338.87
17620	216-0224-009-0000	7842 GLEN ECHO ST	475.36
17711	259-0112-007-0000	8128 DONNAWOOD WY	394.60
17881	259-0212-002-0000	6750 AURELIUS WY	405.39
17886	259-0212-007-0000	8349 CENTRAL AVE	272.80
17918	259-0214-011-0000	6631 TRAJAN DR	498.20
17920	259-0215-002-0000	8382 CENTRAL AVE	672.80
18000	259-0360-008-0000	8448 JUGLANS DR	431.63
18070	259-0370-036-0000	8304 JUGLANS DR	568.13
18097	259-0370-063-0000	8326 JUGLANS DR	463.24
18099	243-0430-020-0000	6416 TERRA WY	499.58
18147	243-0327-013-0000	7724 FARMGATE WY	345.68
18150	243-0331-014-0000	6140 MERLINDALE DR	363.48
18153	224-0830-053-0000	7837 WINTERGREEN DR	287.43
18167	211-0173-042-0000	6940 SYLVAN GLEN WAY	271.55
18207	224-0600-060-0000	7633 SOQUEL WY	882.58
18216	224-0960-038-0000	8007 AUBURN OAKS VILLAGE LN	476.80
18296	243-0490-014-0016	8040 ARCADE LAKE LN	236.44
18382	243-0570-021-0000	6513 ASPEN GARDENS WY	341.51
18446	243-0580-003-0000	6450 CEDAR RANCH DR	301.79
18451	243-0580-008-0000	6430 CEDAR RANCH DR	308.46

Citrus Heights Water District Delinquent Charges – Sacramento County

LID	APN	Service Address	Amount
18556	204-0235-107-0000	7552 WATSON WY	652.88
18563	204-0500-059-0000	7636 WATSON WY	288.32
18583	233-0580-035-0000	5517 CEDAR CREEK WY	381.81
18592	211-0850-001-0000	7524 COMMUNITY DR	549.70
18607	211-0850-016-0000	7545 SYLVAN VALLEY WY	278.67
18827	211-0232-002-0000	6724 B SYLVAN RD	465.01
19021	239-0061-003-0000	7116 PALM AVE	437.13
19100	243-0082-010-0000	8071 GREENBACK LN	366.16
19153	243-0191-043-0000	5855 SUNRISE BLVD	410.43
19164	243-0192-017-0000	5926 SUNRISE MALL	576.89
19197	243-0460-047-0000	6301 SANDPIPER CT	396.22
19607	243-0590-023-0000	7300 POSEIDON CT	307.22
19647	243-0590-063-0000	6576 THALIA WY	636.76
20068	233-0261-046-0000	7449 WELLS AVE	549.24
20119	261-0700-018-0000	6337 BRANDO LOOP	379.44
20264	261-0710-008-0000	6523 BRANDO LOOP	256.32
20273	261-0700-065-0000	6404 BRANDO LOOP	262.65
20342	216-0340-012-0000	7826 OLIVIA LN	525.85
20876	224-0300-0013-0000	8244 OLIVINE AVE	1,405.87
20945	233-0710-002-0000	7549 TWIN BRIDGES LN	576.20

ATTACHMENT 2

**Resolution 09-2022 (Placer County) Approving and
Confirming The Report of Delinquent Utilities Charges
and Requesting Placer County to Collect Such Charges
on the Tax Roll**

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 09-2022

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
APPROVING AND CONFIRMING THE REPORT OF DELINQUENT UTILITIES
CHARGES AND REQUESTING PLACER COUNTY TO COLLECT SUCH CHARGES ON
THE TAX ROLL

WHEREAS, CITRUS HEIGHTS WATER DISTRICT (DISTRICT), provides certain water service to the residents residing within its service boundaries; and

WHEREAS, Water Code sections 22284, 25806, and 26500 et seq. authorizes the District to have the delinquent charges for the above services (the “Charges”) collected on the tax roll by Placer County on the relevant parcels; and

WHEREAS, District staff has prepared a Delinquent Utilities Charge Report (the “Report”) identifying the delinquent charges by Assessor’s Parcel Number, included as Exhibit A to the resolution; and

WHEREAS, the District has requested that the County of Placer (County) collect the above named Charges on the County tax roll; and

NOW THEREFORE BE IT RESOLVED that, The BOARD OF DIRECTORS hereby authorizes and directs the General Manager, or his designee to deliver a certified copy of the finalized Report to the Placer County Auditor Controller’s Office – Property Tax Division and to submit a certified copy of this Resolution and Report to the County Recorder for recordation.

BE IT FURTHER RESOLVED that The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

BE IT FURTHER RESOLVED that The Office of the Placer County Auditor Controller’s Office – Property Tax Division is requested for the placement of the Charges included on the Report (Exhibit A to the resolution) on the Annual Secured property tax roll with the Ad Valorem taxes.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 15th day of June 2022, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

SEAL

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

ATTEST:

BRITTNEY MOORE, Chief Board Clerk
Citrus Heights Water District

Exhibit A

Citrus Heights Water District Delinquent Charges – Placer County

LID	APN	Service Address	Amount
05302	470-211-050-000	1120 MAIN SAIL CIR	\$547.34
05521	471-030-011-000	221 BRYAN AVE	\$507.70
05698	471-040-061-000	8966 MARIPOSA AVE	\$447.13
05716	471-060-033-000	108 EDDIE ST	\$571.00
05762	471-070-018-000	107 LANGLEY AVE	\$386.27
05766	471-070-025-000	104 LAZY OAK LN	\$484.50
05790	471-070-038-000	623 WHYTE AVE	\$573.50
05792	471-070-039-000	665 WHYTE AVE	\$256.02
20378	471-080-024-000	240 WHYTE AVE	\$504.92
05946	471-110-023-000	8501 SUNRISE AVE	\$445.81
20493	471-110-028-000	8515 VICTORY WY	\$287.55

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : REVIEW AND CONSIDERATION TO ADOPT RESOLUTION NO. 06-2022 APPROVING THE SUBMITTAL OF AN APPLICATION FOR A GRANT FROM THE U.S. DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION FOR THE DEVELOPMENT OF A WELL

STATUS : Action Item

REPORT DATE : June 7, 2022

PREPARED BY : Rebecca Scott, Director of Operations

OBJECTIVE:

Consider adoption of Resolution No. 06-2022 approving the submittal of an application for a grant from the U.S. Department of the Interior, Bureau of Reclamation for the development of a well.

BACKGROUND AND ANALYSIS:

Recently, the U.S. Department of the Interior, Bureau of Reclamation announced grant funding for the WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year 2023. The grant offers up to \$5 million for a multi-year project. The Citrus Heights Water District has applied for the grant with the intent to use the funds to construct the District’s Highland Well.

The total cost to develop the well is approximately \$6,000,000. If chosen to receive grant funds, the grant stipulates that CHWD must contribute 50 percent or more of the total project costs. The Bureau of Reclamation expects to contact potential award recipients in the fall of 2022, and the anticipated funding award date is March 31, 2023.

RECOMMENDATION:

1. Adopt Resolution No. 06-2022 approving the submittal of an application for a grant from the U.S. Department of the Interior, Bureau of Reclamation for the development of a water well.

ATTACHMENTS:

1. Resolution No. 06-2022 approving the submittal of an application for a grant from the U.S. Department of the Interior, Bureau of Reclamation for the development of a well

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 06-2022

RESOLUTION APPROVING THE SUBMITTAL OF AN APPLICATION FOR A GRANT
FROM THE U.S. DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION FOR
THE DEVELOPMENT OF A WATER WELL

WHEREAS, the Citrus Heights Water District (CHWD) has determined the need to build additional wells in its service area; and

WHEREAS, the U.S. Department of the Interior, Bureau of Reclamation has announced funding for the WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year 2023. Well construction is estimated to cost \$6,000,000; and

WHEREAS, if CHWD receives the grant funding, the CHWD Board of Directors agrees to matching funding of 50 percent or more for the project; and

WHEREAS, the CHWD Board of Directors has reviewed and supports the submitted application; and

WHEREAS, CHWD will work with the Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement; and

WHEREAS, CHWD submitted the grant application by the June 15, 2022 deadline and applicants must submit the resolution within 30 days of this deadline.

NOW THEREFORE BE IT RESOLVED, the CHWD Board of Directors hereby resolves as follows:

1. The application for funding from U.S. Department of the Interior, Bureau of Reclamation, is hereby approved, and
2. The CHWD Board of Directors agrees to matching funding of 50 percent or more for well construction.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 15th day of June, 2022, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

CARYL SHEEHAN, President
Board of Directors
Citrus Heights Water District

ATTEST:

BRITTNEY MOORE, Chief Board Clerk
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : RESOLUTION THANKING SUSAN K. TALWAR FOR SERVICE TO THE
CITRUS HEIGHTS WATER DISTRICT (CHWD OR DISTRICT)
STATUS : Presentation/Action Item
REPORT DATE : June 6, 2022
PREPARED BY : Brittney Moore, Administrative Services Manager
Hilary Straus, General Manager

OBJECTIVE:

Consider adoption of Resolution No. 10-2022, Thanking Susan K. Talwar for her service to the Citrus Heights Water District.

BACKGROUND AND ANALYSIS:

Director of Finance and Administrative Services Director concludes her tenure with the District on June 9, 2022, after providing over eight years of service to CHWD.

A Resolution thanking Susan for her service to CHWD is presented for the Board consideration.

RECOMMENDATION:

Adopt Resolution No. 10-2022 Thanking Susan K. Talwar for her service to the District.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 10-2022

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT (CHWD)
THANKING SUSAN K. TALWAR FOR SERVICE TO CHWD

WHEREAS, Susan K. Talwar began her career with Citrus Heights Water District as a Customer Service Administrator on October 7, 2013; and

WHEREAS, Susan K. Talwar's professional potential, work accomplished and CHWD's evolving organizational needs enabled her to advance and attain increasingly responsible positions with the District as Accounting Supervisor and Director of Finance and Administrative Services, and

WHEREAS, Susan K. Talwar also served as Treasurer, appointed by the Board of Directors; and

WHEREAS, Susan K. Talwar has contributed to many team accomplishments at CHWD, including the provision of outstanding service to customers and employees, including improvements to the District's budget process, financial accounting systems, customer information and billing systems, human resources projects and other administrative endeavors vital to supporting the District's mission; and

WHEREAS, Susan K. Talwar has earned the respect of Directors, co-workers, and customers of the District and high regard from public agency peers, consultants and service providers with whom she has interacted throughout her career with the District; and

WHEREAS; Susan K. Talwar concluded her tenure with Citrus Heights Water District on June 9, 2022 with more than eight years of dedicated service.

THEREFORE BE IT RESOLVED that the Board of Directors of the Citrus Heights Water District does hereby thank Susan K. Talwar for her service to the Citrus Heights Water District and extends best wishes for many years filled with happiness during the next phase of her career.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 15th day of June, 2022 by the following vote, to-wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District

ATTEST:

SEAL

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : ELLA WAY WELL DRILLING, DEVELOPMENT, AND TESTING PROJECT
STATUS : Action Item
REPORT DATE : June 7, 2022
PREPARED BY : Brian Hensley, Water Resources Supervisor
Rebecca Scott, Director of Operations

OBJECTIVE:

Consider acceptance of bid for the drilling, development, and testing of the Ella Way Well.

BACKGROUND AND ANALYSIS:

Plans were prepared by WSC, Inc., GEI Consulting Engineers, and the District Water Resources Department and distributed on March 25, 2022, to seven contractors for drilling, development, and testing of the Ella Way Well.

The Base Bid is for drilling a borehole to a depth of 340 feet and constructing a production well to 330 feet, which includes casings and screens, filter pack, annular seals, well development and testing that would indicate satisfactory water quality and quantity at that depth. Alternative Bid items for consideration are possible upper zone sampling, standby time, and well abandonment (if required).

In compliance with section 20560 et seq. of the Public Contract Code, District staff solicited bids for the Ella Way Well Drilling, Development, and Testing Project (“Project”) but received no bids. Pursuant to applicable law, the Board is thus excused from further competitive bidding under two exceptions: the statutory authority to award negotiated contracts after competitive bidding set forth in Public Contract Code 20566 and Civ. Code, § 3536; and the common law authority to award negotiated contracts where bidding proves futile set forth in *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, 635-636. Therefore, District staff obtained a proposed negotiated contract with Zim Industries, Inc. for the Project, and recommends that the Board award such contract as in the best interest of the District and consistent with applicable law.

Zim Industries, Inc. was the drilling contractor for the Mitchell Farms, Bonita Way, and Skycrest Wells.

RECOMMENDATION:

Accept the bid of Zim Industries, Inc. in the Base amount of \$868,406 and establish a change order contingency fund in the amount of \$130,261 (15%). Authorize the General Manager to execute the contract.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 REGULAR MEETING

SUBJECT : ADOPTION OF RESOLUTION 07-2022 ADOPTING STAGE 2 OF THE DISTRICT'S WATER CONSERVATION PROGRAM

STATUS : Action Item

REPORT DATE : May 24, 2022

PREPARED BY : Rebecca Scott, Director of Operations

OBJECTIVE:

Consider adoption of Stage 2 of the District's Water Conservation Program.

BACKGROUND AND ANALYSIS:

On June 16, 2021, the Citrus Heights Water District (CHWD) Board of Directors adopted a Water Shortage Contingency Plan (WSCP) as part of its Urban Water Management Plan (Plan) in accordance with the California Urban Water Management Planning Act, (Wat. Code §10610, et seq. (the Act)).

The WSCP includes a Water Conservation Program (Attachment 2) that starts with Stage 1 (a shortage up to 10%) and culminates in Stage 6 (more than 50% supply shortage). The higher stages address days of the week in which watering is allowed, the duration in which leaking customer pipes/faulty sprinklers must be repaired, and additional prohibited activities. The Board may choose to implement the drought rate schedule in Stages 2 through 6.

In June 2021, the Board authorized implementing Stage 1 of the Water Conservation Program.

Based on the State's assessment of hydrologic conditions, on October 19, 2021, Governor Newsom issued a proclamation of a State of Emergency providing drought declarations covering the entire State of California. On March 28, 2022, Governor Newsom issued Executive Order (N-7-22) directing the State Water Resources Control Board (SWRCB) to consider adopting drought emergency water conservation regulations to prepare for and mitigate the effects of the ongoing drought conditions. On May 24, 2022, the California State Water Resources Control Board and Regional Water Quality Control Boards adopted a resolution regarding a drought-related emergency regulation for water conservation. The resolution requires urban water suppliers who have submitted a WSCP to the Department of Water Resources to implement by June 10, 2022, at a minimum, the demand reduction actions identified in the WSCP for a shortage level of 10 to 20 percent (Level 2).

In addition to the regulations in Stage 1, Stage 2 adds the following:

1. Leaking customer pipes or faulty sprinklers shall be repaired within two working days or less if warranted by the severity of the problem.
2. Customers should reduce total water use by 20%.
3. Customers are requested to only irrigate three times per week.
4. Application of potable water to outdoor landscapes during and within 12 hours after measurable rainfall is prohibited.
5. "Implement or Modify Drought Rate Structure or Surcharge: Provisions of the Water Shortage Rate Structure may be implemented by the Board of Directors."

It is important to note that the State has ordered that the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites, provided however, the use of water is not prohibited to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need. “Non-functional turf” means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events and excludes sports fields and turf that is regularly used for human recreational purposes. Taking any action prohibited by the ban is an infraction and subject to a fine. The WSCP provides the actions the District should take at each phase, including messaging and enforcement actions, which have been in place since the District was in Stage 1. In addition to the District’s enforcement measures, the State can also assess fines for infractions related to the SRWCB requirements.

In response to the State’s mandate, staff recommends that the Board adopt Resolution No. 07-2022 adopting Stage 2 of the Water Conservation Program, as mandated by the State, effective immediately.

Staff will provide additional information at the Board meeting concerning proposed messaging to CHWD’s customer base.

RECOMMENDATION:

1. Adopt Resolution No. 07-2022 Adopting Stage 2 of the Water Conservation Program as required by the State.

ATTACHMENTS:

1. Resolution No. 07-2022 Adopting Stage 2 of the Water Conservation Program
2. Water Conservation Program

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ATTACHMENT 1
Resolution No. 07-2022 Adopting
Stage 2 of the Water Conservation Program

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 07-2022

RESOLUTION ADOPTING STAGE 2 OF THE
WATER CONSERVATION PROGRAM

WHEREAS, based on the State's assessment of hydrologic conditions, on October 19, 2021, Governor Newsom proclaimed a condition of statewide drought emergency and reaffirmed the call for local agencies to voluntarily reduce water use by 15 percent compared to 2020 to protect water reserves and complement local conservation mandates, which was preceded by drought proclamations on April 12, 2021, May 10, 2021, and July 8, 2021; and

WHEREAS, On June 16, 2021, the Citrus Heights Water District (CHWD) Board of Directors adopted a Water Shortage Contingency Plan (WSCP) as part of its Urban Water Management Plan (Plan) in accordance with the California Urban Water Management Planning Act, (Wat. Code §10610, et seq. (the Act)); and

WHEREAS, the WSCP includes a six-stage Water Conservation Program that includes Mandatory Water Conservation Stage Regulations and progressive Enforcement Measures; and

WHEREAS, on June 16, 2021, the CHWD Board of Directors directed staff to implement Stage 1 of the Water Conservation Program; and

WHEREAS, on March 28, 2022, Governor Newsom issued Executive Order N-7-22 directing the State Water Resources Control Board (SWRCB) to consider adopting drought emergency water conservation regulations to prepare for and mitigate the effects of the drought conditions; and

WHEREAS, on May 24, 2022, the SWRCB adopted a resolution regarding a drought-related emergency regulation for water conservation; and

WHEREAS, the resolution requires urban water suppliers who have submitted a WSCP to the Department of Water Resources to implement, at a minimum, the demand reduction actions identified in the WSCP for a shortage level of 10 to 20 percent (Level 2).

NOW THEREFORE BE IT RESOLVED, the CHWD Board of Directors hereby resolves as follows:

1. Incorporation of Recitals. All of the foregoing Recitals are true and correct, and the CHWD Board of Directors so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.
2. Compliance With SWRCB Emergency Regulation. The CHWD Board of Directors declares a Stage 2 Water Shortage, pursuant to and as defined in the CHWD's WSCP, which equates to a 10 to 20 percent reduction in supplies, in compliance with the SWRCB Emergency Regulation. The CHWD Board of Directors authorizes and directs the General Manager or designee to implement Stage 2 of the Water Conservation Program demand reduction measures as set forth below.

- a. Leaking customer pipes or faulty sprinklers shall be repaired within two working days or less if warranted by the severity of the problem.
 - b. Customers should reduce total water use by 20%.
 - c. Customers are requested to only irrigate three times per week.
 - d. Application of potable water to outdoor landscapes during and within 12 hours after measurable rainfall is prohibited.
 - e. “Implement or Modify Drought Rate Structure or Surcharge: Provisions of the Water Shortage Rate Structure may be implemented by the Board of Directors.”
3. Future Stage(s). As water supply conditions either deteriorate or improve, the General Manager will return to the CHWD Board of Directors to recommend, as appropriate, revising the appropriate water shortage stage of response via resolution. The General Manager may recommend transitioning to the next higher stage if the reduction efforts at the current stage do not achieve the needed result or conversely to a lower stage if smaller demand reductions are determined to be needed
 4. Non-Functional Turf Irrigation Ban. Under N-7-22, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites, provided however, the use of water is not prohibited to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need. “Non-functional turf” means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events and excludes sports fields and turf that is regularly used for human recreational purposes. Taking any action prohibited in this section is an infraction punishable by the State with a fine of up to five hundred dollars (\$500) for each day in which the violation occurs, and this fine is in addition to and does not supersede or limit any other remedies, civil or criminal.
 5. Effective Date. This resolution is effective immediately.
 6. CEQA. The CHWD Board of Directors finds that adopting and enforcing mandatory restrictions on water use in order to comply with SWRCB Emergency Regulations is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15268 and Public Resources Code Section 21080(b)(1) as a ministerial action. The Regulations mandate that each urban water supplier implement the demand reduction measures identified in its WSCP for a Stage 2 Shortage. Therefore, this action not a discretionary action, and as such, it is statutorily exempt from CEQA.
 7. Severability. If any section, subsection, clause, or phrase in this Resolution is for any reason held invalid, the validity of the remainder of this Resolution shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof,

irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof be held invalid

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 15th day of June, 2022, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

CARYL SHEEHAN, President
Board of Directors
Citrus Heights Water District

ATTEST:

BRITTNEY MOORE, Chief Board Clerk
Citrus Heights Water District

ATTACHMENT 2
Ordinance 01-2021:
Adopted Water Conservation Program

CITRUS HEIGHTS WATER DISTRICT
ORDINANCE NO. 01-2021

ORDINANCE ADOPTING THE AMENDED WATER CONSERVATION PROGRAM

WHEREAS, pursuant to California Water Code section 375, this Ordinance restates and reauthorizes the establishment of a Water Conservation Program, Mandatory Water Conservation Stage Regulations, and progressive Enforcement Measures (“Water Conservation Program”) to be implemented to reduce water consumption within Citrus Heights Water District (“CHWD” or “District”); and

WHEREAS, this Ordinance supersedes, nullifies, and replaces Ordinance 01-2016 and any amendments thereto, regarding the District’s Water Conservation Program; and

WHEREAS, the District recognizes that water is a valuable natural resource, which should not be wasted, and the District has the mission of providing its customers with high quality water for domestic, commercial, irrigation, and fire protection purposes at adequate pressures and equitable rates; and

WHEREAS, the District recognizes that water availability can be adversely affected by weather conditions, environmental commitments, a depleting ground-water basin, and growth; and

WHEREAS, no provisions of the District’s Water Conservation Program shall apply to fire hydrants, fire mains, fire sprinkler lines or other equipment used solely for fire protection purposes. No provisions of the District’s Water Conservation Program shall apply to any hospital, health care or convalescent facility or any other type of facility where the health and welfare would be affected by restrictions on water used, nor shall it apply to veterinary hospitals. Such facilities are encouraged to conserve water to the extent possible. However, the District’s Water Conservation Program does apply to the outdoor grounds, yards and parking areas of these facilities; and

WHEREAS, the adoption and enforcement of a comprehensive Water Conservation Program will allow the District to delay or avoid declaring a water shortage emergency pursuant to Water Code Section 350; and

WHEREAS, it is necessary for the District to adopt this Ordinance 01-2021 regarding the District’s Water Conservation Program in order to conserve the District’s water supplies; and

WHEREAS, the California Urban Water Management Planning Act, (Water Code § 10610, et seq. (the Act)), mandates that every urban supplier of water providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre feet of water annually, prepare and adopt, in accordance with prescribed requirements, a Water Shortage Contingency Plan (WSCP) as part of its Urban Water Management Plan; and

WHEREAS, the District’s WSCP is a detailed plan for how the District, an urban water supplier, intends to act in the case of any actual water shortage condition; and

WHEREAS, Ordinance 01-2021 regarding the District’s Water Conservation Program enables the District to implement its WSCP; and

WHEREAS, amendments to the Act require the WSCP to contain six water shortage levels based on the water suppliers' water supply conditions; and

WHEREAS, in order to make the District's Water Conservation Program consistent with the WSCP, it is necessary to amend the District's Water Conservation Program; and

WHEREAS, notice of this Ordinance will be posted or published in the District as required by Water Code section 376.

NOW, THEREFORE, BE IT ORDAINED that all of the above recitals are true and that the Board of Directors of CHWD adopt this Ordinance 01-2021 regarding the District's Water Conservation Program, Mandatory Water Conservation Stage Regulations, and progressive Enforcement Measures, as follows:

WATER CONSERVATION PROGRAM - MANDATORY WATER CONSERVATION STAGE REGULATIONS:

NORMAL WATER SUPPLY

The District's water supply and distribution system is able to meet all the water demands of its customers in the immediate future. Regulations for Normal Water Supply are applicable at all times and to all stages and include the following:

1. Water shall be used for beneficial purposes only; all unnecessary and wasteful uses of water are prohibited.
2. Water shall be confined to the customer's property and shall not be allowed to run off to adjoining properties or to the roadside ditch or gutter. Care shall be taken not to water past the point of saturation.
3. Free-flowing hoses for all uses are prohibited. Automatic shut-off devices shall be attached on any hose or filling apparatus in use.
4. Leaking customer pipes or faulty sprinklers shall be repaired within five working days or less if warranted by the severity of the problem.
5. All pools, spas, and ornamental fountains/ponds shall be equipped with a recirculation pump and shall be constructed to be leak-proof.
6. Washing streets, parking lots, driveways, sidewalks, or buildings, is prohibited except as necessary for health, esthetic, or sanitary purposes.
7. Customers are encouraged to take advantage of the District's water conservation programs and rebates.

STAGE 1: 10% SUPPLY SHORTAGE

Actions include all regulations from Normal Water Supply Stage plus those listed below. When implemented as a whole program, these actions together are expected to eliminate up to a 10 percent gap between supplies and demands.

1. Reduce total water use by 10%. Contact the District for tips and techniques to reduce indoor and outdoor water use.
2. Pool draining and refilling shall be allowed only for health, maintenance, or structural considerations.
3. Users of construction meters and fire hydrant meters will be monitored for efficient water use.

STAGE 2: 20% SUPPLY SHORTAGE

Actions include regulations from Stage 1 plus those listed below. When implemented as a whole program, these actions together are expected to eliminate up to a 20 percent gap between supplies and demands.

1. Leaking customer pipes or faulty sprinklers shall be repaired within two working days or less if warranted by the severity of the problem.
2. Reduce total water use by 20%. Contact the District for tips and techniques to reduce indoor and outdoor water use.
3. Requested to only irrigate three times per week.
4. Application of potable water to outdoor landscapes during and within 12 hours after measurable rainfall is prohibited.

STAGE 3: 30% SUPPLY SHORTAGE

Actions include regulations from preceding stages plus those listed below. When implemented as a whole program, these actions together are expected to eliminate up to a 30 percent gap between supplies and demands.

1. Leaking customer pipes or faulty sprinklers shall be repaired within 24 hours or less if warranted by the severity of the problem.
2. Special Water Feature Distinction - All pools, spas, and ornamental fountains/ponds shall be equipped with a recirculation pump and shall be constructed to be leak-proof. No potable water from the District's system shall be used to fill or refill swimming pools, artificial lakes, ponds or streams. Water use for ornamental ponds and fountains is prohibited.
3. Reduce total water use by 30%. Contact the District for tips and techniques to reduce indoor and outdoor water use.
4. Irrigation shall be limited to two days per week. The days of the week when outdoor water will be permitted shall be set based on the last digit of the street address. Odd addresses, streetscapes, and medians shall limit watering to Tuesdays and Saturdays; even addresses shall limit watering to Wednesdays and Sundays. No irrigation is permitted on Mondays, Thursdays and Fridays. Irrigation should be limited to the minimal amount of water necessary to keep plants and trees alive.
5. Application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall is prohibited.
6. Use of reclaimed water for construction purposes is encouraged.
7. Flushing of sewers or fire hydrants is prohibited except in case of emergency and for essential operations or unless specifically authorized by the District.
8. Installation of new turf, lawn, and/or landscaping is prohibited.

9. Restaurants shall serve water only upon request.

STAGE 4: 40% SUPPLY SHORTAGE

Actions include regulations from preceding stages plus those listed below. When implemented as a whole program, these actions together are expected to eliminate up to a 40 percent gap between supplies and demands.

1. Water for flow testing and construction purposes from water agency fire hydrants and blow-offs is prohibited.
2. Reduce total water use by 40%. Contact the District for tips and techniques to reduce indoor and outdoor water use.
3. Irrigation is allowed only once per week. Odd addresses, streetscapes, and medians shall limit watering to Tuesdays; even addresses shall limit watering to Thursdays.

STAGE 5: 50% SUPPLY SHORTAGE

Actions include regulations from preceding stages plus those listed below. When implemented as a whole program, these actions together are expected to eliminate up to a 50 percent gap between supplies and demands.

1. Leaking customer pipes or faulty sprinklers shall be repaired immediately. Water service will be suspended until repairs are made.
2. Reduce total water use by more than 50%. Contact the District for tips and techniques to reduce indoor and outdoor water use.
3. Landscape and pasture irrigation is prohibited.
4. Use of construction meters and fire hydrants is prohibited except in case of emergency and for essential operations or unless specifically authorized by the District.
5. No potable water from the District's system shall be used for construction purposes including but not limited to dust control, compaction, or trench jetting.
6. Automobiles or equipment shall be washed only at commercial establishments that use recycled or reclaimed water.

STAGE 6: OVER 50% SUPPLY SHORTAGE

Actions include regulations from preceding stages plus those listed below. Actions will be identified to address each specific shortage situation to eliminate the gap between supplies and demands.

1. A severely low water supply exists. Water to be used for purposes of interior residential, sanitation, and fire protection.

WATER CONSERVATION PROGRAM - ENFORCEMENT MEASURES:

Enforcement measure for all stages, including Normal Water Supply, are presented below.

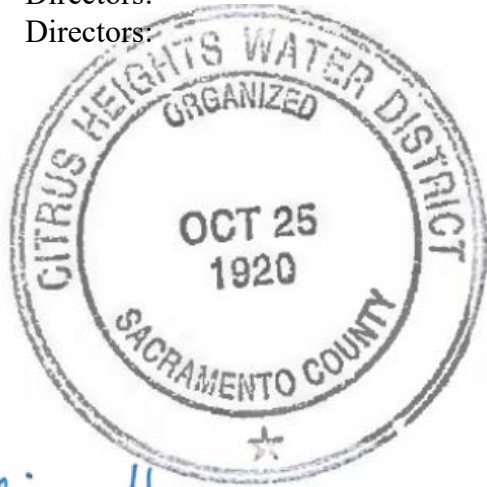
- A. Upon initial observation by District personnel or authorized designee of a violation of any of the regulations enumerated in this Water Shortage Contingency Plan, the violator shall be informed of the District's current Water Conservation Stage Regulations, shall

be provided with appropriate water conservation information, and offered a free Water Efficiency Review. If no contact is made, a Courtesy Notice will be left at the premises informing the customer of the observed violation. The customer will be informed of the consequences of further violations.

- B. Upon a second observation by District personnel or authorized designee of a violation of any of the regulations enumerated in this Water Shortage Contingency Plan, a Notice of Violation will be issued and left at the premises informing the customer of the violation and the consequences of further violations. A \$50.00 penalty will be applied to the customer's account for noncompliance of the Mandatory Conservation Stage Regulations. The customer's water service will be terminated (at District's discretion) until the violation is corrected. Prior to a scheduled water service termination, the customer may choose to pay the penalty fee and correct the violation as specified in the required time frame designated by the current Stage Declaration.
- C. Upon a third observation by District personnel or authorized designee of a violation of any of the regulations enumerated in this Water Shortage Contingency Plan, a Notice of Violation will be issued and left at the premises informing the customer of the violation and the consequences of further violations. A \$100.00 penalty will be applied to the customer's account for noncompliance of the Mandatory Water Conservation Stage Regulations. The customer's water service will be terminated (at District's discretion) until the violation is corrected. Prior to a scheduled water service termination, the customer may choose to pay the penalty fee and correct the violation as specified in the required time frame designated by the current Stage Declaration.
- D. Upon a fourth observation by District personnel or authorized designee of a violation of any of the regulations enumerated in this Water Shortage Contingency Plan, a Notice of Violation will be issued and left at the premises informing the customer of the violation and the consequences of further violations. A \$250.00 penalty will be applied to the customer's account for noncompliance of the Mandatory Water Conservation Stage Regulations. The customer's water service will be terminated (at District's discretion) until the violation is corrected. Prior to a scheduled water service termination, the customer may choose to pay the penalty fee and correct the violation as specified in the required time frame designated by the current Stage Declaration.
- E. Customers for whom these Mandatory Water Conservation Stage Regulations may present an undue hardship may request a variance from the District. Variance request shall be submitted to the Water Efficiency Coordinator and shall accurately describe the reason for non-compliance with specific requirements in the Mandatory Water Conservation Stage Regulations. A variance request will be approved or denied in writing by the District's General Manager or the Board of Directors.
- F. Violation notices from other than the current calendar year shall be considered null and void when applying the enforcement provisions of the Mandatory Water Conservation Stage Regulations.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 16th day of June, 2021, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:



A handwritten signature in black ink, appearing to read "D. Wheaton", written over a horizontal line.

DAVID WHEATON, President
Board of Directors
Citrus Heights Water District

ATTEST:

A handwritten signature in blue ink, appearing to read "Madeline Henry", written over a horizontal line.

MADELINE HENRY, Administrative Services Manager/
Chief Board Clerk
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS JUNE 15, 2022 MEETING

SUBJECT : DISCUSSION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH SAN JUAN WATER DISTRICT FOR GROUNDWATER SUBSTITUTION TRANSFER

STATUS : Action Item

REPORT DATE : June 2, 2022

PREPARED BY : Brian Hensley, Water Resources Supervisor
Rebecca Scott, Director of Operations
Steve Anderson, General Counsel

OBJECTIVE:

Consider authorizing the General Manager to execute an agreement with San Juan Water District (SJWD) for a Groundwater Substitution Transfer in 2022.

BACKGROUND AND ANALYSIS:

In March 2022, the Citrus Heights Water District (the District) staff began discussions with several regional water agencies regarding a potential groundwater substitution transfer. The regional water agencies group was offered and tentatively accepted, a request to purchase water offered by a group of several water agencies south of the Delta. The sale and purchase of water would occur through a short-term groundwater substitution transfer. The summer and fall transfer window for 2022 will be from July 1 through November 30.

Of the water being offered for transfer, the District has tentatively offered a maximum amount of 2,127 Acre-Feet (AF) of in-lieu groundwater during the summer and fall transfer period. The 2,127 AF being offered by the District is based on the District's ability to provide groundwater to its customers through conjunctive use during the dry season.

Accompanying this staff report is a proposed Agreement between the District and SJWD for a Groundwater Substitution Transfer in 2022. The Agreement is substantially complete and has been reviewed by the District's staff and General Counsel. Some noteworthy terms in the Agreement are the following:

- (1) The District agrees to increase the amount of groundwater pumped and used within its service territory up to a maximum of 2,127 AF during the transfer period in place of purchasing treated surface water from SJWD.
- (2) The total quantity of groundwater substitution water being sold from SJWD to the buyer is based on the amount of water produced by the District (2,127 AF maximum) and other regional water agencies, less American River instream flow losses of 13%. This will result in a potential total of 1,850 AF for water transfer to be sold and purchased through this agreement.
- (3) The purchase price for the water, along with other financial issues, are described in the attached agreement.

- (4) This 2022 Agreement will not affect future groundwater substitution or other transfer agreements between SJWD and the District (e.g. quantity of water to be made available by the District and pricing).
- (5) Groundwater pumped by CHWD pursuant to this Agreement will be considered by SJWD to be surface water purchased by CHWD in 2022, in an amount equivalent to 50% of the amount of water purchased from SJWD by the buyers

Should the Board approve the agreement, staff will work with SJWD to meet the regulatory requirements to accomplish the transfer. Although most of the responsibility for meeting the legal requirements for the transfer will be on the shoulders of SJWD, other regional agencies, and the buyer, the District will need to satisfy a few specific transfer requirements set by the California Department of Water Resources. One other item to note is that if conditions in the Delta do not allow water conveyance this summer or if other insurmountable hurdles are presented, under the terms of the agreement the transfer would not occur.

RECOMMENDATION:

Approve the agreement with San Juan Water District for a Groundwater Substitution Transfer in 2022. Authorize the General Manager to execute the agreement with SJWD as well as any minor or non-substantive changes agreed to by the General Manager and General Counsel.

ATTACHMENT:

Proposed Agreement Between SJWD and the District in Furtherance of Groundwater Substitution Transfer in 2022.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

**AGREEMENT BETWEEN
SAN JUAN WATER DISTRICT AND CITRUS HEIGHTS WATER DISTRICT
IN FURTHERANCE OF GROUNDWATER SUBSTITUTION TRANSFER IN
2022**

This Agreement in Furtherance of Groundwater Substitution Transfer in 2022 ("Agreement") is made effective this _____ day of June, 2022 between the San Juan Water District, a community services district ("SJWD"), and Citrus Heights Water District, a public agency formed under the Irrigation District Law ("CHWD"). For purposes of this Agreement SJWD and CHWD also will each be called a "Party" and collectively the "Parties."

Recitals

A. SJWD owns and operates a public utility water system, including the Sydney N. Peterson Water Treatment Plant ("WTP"), providing wholesale treated water supplies to SJWD's five wholesale customer agencies ("WCAs"). SJWD possesses both pre-1914 (1853 priority) and post-1914 (1928 priority) water rights on the North Fork American River. These rights have been quantified as 28,418 acre-feet ("AF") and 4,582 AF per year respectively as the basis of a permanent, 33,000 AF no-cut settlement contract with the United States Bureau of Reclamation ("Reclamation"). Reclamation delivers SJWD's water rights water to SJWD on a municipal and industrial (M&I) pattern from water stored in Folsom Reservoir. SJWD and its predecessors have an established history of annually using the full 33,000 AF of its water rights water supplies.

B. CHWD owns and operates a public utility water system that distributes treated surface water supplies provided by SJWD and treated water supplies produced from CHWD's groundwater wells to CHWD's retail customers within CHWD's boundaries. SJWD has been providing treated surface water supplies to CHWD since SJWD's formation in 1954.

C. On May 14, 2008 SJWD and CHWD entered into a long-term Wholesale Water Supply Agreement as amended in 2011 ("2008 WSA"), which provides CHWD with an unquantified firm supply of treated surface water.

D. Water conditions in California frequently result in limited State Water Project ("SWP") and Central Valley Project ("CVP") supplies available for delivery to SWP and CVP contractors located south of the Sacramento-San Joaquin Delta ("Delta"), which results in some of those contractors seeking additional water supplies from other sources by way of water transfer agreements. Such is the case in 2022.

E. For 2022, SJWD intends to forego the diversion of a portion of its pre-1914 water right water that would otherwise be diverted, treated and provided to CHWD by SJWD pursuant to the 2008 WSA. During summer and fall 2022, CHWD intends to substitute the use of groundwater for those foregone treated surface water supplies to meet its demands in order to permit SJWD to transfer the foregone surface water supplies to willing buyers south of the Delta on the terms and conditions set forth in this Agreement.

AGREEMENT

Based on the foregoing Recitals, the Parties agree as follows:

1. **SJWD Intent to Forego Surface Water Diversions and CHWD Intent to Forego Treated Surface Water Deliveries in 2022.** During the July 1 through November 30, 2022 "Summer and Fall Transfer Window", CHWD intends to reduce its purchase and use of treated surface water otherwise available for delivery from SJWD to CHWD in accordance with the terms of the 2008 WSA, and to make up for reductions in treated surface water deliveries with a corresponding increase in the amount of groundwater pumped and used by CHWD, up to a maximum of 2,127 AF (two thousand one hundred and twenty-seven acre- feet). SJWD will sell any foregone increment of surface water to willing SWP buyers south of the Delta for consumptive use in their service areas by having it released from Folsom dam into the lower American River instead of diverting it from Folsom Reservoir for treatment by SJWD and use in CHWD's service area (hereafter referred to as "Transfer Water"). The Parties understand and acknowledge that each Party is relying on these representations in entering into this Agreement.

2. **CHWD's Agreement to Pump Groundwater.** CHWD agrees to pump groundwater in an amount determined in consultation with SJWD not to exceed 2,127 AF to generate the Transfer Water in accordance with the provisions of this Agreement, provided that the foregoing

action: (a) shall only apply to the actual amount of groundwater produced by CHWD during the 2022 transfer period in substitution for treated SJWD surface water, as verified by the California Department of Water Resources ("DWR"); and (b) shall not be effective unless and until SJWD receives written confirmation from the appropriate agency/agencies that the sale of the Transfer Water as provided herein is approved. At any time prior to SJWD implementing the 2022 transfer, CHWD, in its sole discretion, may determine the amount of groundwater it intends to pump to make Transfer Water available for SJWD to transfer to the buyers. Nothing in this provision shall require CHWD to make available more than 2,127 AF of groundwater during the 2022 Summer and Fall Transfer Window.

3. Post-2022 Groundwater Substitution Transfer Arrangements. Nothing in this Agreement is intended, nor shall it operate, to control any groundwater substitution arrangements between the Parties for 2023 or thereafter, including with respect to the quantity of water to be made available by CHWD, pricing, or any other matter. The Parties anticipate that a separate agreement or agreements will be negotiated between the Parties for any future water transfers and/or dedications.

4. Payment to CHWD.

A. In consideration of CHWD's staff time, engineering and technical expenses, attorneys' fees, and other expenses incurred by CHWD in the performance of this Agreement, SJWD shall pay CHWD a portion of the \$75,000 payment made by the buyers of the Transfer Water for administrative costs, in an amount to be determined by mutual agreement between CHWD, SJWD and the other American River agencies participating in the 2022 sale of Transfer Water. This payment will be made by SJWD not later than 30 days after the seven participating agencies agree on the allocation of the administrative payment and SJWD receives that payment from the buyers. This payment shall be due and payable whether or not the approvals necessary for transfer and sale of the Transfer Water are obtained.

B. SJWD will pay CHWD \$202 per acre foot of water pumped by CHWD under this Agreement up to the maximum of 2,127 AF (in addition to expenses reasonably compensated by the payment made in accordance with Section 4(A) above) for the volume of Transfer Water sold by SJWD for which CHWD provides groundwater substitution supplies. This payment is based

on the quantity of groundwater substitution water produced by CHWD, minus American River instream flow losses of 13% for which SJWD is paid as a result of the sale of the Transfer Water. SJWD will be entitled to a payment of \$81/AF up to the 2,127 AF maximum of Transfer Water. Based on the \$800/AF sale price for the 2022 Transfer Water, CHWD and SJWD will each receive additional payments of \$258.50/AF, representing an equal share of revenues generated above \$283/AF of Transfer Water sold that is composed of CHWD's \$202/AF groundwater production payment and SJWD's \$81/AF transfer payment.

C. SJWD will not be obligated to pay CHWD as provided in Section 4(B) unless the applicable Transfer Water is accepted by the buyers under the terms of the Buyer-Seller Agreement for purchase of the 2022 Transfer Water. SJWD's obligation to pay CHWD shall begin at such time as SJWD provides written instruction to CHWD to begin groundwater production to fulfill the terms of this Agreement and shall conclude at such time as CHWD's groundwater production ceases to be in effect for purposes of this Agreement; provided that the intention of the Parties is to accomplish the transfer contemplated by this Agreement during the 2022 Summer Transfer Window.

D. SJWD will pay CHWD the total sum owing for the amount of Transfer Water invoiced that is attributable to CHWD groundwater production within 30 days of receipt by SJWD of each payment from the buyers. SJWD will provide CHWD with payment accounting for Transfer Water at the time payments are made by SJWD.

E. Should any situation arise that does not allow SJWD to complete the 2022 transfer, immediate notice shall be provided by SJWD to CHWD.

F. CHWD acknowledges and agrees that no additional compensation, beyond that required by this Agreement, will be due for its production of groundwater substitution water supplies for delivery in its service area, provided that rates paid to SJWD for any and all treated water that CHWD purchases and uses will be governed by the terms of the 2008 WSA.

G. SJWD and CHWD agree that, for the purpose of SJWD's calculation of any rolling five-year average of proportional surface water deliveries that determine the percentage and amount

of quarterly service and debt service charges that are assessed to CHWD in SJWD's annual charges for surface water purchases, groundwater pumped by CHWD pursuant to this Agreement will be considered by SJWD to be surface water purchased by CHWD in 2022, in an amount equivalent to 50% of the amount of water purchased from SJWD by the buyers; provided, however that the groundwater pumped by CHWD pursuant to this Agreement to offset American River instream flow losses of 13% shall, for purposes of determining any rolling five-year average of proportional surface water deliveries that determine the percentage and amount of quarterly service and debt service charges that are assessed to CHWD in SJWD's annual charges for surface water purchases, be deemed to completely reduce surface water purchases that would otherwise have been made by CHWD from SJWD.

5. Sale in SJWD's Sole Discretion. SJWD will have the sole discretion to determine whether to sell any quantity of Transfer Water during 2022. Nothing in this Agreement will be construed to require SJWD to sell any Transfer Water or to pay CHWD any compensation under this Agreement unless SJWD sells some quantity of Transfer Water and CHWD provides groundwater substitution water for some portion of that Transfer Water during 2022, except as provided in Section 4(A). Nothing in this Agreement excuses CHWD's obligation to SJWD to pay for any treated surface water that SJWD delivers to CHWD for consumptive use under the 2008 WSA.

6. Pumping of Groundwater by CHWD.

A. CHWD has sole discretion to determine the manner, facilities used, and schedule for which it produces any quantity of groundwater for use in the CHWD service area to offset surface water use to make Transfer Water available, subject to also satisfying all regulatory criteria associated with implementing the 2022 transfer.

B. CHWD will produce a maximum of 2,127 AF of groundwater to support SJWD's sale of the Transfer Water during the 2022 Summer and Fall Transfer Window. The maximum 2,127 AF of groundwater pumped by CHWD during the 2022 Summer Transfer Window includes the maximum 2,127 AF of Transfer Water to be sold, including the applied 13% American River depletion factor.

C. Should any situation arise that does not allow CHWD's groundwater production commitment to be achieved during 2022, immediate notice shall be provided by CHWD to SJWD. Notwithstanding any such cessation of CHWD's groundwater production, SJWD shall pay CHWD for each acre-foot of groundwater it pumped upon which SJWD based a sale of equivalent amount of Transfer Water up to the date CHWD ceases its groundwater production.

7. Cooperation; Approvals. CHWD will cooperate and collaborate with SJWD as needed for SJWD to secure the approvals necessary to implement SJWD's sale of Transfer Water in 2022, subject to the following conditions:

A. SJWD will be responsible for and pay all costs of obtaining any governmental approval(s) related to the surface water transfer and compliance with applicable laws, including but not limited to obtaining Reclamation's and/or DWR's approval required for the temporary transfer of the Transfer Water pursuant to Water Code Section 1725.

B. CHWD will be responsible for and pay all staff and administrative costs of obtaining any governmental approval(s) related to the groundwater substitution portion of the transfer and compliance with applicable laws, including but not limited to obtaining approval of use of groundwater wells for production of groundwater substitution supplies.

C. SJWD will be the lead agency and will pay all costs required for the purpose of compliance with CEQA and/or NEPA for transfers undertaken pursuant to this Agreement.

D. Except as otherwise provided in Section 4(A), each Party will bear its own costs for staff time, engineering and technical expenses, attorneys' fees, and other expenses related to performing their respective duties under this Agreement.

E. No later than six months after the conclusion of a transfer undertaken pursuant to this Agreement, the Parties may agree to confer and reconcile budgeted expenses and revenues with actual expenses and revenues.

8. Inspection of Books and Records. Representatives of SJWD will have full and free access at all reasonable times to the account books and official records of CHWD insofar as they

pertain to the matters and things provided for in this Agreement, with the right at any time during office hours to make copies thereof at SJWD's expense. Representatives of CHWD will have similar rights with respect to the account books and official records of SJWD.

9. Monitoring and Mitigation.

The monitoring and reporting plan associated with this transfer that is included in the 2022 Conveyance Agreement, between, among others, SJWD and the California Department of Water Resources, is hereby incorporated by reference and CHWD agrees to comply with its requirements and provisions applicable to its activities related to this transfer.

10. Water Rights.

A. The only rights granted to the Parties as a result of this Agreement are those expressly set forth in this Agreement. SJWD's reduced deliveries of diversions of surface water pursuant to this Agreement will not confer any appropriative, public trust or other right to water on any person or entity.

B. Nothing in this Agreement will be construed to act as a forfeiture, diminution or impairment of any water right or contractual entitlement of CHWD or SJWD. Consistent with the provisions of California Water Code Sections 109, 475, 1011, 1014 through 1017, 1244 and 11961, CHWD's production and use of groundwater in lieu of taking delivery of treated surface water from SJWD under the 2008 WSA pursuant to this Agreement, or this Agreement itself, will not be evidence of either the existence of surplus water after this Agreement expires, or of the lack of beneficial use of the water involved, and the Parties will not contend otherwise.

C. CHWD agrees to comply with Water Code Section 1732. In accordance with the provisions of Water Code section 1745.10, SJWD and CHWD have each determined that the production and use of groundwater under this Agreement would not create nor contribute to conditions of long-term overdraft in the affected groundwater basin.

11. Term of Agreement. This Agreement will continue until December 31, 2022. A Party may withdraw from this Agreement, at its sole discretion, with one (1) months' notice, with the exception that a Party may terminate the Agreement following a material breach by the other Party, after a fifteen (15) day consultation period for the purpose to discuss and, if possible, resolve a dispute that would be a basis for terminating this Agreement.

12. Dispute Resolution. In the event that a dispute arises regarding the terms and conditions of this Agreement, the Parties agree that they will attempt to engage in good faith negotiations in an effort to find a solution that serves their respective and mutual interests, including their continuing relationships. Unless otherwise agreed in writing, the Parties shall have fourteen (14) calendar days from the date that the questioning Party gives written notice of the particular issue to begin these negotiations and twenty-eight (28) calendar days from the written notice date to complete these negotiations concerning the dispute.

13. Assignment. No Party executing this Agreement will assign any of its rights or obligations under this Agreement, except with the prior written consent of the other Party, which will not be unreasonably withheld. No assignment of this Agreement will relieve the assigning Party of any of its obligations under this Agreement until such obligations have been assumed by the assignee. Any assignment in violation of this Section will be void.

14. No Waiver of Rights. Any waiver at any time by a Party hereto of its rights with respect to a breach, default or any other matter arising in connection with this Agreement, will not be deemed to be a waiver with respect to any other breach, default or matter.

15. Indemnification. To the extent permitted by State law, SJWD will indemnify, defend and hold harmless CHWD and its officers, agents, and employees from any and all claims, lawsuits (including but not limited to CEQA and NEPA lawsuits), judgments, damages, penalties, costs, liabilities and losses (including without limitation, sums paid in settlement of claims, actual attorneys' fees, paralegal fees, consultant fees, engineering fees, expert fees and any other professional fees) that arise from or are related in any way to the SJWD's sale of Transfer Water or any other activities under this Agreement, including but not

limited to obtaining all approvals necessary to sell Transfer Water, determining and accounting for the amount of Transfer Water made available for sale, and the collection and proper payment of funds due to CHWD for Transfer Water actually sold. The provisions of this Section shall survive any termination of this Agreement.

16. Entire Agreement. This Agreement represents the sole, final, complete, exclusive, and integrated expression and statement of the terms of agreement between the Parties concerning the subject matter of this Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both Parties. There are no written or oral agreements, conditions, representations, warranties, or promises with respect to the subject matter of this Agreement except those contained in or referred to in this document.

17. Severability. If any term or provision of this Agreement is deemed invalid or unenforceable by any court of final jurisdiction, it is intended by the Parties that all other provisions of this Agreement be construed to remain fully valid, enforceable and binding on the Parties.

18. Interpretation. SJWD and CHWD each had a full and fair opportunity to consult independent counsel in the negotiation and execution of this Agreement. For the purposes of interpretation of this Agreement, neither Party will be deemed to have been its drafter.

19. Notices. Any notice, demand, or request made in connection with this Agreement will be in writing and will be deemed to have been duly given on the date of service, if (a) served personally on the person to whom notice is to be given, or (b) sent by electronic mail, and the recipient acknowledges receipt, or (c) on the third day after mailing, if mailed to the person to whom notice is to be given by first-class United States mail, postage-prepaid, and properly addressed to the following designated representatives of SJWD and CHWD:

To CHWD:

Citrus Heights Water District
Attn: Hilary Straus, General Manager
6230 Sylvan Road
Citrus Heights, CA 95610
E-mail: hstraus@chwd.org

To SJWD:

San Juan Water District
Attn: Paul Helliker, General Manager
9935 Auburn Folsom Road
Granite Bay, CA 95746
E-mail phelliker@sjwd.org

20. Governing Law. This Agreement is governed by and will be interpreted in accordance with the laws of the State of California. This Agreement is deemed to have been executed in Sacramento County and therefore, the state or federal court where the Parties' offices are located shall be venue for any litigation concerning the enforcement or construction of this Agreement.

21. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same Agreement.

The foregoing is hereby agreed to by the Parties on the date first written above.

Citrus Heights Water District:

San Juan Water District:

Hilary Straus
General Manager

Paul Helliker
General Manager

EXHIBIT A

To supplement the necessary actions and commitments made between San Juan Water District and Citrus Heights Water District as memorialized in the Agreement titled "In Furtherance of Groundwater Substitution Transfers in 2022" ("Agreement"), dated XX, 2022, the following terms have been determined and negotiated for the purpose of CHWD providing supplemental groundwater substitution deliveries to its customers in accordance with the Agreement to undertake the following water transfer or dedication in 2022:

Purpose of Transfer:	Sale
Transferee Price/AF	\$800
Amount of Water to be Transferred	Up to 2,127 AF
Timing of GW Substitution Deliveries	Approx. 425 AF per month for the period July 1 to November 30, 2022
CHWD Reimbursement \$/AF	\$202/AF
Other CHWD Costs to be Reimbursed	Per Section 4(A)
SJWD Reimbursement \$/AF	\$81/AF
Other SJWD Costs to be Reimbursed	Per Section 4(A)
Distribution of Remaining Proceeds	50% to CHWD: \$258.50/AF 50% to SJWD: \$258.50/AF