

**BOARD MEETING AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT (CHWD)
MARCH 15, 2023 beginning at 6:30 PM**



**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

**PHONE CALL IN: (253) 205-0468
PHONE MEETING ID: 837 8093 8191**

COMPUTER AUDIO/LIVE MEETING PRESENTATIONS: <https://us06web.zoom.us/j/83780938191>

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Members of the public may attend the meeting in person at the District headquarters or remotely through the phone number and link above.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIANCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CONSENT CALENDAR: (I/A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1a. Minutes of the Special Meeting – February 13, 2023 (A)

CC-1b. Minutes of the Special Meeting – February 15, 2023 (A)

CC-1c. Minutes of the Regular Meeting – February 15, 2023 (A)

Recommendation:

Approve the minutes of the February 13, 2023 Special Meeting and February 15, 2023 Special and Regular Meetings.

CC-2. Revenue Analysis Report for February 2023 (I)

CC-3. Assessor/Collector's Roll Adjustment for February 2023 (I)

- CC-4. Treasurer’s Report for February 2023 (I)
- CC-5. Treasurer’s Report of Fund Balances for February 2023 (I)
- CC-6. Operating Budget Analysis for February 2023 (I)
- CC-7. Capital Projects Summary for February 2023 (I)
- CC-8. Warrants for February 2023 (I)
- CC-9. Purchase Card Distributions for February 2023 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2023 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Adopt Resolution 03-2023 in Support of Senate Bill 23: Water Supply and Flood Risk Reduction Projects: Expedited Permitting (A)

Recommendations:

1. Adopt Resolution No. 03-2023 in support of SB 23.
2. Authorize the General Manager to sign on to a coalition in support of SB 23.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

- S-1. 2022 Strategic Plan Update and 2023 Strategic Plan Preview (I/D)

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS’ AND LEGAL COUNSEL’S REPORTS (I):

None.

DIRECTOR’S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Straus).
- D-8. RWA Legislative and Regulatory Affairs Update (Nunes/Scott).
- D-9. Customer Advisory Committee (Riehle/Moore).

D-10. Other Reports.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):
(one case)

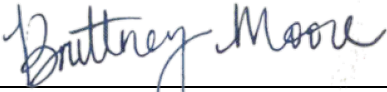
FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

April 19, 2023	6:30 PM	Regular Meeting
May 17, 2023	6:30 PM	Regular Meeting
June 21, 2023	6:30 PM	Regular Meeting
August 16, 2023	6:30 PM	Regular Meeting
September 20, 2023	6:30 PM	Regular Meeting
October 18, 2023	6:30 PM	Regular Meeting
November 15, 2023	6:30 PM	Regular Meeting
December 20, 2023	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Regular Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the Regular meeting in accordance with Government Code Section 54954.2.



Brittney Moore, Chief Board Clerk

Dated: March 9, 2023

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
February 13, 2023

The Special Meeting of the Board of Directors was called to order at 9:07 a.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President

Staff:

Brian Hensley, Water Resources Supervisor
Missy Pieri, Director of Engineering
Rebecca Scott, Director of Operations
Hilary Straus, General Manager

Also Present:

Greg Turner, Water Treatment Plant Superintendent, San Juan Water District
Tony Berala, Operations Manager, San Juan Water District
Andrew Pierson, Director of Engineering Services, San Juan Water District
Paul Helliker, General Manager, San Juan Water District

PUBLIC COMMENT:

None.

PRESENTATION:

P-1. San Juan Water District Hinkle Reservoir Tour

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 10:12 a.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
February 15, 2023

The Special Meeting of the Board of Directors was called to order at 6:01 p.m. by President Riehle. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President
Caryl F. Sheehan, Director

Staff:

Steve Anderson, General Counsel
Brian Hensley, Water Resources Supervisor
Brittney Moore, Administrative Services Manager/ Chief Board Clerk
Joshua Nelson, Assistant General Counsel
Lea Park-Kim, Communications & Public Engagement Manager
Rebecca Scott, Director of Operations
Hilary Straus, General Manager
Carlos Urrutia, Interim Director of Finance and Administrative Services

PUBLIC COMMENT:

None.

President Riehle adjourned the meeting to Closed Session at 6:01pm.

CLOSED SESSION:

CL-1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation pursuant to Government Code, section 54956.9(d)(4):
(two cases)

CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

- a. Pursuant to Section 54956.8:
Property: Parcel Number 257-0040-024-0000
Agency Negotiators: Brian Hensley, Rebecca Scott, Josh Nelson, Hilary Straus, Steve Anderson, Brittney Moore, Carlos Urrutia
Negotiating Parties: San Juan Unified School District
Under Negotiation: Price and Terms of Payment

President Riehle adjourned the meeting back to the open session at 7:04 p.m.

There was no reportable action from the Closed Session.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 7:04 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
February 15, 2023

The Regular Meeting of the Board of Directors was called to order at 7:08 p.m. by President Riehle and role was called. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President
Caryl F. Sheehan, Director

Staff:

Bryan Abaya, Principal Information Technology Analyst
Brittney Moore, Administrative Services Manager/ Chief Board Clerk
Josh Nelson, Assistant General Counsel
Lea Park-Kim, Communications and Public Engagement Manager
Missy Pieri, Director of Engineering
Rebecca Scott, Director of Operations
Kayleigh Shepard, Management Analyst
Hilary Straus, General Manager
Carlos Urrutia, Interim Director of Finance and Administrative Services

VISITOR:

Jay Martinez, Customer

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting – January 18, 2023 (A)

CC-1b. Minutes of the Regular Meeting – January 18, 2023 (A)

Recommendation:

Approve the minutes of the January 18, 2023 Special and Regular Meeting.

CC-2. Revenue Analysis Report for January 2023 (I)

CC-3. Assessor/Collector's Roll Adjustment for January 2023 (I)

CC-4. Treasurer's Report for January 2023 (I)

CC-5. Treasurer's Report of Fund Balances for January 2023 (I)

CC-6. Operating Budget Analysis for January 2023 (I)

CC-7. Capital Projects Summary for January 2023 (I)

CC-8. Warrants for January 2023 (I)

CC-9. Purchase Card Distributions for January 2023 (I)

CC-10. Employee Recognitions (I)

CC-11. Long-Range Agenda (I)

- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2023 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. ACWA JPIA Executive Committee Nomination (A)

Recommendation:

Adopt Resolution 02-2023 nominating David C. Wheaton as a candidate for the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority.

ACTION:

Vice President Wheaton moved and Director Sheehan seconded a motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

None.

PUBLIC HEARINGS:

None.

STUDY SESSION:

- S-1. Legislative Updates for Hybrid Public Meetings

BUSINESS:

- B-1. Easement Agreement with the San Juan Unified School District for Construction of a Water Well (A)

ACTION:

Director Sheehan moved and Vice President Wheaton seconded a motion to approve the Grant of Permanent Exclusive Utility Easement and Easement Purchase Agreement with the San Juan Unified School District and authorized the General Manager to execute the agreement.

The motion carried 3-0 with all Directors voting yes.

- B-2. Discussion and Possible Action to Approve District Policy Updates (A)

ACTION:

Vice President Wheaton moved and Director Sheehan seconded a motion to:

1. Review District Policy 6255.00—Water Main Replacement Reserve and adopt as amended
2. Review and adopt District Policy 6290—Reserve Fund Management

3. Receive and file the Annual review of District Policy No 6300—Investment of District Funds, and re-adopt as required by District policy
4. Review and adopt District Policy 6500.26—Task Order Agreement
5. Review and adopt District Policy 6600—Appeal of Administrative Penalty

The motion carried 3-0 with all Directors voting yes.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Park-Kim).
- D-8. RWA Legislative and Regulatory Affairs Update (Park-Kim).
- D-9. Customer Advisory Committee (Riehle/Park-Kim).
- D-10. Other Reports.

CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:28 p.m.

APPROVED:

BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

February 2023

REVENUE ANALYSIS

Outstanding Receivables

Aged Trial Balance					
Total	Current	31-90	91-150	>150	Unapplied Current
1,179,257	976,798	111,790	63,785	149,969	123,085

General Ledger Balance	Total
Outstanding A/R	1,258,989.31
Outstanding Liens	-
Outstanding Grants	946
A/R Other	(25,348)
Less Unapplied Payments	(122,065)
Total	\$ 1,112,523

**CITRUS HEIGHTS WATER DISTRICT
ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
February 28, 2023**

CC-03

Reason For Cancellation	Charge Type	Amount
Wrong amount	DEPOSIT	2,116.48
Wrong deposit amount	DEPOSIT	2,116.48
	DEPOSIT	214.00
		<u>\$ 4,446.96</u>

TREASURER'S REPORT TO THE BOARD OF DIRECTORS
February 2023

Bank of the West			
Beginning Balance			\$9,337,546
RECEIPTS:		1,303,303	
DISBURSEMENTS:			
Checks Issued / ACH Payments	438,394		
Payroll	424,395		
Returned Checks	1,664		
		864,453	438,850
Bank of the West	Balance per		
Bank 02/28/2023			9,776,396
Outstanding Checks			(63,573)
Deposit in Transit			73,362
Balance Per Books 02/28/2023			\$9,786,185

RECONCILEMENT:			
Bank of the West			\$9,786,185
Local Agency Investment Fund			14,695,547
Money Mkt Activity Account			554,292
TOTAL BALANCE			\$25,036,024

CASH & INVESTMENT SUMMARY:			
Bank of the West (General Account)			9,786,185
Local Agency Investment Fund			14,695,547
Money Mkt Activity Account			554,292
Total			\$25,036,024

INSTITUTION	MATURITY DATE	INT RATE	DEPOSIT AMOUNT	DATE OF LAST TRANSACTION
Local Agency Investment Fund	Average Quarterly	1.98%	76,370.09	1/13/2023

I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.

Carlos Urrutia

CARLOS URRUTIA
Interim Deputy Treasurer

Hilary M. Straus

HILARY M. STRAUS
Secretary

Signed: 3/9/2023

TREASURER'S REPORT OF FUND BALANCES
February 28, 2023

Fund Name	Beginning Balance 01/01/2023	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	Ending Balance 02/28/2023	2023 Target Balance per Policy
Operating Fund	\$ 8,133,518	\$ 2,808,323	\$ (1,837,197)	\$ 1,303,303	\$ (864,453)	\$ 9,543,494	\$ 2,334,017
Operating Reserve	\$ 3,592,065	\$ -	\$ -	\$ -	\$ -	\$ 3,592,065	N/A
Rate Stabilization Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Capital Improvement Reserve	\$ 2,796,860	\$ -	\$ -	\$ -	\$ -	\$ 2,796,860	\$ 2,681,248
Restricted for Debt Service	\$ 536,963	\$ -	\$ -	\$ -	\$ -	\$ 536,963	N/A
Water Supply Reserve	\$ 2,623,173	\$ -	\$ -	\$ -	\$ -	\$ 2,623,173	N/A
Water Efficiency Reserve	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Water Meter Replacement Reserve	\$ 1,725,000	\$ -	\$ -	\$ -	\$ -	\$ 1,725,000	N/A
Water Main Reserve - Project 2030	\$ 1,189,350	\$ 100,273				\$ 1,289,623	N/A
Fleet Equipment Reserve	\$ 334,253	\$ -	\$ -	\$ -	\$ -	\$ 334,253	\$ 318,559
Employment-Related Benefits Reserve	\$ 986,962	\$ -	\$ -	\$ -	\$ -	\$ 986,962	\$ 986,962
	<u>\$ 23,118,144</u>	<u>2,908,596</u>	<u>\$ (1,837,197)</u>	<u>\$ 1,303,303</u>	<u>\$ (864,453)</u>	<u>\$ 24,628,394</u>	<u>\$ 7,520,786</u>

Carlos Urrutia

CARLOS URRUTIA, Deputy Treasurer

TREASURER'S REPORT OF FUND BALANCES
February 28, 2023

Fund Transfers Summary:

The Operating Fund Transferred:	\$ 1,303,303	from funds collected in December 2022 per Treasurer's Report
	<u>\$ (864,453)</u>	disbursements made in December 2022 per Treasurer's Report
	\$ 438,850	

Citrus Heights Water District
Budget Performance Report
As of 2/28/2023

	February Actual	Year-to-Date Actual	Year-to-Date Budget	YTD Variance		Annual Budget
				Amount	Percent	
Revenues						
Metered Service Charges	\$951,916.37	\$1,823,162.85	\$1,845,765.16	(\$22,602.31)	-1.22%	\$11,074,591.00
Metered Water Deliveries	323,220.70	568,505.32	966,619.34	(398,114.02)	-41.19%	5,799,716.00
Water Main Replacement Revenue	111,722.00	211,995.49	229,016.50	(17,021.01)	-7.43%	1,374,099.00
Non-Metered Service Charges			23,334.00	(23,334.00)	-100.00%	140,000.00
Penalties	330.00	726.00	18,116.66	(17,390.66)	-95.99%	108,700.00
Interest	3,466.94	6,020.25	66,666.66	(60,646.41)	-90.97%	400,000.00
Backflow Fees	7,586.21	10,934.55	12,450.00	(1,515.45)	-12.17%	74,700.00
Water Service Install & S&R	1,832.22	1,832.22	62,316.66	(60,484.44)	-97.06%	373,900.00
Miscellaneous *	(1,325.26)	2,003.78		2,003.78	0.00%	1,607,000.00
Cost Reimbursements		4,069.87		4,069.87	0.00%	
Income - Wheeling Water			450.00	(450.00)	-100.00%	2,700.00
Total Revenue	<u>1,398,749.18</u>	<u>2,629,250.33</u>	<u>3,224,734.98</u>	<u>(595,484.65)</u>	<u>-18.47%</u>	<u>20,955,406.00</u>
*includes Assessments, New Account, Back Charges & other Miscellaneous Revenue Sources						
Operating Expenses						
Cost of Water						
Purchased Water	656,498.94	533,270.81	534,250.00	(979.19)	-0.18%	3,205,500.00
Ground Water	54,892.79	104,230.54	236,119.37	(131,888.83)	-55.86%	1,337,170.66
	<u>711,391.73</u>	<u>637,501.35</u>	<u>770,369.37</u>	<u>(132,868.02)</u>	<u>-17.25%</u>	<u>4,542,670.66</u>
Labor & Benefits						
Labor Regular	325,456.43	557,549.67	652,425.48	(94,875.81)	-14.54%	3,914,553.00
Labor Non-Regular			100.00	(100.00)	-100.00%	600.00
Labor Taxes	25,291.83	45,166.87	48,838.54	(3,671.67)	-7.52%	293,031.20
Labor Workers Comp	19,933.67		16,683.34	(16,683.34)	-100.00%	100,100.00
Labor External	1,350.00	2,550.00	16,576.36	(14,026.36)	-84.62%	99,458.00
Benefits Med/Den/Vis	31,862.40	108,614.86	86,016.96	22,597.90	26.27%	516,101.70
Benefits LTD/Life/EAP	3,947.49	11,568.01	24,493.76	(12,925.75)	-52.77%	146,962.62
Benefits CalPers	23,789.04	40,428.60	59,490.50	(19,061.90)	-32.04%	356,943.01
Benefits Other	9,770.56	16,194.28	28,468.14	(12,273.86)	-43.11%	170,808.83
Benefits OPEB					0.00%	135,300.00
Benefit Retiree Expenses	5,823.95	6,260.07	9,852.68	(3,592.61)	-36.46%	59,116.10
Benefit Unemployment			1,538.76	(1,538.76)	-100.00%	9,232.67
Benefit GASB 68		232,239.00	224,587.25	7,651.75	3.41%	449,174.50
Capitalized Labor & Benefit Contra	<u>(30,745.10)</u>	<u>(60,618.86)</u>	<u>(94,166.66)</u>	<u>33,547.80</u>	<u>-35.63%</u>	<u>(564,999.99)</u>
	<u>416,480.27</u>	<u>959,952.50</u>	<u>1,074,905.11</u>	<u>(114,952.61)</u>	<u>-10.69%</u>	<u>5,686,381.64</u>
General & Administrative						
Fees & Charges	9,227.35	11,780.66	31,080.84	(19,300.18)	-62.10%	186,485.00
Regulatory Compliance/Permits	2,085.69	59,147.24	50,447.50	8,699.74	17.25%	201,790.00
District Events & Recognition	3,548.71	4,736.94	10,062.16	(5,325.22)	-52.92%	60,373.00
Maintenance/Licensing	19,520.31	132,525.47	135,048.00	(2,522.53)	-1.87%	220,088.00
Equipment Maintenance	11,725.70	16,092.87	19,566.66	(3,473.79)	-17.75%	117,400.00

**Citrus Heights Water District
Budget Performance Report
As of 2/28/2023**

CC-06

	February	Year-to-Date	Year-to-Date	YTD Variance		Annual
	Actual	Actual	Budget	Amount	Percent	Budget
Professional Development	2,938.80	11,400.83	27,498.16	(16,097.33)	-58.54%	164,989.00
Department Admin			1,783.36	(1,783.36)	-100.00%	10,700.00
Dues & Subscriptions	1,865.45	119,577.95	60,102.00	59,475.95	98.96%	110,187.00
Fuel & Oil	7,575.15	11,031.00	14,550.00	(3,519.00)	-24.19%	87,300.00
General Supplies	4,325.22	9,326.82	19,550.02	(10,223.20)	-52.29%	117,300.00
Insurance - Auto/Prop/Liab		81,757.53	84,150.00	(2,392.47)	-2.84%	112,200.00
Leasing/Equipment Rental	1,999.61	2,888.67	5,566.68	(2,678.01)	-48.11%	33,400.00
Parts & Materials	27,390.98	66,613.40	26,666.66	39,946.74	149.80%	160,000.00
Postage/Shipping/Freight	4,777.52	10,517.31	22,817.00	(12,299.69)	-53.91%	136,902.00
Rebates & Incentives	575.00	1,500.00	5,333.34	(3,833.34)	-71.88%	32,000.00
Telecom/Network	3,479.22	3,857.42	11,433.34	(7,575.92)	-66.26%	68,600.00
Tools & Equipment	3,414.12	3,580.62	14,358.34	(10,777.72)	-75.06%	86,150.00
Utilities	1,431.83	5,220.60		5,220.60	0.00%	
Write-Off Bad Debt Exp			833.34	(833.34)	-100.00%	5,000.00
Capitalized G&A Contra	(32,950.98)	(60,316.06)	83.34	(60,399.40)	-72473.48%	500.00
Capitalized Equipment Contra	(36,813.53)	(67,887.99)		(67,887.99)	0.00%	
	<u>36,116.15</u>	<u>423,351.28</u>	<u>540,930.74</u>	<u>(117,579.46)</u>	<u>-21.74%</u>	<u>1,911,364.00</u>
Professional & Contract Services						
Support Services	35,491.54	53,981.61	233,772.16	(179,790.55)	-76.91%	1,402,633.00
Legal Services	22,355.00	22,355.00	53,500.50	(31,145.50)	-58.22%	321,003.00
Printing Services	544.68	7,083.68	7,500.02	(416.34)	-5.55%	45,000.00
	<u>58,391.22</u>	<u>83,420.29</u>	<u>294,772.68</u>	<u>(211,352.39)</u>	<u>-71.70%</u>	<u>1,768,636.00</u>
Reserves & Debt Services						
Interest Expense	34,668.75	34,668.75	11,625.71	23,043.04	198.21%	69,754.17
	<u>34,668.75</u>	<u>34,668.75</u>	<u>11,625.71</u>	<u>23,043.04</u>	<u>198.21%</u>	<u>69,754.17</u>
Total Operating Expenses	<u>1,257,048.12</u>	<u>2,138,894.17</u>	<u>2,692,603.61</u>	<u>(553,709.44)</u>	<u>-20.56%</u>	<u>13,978,806.47</u>
Net Income / (Expense)	<u>141,701.06</u>	<u>490,356.16</u>	<u>532,131.37</u>	<u>(41,775.21)</u>	<u>-7.85%</u>	<u>6,976,599.53</u>

Citrus Heights Water District
 Capital Projects Summary
 Fiscal Period End as of 2/2023

CC-7

Project Number	Project Name	BUDGET		AMOUNTS PAID			PROJECTION
		Project Forecast Budget	Expenditures to 12/2022	Month to Date	Year to Date	Project to Date	2024 Forecast
C16-134	Auburn Blvd-Rusch Park Placer	\$167,000	\$8,785	\$0	\$161	\$8,946	\$158,054
C19-108	6230 Sylvan East Wall	\$7,653	\$16,748	\$0	\$0	\$16,748	(\$9,095)
C20-108	Corp Yard PreArchitecture Stdy	\$100,000	\$1,676	\$0	\$0	\$1,676	\$98,324
C20-109	Corp Yard Plans Specs Estimate	\$400,000	\$0	\$0	\$0	\$0	\$400,000
C22-040C	Mariposa SR2S Phase4	\$0	\$0	\$0	\$0	\$0	\$0
Construction in Progress		\$674,653	\$27,209	\$0	\$161	\$27,370	\$647,283
C21-012	Water Service Connections	\$875,500	\$15,860	\$0	\$0	\$15,860	\$859,640
C22-010	Water Main Replacements	\$50,000	\$18,577	\$0	\$0	\$18,577	\$31,423
C22-011	Water Valve Replacements	\$75,000	\$91,338	\$0	\$0	\$91,338	(\$16,338)
C22-012	Water Service Connections	\$825,000	\$1,067,535	\$0	\$4,747	\$1,072,282	(\$247,282)
C22-013	Water Meter Replacements	\$100,000	\$25,226	\$0	\$0	\$25,226	\$74,774
C22-014	Fire Hydrants	\$125,000	\$153,804	\$0	\$13,861	\$167,665	(\$42,665)
C23-010	Water Main Pipeline Replacemen	\$50,000	\$0	\$0	\$0	\$0	\$50,000
C23-011	Water Valve Replacements	\$115,000	\$0	\$12,597	\$12,597	\$12,597	\$102,403
C23-012	Water Service Connections	\$1,075,000	\$0	\$64,391	\$108,643	\$108,643	\$966,357
C23-013	Water Meter Replacements	\$120,000	\$0	\$2,323	\$2,323	\$2,323	\$117,677
C23-014	Fire Hydrants	\$175,000	\$0	\$18,930	\$39,524	\$39,524	\$135,476
Annual Infrastructure		\$3,585,500	\$1,372,340	\$98,240	\$181,694	\$1,554,034	\$2,031,466
C15-104B	Document Management System	\$244,639	\$116,231	\$11,995	\$27,285	\$143,516	\$101,123
C22-003	Fleet/Field Operations Equip	\$100,000	\$89,957	\$0	\$0	\$89,957	\$10,043
C22-004	Technology Hardware/Software	\$55,000	\$9,888	\$0	\$0	\$9,888	\$45,112
C23-003	Fleet/Field Operations Equip	\$425,000	\$0	\$0	\$0	\$0	\$425,000
C23-004	Technology Hardware/Software	\$55,000	\$0	\$0	\$0	\$0	\$55,000
Fleet and Equipment		\$879,639	\$216,076	\$11,995	\$27,285	\$243,361	\$636,278
C15-109	Blossom Hill Way 6" & 10" Inte	\$27,777	\$0	\$0	\$0	\$0	\$27,777
C15-110	Crestmont Ave 6" Intertie	\$24,979	\$91	\$0	\$0	\$91	\$24,888
C19-106	Wells Ave Main 8"	\$219,003	\$71	\$0	\$0	\$71	\$218,932
C20-101	Fair Oaks Blvd	\$475,137	\$57,731	\$0	\$0	\$57,731	\$417,406

C20-102	Langley Ave & Chance Dr	\$504,057	\$0	\$0	\$0	\$0	\$504,057
C20-103	Marsala Ct	\$31,602	\$0	\$0	\$0	\$0	\$31,602
C20-104	Skycrest School	\$104,022	\$3,601	\$0	\$0	\$3,601	\$100,421
C20-105	Walnut Drive	\$105,247	\$28,136	\$143	\$143	\$28,279	\$76,968
C20-106	Wisconsin Drive	\$301,990	\$71	\$0	\$0	\$71	\$301,919
C21-101	Antelope & Rusch Park	\$187,741	\$148,434	\$0	\$0	\$148,434	\$39,308
C21-102	Old Auburn Road	\$1,026	\$2,029	\$0	\$0	\$2,029	(\$1,003)
C21-103	Pratt Ave	\$490,064	\$479,441	\$0	\$0	\$479,441	\$10,623
C21-104	Mesa Verde HS	\$118,779	\$747,517	\$0	\$0	\$747,517	(\$628,738)
C21-105	Madison Ave & Dewey Dr	\$28,138	\$75,652	\$3,025	\$3,093	\$78,746	(\$50,608)
C22-101	Carriage Drive	\$427,104	\$572,897	\$393	\$4,961	\$577,858	(\$150,754)
C22-104	Patton Ave Main	\$45,433	\$0	\$452	\$16,616	\$16,616	\$28,817
C22-105	Reno Ln Main	\$45,000	\$178	\$1,063	\$11,208	\$11,386	\$33,614
Water Mains		\$3,137,099	\$2,115,850	\$5,076	\$36,021	\$2,151,872	\$985,227
C17-103	Operations Building Remodel	\$21,300	\$21,180	\$0	\$0	\$21,180	\$120
C21-040	Other City Partnerships	\$52,551	\$0	\$0	\$0	\$0	\$52,551
C21-040A	Greenback Ln Complete Streets	\$0	\$16,805	\$0	\$0	\$16,805	(\$16,805)
C21-040B	Elec. Greenway Bike Trail	\$0	\$1,797	\$0	\$0	\$1,797	(\$1,797)
C21-040C	MSR2S Phase4	\$0	\$17,964	\$0	\$0	\$17,964	(\$17,964)
C21-040E	Bonita Storm Drain	\$0	\$30,213	\$0	\$0	\$30,213	(\$30,213)
C21-041	Other Misc Infrastructure	\$12,551	\$0	\$0	\$0	\$0	\$12,551
C21-041A	Valve Box Raising	\$0	\$40,407	\$0	\$0	\$40,407	(\$40,407)
C21-041B	Greenback Acquisition	\$415,000	\$300,474	\$619	\$1,557	\$302,030	\$112,970
C22-005	Facilities Improvements	\$100,000	\$44,748	\$0	\$0	\$44,748	\$55,252
C22-040	Other City Partnerships	\$100,000	\$0	\$0	\$0	\$0	\$100,000
C22-040D	SACOG 22 AC Overlay P1	\$0	\$174	\$0	\$0	\$174	(\$174)
C22-040E	San Juan Ave Complete Streets	\$0	\$0	\$0	\$0	\$0	\$0
C22-041	Other Misc Infrastructure	\$82,347	\$0	\$0	\$0	\$0	\$82,347
C22-102	Well Site Acquisition	\$0	\$257,686	\$86	\$7,581	\$265,267	(\$265,267)
C23-005	Facilities Improvements	\$103,000	\$0	\$0	\$9,412	\$9,412	\$93,588
C23-040	Other City Partnerships	\$100,000	\$0	\$0	\$0	\$0	\$100,000
C23-041	Misc Infrastructure Projects	\$100,000	\$0	\$0	\$0	\$0	\$100,000
C23-104	Patton/Pardal/Alondra/Perdez	\$1,010,000	\$0	\$0	\$0	\$0	\$1,010,000
C23-105	Reno Lane 8-inch	\$705,000	\$0	\$0	\$0	\$0	\$705,000

C23-106	Admiral & Anchor 8-inch	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Miscellaneous Projects		\$2,876,749	\$731,447	\$705	\$18,550	\$749,997	\$2,126,752
C17-104	Groundwater Well Property Acq	\$640,000	\$1,113	\$0	\$0	\$1,113	\$638,887
C17-104A	Well #7 Patton	\$250,000	\$67,434	\$0	\$0	\$67,434	\$182,566
C17-104B	Well #8 Highland	\$0	\$0	\$0	\$0	\$0	\$0
C18-106	Groundwater Well #7	\$796,860	\$10,780	\$0	\$0	\$10,780	\$786,080
C20-107	Well Design & Construction	\$1,105,500	\$327,362	\$27,858	\$36,519	\$363,880	\$741,620
C22-020	Groundwater Well Improvements	\$150,000	\$7,332	\$0	\$0	\$7,332	\$142,668
C22-102A	SJUSD Property	\$0	\$5,582	\$0	\$0	\$5,582	(\$5,582)
C22-103	Well Design Construct Highland	\$0	\$0	\$0	\$0	\$0	\$0
C23-020	Groundwater Well Improvements	\$200,000	\$0	\$0	\$0	\$0	\$200,000
C23-103	Highland Well	\$0	\$0	\$0	\$0	\$0	\$0
Wells		\$3,142,360	\$419,603	\$27,858	\$36,519	\$456,122	\$2,686,238
Grand Totals:		\$14,296,000	\$4,882,525	\$143,874	\$300,231	\$5,182,756	\$9,113,244

FEBRUARY 2023 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
74992	WILLIAM J SCOTT	Customer Refund	\$237.84
74993	JOHN OR STEPHANIE M PERI	Customer Refund	\$56.31
74994	JOE OR DEBRA LYNN PIERSON	Customer Refund	\$167.84
74995	PAULINA SIMONS	Customer Refund	\$79.57
74996	MCCOMB FAMILY TRUST	Customer Refund	\$88.11
74997	ANGELA MOORE	Customer Refund	\$304.64
74998	WENTLAND TRUST	Customer Refund	\$125.92
74999	YASUHIRO IMOTO	Customer Refund	\$121.98
75000	Daniel K Grubbs	Customer Refund	\$142.51
75001	JACQUELINE GALINDO	Customer Refund	\$36.93
75002	HOLLYVALE RENTAL HOLDINGS LLC	Customer Refund	\$218.97
75003	QUEST TRUST COMPANY	Customer Refund	\$38.87
75004	AIA SERVICES LLC NDS	Tools/Equipment	\$110.12
75005	CALTRONICS BUSINESS SYSTEM	Small Office Equipment	\$254.32
75006	CENTERPOINT ENGINEERING INC	Contract Services-Engineering	\$850.00
75007	CITRUS HEIGHTS SENTINEL	Contract Services-Other	\$6,314.00
75008	CITY OF CITRUS HEIGHTS	Permit Fees	\$16,718.00
75009	ROBIN COPE	Health Insurance	\$436.12
75010	CORE AND MAIN LP	Material	\$5,380.50
75011	HOLT OF CALIFORNIA	Repair-Equipment	\$1,113.00
75012	ICONIX WATERWORKS	Material	\$1,882.14
75013	INDOOR ENVIRONMENTAL SERVICES	Maintenance Agreement-Equipment	\$9,412.00
75014	INTEGRITY ADMINISTRATORS INC	Health Insurance	\$260.80
75015	J4 SYSTEMS	Contract Services-Other	\$3,520.00
75016	MESSENGER PUBLISHING GROUP	Publication Notices	\$225.00
75017	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$4,910.78
75018	NETMOTION SOFTWARE INC	Maintenance Agreement-Software	\$2,510.08
75019	REPUBLIC SERVICES 922	Utilities	\$359.92
75020	SACRAMENTO COUNTY MUNICIPAL SERVICES AGENCY	Permit Fees	\$365.75
75021	SAGENT	Contract Services-Other	\$4,582.93
75022	SIMON AND COMPANY INC	Contract Services-Other	\$1,000.00
75023	SMUD	Utilities	\$15,514.97
75024	SONITROL	Equipment Rental-Office	\$204.08
75025	SONSRAY MACHINERY, LLC	Equipment Rental	\$1,301.33
75026	A TEICHERT AND SON INC	Road Base	\$5,052.73
75027	TIAA COMMERCIAL FINANCE INC	Equipment Rental-Office	\$571.09
75028	WALKERS OFFICE SUPPLIES	Office Expense	\$33.84
75029	JACQUELINE L WEAVER	Customer Refund	\$248.75
75030	QUEST TRUST COMPANY	Customer Refund	\$137.83
75031	ABA DABA RENTALS AND SALES	Supplies-Field	\$228.28
75032	ACWA JPIA	Workers Comp Insurance	\$94.24
75033	ANSWERNET	Telephone-Answering Service	\$372.89
75034	BLUE JAY TRUCKING INC	Contract Services-Other	\$2,200.00
75035	CALIFORNIA LANDSCAPE ASSOCIATES INC	Janitorial	\$245.00
75036	CDW GOVERNMENT INC	Equipment Maintenance/Software	\$1,485.66
75037	CITRUS HEIGHTS CHAMBER OF COMMERCE	Professional Development	\$695.00
75038	CITRUS HEIGHTS SAW AND MOWER	Repair-Equipment	\$486.39
75039	IB CONSULTING LLC	Contract Services-Miscellaneous	\$7,280.00
75040	J4 SYSTEMS	Contract Services-Other	\$1,480.00
75041	LSL CPAS	Contract Services-Financial	\$1,770.00
75042	NEWSPEED INC	Contract Services-Other	\$250.00
75043	PACE SUPPLY CORP	Material	\$7,169.90
75044	PLACER COUNTY DEPARTMENT OF PUBLIC WORKS	Permit Fees	\$75.00
75045	PLACER COUNTY RECORDER	Recording Fees	\$250.00
75046	RESCUE TRAINING INSTITUTE INC	Contract Services-Other	\$133.53
75047	SCARSDALE SECURITY SECURITY SYSTEMS INC	Contract Services-Other	\$284.97
75048	SUPERIOR EQUIPMENT REPAIR	Repair-Trucks	\$862.61
75049	T MOBILE	Telephone-Wireless	\$148.72
75050	TEE JANITORIAL MAINTENANCE	Contract Services-Other	\$2,989.00
75051	WIZIX TECHNOLOGY GROUP INC	Equipment Rental-Office	\$213.24
75052	ROBERT OR GLENDA RECKNER	Customer Refund	\$31.61
75053	TERRY E PASSMORE	Customer Refund	\$29.62
75054	ARTHUR I WHITEHEAD	Customer Refund	\$49.17
75055	SHERRIE A VAUGHAN	Customer Refund	\$49.48
75056	JOAN C TREASURE	Customer Refund	\$53.17
75057	REBECCA L MILLER	Customer Refund	\$11.39
75058	SETH JONES OR ERIKA ANDERSON	Customer Refund	\$32.64
75059	ABA DABA RENTALS AND SALES	Supplies-Field	\$156.94
75060	ACWA JPIA	Workers Comp Insurance	\$19,933.67
75061	ALEXANDERS CONTRACT SERVICES	Contract Services-Meter Read	\$6,043.53
75062	ROBERT D ANDERSON	Toilet Rebate Program	\$75.00
75063	BART RIEBES AUTO PARTS	Repair-Trucks	\$105.67
75064	BEST BEST AND KRIEGER	Legal & Audit	\$8,466.50
75065	BSK ASSOCIATES	Water Analysis	\$2,164.00
75066	CERTEX USA INC	Supplies-Field	\$1,111.12
75067	COMCAST	Equipment Rental-Office	\$93.45

FEBRUARY 2023 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
75068	CONSOLIDATED	Telephone-Local/Long Distance	\$2,949.50
75069	NANCY DABLIN	Toilet Rebate Program	\$75.00
75070	EMPLOYEE RELATIONS INC	Contract Services-Other	\$99.95
75071	HUNT AND SONS INC	Gas & Oil	\$2,702.43
75072	INDOOR ENVIRONMENTAL SERVICES	Maintenance Agreement-Equipment	\$1,658.78
75073	J4 SYSTEMS	Contract Services-Other	\$2,129.75
75074	ANNA KULA	Toilet Rebate Program	\$75.00
75075	MATTHEW LOEWE	Toilet Rebate Program	\$75.00
75076	LOWES	Supplies-Field	\$434.51
75077	CHERYL MONAGHAN	Toilet Rebate Program	\$150.00
75078	MOONLIGHT BPO LLC	Contract Services-Bill Print/Mail	\$1,272.37
75079	NAVIAVT	Maintenance Agreement-Software	\$11,995.00
75080	NINJIO LLC	Dues & Subscriptions	\$130.00
75081	NOR CAL PERLITE INC	Supplies-Field	\$2,695.58
75082	ONE PRINT SOURCE AND GRAPHICS	Printing	\$319.68
75083	LEA PARK-KIM	Professional Development	\$475.00
75084	PACIFIC GAS AND ELECTRIC	Utilities	\$387.40
75085	QUICK QUACK CAR WASH	Maintenance Agreement-Equipment	\$298.30
75086	RAY RIEHLE	Professional Development	\$295.00
75087	LES SCHWAB TIRES	Repair-Trucks	\$347.86
75088	HILARY STRAUS	Professional Development	\$475.00
75089	TAK COMMUNICATIONS	Contract Services-Engineering	\$3,025.25
75090	STANLEY UGHACHUKWA	Toilet Rebate Program	\$50.00
75091	HENLEY PACIFIC LA LLC	Repair-Equipment	\$148.60
75092	WATERWISE CONSULTING INC	Contract Services-Conservation	\$475.00
75093	WEX BANK	Gas & Oil	\$2,903.29
75094	DAVID WHEATON	Professional Development	\$475.00
75095	WIZIX TECHNOLOGY GROUP INC	Equipment Rental-Office	\$300.71
75096	WOLF CONSULTING	Contract Services-Other	\$2,000.00
75097	ZANE DEZIGN	Tools/Equipment	\$71.86
75098	BEST BEST AND KRIEGER	Legal & Audit	\$6,635.20
Total			<u>\$197,136.98</u>
ACH	1168-2023-1 IC	Bank Fee	\$5,676.55
ACH	CA CHOICE MARCH 2023	Health Insurance	\$40,390.26
ACH	JP MORGAN JANUARY 2023	See February Agenda Item CC-9	\$16,906.53
ACH	PRINCIPAL FICA JANUARY 23	Health Insurance	\$487.20
ACH	ADP 627030356	Contract Services-Financial	\$285.15
ACH	ADP625284641	Contract Services-Financial	\$42.30
ACH	ADP625862345	Contract Services-Financial	\$448.15
ACH	ADP626473667	Contract Services-Financial	\$324.80
ACH	CHASE BANK JANUARY 2023	Bank fee	\$3,550.80
ACH	ICMA 2/16/23 PAYDAY	Deferred Compensation	\$8,772.58
ACH	PERS 1/31/22 PAYDAY	PERS	\$23,617.75
ACH	US BANK 2/23 DEBT SERVICES	Bank fee	\$139,668.75
ACH	VALIC 2/16/23 PAYDAY	Deferred Compensation	\$2,920.99
ACH	PERS 2/16/23 PAYDAY	PERS	\$21,752.81
ACH	MID AMERICA 2/7-2/13/23	Deferred Compensation	\$1,535.12
ACH	PRINCIPAL LIFE	Health Insurance	\$8,922.62
Total			<u>\$275,302.36</u>
Grand Total			<u>\$472,439.34</u>

**JP Morgan Purchase Card Distributions
Feb-23**

Name	District Events & Recognition	Dues & Subscription	General Supplies	Support Services	Maintenance/ Licensing	Equipment Maintenance	Professional Development	Tools & Equipment	Fees & Charges	Parts and Materials	Total Bill
Moore	\$ 80.80		\$ 25.85								\$ 106.65
Shockley	\$ 1,022.86	\$ 10.00	\$ 631.23				\$ 2,193.20	\$ 623.84		\$ 603.78	\$ 5,084.91
Park-Kim		\$ 244.99					\$ 1,241.62		\$ 31.25		\$ 1,517.86
Abaya		\$ 326.71	\$ 251.02	\$ 300.00	\$ 256.56						\$ 1,134.29
Spiers	\$ 80.54					\$ 3,602.47					\$ 3,683.01
Scott							\$ 33.33				\$ 33.33
Straus							\$ 30.00				\$ 30.00
Total Bill	\$ 1,184.20	\$ 581.70	\$ 908.10	\$ 300.00	\$ 256.56	\$ 3,602.47	\$ 3,498.15	\$ 623.84	\$ 31.25	\$ 603.78	\$ 11,590.05

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : EMPLOYEE RECOGNITION
 STATUS : Information Item
 REPORT DATE : March 02, 2023
 PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk
 Kayleigh Shepard, Management Analyst/Deputy Board Clerk

The following District employees were recognized for perfect attendance during January 2023, and outstanding customer service and quality of work during the month of February 2023.

Administrative Services

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Bryan Abaya	Yes		
Dana Mellado	Yes		
Brittney Moore	Yes		
Kayleigh Shepard	Yes	<p>Assisted public engagement staff with updating the Customer Advisory Committee (CAC) application.</p> <p>Stepped in as Recruitment Project Lead during planned staff outage.</p>	
Desiree Smith	Yes	<p>2/16 - A resident on Clearview Drive praised Desiree for her helpfulness and kindness assisting the customer with coordinating a leak investigation. The customer commented that Desiree is always a joy to work with.</p>	<p>Desiree inquired on the late status of receiving the 1st of three Placer County Tax Levy payments that were expected to arrive in January. Through her inquiry she discovered that Customer Service had not been notified about the first electronic payment. The payment was located and posted to applicable customer accounts.</p>

Engineering Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Tamar Dawson	Yes		
Tim Katkanov	Yes	Tim assisted in fixing a monitor display issue during a staff outage.	
Neil Tamagni	Yes		

Operations Department

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Chris Bell	Yes		2/23 - Customer on Northvale Way called and expressed her gratitude for the wonderful job the crew did fixing a water leak in front of her property.
James Buford	Yes		
Andrew Callister	Yes		2/21 - Customer on Elizabeth Lane called to thank the crew for all their great work replacing a water service. 2/23 - Customer on Northvale Way called and expressed her gratitude for the wonderful job the crew did fixing a water leak in front of her property. Identified an extremely rare manufacturer's part defect in the field prior to installation.
Brady Chambers	Yes		
Tim Cutler	Yes		

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Kelly Drake	Yes		
James Ferro			<p>2/21 - Customer on Elizabeth Lane called to thank the crew for all their great work replacing a water service.</p> <p>2/23 - Customer on Northvale Way called and expressed her gratitude for the wonderful job the crew did fixing a water leak in front of her property.</p>
Brandon Goad	Yes		2/17 - Assisted stand-by with an emergency angle stop replacement on Wachtel Way.
Brian Hensley	Yes		
Ricky Kelley			<p>2/21 - Customer on Elizabeth Lane called to thank the crew for all their great work replacing a water service.</p> <p>2/23 - Customer on Northvale Way called and expressed her gratitude for the wonderful job the crew did fixing a water leak in front of her property.</p>
Mike Mariedth			<p>2/2 - Customer on Highland Avenue stated that Mike did an amazing job in identifying a private leak on her property on multiple occasions.</p> <p>2/21 - Customer on Elizabeth Lane called to thank the crew for all their great work replacing a water service.</p> <p>2/23 - Customer on Northvale Way called and expressed her gratitude for the wonderful job the crew did fixing a water leak in front of her property.</p>

<u>Name</u>	<u>Attendance</u>	<u>Customer Service</u>	<u>Work Quality</u>
Chris Nichols	Yes		
Jace Nunes	Yes		
John Spinella	Yes		2/2 - Customer on Highland Avenue stated that John did an amazing job in identifying a private leak on her property on multiple occasions.

**CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
MARCH 15, 2023 MEETING**

SUBJECT : LONG RANGE AGENDA
 STATUS : Consent/Information Item
 REPORT DATE : March 7, 2023
 PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:
 Listed below is the current Long Range Agenda.

Legend	
S	Study Session
CC	Consent Calendar
P	Presentation
B	Business
PH	Public Hearing
CL	Closed Session

CITRUS HEIGHTS WATER DISTRICT LONG RANGE AGENDA

MEETING DATE	MEETING TYPE	ITEM DESCRIPTION	ASSIGNED	AGENDA TYPE	AGENDA ITEM
April 19, 2023					
April 19, 2023		Records Retention Update	Moore	CC	I/D
April 19, 2023		Customer Advisory Committee Member Appointment	Moore/ RGS	CC	A
April 19, 2023		4000/7000 Policy Updates	Straus/Urrutia/Counsel	B	A
April 19, 2023		Investment Support Services	Urrutia/Finance Staff	B	A
May 17, 2023					
May 17, 2023		Annual Comprehensive Financial Report	Finance Staff	CC	I/D
May 17, 2023	Annual	Poster Contest Presentation	Scott/Nunes	P	I/D
June 21, 2023					
June 21, 2023		2024 Strategic Plan Approval	Moore	CC	A
June 21, 2023	Annual	Sacramento/Placer Counties Tax Assessment	Finance Staff	CC	A
June 21, 2023	Annual	Status of Finance Corporation	Finance Staff	B	A
June 21, 2023	Annual	Conflict of Interest	Moore/Shepard	B	A
JULY - SUMMER RECESS					
August 16, 2023					
August 16, 2023		2024 Budget Workshop	Finance Staff	P	I/D
September 20, 2023					
September 20, 2023		CIP Overview	Pieri	P	A
September 20, 2023	Annual	Refined Budget Options/Prop 218 Direction	Finance Staff	B	A
October 18, 2023					
October 18, 2023		Misc Charges and Fees Proposed	Finance Staff	B	A
November 15, 2023					
November 15, 2023	Annual	ACWA Voting Delegation	Moore	CC	A
December 20, 2023					
December 20, 2023	Annual	Committee Assignments	Moore	B	A
December 20, 2023	Annual	District Officers	Moore	B	A
December 20, 2023	Annual	Selection of President and Vice President	Straus	B	A

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : ENGINEERING DEPARTMENT REPORT
 STATUS : Information Item
 REPORT DATE : March 02, 2023
 PREPARED BY : Missy Pieri, Director of Engineering/District Engineer

Significant assignments and activities for the Engineering Department are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 Water Main Replacement Project - Pipeline Condition Assessment	Engineering	Director of Engineering	Yes, updates as necessary	Yes	Pipeline Condition Assessment	Phase 2 of Segment 1 Transmission Main condition assessment in progress. 50% Complete.
CAPITAL IMPROVEMENT PROJECT Corporation Yard / Facilities Master Plan Buildout	Engineering	Director of Engineering	Yes, 07/17/19 (Award of Contract)	Yes	Masterplan for office space requirements through 2045.	Pre-Architectural Alternatives Analysis underway. Space Needs Assessment in progress.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT - Walnut Drive Water Service Project	Engineering	Assistant Engineer	No	Yes	2021 design, 2022 construction.	4 of 5 easements acquired. Construction in progress by Operations. 90% Complete.
CAPITAL IMPROVEMENT PROJECT - Madison Ave & Dewey Dr Water Main	Engineering	Senior Construction Inspector	Yes, 09/28/22 (Award of Contract)	Yes	2022 design, 2022 construction.	Easement received and recorded. Construction 100% complete. Recording of Notice of Completion in progress. Project closeout underway.
CAPITAL IMPROVEMENT PROJECT - 7515 Greenback Lane Building Demolition	Engineering	Assistant Engineer	Yes	Yes	2022 design, 2023 construction (demolition).	Demolition underway, expected completion 03/17/23.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT Mitchell Village - 7925 Arcadia Dr</p>	<p>Engineering</p>	<p>Director of Engineering and Senior Construction Inspector</p>	<p>Yes, 03/30/20, 04/15/20 (Deferment of Fees)</p>	<p>No</p>	<p>200-300 unit development by Watt Communities.</p>	<p>Project re-started on 07/14/20. Water portion 99% Complete.</p> <p>CHWD sent conditional project acceptance on 01/12/22.</p> <p>Finalizing access road construction.</p>
<p>PRIVATE DEVELOPMENT Lawrence Ave Wyatt Ranch</p>	<p>Engineering</p>	<p>Senior Construction Inspector, Director of Engineering and Assistant Engineer</p>	<p>Yes, 01/20/21 (Deferment of Fees)</p>	<p>No</p>	<p>23 lot subdivision.</p>	<p>District signed plans on 12/04/19.</p> <p>Deferment Agreement signed on 02/11/21.</p> <p>All fees paid.</p> <p>Construction 90% Complete.</p>
<p>PRIVATE DEVELOPMENT 12057 Fair Oaks Blvd Fair Oaks Senior Apartments</p>	<p>Engineering</p>	<p>Senior Construction Inspector, Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Seniors apartment complex with 42 one bedroom and 68 two bedroom units.</p>	<p>All fees paid on 10/18/21.</p> <p>District signed plans on 10/19/21.</p> <p>Construction 95% complete.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT 8043 Holly Dr Parcel Split 1 - 3</p>	Engineering	Director of Engineering and Assistant Engineer	No	No	Parcel being split into 3 for 3 home subdivision.	<p>Plan check fees paid 04/13/21.</p> <p>Plans signed 06/07/22.</p> <p>Awaiting payment of fee balance.</p>
<p>PRIVATE DEVELOPMENT 208 Langley Ave Parcel Split 1 - 2</p>	Engineering	Director of Engineering and Assistant Engineer	No	No	Parcel being split into 2 lots. New single family home construction on one lot.	<p>District sent correspondence to property owner on 04/20/20.</p> <p>New will serve letter sent on 10/17/22.</p>
<p>PRIVATE DEVELOPMENT 5425 Sunrise Blvd Sunrise Village Phase 2</p>	Engineering	Director of Engineering and Assistant Engineer	No	No	Partial redevelopment of Sunrise Village.	<p>Plans signed on 07/21/22.</p> <p>Construction 95% complete.</p>
<p>PRIVATE DEVELOPMENT 7424 Sunrise Blvd Sunrise Pointe</p>	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	Proposed multi-unit housing complex for low-income and homeless.	<p>All fees paid.</p> <p>Construction 100% complete.</p> <p>Project closeout in progress.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT Livoti Development	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	Six Parcel Subdivision.	All fees paid. Plans signed on 11/09/21. Construction 75% complete.
PRIVATE DEVELOPMENT 7951 Antelope Rd American River Collegiate Academy	Engineering	Director of Engineering and Assistant Engineer	No	No	Commercial Development.	Awaiting payment of fees. Final submittal approved. District awaiting to sign plans.
PRIVATE DEVELOPMENT 8556 Pheasant Ridge Ln Fire Improvements	Engineering	Director of Engineering and Assistant Engineer	No	No	Extension of water main, addition of fire hydrant, and fire sprinklers.	All fees paid on 03/11/21. District approved plans on 01/24/22. Awaiting construction.
PRIVATE DEVELOPMENT 6031 Sunrise Vista Dr Apartments	Engineering	Director of Engineering and Assistant Engineer	No	No	Proposed apartments.	Plan check fees paid. Received submittal on 12/21/22. Comments submitted to developer's engineer on 02/07/23.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
<p>PRIVATE DEVELOPMENT 7078 Auburn Blvd Auburn Heights Townhomes</p>	<p>Engineering</p>	<p>Senior Construction Engineer and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>8 Townhomes on undeveloped property.</p>	<p>Water construction 100% complete. Easement recorded on 02/01/23. Project closeout in progress.</p>
<p>PRIVATE DEVELOPMENT 8136 Auburn Blvd Self Service Coin Laundry</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Redevelopment of existing building to a self-service coin laundry.</p>	<p>Plan check fees paid. Plans signed on 07/19/21. Awaiting construction.</p>
<p>PRIVATE DEVELOPMENT Talbot Way Citrus Place Subdivision</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>8 lot subdivision</p>	<p>Plan check fees paid 6/2022. Plans signed on 6/21/22. Awaiting remaining fees and construction.</p>
<p>PRIVATE DEVELOPMENT 7311 Hickory Ave Single Family Home</p>	<p>Engineering</p>	<p>Director of Engineering and Assistant Engineer</p>	<p>No</p>	<p>No</p>	<p>Customer requesting water service for a recently split lot.</p>	<p>Verify lot is split prior to initiating new water service.</p>

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 7527 Linden Ave Multi-duplex	Engineering	Senior Construction Inspector and Assistant Engineer	No	No	3 duplex complex.	Revised plans approved & all fees paid on 10/26/22. Construction 95% complete.
PRIVATE DEVELOPMENT 8207 Oak Ave Parcel Split, Annexation & Single Family Home	Engineering	Director of Engineering and Assistant Engineer	Yes, Inclusion approved by Board on 05/18/22.	No	Parcel Split, Annexation & 2 single family homes.	Plan check fees paid. Annexation/Inclusion fees paid and approved by Board on 05/18/22. Plans signed on 08/02/22. Awaiting payment of fee balance and construction.
PRIVATE DEVELOPMENT 8099 Greenback Ln Citrus Heights Pet Hospital	Engineering	Director of Engineering and Assistant Engineer	No	No	Tenant Improvements of Pet Hospital.	CHWD provided submittal comments on 10/26/22. Awaiting resubmittal.
PRIVATE DEVELOPMENT 7803 Madison Ave MD Health	Engineering	Director of Engineering and Assistant Engineer	No	No	Tenant Improvements of Building.	Submitted comments on first submittal 03/02/23.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CITY OF CITRUS HEIGHTS PROJECT Auburn Blvd - Complete Streets Phase 2	Engineering	Director of Engineering and Assistant Engineer	No	No	City of Citrus Heights Frontage Improvements and Utility relocation on Auburn Blvd from Rusch Park to north.	Final plans signed on 02/24/23. Awaiting construction by the City.
CITY OF CITRUS HEIGHTS PROJECT Arcade-Cripple Creek Trail Project	Engineering	Director of Engineering and Assistant Engineer	No	No	District & City finalized Cost Liability. Awaiting final submittal.	Construction in progress. Coordinating with the City on portion of bike trail through District easement.
CITY OF CITRUS HEIGHTS PROJECT San Juan Ave (Madison Ave to Spicer) Road Improvements	Engineering	Director of Engineering and Assistant Engineer	No	No	City of Citrus Heights Road Improvements	City finalizing plans. District and City finalized Cost Liability.
COUNTY OF SACRAMENTO AC Overlay Project SACOG 2022 Phase 1 to 3	Engineering	Director of Engineering and Assistant Engineer	No	No	County of Sacramento Road Improvements along Greenback Lane from Fair Oaks Blvd. to Hazel Ave.	Received first submittal on 04/20/22. District provided comments on 05/24/22. Cost Liability letter was sent to the County.

Items of Interest	Department	Project Team	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
District-wide Easement Project (Phase 4)	Engineering	Director of Engineering and Assistant Engineer	Yes	Yes	Obtaining easements for District-owned facilities.	Phase 4 underway.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : OPERATIONS DEPARTMENT REPORT
 STATUS : Information Item
 REPORT DATE : March 6, 2023
 PREPARED BY : Jace Nunes, Management Analyst
 Rebecca Scott, Director of Operations

This month we are providing an updated format to the Operations Department Report. In addition to the information provided in the previous report template, the new report includes the following: District map showing the previous month’s work locations; standby calls & call-outs; Underground Service Alert (USA) marking totals; and more. Accompanying this report is last month’s Operations Report for comparison purposes.

The Citrus Heights Water District has 20 employees in its Operations Department. The following report summarizes their work during February.

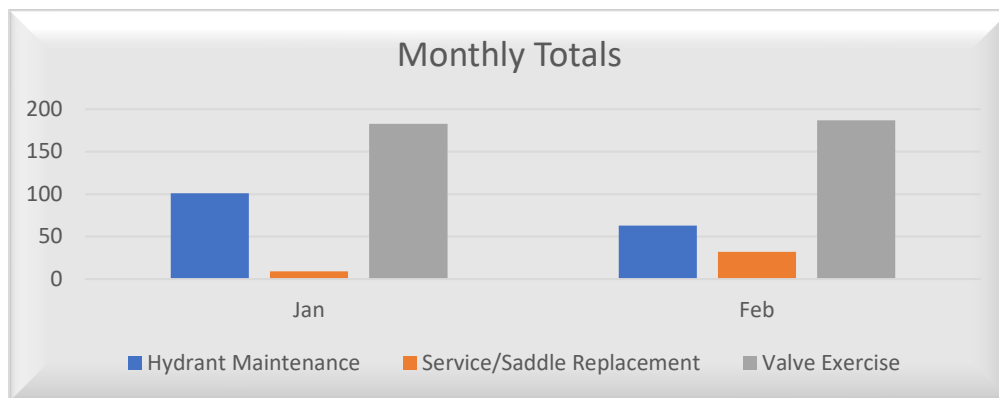
OPERATIONS MONTHLY ACTIVITIES

A. Distribution Division

The Operations Department consists of 10 Distribution Operators who perform the necessary maintenance to keep over 250 miles of pipelines and around 20,000 service connections functioning properly. The table below summarizes noteworthy common tasks they perform.

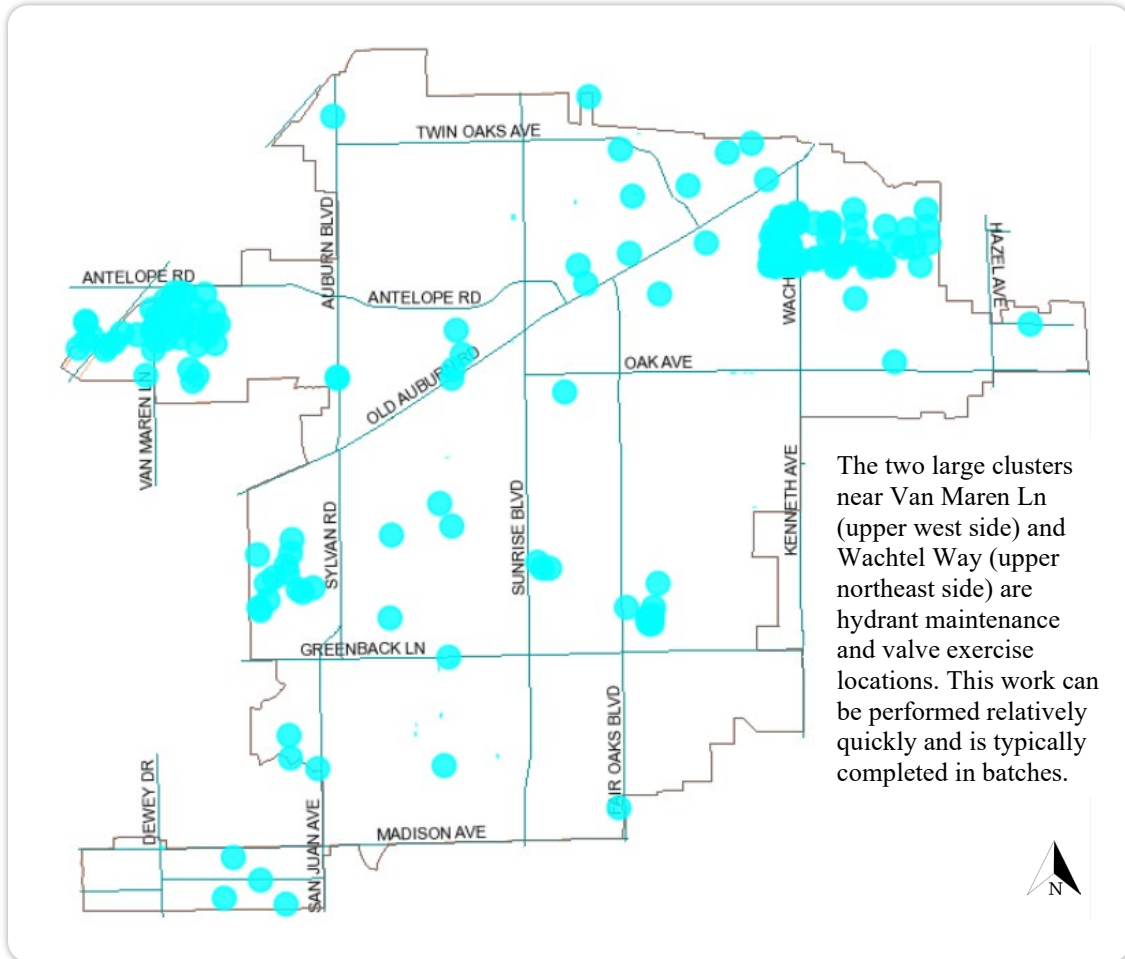
Distribution Maintenance	February 2023	Total CY 2023
Air Valve Inspection	2	2
Hydrant Maintenance	63	164
Mainline Repair/Maintenance	0	0
Meter Box Maintenance	4	5
Meter Register Replacement	13	29
Service/Saddle Replacement	32	41
Valve Exercise	187	360
Total	301	601

CIP Projects	February 2023	Total CY 2023
C23-010 Water Mainline	0	0
C23-011 Water Valves	3	3
C23-012 Water Services	38	61
C23-013 Water Meters	4	4
C23-014 Fire Hydrants	2	5
C23-103 Pothole Main	0	0
Total	47	73



The map below shows the locations the Operations Crews worked in the month of February.

Locations Worked within the Citrus Heights Water District



B. Standby Summary

The Operations Department assigns employees to weekly standby duty to provide 24-hour coverage in case of water emergencies within the District. A 2023 summary of standby activity is provided below.

Standby Summary			
Standby Reporting Month	Total Calls to After-Hours Answering Service	Site Visits	Resolutions Via Phone Call
January	34	16	18
February	18	8	10

C. Operations Specialist

The District’s Operations Specialist performs the USA markings. USA markings help protect the District’s distribution system by identifying CHWD utilities for entities working in our area. The Operations Specialist also responds to leak & hydrant investigations; requests to locate meters; and water turn ons/off (additional information in the chart below).

Operations Specialist Summary		
Work Description	February 2023	Total CY 2023
USA Markings	327	583
Check for Leak	41	94
Fire Hydrant Investigation	1	3
Locate a Meter	0	1
Turn Water On/Off	6	14
Total	304	695

D. Water Quality/Sampling Summary

The Water Resources Division oversees routine monthly bacteriological testing as required by the California Division of Drinking Water. In February, 72 samples were collected with one positive result. In response to the positive result, the District collected three additional samples as required by the State Water Resources Control Board’s Revised Total Coliform Rule. The additional samples came back negative. Therefore, it can be assumed that the initial test was a false positive due to environmental conditions.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS FEBRUARY 15, 2023 REGULAR MEETING

SUBJECT : OPERATIONS DEPARTMENT REPORT
 STATUS : Information Item
 REPORT DATE : February 2, 2023
 PREPARED BY : Tim Cutler, Water Distribution Supervisor
 Rebecca Scott, Director of Operations

Facilities Maintenance			CIP Projects		
	Completed WO's			Completed WO's	
	Jan	2023		Jan	2023
Backflow Maintenance	0	0	C22-010 Water Mainline	0	0
Blow Off Maintenance	0	0	C22-011 Water Valves	0	0
Hydrant Maintenance	104	104	C22-012 Water Services	24	24
Leak Investigation	0	0	C22-013 Water Meters	0	0
Mainline Repair/Maintenance	0	0	C22-014 Fire Hydrants	3	3
Meter Box Maintenance	1	1	C22-103 Pot Hole Main	0	0
Meter Register Replacement	24	24	TOTAL	27	27
Meter Repair/Test/Maintenance	0	0	Water Quality		
Pot Hole Work	0	0	<i>Water Analysis Report: Bacteriological testing has met all California Department of Public Health requirements. 90 samples were collected with no positive results.</i>		
Water Service Repair/Locate	1	1			
Valve, Mainline Maintenance	182	182			
Valve Box Maintenance	0	0			
TOTAL	312	312			

**CITRUS HEIGHTS WATER DISTRICT
DISTRICT STAFF REPORT TO BOARD OF DIRECTORS
MARCH 15, 2023 REGULAR MEETING**

SUBJECT : 2023 WATER SUPPLY - PURCHASED & PRODUCED
 STATUS : Information Item
 REPORT DATE : March 6, 2023
 PREPARED BY : Brian M. Hensley, Water Resources Supervisor
 : Rebecca Scott, Director of Operations

OBJECTIVE:

Monthly water supply report, including a comparison to the corresponding month in the prior 5 years. The 2013 data is included for reference as it is the baseline consumption year for water conservation mandates.

Month	2013	2018	2019	2020	2021	2022	2023				Year-to-Date Comparison to 2013	
	Total Water Monthly acre feet						Surface Water Purchased	Ground Water Produced	Total Water Monthly	Total Water Annual	acre feet	%
							acre feet				acre feet	%
Jan	602.52	531.38	520.86	519.03	575.54	528.73	450.70	51.22	501.92	501.92	-100.60	-16.7%
Feb	606.36	525.73	447.48	589.8	485.17	605.17	370.11	117.19	487.30	989.22	-219.66	-18.2%
Mar	819.55	540.78	516.87	654.31	601.02	774.74						
Apr	1,029.73	646.09	682.90	767.24	1,001.96	763.83						
May	1,603.43	1,072.27	977.41	1,168.99	1,277.33	1,133.06						
Jun	1,816.73	1,387.03	1,328.07	1,475.82	1,541.32	1,288.62						
Jul	2,059.21	1,737.13	1,582.40	1,682.83	1,643.73	1,536.69						
Aug	1,924.28	1,583.78	1,603.36	1,660.59	1,538.76	1,461.15						
Sep	1,509.82	1,330.19	1,297.12	1,381.14	1,333.29	1,228.49						
Oct	1,297.42	1,061.88	1,083.17	1,185.00	972.09	1,065.99						
Nov	911.55	807.7	839.06	779.34	576.37	637.25						
Dec	700.94	558.97	548.17	620.34	536.97	541.93						
Total	14,881.54	11,782.93	11,426.87	12,484.43	12,083.55	11,565.65	820.81	168.41	989.22	989.22		
% of Total							82.98%	17.02%				

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : WATER SUPPLY RELIABILITY
STATUS : Information Item
REPORT DATE : March 6, 2023
PREPARED BY : Brian Hensley, Water Resources Supervisor
Rebecca Scott, Director of Operations

OBJECTIVE:

Receive status report on surface water supplies available to the Citrus Heights Water District (District).

BACKGROUND AND ANALYSIS:

As of March 1, 2023, storage in Folsom Lake was at 561,616 acre-feet, fifty-eight percent (58%) of the total capacity of 977,000 acre-feet. This represents an increase in storage of 61,195 acre-feet in the past month.

The District's total water use during February 2023 (487.30 acre-feet) was twenty percent (20%) below that of February 2013 (606.36 acre-feet).

The District's groundwater production wells: Bonita, Skycrest, Mitchell Farms, and Sylvan are operational and used on a rotational or as-needed basis. Other District groundwater production wells, Palm and Sunrise, are available for emergency use.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : WATER EFFICIENCY & SAFETY PROGRAM UPDATE
 STATUS : Information Item
 REPORT DATE : March 7, 2023
 PREPARED BY : Jace Nunes, Management Analyst
 Rebecca Scott, Director of Operations

Water Efficiency, Safety and Meter Program updates are summarized below.

ACTIVITIES AND PROGRESS REPORT

- Water Efficiency activities during the month of February 2023 included the following:
 - Three High Efficiency Toilet (HET) rebates were processed.
 - Five High Efficiency Clothes Washer (HECW) rebates were processed.
 - One smart irrigation controller was installed.
- No Pressure Reducing Valve (PRV) rebates were issued.
- Nine reports of water waste were received in February. Staff continues reaching out to customers concerning water waste violations.
- The District holds bi-monthly safety meetings. The February safety meetings covered Hazard Communication, Eye Wash Stations, and Compressed Gas Cylinder Safety.
- The 2023 WaterSmart class lineup is below:

Date	Title	Format
Saturday, March 18	Spring into Seasonal Vegetable Gardening	In-person at the Sylvan Ranch Community Garden (SRCG)
Tuesday, April 18	From Greywater to Green Garden: How to Reuse Your Home's Water to Help Your Garden Thrive	Webinar
Thursday, May 11	Colossal Compost, Miracle Mulch, Spectacular Soil	Webinar
Saturday, Sept 9	Get in Line with Drip Irrigation	In-person at the SRCG
Wednesday, Sept 13	Plant into the Hydrozones for Healthy Plants and Water Savings	Webinar

WaterSmart classes from 2021 to present are archived on CHWD’s website and on YouTube, where they can be viewed any time.

- CHWD has three garden plots at the Sylvan Ranch Community Garden featuring water efficient landscaping. CHWD is working with a customer-based volunteer “Garden Corps,” who maintains the plots by removing weeds and checking the irrigation system and controller timers. The dedicated webpage for the garden, chwd.org/garden, allows viewers to see detailed information about each plant in the District’s plots, and create a customized plant list for their own residence.

The following table summarizes the Residential Gallons Per Capita Per Day (R-GPCD) values for CHWD for 2023:

Month	R-GPCD 2022	R-GPCD 2023	% CHANGE
January	85	64	-22%
February	85	*69	-12%

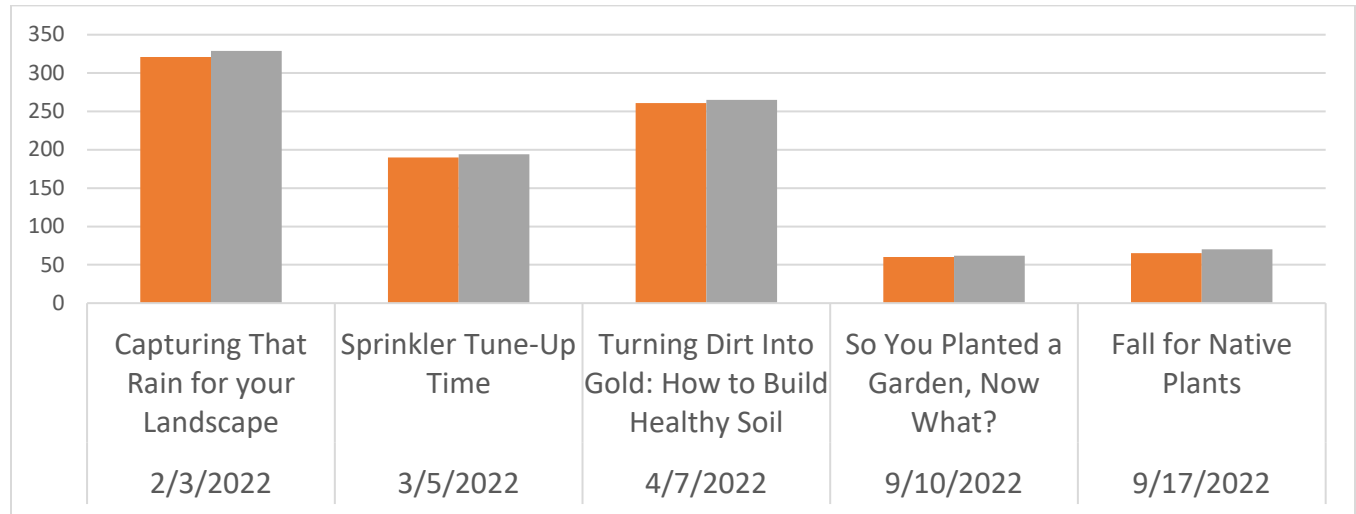
**Preliminary number as of the report date*

The following table summarizes the service requests and work orders of Water Efficiency staff for February 2023:

Work Orders	Feb 2023	Feb 2022
CHANGE TOUCH-READ TO RADIO READ	1	3
CONVERT TO RADIO-READ METER	29	1
METER BOX MAINTENANCE	3	3
METER REPAIR	0	4
METER REPLACEMENT	3	3
METER TESTING	0	0
REGISTER REPLACEMENT	16	20
RADIO-READ REGISTER REPLACEMENT	19	7
INSTALL METER	0	0
TOTAL	71	57

Service Requests	Feb 2023	Feb 2022
CONSERVATION REQUEST	8	19
CHECK FOR LEAK	2	4
UNABLE TO OBTAIN METER READ	44	26
TRIM SHRUBS	6	8
METER BURIED	21	22
METER MAINT.	20	36
LOCKED GATE	1	5
RE-READ METER	47	37
READ METER	0	0
METER BOX MAINT.	4	1
MOVE-IN/MOVE-OUT	9	17
CAR OVER METER	12	6
TOTAL	235	246

WaterSmart Class Viewership



Orange bar = Viewership, February 1, 2023
Gray bar = Viewership, March 2, 2023

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 03-2023
IN SUPPORT OF SENATE BILL 23: WATER SUPPLY AND FLOOD RISK
REDUCTION PROJECTS: EXPEDITED PERMITTING

STATUS : Action Item

REPORT DATE : March 8, 2023

PREPARED BY : Brittney Moore, Administrative Services Manager/Chief Board Clerk

OBJECTIVE:

Consider adoption of Resolution No. 03-2023 supporting the Association of California Water Agencies (ACWA) sponsored Senate Bill 23 (SB 23).

BACKGROUND AND ANALYSIS:

ACWA has asked for members to support Senate Bill 23 (SB 23), authored by Senator Anna Caballero.

SB 23 proposes specific ideas for how California can streamline the regulatory permitting process for water supply and flood risk reduction projects without compromising environmental protection. This bill would set deadlines for processing applications for a multitude of projects, reduce duplicative planning efforts, broaden the use of existing streamlining tools, and provide permitting agencies with additional resources to meet the requirements of this bill.

RECOMMENDATIONS:

1. Adopt Resolution No. 03-2023 in support of SB 23.
2. Authorize the General Manager to sign on-to a coalition in support of SB 23.

ATTACHMENTS:

1. Resolution 03-2023 In Support of Senate Bill 23: Water Supply and Flood Risk Reduction Projects: Expedited Permitting
2. ACWA SB 23 Information Sheet
3. Draft Senate Bill 23

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

ATTACHMENT 1

Resolution 03-2023

In Support of SB 23: Water Supply and Flood Risk
Reduction Projects: Expedited Permitting

RESOLUTION NO. 03-2023

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITRUS HEIGHTS WATER DISTRICT
IN SUPPORT OF SENATE BILL 23: WATER SUPPLY AND FLOOD RISK REDUCTION
PROJECTS: EXPEDITED PERMITTING

WHEREAS, on February 13, 2023, an Association of California Water Agencies (ACWA) outreach alert was issued urging members to support Senate Bill 23 (SB 23), which would streamline the regulatory permitting process for water supply and flood risk reduction projects;

WHEREAS, SB 23 would reform the process by which an application for a Section 401 Water Quality Certification is deemed complete;

WHEREAS, SB 23 would require the review and approval of Section 401 Water Quality Certifications and Lake and Streambed Alteration Agreements to be completed within 180 days of submittal of a complete permit application;

WHEREAS, SB 23 would streamline regulatory permitting by avoiding duplicative planning efforts by allowing certain watershed management plans that are already developed and implemented to be used for mitigation required through Section 401 Water Quality Certifications; and

WHEREAS, SB 23 would allow project applicants to voluntarily contribute resources to state permitting agencies in order to provide agencies with additional resources to meet the permitting deadlines established in the bill.

WHEREAS, if SB 23 is passed, the Streamlining of processes incentivizes investment in water projects. Infrastructure investments assist in preparing for changing climate, generate additional jobs and contribute to state and local economies through purchasing of products and services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Citrus Heights Water District that the District is hereby formally in support of Senate Bill 23.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 15th day of March, 2023, by the following vote, to wit:

AYES: Directors:
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

SEAL

RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District

ATTEST:

BRITTNEY C. MOORE, Chief Board Clerk

ATTACHMENT 2

ACWA SB 23 Information Sheet

SB 23 (Caballero)

Streamlining Delivery of Critical Water Projects while Protecting the Environment to Meet Challenges of Climate Change

California is in a race against climate change. As the wets get wetter and dries get drier, our water systems must be prepared to ensure California can continue to thrive. Building water infrastructure for the 21st century requires regulatory frameworks to move quickly to keep up. SB 23 identifies opportunities to improve and streamline the regulatory permitting process, while preserving established environmental protections, so these critical infrastructure projects are built at the pace and scale needed to prepare for climate change.

The Challenge

While our weather patterns have always been variable, climate change has, and will continue to, exacerbate the weather whiplash that is intensifying both droughts and precipitation events. From 2020 to 2022, California experienced the driest three-year period on record. In 2023, this prolonged drought was met with a series of atmospheric rivers and a bomb cyclone that brought significant amounts of rain and snow, leading to widespread flooding, property damage, and evacuation orders for tens of thousands of residents.

While the need for water supply and flood protection infrastructure is evident, getting these critical, timely projects approved and built can be a significant challenge. Even after the California Environmental Quality Act (CEQA) process is complete, the permitting process can be mired in delays caused by overlapping jurisdictions of state and federal agencies, confusion over what's required for a completed application, and state agency and project applicant staffing issues. As delays occur, costs increase, and depending on the size of the project, delays can ultimately cost water rate payers and taxpayers tens of millions of dollars. This regulatory gridlock can also lead to worse environmental outcomes and delay projects that will benefit the environment.

How SB 23 Can Help

SB 23 would streamline the regulatory permitting of water supply and flood risk reduction projects in four ways:

- 1 Reform the process by which an application for a Section 401 Water Quality Certification is deemed complete;
- 2 Require the review and approval of Section 401 Water Quality Certifications and Lake and Streambed Alteration Agreements to be completed within 180 days of submittal of a complete permit application;
- 3 Avoid duplicative planning efforts by allowing certain watershed management plans that are already developed and implemented to be used for mitigation required through Section 401 Water Quality Certifications; and
- 4 Allow project applicants to voluntarily contribute resources to state permitting agencies in order to provide agencies with additional resources to meet the permitting deadlines established in the bill.

SB 23 Answers Governor Newsom's Call To Action

In August 2022, Governor Gavin Newsom unveiled a set of actions for increasing and diversifying California's water supply. The "Water Supply Strategy: Adapting to a Hotter, Drier Future" calls for a modernization of the state's water system through major investments in infrastructure to create new sources of water supply. The plan also sets specific goals for increasing the amount of water that is stored above and below ground, recycled and reused, and making new water available for use by capturing stormwater and desalinating ocean water and salty water in groundwater basins.

The "Water Supply Strategy" identifies permitting delays as a problem that must be addressed and calls on the Legislature to streamline processes so projects can be planned, permitted, and built more quickly, while still protecting the environment.

SB 23 answers this call to action by proposing specific ideas for how California can streamline the regulatory permitting process for water supply and flood risk reduction projects without compromising environmental protection. This bill would set deadlines for processing applications for a multitude of projects, reduce duplicative planning efforts, broaden the use of existing streamlining tools, and provide permitting agencies with additional resources to meet the requirements of this bill.

Building 21st Century Infrastructure for a 21st Century Climate

Past investments in water storage have proven invaluable in managing extended periods of dry conditions. But we must recognize that new challenges require comprehensive, long-term solutions that will meet the needs of California's communities, economy, and environment through the 21st century. This means integrating modern infrastructure into multi-benefit water management approaches to improve water supply reliability and ecosystem resiliency.

SB 23 would streamline projects that utilize natural infrastructure, such as groundwater recharge to help achieve sustainable groundwater management. Regions of California, long dependent on imported water supplies, are making substantial investments in projects that will create new sources of supply. SB 23 will help accelerate recycled water, desalination, and stormwater capture projects so that these regions have access to a drought-proof sustainable supply of high-quality water.

Streamlining projects incentivizes investment in water projects. Infrastructure investments not only prepare California for a changing climate, they generate jobs and contribute to state and local economies through taxes and purchasing of products and services.

URGENCY FOR INFRASTRUCTURE



DROUGHT RESILIENCE

Water and land managers throughout California are facing steep challenges. The Sierra snowpack supplies about 30 percent of California's water storage, and climate scientists project by the 2040's the snowpack could disappear for years at a time. Prolonged droughts are straining our reservoirs and groundwater basins. The state needs more projects that capture, store, and recycle water amid declining opportunities for conservation and a rapidly changing climate.



FLOOD PROTECTION

Intensified atmospheric rivers can bring large accumulations of rain and snowfall causing severe flooding that disrupts travel and forces people to evacuate their homes. Warmer temperatures due to climate change increase the amount of precipitation that is possible, and late-season warmer, wetter storms can cause rapid melting of snowpack and the overwhelming of water and flood protection infrastructure. This year's storms illustrate the importance of widespread bolstering of flood risk reduction projects that protect life and property.

ATTACHMENT 3

Draft Senate Bill 23-Water Supply and Flood Risk
Reduction Projects: Expedited Permitting

Introduced by Senator Caballero

December 05, 2022

An act to add Section 1618 to the Fish and Game Code, and to add the heading of Article 1 (commencing with Section 13370) to Chapter 5.5 of Division 7 of, and to add Article 2 (commencing with Section 13389.1) to Chapter 5.5 of Division 7 of, the Water Code, relating to water.

LEGISLATIVE COUNSEL'S DIGEST

SB 23, as amended, Caballero. Water supply and flood risk reduction projects: expedited permitting.

(1) Existing law prohibits an entity from substantially diverting or obstructing the natural flow of, or substantially changing or using any material from the bed, channel, or bank of, any river, stream, or lake, or deposit or dispose of debris, waste, or other material containing crumbled, flaked, or ground pavement where it may pass into any river, stream, or lake, except under specified conditions, including requiring the entity to send written notification to the Department of Fish and Wildlife regarding the activity in the manner prescribed by the department.

This bill would require a project proponent, if already required to submit a notification to the department, to complete and submit environmental documentation to the department for the activity in the notification. The bill would require the department, under prescribed circumstances, to take specified actions within 180 days, or a mutually agreed-to extension of time, of receiving notification from a project proponent.

(2) Under the Porter-Cologne Water Quality Control Act, the State Water Resources Control Board (state board) and the California regional water quality control boards (regional boards) are the principal state agencies with primary authority over water quality matters. Existing law authorizes the state board to issue permits and promulgate procedures consistent with federal law.

This bill would require, if an applicant requests a preapplication consultation, the state board or regional boards to adhere to specified procedures in reviewing the application before issuing project certification. The bill would authorize a project proponent to petition the state board to reconsider a determination of application completeness, or to appeal to the state board any regional board's determination of application completeness.

This bill would require the state board or regional boards to use specified approved conservation and habitat management plans as watershed plans for purposes of implementing the procedures in issuing a project certification, unless the state board or regional boards issuing a project certification determine in writing that an approved plan does not substantially meet the definition of a watershed plan, as defined. The bill would place requirements on the state board and regional boards regarding its determination on what is considered a watershed plan, including making a proposed written determination, and providing for public comment and a written response on that proposed determination. The bill would require, by January 1, 2025, the state board to

review and adopt general water quality certifications for general nationwide permits issued by the United States Army Corps of Engineers under specified federal law within the state for discharge of dredge and fill material in connection with water supply projects and flood risk reduction projects. The bill would require, on January 1, 2025, and annually thereafter, the state board and regional boards to prepare, provide public notice of, make available for public review on their internet website, and submit to the relevant legislative committees, as specified, a report regarding specified information related to water supply projects and flood risk reduction projects.

This bill would authorize a state agency, defined to mean any agency, board, or commission, including the state board or the regional boards, with the power to issue a permit that would authorize a water supply project or authorize a flood risk reduction project, to take specified actions in order to complete permit review and approval in an expeditious manner. The bill would make findings and declarations related to the need to expedite water supply projects and flood risk reduction projects to better address climate change impacts while protecting the environment.

~~The California Safe Drinking Water Act provides for the operation of public water systems and imposes on the State Water Resources Control Board various duties and responsibilities for the regulation and control of drinking water in the state, including, among other things, overseeing the issuance and enforcement of public water system permits, as provided.~~

~~Existing law authorizes specified works of improvement for the control, conservation, and utilization of destructive flood waters and the reclamation and protection of lands that are susceptible to overflow by flood waters.~~

~~This bill would express the intent of the Legislature to enact subsequent legislation to expedite the regulatory permitting process for water supply and flood risk reduction projects, as provided.~~

Digest Key

Vote: majority Appropriation: no Fiscal Committee: ~~no~~yes Local Program: no

Bill Text

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 1618 is added to the Fish and Game Code, to read:*

1618. (a) For purpose of this section, the following definitions apply:

- (1) "Flood risk reduction project" means a project or plan subject to department jurisdiction under this chapter that is proposed by a public agency or a public utility to construct, alter, retrofit, maintain, manage, or improve a facility, channel, levee, or flood control modification where flood risk reduction or sea level rise protection is an objective of the project.*
- (2) "Notification" means the documents described in subparagraphs (A) to (E), inclusive, of paragraph (1) of subdivision (a) of Section 1602.*
- (3) "Project proponent" means a public agency or public utility that proposes a water supply project or flood risk reduction project.*

(4) “Water supply project” means a project or plan subject to department jurisdiction under this chapter that is proposed by a public agency or a public utility to construct, alter, retrofit, maintain, manage, or improve a groundwater recharge, desalination, recycled water, water conveyance, surface water storage, stormwater capture, or water treatment facility.

(b) A project proponent shall do both of the following:

(1) Submit a complete notification for the project to the department when required under this chapter.

(2) Complete and submit environmental documentation to the department for the activity in the notification, required under Division 13 (commencing with Section 21000) of the Public Resources Code.

(c) Notwithstanding any other law, if the department determines that a water supply project or flood risk reduction project will substantially adversely affect an existing fish and wildlife resource and the project proponent completes the actions described in subdivision (b), the department shall, within 180 days of receipt of a notification from the project proponent, issue the final agreement that includes any reasonable measures mutually agreed to by the project proponent and the department pursuant to subdivision (a) of Section 1603 unless subparagraph (D) of paragraph (4) of subdivision (a) of Section 1602 applies because the department did not issue a draft agreement to the project proponent within 60 days of the date the notification is complete. If the department and the project proponent are not able to reach a final agreement on all measures, the project proponent may proceed in accordance with a final agreement issued by an arbitration panel pursuant to subdivision (b) of Section 1603, including reasonable measures necessary to protect the existing fish and wildlife resources substantially adversely affected by the water supply project or flood risk reduction project.

(d) If the department and the project proponent mutually agree to an extension of the date for which the department shall provide a final agreement, the date mutually agreed upon shall apply instead of the 180-day time period.

SEC. 2. The heading of Article 1 (commencing with Section 13370) is added to Chapter 5.5 of Division 7 of the Water Code, to read:

Article 1. Implementation of the Federal Water Pollution Control Act

SEC. 3. Article 2 (commencing with Section 13389.1) is added to Chapter 5.5 of Division 7 of the Water Code, to read:

Article 2. Water Supply and Flood Risk Reduction Permits

13389.1. For the purpose of this article, the following definitions apply:

(a) “Flood risk reduction project” means a project or plan that is proposed by a public agency or a public utility to construct, alter, retrofit, maintain, manage, or improve a facility, channel, levee, or flood control modification where flood risk reduction or sea level rise protection is an objective of the project.

(b) “Habitat conservation plan” means any plan approved by the United States Fish and Wildlife Service pursuant to the federal Endangered Species Act (16 U.S.C. Sec. 1531 et seq.).

(c) “Habitat management plan” means any habitat conservation plan, natural communities conservation plan, habitat management plan, or other plan agreement or permit approved by or entered into by the Department of Fish and Wildlife in connection with the authorization of taking of an endangered, threatened, or candidate species pursuant to the California Endangered Species Act (Chapter 1.5 (commencing with Section 2050) of Division 3 of the Fish and Game Code).

(d) “Natural communities conservation plan” means any plan approved by the Department of Fish and Wildlife pursuant to Chapter 10 (commencing with Section 2800) of Division 3 of the Fish and Game Code.

(e) “Procedures” means the “State Wetland Definition and Procedures for Discharge of Dredged or Fill Material to Waters of the State” (as adopted by the State Water Resources Control Board on April 2, 2019) as they may be amended from time to time.

(f) “Project certification” means water quality certification required by, and issued under, Sections 13160, 13260, and 13376.

(g) “Project proponent” means a public agency or public utility that proposes a water supply project or flood risk reduction project.

(h) “State agency” means any agency, board, or commission, including the state board or the regional boards, with the power to issue a permit that would authorize a water supply project or authorize a flood risk reduction project.

(i) “Water supply project” means a project or plan that is proposed by a public agency or a public utility to construct, alter, retrofit, maintain, manage, or improve a groundwater recharge, desalination, recycled water, water conveyance, surface water storage, stormwater capture, or water treatment facility.

(j) “Watershed plan” means a document or set of documents, developed in consultation with relevant stakeholders, that has a specific goal of aquatic resource restoration, establishment, enhancement or preservation within a watershed, that addresses aquatic resource conditions in the watershed, addresses multiple stakeholder interests and land uses, includes information about identification of priority sites for aquatic resource restoration and protection, includes implementation measures to attain aquatic resource protection goals for the watershed, and is used by the state board or regional boards in determining appropriate terms and conditions, including avoidance, minimization, and compensatory mitigation conditions, to be included in project certifications.

13389.2. (a) (1) This section shall apply if, before filing an application for project certification for a water supply project or flood risk reduction project, the project proponent requests a preapplication consultation with the state board or regional boards, as appropriate.

(2) The project proponent shall initiate the preapplication consultation at least 60 days before the filing of the application for project certification. Any meeting pursuant to the consultation shall occur no less frequently than once every 60 days thereafter until the project is fully certified.

(3) The 60-day preapplication period may run concurrently with any other preapplication or postapplication consultation period that a project proponent enters into as required by law with any other regulatory agency with jurisdiction.

(4) Nothing in this section shall require an applicant to request or engage in a preapplication consultation not otherwise required by law for any project certification.

(b) Notwithstanding any other law, the state board or regional boards shall issue project certification within 180 days if a project proponent does all of the following:

(1) Requests a preapplication consultation.

(2) Files a complete application for project certification.

(3) If required for the project, files a complete application or petition under Chapter 2 (commencing with Section 1250) of Part 2 of Division 2 for all water rights approvals or amendments necessary to implement the project.

(4) Completes and submits completed environmental documentation to the state board or regional boards for the project certification required under Division 13 (commencing with Section 21000) of the Public Resources Code.

(c) The state board or regional board shall notify the project proponent in writing whether the submittal is complete no later than 30 days after the submittal of an application or petition. If the submittal is determined to be incomplete, the state board or regional boards shall provide the project proponent with a written notification that includes a full list of specific items that were complete and incomplete, and indicate the manner by which incomplete items can be made complete, including a list and thorough description of the specific information needed to complete the application or petition. The list shall be limited to those items actually required by the state board or regional board under applicable law. After the state board or regional board issues the list, it shall not request or require the project proponent to provide any new or additional information that was not identified in the initial list of items found to be incomplete. No list shall include an extension or waiver of any of the time periods prescribed by this section.

(d) If the state board or regional board does not provide the project proponent with a written notification that includes a list of specific items that are complete and incomplete within 30 days after receipt of the initial application or petition, the application or petition shall be deemed complete.

(e) (1) If the state board or regional board provides the written notification determining that the application or petition is incomplete, the project proponent shall act within 45 days after receipt of the notification to submit supplemental materials in order to complete the application or petition, or to appeal the determination, in whole or in part.

(2) Upon receipt of any supplemental materials from the project proponent, the state board or regional board shall, within 30 days after receipt of the notification, determine the completeness of the application or petition with the supplemental material and whether to issue the notification of a complete application. In making this determination, the state board or regional board shall be limited to whether the application or petition as supplemented includes the information specified in the prior notification of incompleteness.

(f) (1) If the supplemented application or petition is again determined to be incomplete, the state board or regional board shall provide the project proponent with a written notification specifying the parts of the supplemented application or petition that are still incomplete and indicate the manner by which they can be made complete, including a full list and thorough description of the information needed to complete the application or petition.

(2) The project proponent shall act within 30 days of receipt of that notification to submit additional supplemental materials in order to complete the application or petition, or to appeal the notification of incompleteness, in whole or in part.

(3) If the state board or regional board does not, within 30 days of receipt of application materials from applicant, provide the project proponent with a written notification specifying those parts of the supplemented application or petition that are still incomplete and indicating the manner by which they can be made complete, the application or petition as supplemented shall be deemed complete for purposes of this section.

(4) If the project proponent elects to supplement a previously supplemented application or petition, the deadlines and obligations set forth in this subdivision shall also apply to any supplemented application or petition.

(g) The state board or regional board may, in the course of processing the application, request the project proponent to clarify, correct, or otherwise supplement the information required for the application under subdivision (c). This shall not affect any specified deadlines under this section.

(h) The project proponent may petition the state board to reconsider a determination of application completeness, or may appeal to the state board any regional board's determination of application completeness. The project proponent may petition for reconsideration or appeal a determination of completeness, either in whole or in part, and the appropriate board shall act on the petition for reconsideration or appeal no later than 60 days after receipt of the appeal in accordance with subdivision (c) of Section 65943 of the Government Code.

Within 30 days of the timely issuance by the state board of its final written determination of completeness, the project proponent may challenge the determination of completeness in court.

(i) This section does not supersede or otherwise amend any deadlines set forth by or in the federal Water Pollution Control Act (33 U.S.C. Sec. 1251 et seq.).

(j) Except as provided in subdivision (h), this section does not amend the procedures or any deadlines for administrative or judicial appeal of a project certification as set forth under state or federal law.

13389.3. (a) The Legislature finds and declares all of the following:

(1) On April 2, 2019, the state board adopted the “State Wetland Definition and Procedures for Discharges of Dredged or Fill Material to Waters of the State” (procedures) that requires that any habitat conservation plan approved by the United States Fish and Wildlife Service pursuant to the federal Endangered Species Act (16 U.S.C. Sec. 1531 et seq.) before December 31, 2020, and any natural communities conservation plan approved by the Department of Fish and Wildlife pursuant to the Natural Communities Conservation Planning Act before December 31, 2020, shall be used by the state board and regional boards in issuing project certifications, so long as the plan includes biological goals for aquatic resources.

(2) The procedures further require that the state board or regional boards shall use the approved plans as watershed management plans under the procedures unless the state board or regional boards determine that the approved habitat conservation plan or the natural communities conservation plan does not substantially meet the definition of a watershed plan, as set forth in the procedures, for aquatic resources.

(3) To expedite water supply projects and flood risk reduction projects to better address climate change impacts while protecting the environment, the Legislature finds that for purposes of issuing project certifications in compliance with the procedures, as they may be amended from time to time, the state board or regional boards shall expand their reliance on approved habitat conservation plans, natural community conservation plans, and other habitat management plans for provision of avoidance, minimization, and compensatory mitigation for project certifications, so long as those plans are approved by other state and federal agencies with jurisdiction and address biological goals for aquatic resources.

(b) Unless the state board or regional boards issuing a project certification determine in writing that an approved plan does not substantially meet the definition of a watershed plan, the state board or regional boards shall use the following approved plans as watershed plans for purposes of implementing the procedures in issuing a project certification:

(1) Habitat conservation plans that include biological goals for aquatic resources.

(2) Natural communities conservation plans that include biological goals for aquatic resources.

(3) Habitat management plans that include biological goals for aquatic resources.

(c) (1) Unless the state board or regional boards issuing a project certification determine in writing that an approved plan does not substantially meet the definition of a watershed plan, the state board or regional boards shall accept, as terms of the project certification, any avoidance, minimization, and compensatory mitigation for impacts to waters of the state provided through compliance with any approved habitat conservation plan, natural community conservation plan, or habitat management plan, so long as the public entity administering the habitat conservation plan, natural community conservation plan, or habitat management plan identifies, tracks, and publicly reports the impacts to waters of the state and the manner that they are addressed by the avoidance, minimization, and compensatory mitigation.

(2) The state board or regional boards shall not impose on any project certification terms and conditions mandating avoidance, minimization, or compensatory mitigation for impacts to waters of the state in addition to those already provided pursuant to approved plans administered as set forth in paragraph (1).

(3) For the state board or regional boards to make a determination that an approved habitat conservation plan, natural communities conservation plan, or habitat management plan that includes biological goals for aquatic resources does not substantially meet the definition of a watershed plan for purposes of issuing a project certification, the state board or regional boards shall do both of the following:

(A) Make a proposed written determination, supported by specific written findings of insufficiency, available for public review and comment for at least 30 days prior to the adoption of the determination of insufficiency.

(B) Provide written responses to public comments received on the determination of insufficiency prior to making a decision on the determination.

(d) By January 1, 2025, the state board shall review and adopt general water quality certifications for general nationwide permits issued by the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act (33 U.S.C. Sec. 1344) within the state for discharge of dredge and fill material in connection with water supply projects and flood risk reduction projects. In adopting the general water quality certifications, the state board shall rely upon an environmental review completed by the United States Army Corps of Engineers under the federal National Environmental Policy Act (42 U.S.C. Sec. 4321, et seq.) for compliance with its duties under the requirements of Division 13 (commencing with Section 21000) of the Public Resources Code.

(e) Notwithstanding Section 10231.5 of the Government Code, beginning on January 1, 2025, and annually thereafter, the state board and regional boards shall prepare, provide public notice of, and make available for public review on their internet website, and submit to the relevant legislative policy committees and relevant legislative budget committees, a report regarding, at a minimum, all of the following:

(1) The water supply projects and flood risk reduction projects for which project certifications have been issued.

(2) The water supply projects and flood risk reduction projects for which project certifications have been issued in reliance upon avoidance, minimization, and compensatory mitigation created and provided through an approved habitat conservation plan, natural communities conservation plan, or habitat mitigation plan.

(3) Any approved habitat conservation plan, natural communities conservation plan, or habitat mitigation plan found by the state board and regional boards to be insufficient as a watershed management plan and the reasons for the determination of insufficiency.

(4) The general water quality certifications adopted by the state board for general nationwide permits issued by the United States Army Corps of Engineers under Section 404 of the federal Water Pollution Control Act (33 U.S.C. Sec. 1344) to authorize discharges of dredge and fill material in connection with water supply projects and flood risk reduction projects.

13389.4. (a) A state agency may do any of the following:

(1) Enter into an agreement with a project proponent to recover costs for actions authorized by this section to expedite the review of environmental documents prepared pursuant to Division 13 (commencing with Section 21000) of the Public Resources Code, and review the processing and issuance of project certifications, and other authorizations, permits, and approvals for water supply projects and flood risk reduction projects, with the goal of completing permit review and approval in an expeditious manner.

(2) Hire or compensate staff or contract for services needed to achieve the goal of completing permit review and approval in an expeditious manner.

(3) Work collaboratively with project proponents and other agencies with jurisdiction over the water supply project or flood risk reduction project to implement an integrated regulatory approach in authorizing the

projects, similar to efforts implemented by the state permitting agencies for projects funded by the local parcel tax measure, San Francisco Bay Restoration Authority Measure AA, the San Francisco Bay Clean Water, Pollution Prevention and Habitat Restoration Measure.

(b) This section does not limit or expand the authority or discretion of a state agency with regard to conducting review of environmental documents under Division 13 (commencing with Section 21000) of the Public Resources Code, processing or issuing a project certification or other permit, approval, or authorization, or imposing conditions in conjunction with the issuance of a project certification or other permit, approval, or authorization.

(c) This section does not affect the project proponent's ability to phase the permitting or construction of a water supply project or flood risk reduction project.

(d) The Federal Energy Regulatory Commission, the United States Army Corps of Engineers, the United States Fish and Wildlife Service, the National Marine Fisheries Service, and the United States Environmental Protection Agency may, and are encouraged to, participate in implementing the integrated regulatory approach authorized by this section.

~~SECTION 1. It is the intent of the Legislature to enact subsequent legislation to expedite the regulatory permitting process for water supply and flood risk reduction projects, consistent with "California's Water Supply Strategy, Adapting to a Hotter, Drier Future," released by Governor Newsom's administration in August 2022.~~

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 15, 2023 REGULAR MEETING

SUBJECT : 2022 STRATEGIC PLAN UPDATE AND 2023 STRATEGIC PLAN PREVIEW
STATUS : Discussion Item
REPORT DATE : March 8, 2023
PREPARED BY : Brittney Moore, Administrative Services Manager/ Chief Board Clerk
Carlos Urrutia, Interim Director of Finance and Administrative Services

OBJECTIVE:

Staff will provide an update to the 2022 Strategic Plan and a preview of the 2023 Strategic Plan.
