

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
November 19, 2014

The Regular Meeting of the Board of Directors was called to order at 6:35 p.m. by President Dains and roll was called. Present were:

Allen B. Dains, President
Caryl F. Sheehan, Director
Robert A. Churchill, General Manager
Darlene J. Gillum, Assistant General Manager
John J. Townsel, Operations Manager
Paul A. Dietrich, Project Manager
Susan Sohal, Accounting Supervisor

Director Joseph M. Dion was absent.

VISITORS

The following visitors signed in for the meeting:

Norma J. Arino, Wade Mitchell, Joan Kuhtz, Tom Mason, Pam Pinkston, Doug Peck, Dianne Peck, Kathi Karish, Debi Casey, Judy Ammon, Jerry H. Lewis, Janell Alexander-Lewis, Carol Klunder, Dell Bottomley, Jack Sivak, Andrew Johnson, Ray Riehle, Janis Shoemaker, Julia Maldonado, and Dan Heideman.

PLEDGE OF ALLEGIANCE

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment at this time.

CONSENT CALENDAR

President Dains asked for the Consent Calendar.

President Dains asked for the Consent Calendar. Director Dains inquired about the payable to the City of Citrus Heights in the amount of \$339,000. GM Churchill responded that the payment was made in relation to the Auburn Boulevard project.

Motion: It was moved by Director Dains and seconded by Director Sheehan to accept the Consent Calendar consisting of:

1. Minutes of the Regular Meeting – October 14, 2014.
2. Minutes of the Special Meeting – November 6, 2014.
3. Assessor/Collector's Report for October 2014.
4. Assessor/Collector's Roll Adjustments for October 2014.
5. Treasurer's Report for October 2014.
6. Payables for October 2014.
7. CAL–Card Purchases – October 2014

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8. Summary of 2014 Directors, Officers and Employees Training, Seminars and Conference Expenses.

The motion passed 2-0 with all Directors voting yes.

October 31, 2014 - Payables

<u>Check</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
57806	AAA Pipeline Inspection	Contract Services-Engineering	\$900.00
57807	ABA DABA Rentals & Sales	Supplies-Field	\$204.27
57808	AFLAC	Employee Paid Ins	\$810.27
57809	Alexander's Contract Services	Contract Services-Meter Read	\$4,478.90
57810	Ali Mussab	Overpayments	\$54.62
57811	Void	Void	\$0.00
57812	Area West Engineers Inc	Contract Services-Engineering	\$999.75
57813	Bart/Riebes Auto Parts	Repair-Trucks	\$106.09
57814	Reginald or Linda J Bodden	Overpayments	\$6.78
57815	BSK Associates	Water Analysis	\$1,280.00
57816	Burketts	Office Expense	\$108.63
57817	California Laboratory Services	Water Analysis	\$435.60
57818	Cannon Solutions America, Inc.	Maint Agree-Equip	\$63.20
57819	Sacramento County Utilities	Utilities	\$76.13
57820	DHS-OCP	Dues & Subscriptions	\$105.00
57821	James A or Elizabeth L Diaz	Overpayments	\$101.57
57822	Edgewater Apts	Overpayments-Hydrant Meter	\$1,569.88
57823	Ferguson Enterprises Inc.1423	Material	\$150.11
57824	First American Title Company	Overpayments	\$20.81
57825	FP Mailing Solutions	Equip Rent-Office	\$165.24
57826	Staci Garcia	Overpayments	\$119.89
57827	Golden State Flow Measurement, Inc	Material	\$1,964.90
57828	GreatAmerica Leasing Corp	Equip Rent-Office	\$261.64
57829	Greenstreet Investments LLC	Overpayments	\$166.62
57830	KASL Consulting Engineers	Contract Services-Engineering	\$350.00
57831	Kei Window Cleaning #12	Janitorial	\$73.00
57832	James L Martin	Overpayments	\$52.46
57833	Joshua McEuen	Overpayments	\$126.74
57834	Moonlight BPO	Contract Services-Bill Print/Mail	\$2,950.19
57835	Neighborly Pest Management	Janitorial	\$92.00
57836	North American Title Company	Overpayments	\$92.94
57837	North American Title Company	Overpayments	\$17.30
57838	Office Depot	Office Expense	\$211.20
57839	Pirtek Power Inn	Repair-Trucks	\$248.02
57840	Placer Title Company	Overpayments	\$24.82
57841	Psomas	Contract Services-Engineering	\$450.00
57842	The Reed Group Inc	Contract Services-Miscellaneous	\$7,665.32
57843	Regional Water Authority	Dues & Subscriptions	\$800.00
57844	Unum Life Insurance Co of America	Disability & Life In	\$1,844.63
57845	Verizon Wireless	Tele-Wireless	\$900.39
57846	Wallace Kuhl & Associates Inc	Contract Services-Miscellaneous	\$760.00
57847	Performance Piping	Contract Services-Miscellaneous	\$1,750.21
57848	AAA Pipeline Inspection	Contract Services-Engineering	\$900.00
57849	Alexander's Contract Services	Contract Services-Meter Read	\$6,189.12
57850	Area West Engineers Inc	Contract Services-Engineering	\$9,292.50
57851	Azteca Systems Inc	Maint Agree-Software	\$2,495.00
57852	Bennett Engineering Services, Inc	Contract Services-Engineering	\$2,092.61
57853	Blackbird Associates	Contract Services-Engineering	\$1,305.65
57854	City of Citrus Heights	Contract Services-Engineering	\$339,422.60

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57855	College Oak Towing	Repair-Trucks	\$291.20
57856	Employee Relations Inc	Contract Services-Other	\$171.75
57857	Equarius Water Works	Material	\$4,114.80
57858	Ferguson Enterprises Inc.1423	Material	\$3,277.42
57859	Forsgren Associates, Inc.	Contract Services-Miscellaneous	\$14,016.50
57860	FP Mailing Solutions	Equip Rent-Office	\$165.24
57861	Future Ford Fleet Service Center	Repair-Trucks	\$3,241.92
57862	Golden State Flow Measurement, Inc	Material	\$406.04
57863	Grainger	Small Tools	\$135.15
57864	Griffin Electric, Inc.	Contract Services-Wells Maintenance	\$16,484.54
57865	Moonlight BPO	Contract Services-Bill Print/Mail	\$5,485.03
57866	NV5 / Nolte Associates, Inc.	Contract Services-Engineering	\$26,536.75
57867	Pace Supply Corp	Material	\$719.71
57868	Performance Piping	Contract Services-Miscellaneous	\$73,897.03
57869	Perry Robert	Contract Services-Miscellaneous	\$1,260.00
57870	Preston Pipelines Inc	Contract Services-Miscellaneous	\$119,783.13
57871	Republic Services #922	Utilities	\$211.81
57872	SMUD	Utilities	\$12,618.10
57873	SMUD	Contract Services-Wells	\$20,912.00
57874	Sophos Solutions	Contract Services-Other	\$6,510.00
57875	SureWest Directories	Tele-Local/Long Dis	\$49.74
57876	SWRCB	Dues & Subscriptions	\$9,543.27
57877	United Textile	Supplies-Field	\$254.99
57878	US Bank I.M.P.A.C. Government Services	See Cal Card Report Agenda Item CC: 6	\$3,923.12
57879	ACWA/JPIA Health Benefits Authority	Disability & Life In	\$4,263.12
57880	ACWA/JPIA	Workers Comp Ins	\$14,432.00
57881	BSK Associates	Water Analysis	\$308.00
57882	Burketts	Office Expense	\$241.02
57883	California State Disbursement Unit	Garnishment	\$184.61
57884	California State Disbursement Unit	Garnishment	\$109.61
57885	David S Chau	Overpayments	\$428.99
57886	Robyn Cope	Health Insurance	\$389.00
57887	Corelogic Information Solutions Inc	Dues & Subscriptions	\$3.50
57888	Coverall North America Inc	Janitorial	\$280.00
57889	Cybox	Equip Rent-Office	\$118.48
57890	Dawson Oil Company	Gas & Oil	\$1,779.36
57891	Paul Feitser	Overpayments	\$57.02
57892	Leitha Jones	Overpayments	\$87.14
57893	Rebecca A Kanowsky Trust	Overpayments	\$351.31
57894	LAL Real Estate & Dev LLC	Overpayments	\$186.87
57895	Lawnman Commercial Landscape	Janitorial	\$301.77
57896	Douglas A MacTaggart	Contract Services-Paving/Concrete	\$12,627.00
57897	MNB Dev, Inc	Overpayments	\$60.77
57898	Matthew or Jill Nichols	Overpayments	\$117.77
57899	Tiffany Pelkey	Overpayments	\$69.66
57900	Lyndon or Kellie Perrine	Overpayments	\$145.25
57901	Yuriy Pikalov	Overpayments	\$62.09
57902	Kenny Rielley	Overpayments	\$166.22
57903	Sonitrol	Equip Rent-Office	\$517.78
57904	Albert or Helen Stockdale	Overpayments	\$200.00
57905	Tracom	Fixed Assets	\$28,172.38
57906	Louie L Yaw	Overpayments	\$66.75
57907	City of Citrus Heights	Permit Fees-Encroachment 2014-30	\$1,500.00
57908	Fred Clow	Toilet Rebate Program	\$150.00
57909	Sergio or Eleanor Gomez	Toilet Rebate Program	\$150.00

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57910	Henry or Darleen Hickman	Toilet Rebate Program	\$75.00
57911	Robert Schiffler	Toilet Rebate Program	\$75.00
57912	Robert Casebolt	Toilet Rebate Program	\$75.00
57913	AnswerNet	Tele-Answer Service	\$210.57
57914	AREA Restroom Solutions	Equip Rental-Field	\$106.20
57915	B&M Builders	Overpayments-Hydrant Meter	\$1,476.74
57916	Brent Baader	Overpayments	\$6.62
57917	BSK Associates	Water Analysis	\$228.00
57918	Canon Solutions America, Inc.	Maint Agree-Equip	\$48.03
57919	Jack C Chang	Overpayments	\$52.92
57920	CirclePoint	Water Cons-Contract	\$1,295.00
57921	Antonio G or Rosalina S Da Rosa	Overpayments	\$23.32
57922	Dawson Oil Company	Gas & Oil	\$1,922.52
57923	Equarius Water Works	Material	\$4,114.80
57924	Joshua or Jessica Pearson	Overpayments	\$74.75
57925	Jennifer M Permaul	Overpayments	\$32.47
57926	Sacramento County Dept of Finance	Utilities	\$17.88
57927	Asmat S Siddiqui	Overpayments	\$61.42
57928	State Water Resources Control Board	Dues & Subscriptions	\$140.00
57929	A. Teichert & Son, Inc.	Road Base	\$1,506.02
57930	Zee Medical Company	Supplies-Field	\$191.74
57931	Unum Life Insurance Co of America	Disability & Life In	\$1,633.27
57932	S.I.C.H.	Office Miscellaneous	\$40.00
57933	Afman Supply	Small Tools	\$227.58
57934	Airgas NCN	Supplies-Field	\$801.24
57935	Alexander's Contract Services	Contract Services-Meter Read	\$2,389.87
57936	Richard E Blodgett or Dorothy K Blodgett	Overpayments	\$100.19
57937	Gary L Brown or Stacie L Brown	Overpayments	\$17.81
57938	BSK Associates	Water Analysis	\$950.00
57939	Burketts	Office Expense	\$384.48
57940	California State Disbursement Unit	Garnishment	\$184.61
57941	California State Disbursement Unit	Garnishment	\$109.61
57942	Robert A Churchill	Continued Education	\$1,805.18
57943	Connected Document Solutions	Maint Agree-Equip	\$66.82
57944	Consolidated	Tele-Local/Long Dis	\$885.77
57945	Corix Water Products, Inc	Material	\$66.96
57946	Cybex	Equip Rent-Office	\$118.44
57947	Allen B Dains	Overpayments-Refund of Election Fee	\$450.00
57948	Desert Investments LLC	Overpayments	\$27.93
57949	Equarius Water Works	Material	\$4,114.80
57950	Golden State Flow Measurement, Inc	Material	\$76.68
57951	Kaiser Foundation Health Plan, Inc	Health Insurance	\$12,227.88
57952	Rachel A Knee	Overpayments	\$165.85
57953	Darcy A Morgan	Overpayments	\$147.80
57954	Pace Supply Corp	Material	\$2,411.84
57955	Pacific Gas & Electric	Utilities	\$18.13
57956	Caryl Sheehan	Overpayments-Refund of Election Fee	\$450.00
57957	Sonitrol	Equip Rent-Office	\$517.78
57958	Voyager Fleet Systems Inc	Gas & Oil	\$2,779.46
57959	Void	Void	\$0.00
57960	DHS-OCP	Dues & Subscriptions	\$90.00
57961	Zane Dezign	Water Cons-Contract	\$120.96
57962	Joan E Barth	Toilet Rebate Program	\$225.00
57963	Roger Bohnhof	Toilet Rebate Program	\$75.00
57964	Candice Cochran	Toilet Rebate Program	\$150.00
57965	John or Brandy Dodson	Toilet Rebate Program	\$75.00

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57966	Michael Lafolley	Toilet Rebate Program	\$150.00
57967	Pete Martineau	Toilet Rebate Program	\$75.00
57968	Lilly Nguyen	Toilet Rebate Program	\$150.00
57969	Nick Poppelreiter	Toilet Rebate Program	\$225.00
57970	ABA DABA Rentals & Sales	Supplies-Field	\$67.50
57971	Afman Supply	Small Tools	\$209.17
57972	Rachel M Allen	Overpayments	\$27.84
57973	AWWA	Dues & Subscriptions	\$3,590.00
57974	Bart/Riebes Auto Parts	Repair-Trucks	\$12.40
57975	Blackbird Associates	Contract Services-Engineering	\$3,817.66
57976	Burketts	Office Expense	\$20.08
57977	Rene Felix	Water Cons-Other	\$500.00
57978	Sandra Fortner	Overpayments	\$172.31
57979	David M Gordon	Overpayments-Office Expense	\$35.48
57980	GreatAmerica Leasing Corp	Equip Rent-Office	\$218.79
57981	Barbara R Harsch Trust	Overpayments	\$3,006.08
57982	Kenneth W or Carlie S Hatt	Overpayments	\$160.84
57983	Bob Hughson	Water Cons-Other	\$3,000.00
57984	JD Pasquetti	Overpayments- Hydrant Meter	\$1,638.56
57985	Kathi Karish	Water Cons-Other	\$500.00
57986	Kendall Lawler	Overpayments	\$18.54
57987	Garh McChesney	Overpayments	\$302.70
57988	Rex Meurer	Water Cons-Mat/Suppl	\$428.08
57989	Moonlight BPO	Contract Services-Bill Print/Mail	\$3,839.60
57990	Neighborly Pest Management	Janitorial	\$88.00
57991	Nicksam Properties LLC	Overpayments	\$12.50
57992	Richard Pearse	Overpayments	\$130.90
57993	David Pomroy	Overpayments	\$68.40
57994	Bryan Rusk	Overpayments	\$51.67
57995	Jeffrey R Spiers	Overpayments	\$260.01
57996	Sunrise Recreation & Park District	Water Cons-Other	\$2,632.57
57997	Ruby Valderrama	Overpayments	\$67.56
57998	Verizon Wireless	Tele-Wireless	\$977.84
57999	Viceroy Trust	Overpayments	\$26.29
58000	Gail C Kobetich	Water Cons-Other	\$475.00
58002	Void	Void	\$0.00
Total			<u>\$858,389.62</u>

ACH	WHA 10192014	Health Insurance	\$18,266.86
ACH	Valic 10092014	Deferred Compensation	\$1,760.00
ACH	BOW10202014	Water Cons-Other	\$1,974.98
ACH	Valic 10232014	Deferred Compensation	\$1,860.00
ACH	ELAVON OCT ON LI	Bank Fees	\$3,412.88
ACH	PERS 10092014	PERS	\$8,549.64
ACH	Vanco 102014	Contract Services-Other	\$59.60
ACH	SEPT 2014 Elavon	Bank Fees	\$175.86
ACH	SEPT 2014 Elavon	Bank Fees	\$233.12
ACH	SEPT2014 PayChex	Contract Services-Other	\$292.36
ACH	ING 10232014	Deferred Compensation	\$45.00
ACH	ING 9/25/14	Deferred Compensation	\$45.00
ACH	ING SEPT2014	Deferred Compensation	\$45.00
ACH	PERS10232014	PERS	\$8,549.64
Total			<u>\$45,269.94</u>

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Grand Total

\$903,659.56

November Checks Approved at November Board Meeting

58011	Corix Water Products, Inc	Material	\$8,654.32
58017	Douglas A MacTaggart	Contract Services- Concrete/Paving	\$10,229.00
58009	Central Valley Engineering & Asphalt, Inc.	Contract Services- Paving	\$10,248.62
58004	ACWA	Pre-Paid Expense- Subscriptions/Dues	\$11,835.00
58027	SMUD	Utilities- October 2014	\$11,947.21
58013	Forsgren Associates, Inc.	Contract Services-Engineering 2013-31	\$16,393.00
58019	NV5 / Nolte Associates, Inc.	Contract Services-Engineering 2012-11	\$33,278.46
58014	GM Construction & Developers	Contract Services-Misc Field	\$38,893.00
58010	Cogsdale	Pre-Paid Expense- Maint Agreement 2015	\$55,113.42
58058	Preston Pipelines Inc	Contract Services-Misc Field	\$122,601.78
58025	San Juan Water District	Purchased Water	<u>\$624,574.92</u>
Total			<u>\$943,768.73</u>

PUBLIC HEARINGS

2015 Operating and Capital Improvement Budgets, 2015 Water Rates and Miscellaneous Charges and Fees, 2015 Capacity Charges and 2015 Water Shortage Rate Structure

Director Dains welcomed the customers and other members of the public in attendance, and announced the purpose of the Public Hearings scheduled for this evening.

Before opening the Public Hearings, AGM Gillum delivered a presentation summarizing the 2015 budgets and water rates and charges being presented at this meeting for consideration by the Board. An overview was provided for each of the Public Hearings subject matter; the Operating and Capital Improvement Budgets for 2015, 2015 Water Rates and Miscellaneous Charges and Fees, 2015 Capacity Charges and the 2015 Water Shortage Rate Structure.

After AGM Gillum's presentation, Director Dains opened the Public Hearings and invited people in attendance, who had submitted a Public Comment Card, to come forward. The following members of the public spoke in regard to the proposed rate increase and water shortage rate structure:

Dan Heideman, Ray Riehle, Jack Sivak, Debi Casey, Kathi Karish, Pam Pinkston, Tom Mason, Joan Kultz, Norma Jane Arino

Director Dains asked if there were any other comments from the public. Hearing none, Director Dains closed the Public Hearings.

Prior to asking for motions on the Public Hearing items, Director Dains inquired as to whether or not the Water Shortage Rate Structure was in-line with that of San Juan Water District (SJWD). GM Churchill responded that he believed that it is consistent with SJWD's structure as the same consultant, Bob Reed, performed studies for each district. Director Dains also questioned if SJWD has a shortage rate structure for wholesale agencies? GM Churchill responded that they do not. Director Sheehan inquired about how the Water Shortage Rate Structure would be implemented. AGM Gillum responded that it would require future action by the Board of Directors and would require a 30-day advance notice to rate payers before the Water Shortage Rate Structure would be applied. AGM Gillum also stated that the Water Shortage Rate Structure sets a maximum amount to be applied by Water Shortage Stage and that lower rates could be implemented in the future by the Board of Directors' action.

The Directors then took action on each of the Public Hearings by separate motion.

Motion: It was moved by Director Dains and seconded by Director Sheehan to adopt Resolution No. 12-2014 Establishing Fiscal Year 2015 Operating and Capital Improvement Budgets.

The motion carried 2-0 with all Directors voting yes.

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 12-2014

RESOLUTION ESTABLISHING
FISCAL YEAR 2015 OPERATING AND CAPITAL IMPROVEMENT BUDGETS
FOR CITRUS HEIGHTS WATER DISTRICT

WHEREAS, CITRUS HEIGHTS WATER DISTRICT has identified the costs of operating the District and for providing capital improvements to the infrastructure of the District, for the Fiscal Year beginning January 1, 2015; and

WHEREAS, the District has prepared budgets setting forth the dollar amounts proposed for District operations and capital improvements; as follows:

Operating Budget: \$9,673,142 Capital Improvement Budget: \$6,799,707 and

WHEREAS, a noticed Public Hearing was held on November 19, 2014 for the purpose of receiving public comment on the proposed Fiscal Year 2015 Operating and Capital Improvement Budgets.

THEREFORE BE IT RESOLVED that the Fiscal Year 2015 Operating and Capital Improvement Budgets attached hereto and incorporated herein as part of this Resolution, are hereby adopted.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 19th day of November, 2014, by the following vote, to-wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors: Dion

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary

Motion: It was moved by Director Dains and seconded by Director Sheehan to adopt Resolution No. 13-2014 Establishing Water Rates and Miscellaneous Charges and Fees for Citrus Heights Water District for 2015.

The motion carried 2-0 with all Directors voting yes.

CITRUS HEIGHTS WATER DISTRICT
 RESOLUTION NO. 13-2014

RESOLUTION ADOPTING
 WATER RATES AND MISCELLANEOUS CHARGES AND FEES FOR
 CITRUS HEIGHTS WATER DISTRICT FOR 2015

WHEREAS, upon motion duly moved, seconded, and carried, the following water rates and miscellaneous charges and fees were adopted for the fiscal year 2015:

Type of Charge	Applied Basis or Frequency	2015 Adopted
<u>Charges for Metered Rate Customer Accounts</u>		
<i>Service Charge, Domestic & Commercial Meters</i>		
¾-inch meter	bi-monthly, per meter	\$36.89
1-inch meter	bi-monthly, per meter	\$56.13
1½-inch meter	bi-monthly, per meter	\$68.95
2-inch meter	bi-monthly, per meter	\$133.07
3-inch meter	bi-monthly, per meter	\$210.02
4-inch meter	bi-monthly, per meter	\$415.22
<i>Service Charge, Irrigation Meters</i>		
¾-inch meter	bi-monthly, per meter	\$36.89
1-inch meter	bi-monthly, per meter	\$56.13
1½-inch meter	bi-monthly, per meter	\$68.95
2-inch meter	bi-monthly, per meter	\$133.07
3-inch meter	bi-monthly, per meter	\$210.02
4-inch meter	bi-monthly, per meter	\$415.22
<i>Service Charge, Combination Meters</i>		
Low flow bypass meter	bi-monthly, per meter	\$0.00
4-inch meter	bi-monthly, per meter	\$133.07
6-inch meter	bi-monthly, per meter	\$210.02
8-inch meter	bi-monthly, per meter	\$415.22
10-inch meter	bi-monthly, per meter	\$1,011.56
<u>Public Agencies with Mutual Assistance Agreements</u>		
<u>(S,JUSD, SRPD, SCD) (Multiplier = 0.50)</u>		
<i>Service Charge, Domestic & Commercial Meters</i>		
¾-inch meter	bi-monthly, per meter	\$18.44
1-inch meter	bi-monthly, per meter	\$28.06
1½-inch meter	bi-monthly, per meter	\$34.47
2-inch meter	bi-monthly, per meter	\$66.53
3-inch meter	bi-monthly, per meter	\$105.01
4-inch meter	bi-monthly, per meter	\$207.61
<i>Service Charge, Irrigation Meters</i>		
¾-inch meter	bi-monthly, per meter	\$18.44
1-inch meter	bi-monthly, per meter	\$28.06
1½-inch meter	bi-monthly, per meter	\$34.47
2-inch meter	bi-monthly, per meter	\$66.53
3-inch meter	bi-monthly, per meter	\$105.01
4-inch meter	bi-monthly, per meter	\$207.61
<i>Service Charge, Combination Meters</i>		

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Low flow bypass meter	bi-monthly, per meter	\$0.00
4-inch meter	bi-monthly, per meter	\$66.53
6-inch meter	bi-monthly, per meter	\$105.01
8-inch meter	bi-monthly, per meter	\$207.61
10-inch meter	bi-monthly, per meter	\$505.78

Other Service Charges

<i>Service Charge, Construction Meters</i>		
2½-inch and 3-inch meters	bi-monthly, per meter	\$210.02
 <i>Service Charge, North Ridge Country Club Meter</i>		
<i>(multiplier = 3.00, not annexed)</i>		
	bi-monthly, per meter	\$168.39
 <i>Service Charge, Mount Vernon Memorial Park</i>		
<i>(multiplier = 2.31, based upon property annexed)</i>		
Low flow bypass meter	bi-monthly, per meter	\$0.00
8-inch Combination meter	bi-monthly, per meter	\$959.16

Commodity Charges for Water Consumed

1 unit = 100 cubic feet = 748 gallons

<i>All Domestic, Commercial, Irrigation, Combination Meter, and Fire Service Accounts except as otherwise specified below:</i>		
	per unit	\$0.7663
 <i>Construction Meters (3.00 multiplier)</i>		
	per unit, for all units bi-monthly	\$2.2989
 <i>North Ridge Country Club Meter (3.00 multiplier)</i>		
	per unit, for all units bi-monthly	\$2.2989
 <i>Mount Vernon Memorial Park (2.31 multiplier)</i>		
	per unit, for all units bi-monthly	\$1.7702
 <i>Unannexed property (surplus water only)</i>		
	multiplier times annexed rate, applied to service charge and commodity charge	3.00

Wheeling Water Charges

<i>(unless otherwise adopted by mutual assistance agreement)</i>	per acre-foot to San Juan WD	\$2.94
	per acre-foot to Sac. Suburban WD	\$43.25
	per acre-foot to Carmichael WD	\$43.25
	per acre-foot to Cal-American WC	\$43.25
	per acre-foot to City of Roseville	\$43.25

Fire Sprinkler Service Charges

4-inch and smaller	per service, bimonthly	\$58.63
6-inch	per service, bimonthly	\$76.05
6-inch; one-half shared	per service, bimonthly	\$38.02
6-inch; one-third shared	per service, bimonthly	\$25.34
8-inch	per service, bimonthly	\$92.62
8-inch; one-half shared	per service, bimonthly	\$46.31
10-inch	per service, bimonthly	\$124.85
12-inch	per service, bimonthly	\$165.41

Construction Water Charges

	minimum charge	\$170.88
Schedule A - Projects	per lot	\$117.50
Schedule B - Trenches, Excavations & Grading	per 100 cubic yards	\$31.73
Schedule C - Tank Trucks	per 1,000 gallons	\$5.27

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Schedule D - Metered Use	meter rate	-----
Schedule E - Non-Profit	per day	\$35.70

Plan Check Charges

minimum charge + per connection	\$635.00
per connection	\$16.50

Inspection Charges

Minimum	min. + per connect. + per main tie-in	\$1,257.00
Plus per connection	per connection	\$144.00
Plus per main tie-in	per main tie-in	\$894.00
AC pipe disposal charge	per foot, 4 feet minimum (\$200 min.)	\$50.00
Hydrostatic pressure test	each	\$230.00
Bacteriological water test (1st)	first test	\$247.00
Plus each additional sample	additional samples after first test	\$108.00
Weekend/After Hours	per hour (2 hr. minimum)	\$125.00
Holiday	per hour (2 hr. minimum)	\$155.00

Water Service Installation Charges

¾-inch services w/meter	per service	\$3,730.00
1-inch service w/meter	per service	\$3,855.00
1¼-inch & larger service w/meter	actual cost, with minimum charge	\$3,855.00
Service abandonments/relocations	actual cost	
Meter set charge:		
⅝ inch x ¾ inch	per meter	\$335.00
¾ inch	per meter	\$405.00
1 inch	per meter	\$505.00
1½ inch	per meter	\$710.00
2 inch	per meter	\$920.00
>2 inch	actual cost	
Backflow prevention assembly installation charge:		
¾ inch	each	\$3,065.00
1 inch	each	\$3,260.00
1½ inch	each	\$3,780.00
2 inch	each	\$4,010.00
>2 inch	actual cost	

Capacity Charges

Residential- Multi-Family:		
Townhomes/Condos/Duplexes w/¾-inch max.	per service + non-residential uses	\$3,868.00
Townhomes/Condos/Duplexes w/1-inch max.		
Fire Sprinklers w/1-inch max.	per service + non-residential uses	\$6,189.00
Residential- Single Family:		
0 - 2.499 acres with 1-inch max.	per service	\$6,189.00
2.500 - 4.999 acres with 1¼-inch max.	per service	\$6,963.00
5.00 - 7.500 acres with 1½-inch max.	per service	\$7,736.00
Over 7.500 acres with 2-inch max.	per service	\$15,473.00

Nonresidential Users:

Based on service size, including, but not limited to, commercial, industrial, irrigation, commercial swimming pools, and clubhouse applications:

⅝ inch	per service	\$2,321.00
¾ inch	per service	\$3,868.00

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1 inch	per service	\$6,189.00
1¼ inch	per service	\$6,963.00
1½ inch	per service	\$7,736.00
2 inch	per service	\$15,473.00
3 inch	per service	\$24,756.00
4 inch	per service	\$49,512.00
6 inch	per service	\$193,406.00
8 inch	per service	\$371,340.00
10 inch	per service	\$587,955.00
12 inch	per service	\$773,625.00

Other Charges and Fees

Inclusion / Annexation Fee	per gross acre, ½ acre or greater minimum to ½ acre	\$2,214.00 \$1,107.00
Agenda-By-Mail Charge (e-mail delivery free)	per year	\$65.00
Standby Service Charge	per hour, 1 hour minimum	\$98.00
New Account Application Fee	per application	\$30.00
Returned Check Fee	per check	\$20.00
Late Payment Penalty	5% of overdue account balance	5.00%
Turn-off Notice Service Charge	per occurrence	\$25.00
Disconnect / Reconnect Service Charge	per occurrence	\$58.00
Water Meter Re-Read / Maintenance Charge	per occurrence	\$39.00
Customer Account Deposit	per account	\$170.00
Construction Meter Deposit	per meter	\$1,750.00
Copy Charge	per page	\$0.10
Backflow Prevention Assembly Monitoring Charge	per assembly bimonthly	\$3.00
Backflow Prevention Assembly Testing Charge	per assembly bimonthly	\$12.00
Fire Flow Certification Letter	per letter	\$25.00
Fire Flow Modeling	per modeling	\$240.00

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 19th day of November 2014, by the following vote, to-wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors: Dion

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary

Motion: It was moved by Director Dains and seconded by Director Sheehan to adopt Resolution No. 14-2014 Adopting Capacity Charges for Citrus Heights Water District for 2015.

The motion carried 2-0 with all Directors voting yes.

RESOLUTION NO. 14-2014

RESOLUTION ADOPTING CAPACITY CHARGES
FOR CITRUS HEIGHTS WATER DISTRICT FOR 2015

WHEREAS, upon motion duly moved, seconded, and carried, the following Capacity Charges were adopted for the year 2015:

<u>Type of Charge</u>	<u>Applied Basis or Frequency</u>	<u>2015 Adopted</u>
Capacity Charge Schedule		
Residential- Multi-Family:		
Townhomes/Condos/Duplex Sides w ³ / ₄ -inch max.	per service + non-residential uses	\$3,86800
Townhomes/Condos/Duplex Sides, Fire Sprinklers w/1-inch max	per service + non-residential uses	\$6,189.00
Residential- Single Family:		
0 - 2.499 acres with 1-inch max.	per service	\$6,189.00
2.500 - 4.999 acres with 1 ¹ / ₄ -inch max.	per service	\$6,963.00
5.00 - 7.500 acres with 1 ¹ / ₂ -inch max.	per service	\$7,736.00
Over 7.500 acres with 2-inch max.	per service	\$15,473.00
Nonresidential Users:		
Based on service size, including, but not limited to, commercial, industrial, irrigation, commercial swimming pools, and clubhouse applications:		
⁵ / ₈ inch	per service	\$2,321.00
³ / ₄ inch	per service	\$3,868.00
1 inch	per service	\$6,189.00
1 ¹ / ₄ inch	per service	\$6,963.00
1 ¹ / ₂ inch	per service	\$7,736.00
2 inch	per service	\$15,473.00
3 inch	per service	\$24,756.00
4 inch	per service	\$49,512.00
6 inch	per service	\$193,406.00
8 inch	per service	\$371,340.00
10 inch	per service	\$587,955.00
12 inch	per service	\$773,625.00

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 19th day of November 2014, by the following vote, to-wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors: Dion

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary

Motion: It was moved by Director Dains and seconded by Director Sheehan to adopt Resolution No. 15-2014 Establishing a Water Shortage Rate Structure for Citrus Heights Water District for 2015.

The motion carried 2-0 with all Directors voting yes.

**CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 15-2014**

**RESOLUTION ADOPTING WATER SHORTAGE RATE STRUCTURE
FOR CITRUS HEIGHTS WATER DISTRICT FOR 2015**

WHEREAS, CITRUS HEIGHTS WATER DISTRICT has identified the potential financial impacts of water shortage due to drought or other water supply emergency; and

WHEREAS, the District has developed a Water Shortage Rate Structure for offsetting the resulting financial deficit; and

WHEREAS, a noticed Public Hearing was held on November 19, 2014 for the purpose of receiving public comment on the proposed Water Shortage Rate Structure.

Water Shortage Rate Structure:

Citrus Heights Water District Water Shortage Rate Structure (2015) (1)						
	Stage 1 Normal Supply	Stage 2 Water Alert	Stage 3 Water Warning	Stage 4 Water Emergency	Stage 5 Water Crisis	USBR Health & Safety Std.
Use Reduction Goals -->	None	5% to 10%	11% to 25%	26% to 50%	Over 50%	Over 75%
Bi-Monthly Service Charges (2)						
<i>Domestic, Commercial & Irrigation Meters</i>						
3/4" meter	\$ 36.89	\$ 36.89	\$ 36.89	\$ 36.89	\$ 36.89	\$ 36.89
1" meter	\$ 56.13	\$ 56.13	\$ 56.13	\$ 56.13	\$ 56.13	\$ 56.13
1 1/2" meter	\$ 68.95	\$ 68.95	\$ 68.95	\$ 68.95	\$ 68.95	\$ 68.95
2" meter	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08
3" meter	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03
4" meter	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22
<i>Combination Meters</i>						
4" meter	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08	\$ 133.08
6" meter	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03	\$ 210.03
8" meter	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22	\$ 415.22
10" meter	\$ 1,011.57	\$ 1,011.57	\$ 1,011.57	\$ 1,011.57	\$ 1,011.57	\$ 1,011.57
Water Usage Charges (\$/CCF) (2)						
Standard Water Usage Rate	\$ 0.7663	\$ 0.7663	\$ 0.7663	\$ 0.7663	\$ 0.7663	\$ 0.7663
Water Shortage Charge (3)						
			10%	25%	40%	55%
Sample Water Shortage Charges			\$ 0.0766	\$ 0.1916	\$ 0.3065	\$ 0.4215
Sample Aggregated Usage Rates			\$ 0.8429	\$ 0.9579	\$ 1.0728	\$ 1.1878
Excess Use Charge (4) (5)						
				50%	150%	250%
Sample Excess Use Charges				\$ 0.4790	\$ 1.6092	\$ 2.9695
Sample Aggr. Excess Use Rates				\$ 1.4369	\$ 2.6820	\$ 4.1573
Excess Use Charge applies to usage above amounts shown (5)						
			3/4" meter	26 CCF		
			1" meter	52 CCF		
			1 1/2" meter	156 CCF		
			2" meter	208 CCF		
			3" meter	416 CCF		
			4" meter & larger	832 CCF		

Notes:

- (1) This Table shows the water shortage charges and excess use charges applied to the proposed water rates for 2015. The percentages would be applied to any then-current water rates in future years.
- (2) No changes to the bi-monthly service charges are proposed during water shortages.
- (3) Water shortage charges are incremental increases in the standard water usage rate applied in Stages 3, 4, and 5, and with the Health and Safety limitation.
- (4) Excess use charges effectively create a higher-priced second tier, and would apply only in Stages 4 and 5, and and with the Health and Safety limitation. The percentage is applied to the combined water usage and water shortage rate to create the second tier.
- (5) Excess use charge applies to bi-monthly usage in excess of amounts shown for each meter size.

THEREFORE BE IT RESOLVED that the Water Shortage Rate Structure is hereby adopted.

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PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, this 19th day of November 2014, by the following vote, to-wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors: Dion

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary

The majority of public in attendance left the meeting after the Public Hearings were completed.

OLD BUSINESS

Skycrest Well Drilling, Development and Testing

OM Townsel presented the following update and background on the Skycrest Well project:

At the January 14, 2014 Board Meeting the Board accepted the bid of Zim Industries, Inc. in the base amount of \$436,775.00 and established a change order contingency fund in the amount of \$22,000.00 (5.04%). The Board authorized a total expenditure of not-to-exceed \$631,840.00 (\$601,750.00 plus 5%) if drilling to a deeper depth is warranted. Execution of an Agreement for Construction Services between the District and Zim Industries, Inc. has occurred. The well drilling was completed to a depth of 390 ft. Casing and screen installation has been completed. Test Pumping and development have been completed. The step pumping test ranged from 1,000 -2,500 gpm over an eight hour period. The 24-hour pumping test was successfully completed at a rate of 2,200 gpm. Video recording of the finished well has been completed. The Contractor is scheduled to complete this phase on November 18, such that issuing of a "Notice of Completion" can be authorized at the December 9 Board of Directors Meeting. Final well equipping design is currently underway.

Skycrest Well Equipping

GM Churchill presented a status report on the equipping phase of the Skycrest Well Project. Plans and Specifications for equipping the Skycrest Well are nearly complete with a Notice Inviting Bids anticipated for November 20, 2014. This final phase of the

project includes the pump, motor, electrical and control facilities, the building, fencing, water and storm drain piping and site access paving. The tentative schedule of project milestones anticipates the Notice of Completion to be issued on October 13, 2015.

Water Supply

GM Churchill presented a status report on water supplies available to the District.

As of November 14, storage in Folsom Lake was at 287,128 acre-feet, 29 percent of the total capacity of 977,000 acre-feet. The historical average for this date is about 59 percent of total capacity. Noteworthy, as shown on the attached chart of Folsom Lake Storage Levels, is that the storage pattern closely resembles that of this time last year. As such, it is likely that the District will need to remain in a Stage 3 – Water Warning with a 20 percent conservation target at least through the fall months ahead.

CHWD continues to assist with preserving surface water supplies in the Lake by operating its groundwater wells. All District wells (Bonita, Mitchell Farms, Palm, Sylvan and Sunrise) remain operational and are being operated on a rotational or modified-as-needed basis.

As noted on the Operations Manager's 2014 Water Consumption Report (OM-2), total water use from January 1 through the end of October 2014 was 10,547.02 acre-feet, 17.3 percent less than the five year average for the same period. Total water consumption for the month of October was 1,030.74 acre-feet; 11.7 percent below the five year average for the month of October and 20.6% below October 2013 use. Year-to-date water use in 2014 is 20.5% below the corresponding time period in 2013.

Administration Building Improvements

GM Churchill presented a status report on the re-bid of the Administration Building Expansion and Renovation Project.

The District's Administration Building Expansion and Renovation Plans were re-circulated for bids on October 27, 2014. A mandatory pre-bid conference and site walk was held on November 12, 2014 with 25 individuals from various contractor and subcontractor firms attending.

Bids are due on November 24, 2014 with presentation to the Board of Directors for consideration of award anticipated at the December 9, 2014 Board of Directors meeting.

A very preliminary revised schedule for the Project is:

Advertise for Bids:	October 27, 2014
Contractor Pre-Bid Meeting and Site Tour:	November 12, 2014
Bids Due:	November 24, 2014
Board Consideration of Award:	December 9, 2014
Begin Construction:	January 5, 2015
Complete Construction:	July 6, 2015

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District staff has evaluated alternative locations and cost for housing the Administrative staff during construction. A recommendation will be forthcoming at the December 9, 2014 Board of Directors Meeting upon selection of a Contractor.

November 2014 General Election

GM Churchill reported on the preliminary results for the election of District Directors.

An election was held on November 4, 2014 for the election of District Directors.

Division One:	Caryl Sheehan	Unopposed for two year short term
Division Three:	Allen Dains	Unopposed for four year regular term

The preliminary results of the contest for Division Two as provided on the Sacramento and Placer County web sites are as follows:

		<u>Sac. County</u>	<u>Placer County</u>	<u>Total</u>	
Division Two:	Joseph Dion	7,056	57	7,113	68.2%
	Bret Daniels	3,273	42	3,315	31.8%

San Juan Water District / Sacramento Suburban Water District Joint Meetings

Director Dains, GM Churchill and AGM Gillum attended the 2 x 2 Ad Hoc Water Management Committee Meeting held on October 20, 2014 at Sacramento Suburban Water District (SSWD).

The agencies provided a draft review copy of Phase 2A of their Study with Consultant John O'Farrell as the lead person. Mr. O'Farrell met with Board President Dains, GM Churchill and AGM Gillum on October 16, 2014.

The schedule for upcoming meetings is as follows:

Thursday November 20, 2014, 10:30 a.m. at San Juan Water District
2 x 2 Water Management Ad Hoc Committee

Tuesday December 16, 2014, 6:30 p.m. at Sacramento Suburban Water District
Joint Meeting of both Boards of Directors

Thursday December 18, 2014, 10:30 a.m. at Sacramento Suburban Water District
2 x 2 Water Management Ad Hoc Committee

NEW BUSINESS

Training/Continued Education/Meetings

The Board was informed of various upcoming training, continued education opportunities and meetings.

Policy Amendment

AGM Gillum presented information on proposed amendments to Human Resources Policy 4303 Compensatory Time-Off (CTO). The policy defines the requirements for a District employee to request CTO in lieu of paid overtime and requirements for using CTO. This policy was last updated on October 14, 2008.

The substantive proposed amendments to the policy are:

- 1) increasing the maximum balance of CTO to be maintained at any one time from forty (40) hours to one hundred sixty (160) hours; and
- 2) revising the title of the employee responsible for maintaining CTO balances from the Office Administrator to the Human Resources Specialist.

The increase in the maximum CTO balance to one hundred sixty (160) hours was requested by Operations staff for consideration by the Board of Directors. Employees, especially recent hires with minimal leave accruals and balances, would like to have the option to reserve additional time off as CTO rather than being paid for overtime beyond forty (40) hours of CTO accumulated. This increase to the CTO maximum balance does not substantially increase the cost to the District (a slight increase may be incurred if an employee carries CTO into a future period where the employee's rate of pay has increased).

The change in title is consistent with the elimination of the Office Administrator position upon the retirement of Pam Peters.

A copy of the policy with the proposed amendments was provided to the Directors.

Motion: It was moved by Director Dains and seconded by Director Sheehan to approve proposed amendments to District Human Resources Policy 4303 Compensatory Time-Off (CTO).

The motion carried 2-0 with all Directors voting yes.

Policy Amendments

AGM Gillum presented information on proposed amendments to several District Policies.

With the retirement of Pam Peters, Office Administrator, the Administration Department has reorganized which has resulted in the elimination of the position and title of Office Administrator. The policies under consideration have been revised to replace references to the Office Administrator with the appropriate position title currently responsible for the subject matter of each specific policy. Other minor revisions have been made to some of the policies to correct grammatical errors or to clarify policy language; however, these revisions are not substantive nor do they change the current policy provisions.

The following proposed policies were presented for consideration:

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General:

Policy 1010 – Adoption/Amendment of Policies and Procedures
Policy 1035.A – Conflict of Interest Code-Appendix A
Designated Officials and Employees

Human Resources:

Policy 4011 – Equal Opportunity
Policy 4040 – Personnel Records and Privacy
Policy 4113 – Payroll and Payday
Policy 4200 – Employee Insurance Benefits
Policy 4401 – Education Assistance Program
Policy 4411 – Deferred Compensation
Policy 4501 – Standards of Conduct
Policy 4703 – Injury and Illness Reporting
Policy 4800 – Employee Separation
Policy 4820 – Public Employee’s Retirement System (PERS)
Policy 4911 – District Vehicle and Equipment Assignment and Use
Policy 4930 – Computer Use and Internet Access
Policy 4931 – Voice Mail and Electronic Mail

Operations:

Policy 5700 – Records Retention and Destruction

A copy of each policy with the proposed amendments identified was provided to the Directors.

Motion: It was moved by Director Dains and seconded by Director Sheehan to approve proposed amendments to the following District Policies:

General:

Policy 1010 – Adoption/Amendment of Policies and Procedures
Policy 1035.A – Conflict of Interest Code-Appendix A
Designated Officials and Employees

Human Resources:

Policy 4011 – Equal Opportunity
Policy 4040 – Personnel Records and Privacy
Policy 4113 – Payroll and Payday
Policy 4200 – Employee Insurance Benefits
Policy 4401 – Education Assistance Program
Policy 4411 – Deferred Compensation
Policy 4501 – Standards of Conduct
Policy 4703 – Injury and Illness Reporting
Policy 4800 – Employee Separation
Policy 4820 – Public Employee’s Retirement System (PERS)
Policy 4911 – District Vehicle and Equipment Assignment and Use
Policy 4930 – Computer Use and Internet Access

Policy 4931 – Voice Mail and Electronic Mail

Operations:
Policy 5700 – Records Retention and Destruction

The motion carried 2-0 with all Directors voting yes.

Connection Fund Transfer to Capital Improvement Fund

AGM Gillum presented information on a recommended transfer of the Connection Fund balance to the Capital Improvement Fund.

The District assesses and collects Capacity Charges as an equitable method for assessing new connections, reconnections or enlarged connections an appropriate share of capacity in existing District facilities and assets. This method of assessing capacity charges is typically referred to as the “System Buy-In Methodology”. According to Accounts Receivable Policy 7500 Capacity Charges and Fiscal Management Policy 6250 Connection Fund, Capacity Charges collected are to be maintained in the Connection Fund. The District annually transfers the Connection Fund balance to the Capital Improvement Fund with Board of Directors approval.

The Connection Fund, according to Fiscal Management Policy 6250 Connection Fund, is to accrue interest based on a calculation of the District’s annual audited return on invested monies using information provided in the District’s annual financial audit report. The average return on investments was 0.24%, which applied to the 2013 average balance in the Connection Fund results in \$15.00 of accrued interest.

The following shows the amount of interest accrued for 2013 and the current balance of the Connection Fund:

Connection Fund Balance (current month)	\$318,629.00
2013 Accrued Interest	<u>\$ 15.00</u>
New Connection Fund Balance	\$318,644.00

Motion: It was moved by Director Sheehan and seconded by Director Dains to direct the Treasurer to transfer \$318,644.00 from the Connection Fund to the Capital Improvement Fund.

The motion carried 2-0 with all Directors voting yes.

PROJECT MANAGER’S REPORT

PM Dietrich presented a report on the following activities during the month of October 2014 by the Project Management and Engineering Department:

- Accepted water systems:

<u>Project</u>	<u>Count</u>	<u>Facilities</u>	<u>Value</u>
Arcade Creek Park Preserve Sunrise Rec. and Park District	1	1-inch Metered Water Service	\$2,500.00

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HD Supply	1	8" RPDA Assembly for Fire	Property
7980 Greenback Ln	1	2" Backflow Assembly	of
	1	1 1/2" Backflow Assembly	Customer
	3	Fire Hydrant Access Pads	

- Projects under construction or pending construction by private contractors and developers including:

Muschetto Subdivision, 46 Residential Lots, 7108 Antelope Road, 90% complete.

Fair Oaks Village, 6800 Madison Avenue, awaiting start of water system.

- Contractor/developer projects pending construction:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Texas Roadhouse	6309 Sunrise Blvd	Plans Approved October 21, 2014

- Project development/design underway by District staff including:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Sonora Way 8" Water Main Hanson Ave 6" Water Main UNICO Engineering	Madison Ave to Palm Ave Between Wonder St and Glen Tree Dr	Contract Development Underway
Mariposa Ave 18" and 8" Water Main Area West Engineers, Inc.	Sycamore Drive to Pratt Avenue	30% Submittal Under Review
San Juan High School 24" Water Main Warren Consulting Engineers	Along North Property Line	Awaiting Easement Appraisal

- Projects contracted by the District including:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Park Dr 8" Water Main Poplar Ave 8" Water Main Preston Pipelines, Inc.	Sylvan Rd to east South end of Poplar Ave	75% Complete
Sunrise Blvd 12" Water Main Highwood Way 6" Water Main	7180 Sunrise Blvd Highwood Way	75% Complete

- Coordination and inspection is underway with the City of Citrus Heights on the following City projects:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Auburn Blvd Widening Teichert Construction (Seg 3)	Sylvan Corners to Sycamore Dr	Minor Remaining Punchlist Work
Sunrise Blvd Signalization Teichert Construction	Sungarden Drive	Construction Underway

OPERATIONS MANAGER'S REPORT

OM Townsel reported as follows:

1. A total of 455 work orders were performed during the month of October by Field Operations crews, Administration Field crews and District contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California Department of Public Health requirements.
2. District-wide water consumption for the calendar year 2014 through the end of October 2014 was 10,547.02 acre-feet, a decrease of 17.3 percent compared with the average annual water consumption during the previous five years, 2009-2013. It was noted that this amount has been reconciled to account for CHWD-produced groundwater that was served outside of CHWD.

Director Dains called a recess to the meeting at 8:38 p.m. PM Dietrich, Accounting Supervisor Sohal and the remaining members of the public left the meeting.

Director Dains reconvened the meeting at 8:50 p.m.

DIRECTOR'S AND REPRESENTATIVES REPORTS:

Director Dains reported that he and GM Churchill attended the November 13, 2014 Regular Meeting of Regional Water Authority and gave a brief summary of the topics discussed. The agenda was provided to the Directors. Draft minutes of the September 11, 2014 RWA Board Meeting and draft minutes of the October 22, 2014 RWA Executive Committee were also provided.

ASSISTANT GENERAL MANAGER'S REPORT

AGM Gillum reported as follows:

1. Directors were provided with a summary of Water Efficiency Program activities year-to-date through October 2014:
 - 21 ultra-low-flush toilet rebates were processed in the month of October. A total of \$16,650 in rebates has been provided to customers through October 31, 2014.

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- A total of \$1,150 in rebates has been provided to customers in 2014 to-date through May 31, 2014 for High-Efficiency Clothes Washers. The District is waiting for an update from SMUD on rebates provided since May.
 - One violation for repeated flooding of a neighbor's yard was issued in October.
 - The volume of water waste calls continues to be high.
2. Water Forum Update
The Water Caucus met on November 12, 2014 where the Carryover Storage Alternative to the flow management standard was discussed.
- The Water Forum Successor Effort Plenary Session was held on November 13, 2014. The Plenary Session covered a presentation on a Carryover Storage Alternative, Flow Standard update, Water Conservation update, and Water Supply and River Conditions update.
- The Water Forum Dry Year Conference #7 was held on November 19, 2014.
3. In June 2012, the Government Accounting Standards Board (GASB) issued Statement No. 68, which revises and establishes new financial reporting requirements for governments that provide their employees with pension benefits. GASB 68 is effective for financial statements for fiscal years beginning after June 15, 2014. Prior to the implementation of GASB 68 the District did not need to report any net pension liability for its PERS pension plan. With the implementation of GASB 68 and beginning with financial reports for 2015, the District will be required to recognize a liability as employees earn their pension benefits. This is a similar process to that which was required by GASB 45 for recognizing Other Post-Employment Benefits (OPEB) net liability. In order to calculate the net pension liability, an actuarial report will be needed. CalPERS is offering to provide the additional actuarial information upon request and for a yet-to-be-determined fee. I will monitor this issue and provide status updates as new information becomes available.
4. The kick-off meeting with Katie Lichy of Circlepoint to begin work on the winter 2015 edition of the District's WaterLine newsletter was held on October 14, 2014. Katie has provided a draft of the winter edition for our review and comments/revisions.

GENERAL MANAGER'S REPORT

GM Churchill reported as follows:

1. Twenty-five District employees received recognition for superior attendance, outstanding customer service and quality of work during the month of October 2014. Directors were provided with a list of the employees and items for which

each received recognition.

2. A list of the General Manager's significant assignments and activities was provided.

CORRESPONDENCE

There was no correspondence this month.

CLOSED SESSION

Pursuant to subdivision (a) of Government Code Section 54956.9 (one case), Existing Litigation: Citrus Heights Water District v. FedExGround, the Board of Directors convened in Closed Session at 9:05 p.m. to receive a report from District staff. Directors Dains and Sheehan, and GM Churchill, AGM Gillum and OM Townsel were in attendance.

President Dains reconvened the meeting into Open Session at 9:15 p.m. He reported that no reportable action was taken during the Closed Session.

FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

December 9, 2014	6:30 PM	Regular Meeting
January 13, 2015	6:30 PM	Regular Meeting

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 9:25 p.m.

APPROVED:

ROBERT A. CHURCHILL
Secretary
Citrus Heights Water District

ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District