



**CITRUS  
HEIGHTS  
WATER  
DISTRICT**

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**BOARD MEETING AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
CITRUS HEIGHTS WATER DISTRICT**

**MAY 15, 2012 beginning at 6:30 PM  
DISTRICT ADMINISTRATIVE OFFICE  
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Assistant General Manager or Office Administrator at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**CALL TO ORDER:**

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

**ROLL CALL OF DIRECTORS:**

**PLEDGE OF ALLEGIENCE:**

**VISITORS:**

Students, Teachers and Families of Water Awareness Poster Contest  
Winners

**PUBLIC COMMENT:**

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome, subject to reasonable time limitation of each speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

**CONSENT CALENDAR: (A)**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1. Minutes of the Regular Meeting – April 10, 2012.

CC-2. Minutes of the Special Meeting – May 1, 2012.

CC-3. Assessor/Collector's Report for April 2012.

CC-4. Assessor/Collector's Roll Adjustment Letter for April 2012.

CC-5. Treasurer's Report for April 2012.

CC-6. Bills to be Paid for April 2012.

*Board of Directors*  
**Allen B. Dains**  
**Joseph M. Dion**  
**Charles T. Rose**

*General Manager/  
Secretary*  
**Robert A. Churchill**

*Assistant General  
Manager/Treasurer*  
**David B. Kane**

*Assessor/Collector*  
**Nancy E. Alaniz**

CC-7. CAL–Card Purchases for April 2012.

CC-8. Summary of 2012 Directors, Officers and Employees Training, Seminars and Conference Expenses.

**PRESENTATIONS:**

P-1. Water Awareness Poster Contest

Present awards to the winners of this year's Water Conservation Poster Contest conducted by CHWD and the San Juan Family of Agencies.

**OLD BUSINESS:**

O-1. Auburn Boulevard 12-Inch Water Main Replacement Project – Cedar Drive to Linden Avenue (A)

Consider adoption of Resolution 08-2012 Accepting the Auburn Boulevard Water Main Replacement Project and authorize the District Secretary to execute and record a Notice of Completion for the Project.

O-2. Refunding of 2003 Series Certificates of Participation (I)

Receive a report on the issuance of Refunding Revenue Bonds by San Juan Water District on behalf of CHWD.

O-3. Administration Building Expansion (I)

Receive a status report on the planning phase of the project.

**NEW BUSINESS:**

N-1. Training/Continued Education /Meetings (I)

Discuss training, continued education, and meeting opportunities.

N-2. USBR Water Management Plan (A)

Consider adoption of Resolution 07-2012 adopting USBR Water Management Plan Update.

N-3. Auction of Surplus Equipment (A)

Consider authorization to dispose of District equipment at public auction.

N-4. Proposition 50 Water Efficiency Grant Agreement (A)

Consider approval of an agreement with the Regional Water Authority (RWA) for water efficiency grant project funds.

N-5. Regional Water Authority Public Relations Program (A)

Consider entering into an agreement for continuing participation in a regional public relations program.

- N-6. Retirement of David T. Wright (A)  
Consider adoption of Resolution No. 09-2012 commending David T. Wright for his service to the District.
- N-7. General Manager Compensation (A)  
Consider salary adjustment for General Manager

**CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**

**PROJECT MANAGER'S REPORTS (I):**

- PM-1. Accepted Water Systems.
- PM-2. Projects Under Construction by Private Developers.
- PM-3. Contractor / Developer Projects Pending Construction.
- PM-4. Proposed District Capital Improvement Projects.
- PM-5. Projects Contracted by Citrus Heights Water District.
- PM-6. City of Citrus Heights Projects.

**OPERATIONS MANAGER'S REPORTS (I):**

- OM-1. Monthly report on construction and maintenance activities plus water analysis reports.
- OM-2. 2012 Water Consumption.

**RECESS:** The Meeting will have a 5 minute recess.

**DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):**

- D-1. Regional Water Authority (Dains, Churchill)
  - a. Executive Committee (Churchill)
- D-2. Sacramento Groundwater Authority (Rose)
- D-3. San Juan Water District
  - a. Executive Committee (Dion, Churchill)
  - b. Fair Oaks 40-Inch Pipeline Rehabilitation Project
- D-4. Association of California Water Agencies
  - a. ACWA Spring Conference (Dains, Dion, Rose)
- D-5. ACWA Joint Powers Insurance Authority (Dion)
  - a. ACWA JPIA Spring Conference (Dion)
- D-6. Sacramento Local Agency Formation Commission
- D-7. City of Citrus Heights (Rose)
- D-8. Chamber of Commerce Government Issues Committee (Kane)
- D-9. Other Reports:

**ASSISTANT GENERAL MANAGER'S REPORTS (I):**

- AGM-1. Water Efficiency Program Update.
- AGM-2. Summer 2012 WaterLine Newsletter.
- AGM-3. Employee Recruitments.
- AGM-4. Surface Water Supply Conditions.
- AGM-5. Sacramento Metro Chamber of Commerce Cap-to-Cap Program.
- AGM 6. Association of California Water Agencies 2012 Spring Conference.

**GENERAL MANAGER'S REPORTS (I):**

- GM-1. Employee Recognition.
- GM-2. General Manager's Task List.

**CORRESPONDENCE:**

- C-1. None

**CLOSED SESSION:**

- 1. Public Employee Performance Evaluation for the General Manager; pursuant to Government Code Section 54957.

**REPORT OF CLOSED SESSION:**

**FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:**

- |               |         |                 |
|---------------|---------|-----------------|
| June 12, 2012 | 6:30 PM | Regular Meeting |
| July 10, 2012 | 6:30 PM | Regular Meeting |

**ADJOURNMENT:**

**CERTIFICATION:**

I do hereby declare and certify that this agenda for the regular meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the outdoor bulletin board at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54945.2.

*Robert A. Churchill*

ROBERT A. CHURCHILL, Secretary

Dated: May 10, 2012

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