

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
February 10, 2015

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Dains and roll was called. Present were:

Allen B. Dains, President
Caryl F. Sheehan, Vice President
Robert A. Churchill, General Manager
David B. Kane, Interim Assistant General Manager
John J. Townsel, Operations Manager
Paul A. Dietrich, Project Manager
Susan K. Sohal, Accounting Supervisor

VISITORS

Aniano and Evelyn G. Urbano
Donna Silva
Robert Bendorf, HERO (Home Energy Renovation Opportunity) Program
Ray Riehle

PLEDGE OF ALLEGIANCE

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

Robert Bendorf introduced himself and stated that he was with the HERO (Home Energy Renovation Opportunity) Program that is being offered in Citrus Heights and other communities in the region. He said that his attendance at this meeting was to familiarize himself with CHWD and its water efficiency programs that could potentially coordinate with the HERO Program.

CONSENT CALENDAR

President Dains asked for the Consent Calendar. Director Sheehan inquired as to the unusually large number of Resolutions being adopted under the item described as the Park Drive Easements Acceptance. PM Dietrich briefly explained the purpose of the easements for water distribution facilities that had been acquired in conjunction with the water main replacement project on Park Drive. He noted that these easements will give the District the right to access these properties to maintain or repair District facilities in the future.

Motion: It was moved by Director Sheehan and seconded by Director Dains to accept the Consent Calendar consisting of:

1. Minutes of the Regular Meeting – December 9, 2014.

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2. Minutes of the Regular Meeting – January 15, 2015.
3. Assessor/Collector’s Report for January 2015.
4. Assessor/Collector’s Roll Adjustments for January 2015.
5. Treasurer’s Report for January 2015.
6. Payables for January 2015.
7. Adopt the following Resolutions for accepting easements for water distribution facilities on the east end of Park Drive:
 - Resolution No. 04-2015, Mattox Grant of Easement for 7604 Park Drive
 - Resolution No. 05-2015, Fleig Grant of Easement for 7605 Park Drive
 - Resolution No. 06-2015, Schavey Grant of Easement for 7610 Park Drive
 - Resolution No. 07-2015, Burgess Grant of Easement for 7616 Park Drive
 - Resolution No. 08-2015, Money Grant of Easement for 7620 Park Drive
 - Resolution No. 09-2015, Fields Grant of Easement for 7621 Park Drive
 - Resolution No. 10-2015, Horton Grant of Easement for 7624 Park Drive
 - Resolution No. 11-2015, Baker Grant of Easement for 7627 Park Drive

The motion passed 2-0 with all Directors voting yes.

January 31, 2015 Payables

<u>Check</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
58376	A-Applied Mailing Service	Water Cons-Contract	\$7,367.38
58377	VOID	VOID	\$0.00
58378	VOID	VOID	\$0.00
58379	Sylvan Professional Plaza LLC	Fixed Assets	\$3,919.35
58380	AFLAC	Employee Paid Ins	\$810.27
58381	Albietz Law Firm	Legal & Audit	\$13,138.75
58382	Dorothy M Barringer	Overpayments	\$200.00
58383	City of Citrus Heights	Permit Fees	\$5,000.00
58384	County of Sacramento	Election Expense	\$27,971.84
58385	Dawson Oil Company	Gas & Oil	\$1,030.17
58386	Forsgren Associates, Inc.	Contract Services-Misc	\$9,797.00
58387	Lois A Galloway Trust	Overpayments	\$200.00
58388	GM Construction & Developers	Contract Services-Engineering	\$52,978.75
58389	Grainger	Small Tools	\$19.74
58390	Johnny or Barbara Henman	Overpayments	\$5,616.27
58391	ICM Group, Inc.	Contract Services-Misc	\$19,992.75
58392	Kaler/Dobler Construction Inc	Contract Services-Engineering	\$11,547.52
58393	Douglas A MacTaggart	Contract Services-Paving/Concrete	\$6,688.00
58394	Tina L Mansch	Overpayments	\$175.60
58395	Moonlight BPO	Contract Services-Bill Print	\$6,208.89
58396	NV5 / Nolte Associates, Inc.	Contract Services-Engineering	\$11,490.25
58397	Pace Supply Corp	Material	\$316.83
58398	VOID	VOID	\$0.00
58399	Republic Services #922	Utilities	\$213.48
58400	RUE EQUIPMENT	Repair-Equip/Hard	\$383.58

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58401	RW Trucking	Contract Services-Misc	\$1,638.75
58402	Sacramento Bee	Publication Notices	\$496.96
58403	SMUD	Utilities	\$11,688.45
58404	Sophos Solutions	Contract Services-other	\$6,587.50
58405	SureWest Directories	Tele-Local/Long Dis	\$49.00
58406	US Bank I.M.P.A.C. Government Services	See January Agenda Item CC:6	\$6,074.15
58407	Zim Industries Inc	Contract Services-wells	\$43,499.40
58408	Kei Window Cleaning #12	Janitorial	\$84.00
58409	Preston Pipelines Inc	Contract Services-Engineering	\$18,994.78
58410	Nathan Domeler DBA Top Quality Painting	Contract Services-Engineering	\$2,137.50
58411	J4 Systems	Contract Services-other	\$1,972.00
58412	A-Applied Mailing Service	Water Cons-Contract	\$246.87
58413	Afman Supply	Small Tools	\$104.59
58414	AnswerNet	Tele-Answer Service	\$166.85
58415	AREA Restroom Solutions	Equip Rental-Field	\$106.20
58416	Denise M Aspenall	Overpayments	\$176.12
58417	Mitchell or Tashara Barnowski	Overpayments	\$29.36
58418	Bart/Riebes Auto Parts	Repair-Trucks	\$43.60
58419	Blackbird Associates	Contract Services-Engineering	\$615.83
58420	Linda R Bristow	Overpayments	\$476.48
58421	Kenneth or Mary Broyles	Overpayments	\$6.77
58422	James Buford	Small Tools	\$640.41
58423	Burketts	Office Expense	\$226.84
58424	California Chamber of Commerce	Office Expense	\$217.69
58425	California State Disbursement Unit	Garnishment	\$184.61
58426	California State Disbursement Unit	Garnishment	\$109.61
58427	CirclePoint	Water Cons-Contract	\$3,354.53
58428	Corelogic Information Solutions Inc	Dues & Subscriptions	\$185.00
58429	Coverall North America Inc	Janitorial	\$280.00
58430	Cybox	Equip Rent-Office	\$118.46
58431	Robert B or Denise I Eckart	Overpayments	\$91.70
58432	Linda E Ellington	Overpayments	\$179.67
58433	Franchise Tax Board-Hesse	Garnishment	\$190.00
58434	Future Ford	Repair-Trucks	\$307.08
58435	Glenn Greene	Overpayments	\$10.22
58436	Integrity Administrators Inc	Health Insurance	\$262.00
58437	Terrie Jarvis	Overpayments	\$111.93
58438	Kaiser Foundation Health Plan, Inc	Health Insurance	\$13,083.00
58439	Kei Window Cleaning #12	Janitorial	\$22.00
58440	Richard D King	Overpayments	\$165.54
58441	Lawnman Commercial Landscape	Janitorial	\$301.77
58442	Norma L McCall Trust	Overpayments	\$49.58
58443	Minter Trust c/o Bernice Minter	Overpayments	\$69.10

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58444	Office Depot	Office Expense	\$64.21
58445	One Print Source & Graphics	Printing	\$320.12
58446	Pacific Gas & Electric	Utilities	\$123.53
58447	Placer County Department of Public Works	Permit Fees	\$75.00
58448	Ramos Environmental Services	Field Miscellaneous	\$65.00
58449	Richardson & Company	Legal & Audit	\$4,205.00
58450	S&P Investing	Overpayments	\$55.00
58451	Sierra Office and Printing	Water Cons-Mat/Suppl	\$2,488.32
58452	Smoke Busters	Repair-Trucks	\$60.00
58453	Sonitrol	Equip Rent-Office	\$517.78
58454	A. Teichert & Son, Inc.	Road Base	\$1,493.47
58455	WaterWise Consulting, Inc	Water Cons-Contract Services	\$125.00
58456	Bryan or Coreena Whiteside	Overpayments	\$68.11
58457	Seth D or Rebecca Zatzke	Overpayments	\$153.38
58458	Robyn Cope	Health Insurance	\$389.00
58459	VOID	VOID	\$0.00
58460	VOID	VOID	\$0.00
58461	VOID	VOID	\$0.00
58462	Anderson Environmental Consulting Group	Contract Services-other	\$610.00
58463	ABA DABA Rentals & Sales	Supplies-Field	\$136.67
58464	Absolute Secured Shredding Inc	Equip Rent-Office	\$40.00
58465	ACWA/JPIA Health Benefits Authority	Disability & Life In	\$3,871.67
58466	Afman Supply	Small Tools	\$104.59
58467	Alexander's Contract Services	Contract Services-Meter Read	\$2,638.96
58468	Auburn Moving Company	Contract Services-Misc	\$3,346.50
58469	Bart/Riebes Auto Parts	Repair-Trucks	\$11.56
58470	BSK Associates	Water Analysis	\$516.00
58471	Burketts	Office Expense	\$468.36
58472	Canon Solutions America, Inc.	Maint Agree-Equip	\$60.58
58473	Connected Document Solutions	Maint Agree-Equip	\$91.85
58474	Consolidated	Tele-Local/Long Dis	\$890.46
58475	Cybex	Equip Rent-Office	\$118.46
58476	Hach Company	Wells Maintenance	\$165.83
58477	J4 Systems	Contract Services-other	\$4,482.56
58478	Moonlight BPO	Contract Services-Bill Print	\$92.50
58479	One Print Source & Graphics	Printing	\$44.28
58480	Sacramento County	Permit Fees	\$368.31
58481	SAWWA	Dues & Subscriptions	\$1,845.00
58482	SHI International Corp	Maint Agree-Software	\$929.61
58483	Sonitrol	Equip Rent-Office	\$3,261.11
58484	Thomson Reuters	Dues & Subscriptions	\$47.52
58485	Voyager Fleet Systems Inc	Gas & Oil	\$1,836.13

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58486	ABA DABA Rentals & Sales	Supplies-Field	\$128.11
58487	AFLAC	Employee Paid Ins	\$658.33
58488	Alexander's Contract Services	Contract Services-Meter Read	\$2,456.11
58489	Aqua Sierra Controls	Wells Maintenance	\$375.00
58490	Awards By Kay Inc	Office Expense	\$16.20
58491	Leland G or Marla Ball	Toilet Rebate Prog	\$12.84
58492	BSK Associates	Water Analysis	\$36.00
58493	David or Albert Burckhard	Overpayments	\$120.40
58494	California State Disbursement Unit	Garnishment	\$184.61
58495	California State Disbursement Unit	Garnishment	\$109.61
58496	Caltronics Business System	Small Office Equip	\$626.40
58497	Cogsdale	Contract Services-other	\$1,372.00
58498	Connected Document Solutions	Maint Agree-Equip	\$418.00
58499	Maynard or Elsie Davis or Jeanette Davis	Overpayments	\$6.73
58500	Dawson Oil Company	Gas & Oil	\$707.10
58501	Diez & Leis Real Estate Group	Overpayments	\$78.39
58502	Joseph F or Maria M Dimaggio	Overpayments	\$59.83
58503	Equarius Water Works	Material	\$4,114.80
58504	Forsgren Associates, Inc.	Contract Services-Misc	\$1,843.00
58505	Sarah E Foster or Jennifer Lynch- Successor Trustee	Overpayments	\$127.85
58506	Simon or Ludmila Gorelkin	Overpayments	\$79.46
58507	GreatAmerica Leasing Corp	Equip Rent-Office	\$218.79
58508	Michael or Jan Hagen	Overpayments	\$389.12
58509	Hansen Software Corporation	Maint Agree-Software	\$400.00
58510	HD Supply Waterworks LTD	Material	\$5,253.90
58511	John P Healy	Overpayments	\$19.56
58512	J&J Locksmiths	Contract Services-Office	\$89.50
58513	Meinert Trust	Overpayments	\$62.53
58514	Moonlight BPO	Contract Services-Bill Print	\$2,864.32
58515	Office Depot	Office Expense	\$364.52
58516	Arthur M Poe	Overpayments	\$67.05
58517	Adam Rehfeldt	Overpayments	\$94.51
58518	SHI International Corp	Maint Agree-Software	\$260.49
58519	Richard G or Glenda M Underdown	Overpayments	\$37.28
58520	Unum Life Insurance Co of America	Disability & Life In	\$1,671.99
58521	Verizon Wireless	Tele-Wireless	\$1,170.37
58522	Roland E Waldner	Overpayments	\$113.11
58523	Craig or Mandee Whitney	Overpayments	\$20.09
58524	Wiese Investments LP	Overpayments	\$106.90
58525	Barbara Carle	Toilet Rebate Program	\$150.00
58526	Brent Givens	Toilet Rebate Program	\$150.00
58527	Damon or Mina Lafleur	Toilet Rebate Program	\$150.00
58528	Jo Ann Manning	Toilet Rebate Program	\$75.00

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58529	Blanca Nanoo	Toilet Rebate Program	\$75.00
58530	Chien Nguyen	Toilet Rebate Program	\$75.00
58531	Lavar Powell	Toilet Rebate Program	\$75.00
58532	Paul T White III	Toilet Rebate Program	\$75.00
58533	Jean Ann Walth	Toilet Rebate Program	\$75.00
			<u>\$364,238.55</u>

ACH	BOW DEC 2014	Water Cons-Other	\$2,278.14
ACH	VALIC 1/29/15	Deferred Compensation	\$1,970.00
ACH	VANCO01/02/2014	Contract Services-other	\$64.60
ACH	VOYA 1/29/15	Deferred Compensation	\$45.00
ACH	1/15/15 PERS	PERS	\$7,373.95
ACH	BOWDEC2014 FD	Water Cons-Other	\$214.33
ACH	BOWDEC2014 WEB	Water Cons-Other	\$2,840.52
ACH	BOWDEC2014PH	Water Cons-Other	\$213.03
ACH	PAYCHEX 1/12/15	Contract Services-other	\$304.35
ACH	PERS012915	PERS	\$7,686.61
ACH	UNIONBANK 1/31/15	COP Debt Service	\$118,643.67
ACH	VALIC 1/15/15	Deferred Compensation	\$1,820.00
ACH	VK7077 1/15/15	Deferred Compensation	\$45.00
ACH	WHA1/31/15	Health Insurance	\$14,454.22
			<u>\$157,953.42</u>
			<u>\$522,191.97</u>

February Checks Approved at February Board Meeting

58541	Corix Water Products, Inc	Material	\$8,206.92
58557	SMUD	Toilet Rebate Prog	\$10,800.00
58556	SMUD	Utilities	\$10,839.50
58540	Central Valley Engineering & Asphalt, Inc.	Contract Services-Paving/Concrete	\$13,653.81
58534	ACWA/JPIA	Workers Comp Insurance	\$14,573.00
58549	Douglas A MacTaggart	Contract Services-Paving/Concrete	\$14,999.00
58546	GM Construction & Developers	Contract Services-Engineering	\$51,340.97
58551	Preston Pipelines Inc	Contract Services-Engineering	\$70,496.53
			<u>\$194,909.73</u>

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 04-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT

ACCEPTING AN EASEMENT FROM
LORENE W. MATTOX, TRUSTEE OF THE LORENE W. MATTOX REVOCABLE
TRUST
FOR WATER DISTRIBUTION FACILITIES ALONG
7604 PARK DRIVE

Whereas LORENE W. MATTOX, TRUSTEE OF THE LORENE W. MATTOX REVOCABLE TRUST, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Trust Transfer Deed from Lorene Mattox, an unmarried woman, to Lorene W. Mattox, Trustee of the Lorene W. Mattox Revocable Trust, dated February 2, 2012 and recorded in Book 20120208, Pages 0520 and 0521, Official Records of Sacramento County and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed and running thence South 46°15'44" East approximately 25 feet to a point from which the 3/4" iron pipe accepted as the east terminus of the course labeled as "N88°45'12"E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North 43°12'25" West, 425.43 feet;

thence South 46°15'44" East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South 46°15'44" East, 30.45 feet;

thence North 88°47'38" East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North 88°47'38" East, 14.26 feet to a point hereinafter referred to as Point 'C';

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thence North 88°47'38" East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North 88°47'38" East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North 88°47'38" East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';

thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Trust Transfer Deed, dated February 2, 2012.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 05-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
VIRGINIA K. FLEIG, TRUSTEE OF THE VIRGINIA K. FLEIG REVOCABLE TRUST
FOR WATER DISTRIBUTION FACILITIES ALONG
7605 PARK DRIVE

Whereas VIRGINIA K. FLEIG, TRUSTEE OF THE VIRGINIA K. FLEIG REVOCABLE TRUST, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig, to Virginia K. Fleig as Trustee of the Virginia K. Fleig Revocable Trust, dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in said Grant Deed to a point on the east

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boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed and running thence South 46°15'44" East approximately 25 feet to a point from which the 3/4" iron pipe accepted as the east terminus of the course labeled as "N88°45'12"E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North 43°12'25" West, 425.43 feet;

thence South 46°15'44" East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South 46°15'44" East, 30.45 feet;

thence North 88°47'38" East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North 88°47'38" East, 14.26 feet to a point hereinafter referred to as Point 'C';

thence North 88°47'38" East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North 88°47'38" East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North 88°47'38" East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';

thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Grant Deed.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 06-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
SCOTT D. SCHAVEY AND SOLVEIG SCHAVEY
FOR WATER DISTRIBUTION FACILITIES ALONG
7610 PARK DRIVE

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Whereas SCOTT D. SCHAVEY AND SOLVEIG SCHAVEY, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Grant Deed from Sean T. McMullen and Christine C. McMullen, husband and wife as joint tenants, to Scott D. Schavey and Solveig Schavey, husband and wife, dated, April 10, 2002 and recorded in Book 20020430, Page 3244, Sacramento County Records and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed dated May 2, 2007 and running thence South $46^{\circ}15'44''$ East approximately 25 feet to a point from which the $3/4''$ iron pipe accepted as the east terminus of the course labeled as " $N88^{\circ}45'12''E$ 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North $43^{\circ}12'25''$ West, 425.43 feet;

thence South $46^{\circ}15'44''$ East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South $46^{\circ}15'44''$ East, 30.45 feet;

thence North $88^{\circ}47'38''$ East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North $88^{\circ}47'38''$ East, 14.26 feet to a point hereinafter referred to as Point 'C';

thence North $88^{\circ}47'38''$ East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North $88^{\circ}47'38''$ East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North $88^{\circ}47'38''$ East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';

thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Grant Deed, dated April 10, 2002.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan

NOES: Directors:

ABSTAIN: Directors:

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ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 07-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
NICOLE R. BURGESS
FOR WATER DISTRIBUTION FACILITIES ALONG
7616 PARK DRIVE

Whereas NICOLE R. BURGESS, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Grant Deed from Gail McKenna, an unmarried woman, and Rhiannon N. McKenna, a single woman, as joint tenants, to Nicole R. Burgess, a single woman, dated, April 20, 2011 and recorded in Book 20110427, Page 0736, Sacramento County Records and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed dated May 2, 2007 and running thence South 46°15'44" East approximately 25 feet to a point from which the 3/4" iron pipe accepted as the east terminus of the course labeled as "N88°45'12"E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North 43°12'25" West, 425.43 feet;

thence South 46°15'44" East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South 46°15'44" East, 30.45 feet;

thence North 88°47'38" East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North 88°47'38" East, 14.26 feet to a point hereinafter referred to as Point 'C';

thence North 88°47'38" East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North 88°47'38" East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North 88°47'38" East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';

thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

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Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Grant Deed dated April 20, 2011.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 08-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
REBECCA LYNN MONEY
FOR WATER DISTRIBUTION FACILITIES ALONG
7620 PARK DRIVE

Whereas REBECCA LYNN MONEY, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining

thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Grant Deed from Keith Elliott and Christine Elliott, husband and wife, to Rebecca Lynn Money, an unmarried woman, dated, February 28, 1996 and recorded in Document No. 199603052958, Sacramento County Records and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed dated May 2, 2007 and running thence South $46^{\circ}15'44''$ East approximately 25 feet to a point from which the $3/4''$ iron pipe accepted as the east terminus of the course labeled as "N $88^{\circ}45'12''$ E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North $43^{\circ}12'25''$ West, 425.43 feet;

thence South $46^{\circ}15'44''$ East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South $46^{\circ}15'44''$ East, 30.45 feet;

thence North $88^{\circ}47'38''$ East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North $88^{\circ}47'38''$ East, 14.26 feet to a point hereinafter referred to as Point 'C';

thence North $88^{\circ}47'38''$ East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North $88^{\circ}47'38''$ East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North $88^{\circ}47'38''$ East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North $88^{\circ}47'38''$ East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North $88^{\circ}47'38''$ East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North $88^{\circ}47'38''$ East, 29.69 feet to a point hereinafter referred to as Point 'I';

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thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Grant Deed dated February 28, 1996.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan

NOES: Directors:

ABSTAIN: Directors:

ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 09-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
GINETTE FIELDS, TRUSTEE OF THE GINETTE FIELDS REVOCABLE TRUST
FOR WATER DISTRIBUTION FACILITIES ALONG
7621 PARK DRIVE

Whereas GINETTE FIELDS, TRUSTEE OF THE GINETTE FIELDS REVOCABLE TRUST, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described in the Quitclaim Deed from Ginette Fields, a widow, to Ginette Fields, Trustee of the Ginette Fields Revocable Trust dated July 12, 1994 and recorded in Book 940815, Page 0789, Official Records of Sacramento County and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed and running thence South 46°15'44" East approximately 25 feet to a point from which the 3/4" iron pipe accepted as the east terminus of the course labeled as "N88°45'12"E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of

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Sacramento County bears North 43°12'25" West, 425.43 feet;
thence South 46°15'44" East, 20.06 feet to a point hereinafter referred to as Point 'A';
thence South 46°15'44" East, 30.45 feet;
thence North 88°47'38" East, 56.57 feet to a point hereinafter referred to as Point 'B';
thence North 88°47'38" East, 14.26 feet to a point hereinafter referred to as Point 'C';
thence North 88°47'38" East, 53.02 feet to a point hereinafter referred to as Point 'D';
thence North 88°47'38" East, 20.65 feet to a point hereinafter referred to as Point 'E';
thence North 88°47'38" East, 39.26 feet to a point hereinafter referred to as Point 'F';
thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';
thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';
thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';
thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Quitclaim Deed.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 10-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
VERTA MAE HORTON FAMILY TRUST
FOR WATER DISTRIBUTION FACILITIES ALONG
7624 PARK DRIVE

Whereas VERTA MAE HORTON FAMILY TRUST, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

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A portion of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton, to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Official Records of Sacramento County and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed and running thence South $46^{\circ}15'44''$ East approximately 25 feet to a point from which the $3/4''$ iron pipe accepted as the east terminus of the course labeled as "N $88^{\circ}45'12''$ E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North $43^{\circ}12'25''$ West, 425.43 feet;

thence South $46^{\circ}15'44''$ East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South $46^{\circ}15'44''$ East, 30.45 feet;

thence North $88^{\circ}47'38''$ East, 56.57 feet to a point hereinafter referred to as Point 'B';

thence North $88^{\circ}47'38''$ East, 14.26 feet to a point hereinafter referred to as Point 'C';

thence North $88^{\circ}47'38''$ East, 53.02 feet to a point hereinafter referred to as Point 'D';

thence North $88^{\circ}47'38''$ East, 20.65 feet to a point hereinafter referred to as Point 'E';

thence North $88^{\circ}47'38''$ East, 39.26 feet to a point hereinafter referred to as Point 'F';

thence North $88^{\circ}47'38''$ East, 23.56 feet to a point hereinafter referred to as Point 'G';

thence North $88^{\circ}47'38''$ East, 6.29 feet to a point hereinafter referred to as Point 'H';

thence North $88^{\circ}47'38''$ East, 29.69 feet to a point hereinafter referred to as Point 'I';

thence North $88^{\circ}47'38''$ East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on

each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described in said Trust Transfer Deed, dated June 24, 2011.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan

NOES: Directors:

ABSTAIN: Directors:

ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains

ALLEN B. DAINS, President

Board of Directors

Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill

ROBERT A. CHURCHILL, Secretary

Citrus Heights Water District

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CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 11-2015

RESOLUTION OF THE BOARD OF DIRECTORS
OF CITRUS HEIGHTS WATER DISTRICT
ACCEPTING AN EASEMENT FROM
JERRY ROSS BAKER AND DAWN MARIE BAKER
FOR WATER DISTRIBUTION FACILITIES ALONG
7627 PARK DRIVE

Whereas JERRY ROSS BAKER AND DAWN MARIE BAKER, for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

A portion of the parcel of land described as Parcel No. 1 in the Gift Deed from George E. Baker and Betty Mae Baker, husband and wife, to Jerry Ross Baker and Dawn Marie Baker, husband and wife, dated June 21, 2013 and recorded in Book 20130624, Page 0503, Official Records of Sacramento County and further described as follows:

A strip of land of the uniform width of 15 feet extending from a point on the west boundary line of the parcel of land described in the Grant Deed from Virginia Kaye Fleig aka Virginia K. Fleig to Virginia K. Fleig, as Trustee of the Virginia K. Fleig Revocable Trust dated, May 2, 2007 and recorded in Book 20070619, Page 0883, Sacramento County Records to a point on the east boundary line of the parcel of land described in the Trust Transfer Deed from Verta Mae Horton to Verta Mae Horton Family Trust, dated June 24, 2011 and recorded in Book 20110708, Page 0667, Sacramento County Records, and lying 7.5 feet on each side of the line described as follows:

Beginning at a point on the west boundary line of the parcel of land described in said Grant Deed and running thence South 46°15'44" East approximately 25 feet to a point from which the 3/4" iron pipe accepted as the east terminus of the course labeled as "N88°45'12"E 920.67" along the centerline of Sylvan Creek Court as shown on the Map of Sylvan Creek, filed for record in Book 192 of Maps, Page 15, Official Records of Sacramento County bears North 43°12'25" West, 425.43 feet;

thence South 46°15'44" East, 20.06 feet to a point hereinafter referred to as Point 'A';

thence South 46°15'44" East, 30.45 feet;

thence North 88°47'38" East, 56.57 feet to a point hereinafter referred to as Point 'B';
thence North 88°47'38" East, 14.26 feet to a point hereinafter referred to as Point 'C';
thence North 88°47'38" East, 53.02 feet to a point hereinafter referred to as Point 'D';
thence North 88°47'38" East, 20.65 feet to a point hereinafter referred to as Point 'E';
thence North 88°47'38" East, 39.26 feet to a point hereinafter referred to as Point 'F';
thence North 88°47'38" East, 23.56 feet to a point hereinafter referred to as Point 'G';
thence North 88°47'38" East, 6.29 feet to a point hereinafter referred to as Point 'H';
thence North 88°47'38" East, 29.69 feet to a point hereinafter referred to as Point 'I';
thence North 88°47'38" East, approximately 17.5 feet to the east boundary line of said Trust Transfer Deed.

TOGETHER WITH strips of land of the uniform width of 10 feet and lying 5 feet on each side of the lines described as follows:

Beginning at said Point 'A'; thence South 01°12'22" East, 37.92 feet.

Beginning at said Point 'B'; thence South 01°12'22" East, 12.35 feet;

Beginning at said Point 'C'; thence North 01°12'22" West, 37.40 feet;

Beginning at said Point 'D'; thence South 01°12'22" East, 16.95 feet;

Beginning at said Point 'E'; thence South 01°12'22" East, 18.22 feet;

Beginning at said Point 'F'; thence North 01°12'22" West, 37.51 feet;

Beginning at said Point 'G'; thence South 01°12'22" East, 15.54 feet;

Beginning at said Point 'H'; thence North 01°12'22" West, 37.54 feet;

Beginning at said Point 'I'; thence South 01°12'22" East, 12.50 feet;

EXCEPTING THEREFROM a portion of the 10' wide strips of land and a portion of the 15' wide strips of land described hereon lying outside of the boundaries of the parcel of land described as Parcel No. 1 of said Gift Deed.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT

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accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

President Dains stated that the Board would now move to the item under New Business on the agenda for appeal of a denied billing adjustment request.

NEW BUSINESS

Appeal of Denied Billing Adjustment Request

Director Dains welcomed CHWD customers Aniano and Evelyn Urbano and asked staff for its report concerning their appeal of a denied billing adjustment request. Accounting Supervisor Susan K. Sohal, serving in her capacity as the District's Assessor-Collector, presented the report.

Customers Aniano and Evelyn G. Urbano, 6713 Sunrise Boulevard, submitted a request for a billing adjustment to reduce a high water bill due to excessive water consumption caused by a leak on their property's water service. Their request has been denied by the Assessor-Collector and the customer is appealing this denial to the Board of Directors as provided by District policy.

District Policy No. 7330, Disputed Water Consumption Charges, provides a process by which customers may dispute water consumption charges on their bill or request billing adjustments for excessive water consumption under certain circumstances. Directors were provided with a copy of this policy.

The Assessor-Collector routinely reviews customer meter readings and investigates those

that show unusually high consumption. Meter Technician Kelly Drake was dispatched on December 10, 2014 to take a meter reading to confirm an unusually high meter reading on the Urbanos' water meter that was received during the regular meter reading process. While he was at the Urbanos' property, he confirmed the high reading and noted that the water meter "telltale" was spinning fast. He spoke to the Urbanos at that time and advised them that they had what appeared to be a significant leak somewhere on their side of the water meter.

As a result of the high water consumption during the billing period ending December 17, 2014, the Urbanos' water bill for the period was \$1,029.88 with 1,311 units of water consumed. The Assessor-Collector offered and the customer accepted a payment plan to pay the bill in five installments of \$205.98 each. The customer was also advised that they could request consideration of a billing adjustment which would be evaluated by the District based on criteria set forth in Policy 7330. The criteria for considering a billing adjustment are as follows:

- A. The excessive use of water was due to circumstances that could not be foreseen or easily prevented by the customer.
- B. After receipt of a billing statement showing excessive consumption of water, the customer took prompt and reasonable action to ascertain the cause of the excessive consumption and to correct it.
- C. The customer promptly repaired all known or apparent water leaks beyond the point of delivery by the District.

The customer's request for a billing adjustment was denied because, in the evaluation of the Assessor-Collector, the customer failed to take prompt and reasonable action to repair the water leaks. According to the customer's own written statement, a copy of which was provided to Directors, approximately 29 days elapsed between the date that they were notified of a leak by the District and the date that they actually completed repairs to stop the leak. This has led to an additional consumption of 1,019 units of water, based on a meter reading taken on February 4, 2015, to be billed on the customer's next statement.

The intent of the policy is to provide some measure of billing adjustment for customers that have leaks that could not be seen or easily prevented, provided that the customer takes "prompt and reasonable action" to ascertain the cause and fix it. In this case, the customer did not demonstrate any great urgency to fix a leak that had consumed over \$1,000 worth of water during the most recent billing period. This included waiting for rainy conditions to abate and then after discovering the cost of repairs, waiting while a determination was made as to whether their homeowner's insurance would cover the cost of repairs. In the opinion of the Assessor-Collector, their actions did not demonstrate "prompt and reasonable action" to stop the costly loss of water. To ask the District and its other customers to share in the cost of this wasted water under these circumstances does not appear to be consistent with the intent of the Board's policy.

Mrs. Urbano addressed the Board, restating all of the actions that they had taken to get the leak fixed as detailed in their written statement submitted to the District. They stated

that they had difficulty finding a plumber who could locate the leak, and that ground that was saturated by recent rains further complicated the process of finding the leak. They felt like they made every effort to fix the leak quickly. They expressed that the high cost of the water consumption would add a burden to their already difficult financial circumstances.

Directors discussed the matter with both the Urbanos and District staff. Director Dains stated that he believed that the Urbanos bore significant responsibility in the matter due to the time that it took them to fix the problem. Director Sheehan stated that she felt that the Urbanos had presented solid documentation of their actions taken to fix the leak. After deliberation, Directors expressed that they felt that the most fair resolution of matter would be to excuse the charges for the excess consumption during the billing period that the Urbanos were not aware of the leak, and for the Urbanos to remain responsible for charges during the subsequent billing period. Directors told the Urbanos that District staff would be in contact regarding billing adjustments, including an adjusted payment plan to spread the payments out for up to one year.

Motion: It was moved by Director Dains and seconded by Director Sheehan to direct District staff to adjust the Urbanos' water bill for the billing period ending December 17, 2014 with water consumption charges to be based on historical consumption for their account during the same period of prior years, with no adjustment to the Urbanos' bill for the subsequent billing period, and to extend the offer of a payment plan to the Urbanos to spread the payments out for up to one year.

The motion carried 2-0 with all Directors voting yes.

Mr. and Mrs. Urbano thanked the Board for their consideration.

OLD BUSINESS

Appointment of Director from Division Two

GM Churchill presented a status report on outreach efforts to the community regarding the vacancy and appointment process for a Director from Division 2. As reported at the January 13, 2015 Board of Director Meeting, Joseph M. Dion, Director from Division 2 of Citrus Heights Water District has resigned from his position on the Board of Directors due to health concerns effective January 13, 2015.

Directors were advised at their January 13, 2015 meeting about the process required under the California Government Code to appoint a Director to fill the vacancy. In compliance with the Code, a "Notice of Vacancy on the Board of Directors" was posted on January 20, 2015 at the District office, at the City of Citrus Heights City Hall and at Sunrise Recreation and Park District. The Notice along with an Application for Appointment and District Division Map was also placed on the District's web site and the web sites of the City of Citrus Heights and the Regional Water Authority. Posting at Orangevale Recreation and Park District and at Fair Oaks Recreation and Park District

was requested but not forthcoming as was publication in the American River Messenger and the Orangevale View. Information was also mailed to Bret Daniels, former candidate for election for this position.

Further community outreach was provided in the General Manager's presentations to the following groups:

- Citrus Heights Rotary Club – January 14, 2015.
- Citrus Heights Area Seven and Eight (C.H.A.S.E.) – January 20, 2015.
- Birdcage Heights Neighborhood Association (Area 11) – January 21, 2015.
- Sunrise Oaks Neighborhood Association (Area 9) – February 4, 2015.
- Supervisor MacGlashan's Orangevale Community Cabinet Meeting – February 6, 2015.

Directors were provided copies of the information as follows:

- Notice of Vacancy on the Board of Directors.
- Application for Appointment as Director of Division 2 on the Board of Directors.
- District Divisions and Neighborhood Map.

To date, no applications have been received. The application period will close on February 17, 2015.

Assistant General Manager Recruitment

GM Churchill provided a report on the status of the Assistant General Manager recruitment process. Outreach to identify potential candidates of the District's vacant Assistant General Manager position has been completed by CPS HR Consulting. A total of 67 applications were received by the Consultant by the closing of the application period on January 20, 2015.

Directors were provided with an updated schedule for filling the vacancy. The schedule calls for interviews in early March 2015 with the selected candidate starting work in early April 2015.

Administration Building Improvements

GM Churchill presented a status report on the construction phase of the Administration Building Expansion and Renovation Project. A preconstruction meeting took place on January 5, 2015 and a target date for beginning construction was set as January 20, 2015. The duration of the construction is estimated to be six months. The Administrative staff has relocated temporarily to leased office space at 7011 Sylvan Road, Suite D with the moving taking place over the holiday weekend of January 16 to January 19, 2015. The regular Board of Directors Meetings will be held at this temporary location beginning with tonight's meeting and likely continuing through September 2015.

Directors were provided with a list of tasks undertaken and underway by the Contractor.

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Directors and staff discussed the project.

San Juan Water District / Sacramento Suburban Water District Joint Meetings

GM Churchill presented a report regarding San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD) Joint Meetings. GM Churchill and AGM Kane attended the Citrus Heights Chamber of Commerce Government Issues Committee Meeting on February 5, 2015 where a presentation on the SJWD/SSWD merger was provided. Directors were provided with copies of the presentation and other information from the meeting.

Director Dains and GM Churchill attended the SJWD/SSWD 2x2 Water Management Ad Hoc Committee Meeting held at SJWD on February 5, 2015. Directors were provided with copies of the meeting agenda and accompanying materials. Directors were also provided with a summary of next steps in the process and a schedule for upcoming meetings.

Antelope Pump Back Booster Pump Station Project

GM Churchill presented a report on the Antelope Pump-Back Booster Pump Station Project being proposed by San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD). As reported previously, SJWD is considering a project with SSWD whereby SSWD's current Antelope pumping facility will be modified to pump surplus SSWD groundwater to SJWD – Wholesale (SJWD-W) in dry years, during planned outages of SJWD-W or United States Bureau of Reclamation (USBR) facilities, or in emergencies. The primary beneficiaries of the pump-back groundwater project are proposed to be San Juan Water District's retail customers, Orange Vale Water Company and the City of Folsom's service area north of the American River (also known as the Ashland area). As presently proposed, those benefitting agencies noted above will be paying approximately \$1.935 million for upgrades to the Antelope Pump Station through a capital program sub-charge by SJWD-W.

At the January 13, 2015 Board of Directors Meeting the Board was provided with GM Churchill's December 1, 2014 letter to SJWD GM Shauna Lorance detailing CHWD's questions and concerns related to assignment of capacity, use of facilities and the operation of the Project and equity between the retail customers served by SJWD-W. Also provided was SJWD's January 6, 2015 response to CHWD's comment letter. A response to SJWD's January 6, 2015 letter will be prepared by GM Churchill.

Directors and staff discussed the proposed project and possible issues of concern to CHWD.

Skycrest Well Equipping

OM Townsel reported on the status of the acquisition and installation of equipment for the Skycrest Well. At the January 13, 2015 Board Meeting the Board accepted the bid of

R.E. Smith Contractor, Inc. in the amount of \$1,822,000.00. Execution of an Agreement for Construction Services between the District and R.E. Smith is expected to occur in the next week with mobilization and construction scheduling to follow.

Acceptance of Park Drive and Poplar Avenue Water Main Replacement Project

PM Dietrich presented a report on completion of the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project, Project No. 2013-31. On June 23, 2014, a contract was executed with Preston Pipelines, Inc. to perform the project. The work involved installing approximately 1,850 lineal feet (lf) of 8-inch water main and 590 lf of 6-inch water main and related appurtenances along Park Drive from Sylvan Road east to end and along Poplar Drive from south of Antelope Road south to end in the City of Citrus Heights.

The original contract amount was \$485,477.00 with a change order contingency fund in the amount of \$49,000.00. The amount paid to the contractor was \$476,635.87 for material, labor and equipment. Minor variations occurred between the bid item estimates and the actual totals measured totaling a cost savings of \$8,841.13 between the contract amount and the amount actually paid. There was also an additive change order for locating a private water service line shown incorrectly on the project plans and a deductive change order issued as reimbursement for after-hours repairs by District forces to failed facilities installed by Preston Pipelines, Inc. The change orders totaled a net savings of \$2,921.13.

Directors were provided with a draft Resolution to accept the project and authorize a Notice of Completion. Directors and staff discussed the project.

Motion: It was moved by Director Sheehan and seconded by Director Dains to adopt Resolution 02-2015 Accepting the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project, and authorize the District Secretary to execute and record a Notice of Completion for the Project.

The motion carried 2-0 with all Directors voting yes.

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 02-2015

RESOLUTION OF THE BOARD OF DIRECTORS
ACCEPTING
THE PARK DRIVE AND POPLAR AVENUE 8-INCH AND 6-INCH
WATER MAIN REPLACEMENT PROJECT

WHEREAS, on June 10, 2014 the Board of Directors of the Citrus Heights Water District authorized the award of a contract to Preston Pipelines, Inc. for the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project; and

WHEREAS, on June 23, 2014 the contract was fully executed between the District and

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Preston Pipelines, Inc.; and

WHEREAS, Preston Pipelines, Inc. has completed the work for the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project in accordance with the plans, specifications and contract documents prepared by the District pursuant to a final inspection on February 2, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Citrus Heights Water District that the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project is accepted as complete.

BE IT FURTHER RESOLVED that the District Secretary is authorized to execute a Notice of Completion for the Park Drive and Poplar Avenue 8-Inch and 6-Inch Water Main Replacement Project and to have said Notice recorded with the Office of the Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project

PM Dietrich presented a report on completion of the project to install and replace 12-inch and 6-inch water mains on Sunrise Boulevard and Highwood Way.

On September 9, 2014 the Board of Directors accepted the bid of GM Construction and Developers, Inc. in the amount of \$118,130.00 and established a change order contingency fund in the amount of \$12,000.00. The final amount negotiated with the contractor is \$148,908.13, exceeding the authorized contingency fund by \$18,778.13.

The costs above the original bid amount included variations between the bid item

estimates and the actual totals measured, including additional paving required by the City of Citrus Heights on Sunrise Boulevard. The variations totaled an additional cost of \$7,446.13. The City of Citrus Heights required the work to take place during nighttime hours to avoid conflicts with a separate project under contract by the City. During 19 nights, significant additional traffic control and set-up time was required to route northbound traffic into the southbound lanes to provide protection for the workers. Those additional costs were compiled into a single change order in the amount of \$23,332.00. Directors and staff discussed the work involved in the change orders and the additional costs incurred.

Motion: It was moved by Director Dains and seconded by Director Sheehan to authorize additional funding of \$18,778.13 for the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project, Project No 2014-32, as necessary to complete the Project.

The motion carried 2-0 with all Directors voting yes.

PM Dietrich then presented a recommendation for the Board to consider acceptance of the Sunrise Boulevard/Highwood Way project as complete. The project, constructed by GM Construction and Developers, Inc., involved installing and connecting approximately 120 lineal feet (lf) of 12-inch water main and 100 lf of 6-inch water main and related appurtenances along Sunrise Boulevard between Oak Avenue and Woodmore Oaks Drive in the City of Citrus Heights and along Highwood Way between Woodmore Oaks Drive and Escallonia Drive in the community of Orangevale. The amount paid to the contractor was \$148,908.13 for material, labor and equipment as explained previously.

GM Construction and Developers, Inc. completed the work on January 8, 2015, forty-eight (48) calendar days after the contractual Date of Completion. The delay in completion was caused by the City's requirements for night work and additional traffic control. Delays also were caused by a persistent bacteriological contaminant in the new mains. GM Construction and Developers, Inc. repeatedly re-chlorinated and flushed the new mains until the contaminant was removed and verified with testing. The District awarded GM Construction and Developers, Inc. 48 calendar days of additional time due to their diligent efforts to comply with the City's requirements and to correct the contaminant problems.

Directors were provided with a draft Resolution to accept the project and authorize a Notice of Completion. Directors and staff discussed the project.

Motion: It was moved by Director Sheehan and seconded by Director Dains to Adopt Resolution 03-2015 Accepting the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project, and authorize the District Secretary to execute and record a Notice of Completion for the Project.

The motion carried 2-0 with all Directors voting yes.

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CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 03-2015

RESOLUTION OF THE BOARD OF DIRECTORS
ACCEPTING
SUNRISE BOULEVARD AND HIGHWOOD WAY 12-INCH AND 6-INCH
WATER MAIN REPLACEMENT / INSTALLATION PROJECT

WHEREAS, on September 9, 2014 the Board of Directors of the Citrus Heights Water District authorized the award of a contract to GM Construction and Developers, Inc. for the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project; and

WHEREAS, on September 18, 2014 the contract was fully executed between the District and GM Construction and Developers, Inc.; and

WHEREAS, GM Construction and Developers, Inc. has completed the work for the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project in accordance with the plans, specifications and contract documents prepared by the District pursuant to a final inspection on January 8, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Citrus Heights Water District that the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project is accepted as complete.

BE IT FURTHER RESOLVED that the District Secretary is authorized to execute a Notice of Completion for the Sunrise Boulevard and Highwood Way 12-Inch and 6-Inch Water Main Replacement / Installation Project and to have said Notice recorded with the Office of the Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 10th day of February 2015 by the following vote, to wit:

AYES: Directors: Dains, Sheehan
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

S E A L

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District

ATTEST:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District

NEW BUSINESS continued

Training/Continued Education/Meetings

The Board was informed of various upcoming training, continued education opportunities and meetings.

Auction of Surplus Equipment

OM Townsel presented a report on sale of equipment that is surplus to the needs of the District by selling it at public auction. The District is preparing to sell the following equipment as surplus:

- Equip. No. 8, 2002 Dodge ¾-ton Pickup Truck, approx. 57,517 miles
- Equip. No. 9, 2004 Dodge ½-ton Pickup Truck, approx. 59,001 miles
- Equip. No. 22, 2002 Ford 1-ton Cab-and-Chassis, approx. 37,635 miles
- Equip. No. 42, 2007 Komatsu Loader, approx. 1,035 hours

Under District Policy No. 5750, Disposal of Surplus Property, any District property with an estimated value of greater than \$4,000 shall be disposed as surplus with the authorization of the Board of Directors. It is likely that the listed items of equipment will bring more than \$4,000 each at auction. In order to avoid any possible non-compliance with District policy, the Board of Directors is being requested to consider the required authorization before sending the equipment items to auction.

A number of other miscellaneous small surplus items will also be sent to auction at the same time; however, these items do not require Board action due to their low estimated dollar value.

Directors and staff discussed the items being proposed to be sold as surplus; in particular, the 2007 Komatsu Loader. OM Townsel explained that this loader, although still relatively “young” in terms of years, had experienced significant and costly mechanical failures and downtime. It has been out of service on occasions long enough to require rental of a loader at great expense.

Motion: It was moved by Director Dains and seconded by Director Sheehan to authorize the sale of District Equipment Nos. 8, 9, 22 and 42 at public auction.

The motion carried 2-0 with all Directors voting yes.

Inspection Services for Water Main Replacement Project

PM Dietrich presented a report on a proposed contract with the ICM Group, Inc. to provide inspection services for the Sonora Way 8-Inch and Hanson Avenue 6-Inch Water Main Replacement Project. The District worked successfully with the ICM Group in the recent past on numerous successful capital improvement projects. Their team is familiar with the District’s construction specifications and work practices. ICM’s all-inclusive

hourly rate complies with the prevailing wage requirement and aligns with rates paid on recent projects.

ICM Group, Inc.	\$98.00 per hour
Forsgren Associates, Inc.	\$97.00 per hour
Unico Engineering, Inc.	\$97.00 per hour

The project will last no more than 54 work days, equating to approximately 432 hours. In an effort to limit expenses, the agreement with ICM Group will not exceed \$33,000.00 or 336 billable hours. Any additional requirements for inspection will be fulfilled by District Project Management and Engineering staff. The District's 2015 Capital Projects Budget includes \$33,600.00 for outside inspection services for this project. Directors and staff discussed the proposed inspection services.

Motion: It was moved by Director Dains and seconded by Director Sheehan to approve entering into a Professional Service Agreement for Inspection Services with the ICM Group, Inc. at an amount not-to-exceed \$33,000.00 and authorize the General Manager to execute the Agreement.

The motion carried 2-0 with all Directors voting yes.

PROJECT MANAGER'S REPORT

PM Dietrich presented a report on the following activities during the month of January 2015 by the Project Management and Engineering Department:

- Accepted water systems:

No accepted water systems for the month of January 2014.

- Projects under construction or pending construction by private contractors and developers including:

Muschetto Subdivision, 46 Residential Lots, 7108 Antelope Road, 100% complete.

Sherwin/Williams Paint, 8065 Greenback Lane, 100% complete.

Fair Oaks Village, 6800 Madison Avenue, 60% complete.

Texas Roadhouse, 6309 Sunrise Boulevard, 75% complete.

Residential Service, 7591 Cedar Drive, 90% complete.

- Contractor/developer projects pending construction:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Stock Ranch Retail –Interior Drive Aisle Improvements	Auburn Blvd at Stock Ranch	Plans Approved December 12, 2014

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Convenience Store	8244 Auburn Blvd	Plans Approved December 23, 2014
4-lot Subdivision	8200 Oak Ave	Plans Approved January 5, 2015
Northridge Grove 47 Condominiums	5555 Mariposa Ave	Plans Approved January 29, 2015

- Project development/design underway by District staff including:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Sonora Way 8" Water Main Hanson Ave 6" Water Main UNICO Engineering	Madison Ave to Palm Ave between Wonder St and Glen Tree Dr	Notice to Proceed February 9, 2015
Mariposa Ave 18" and 8" Water Main Area West Engineers	Sycamore Drive to Pratt Avenue	Constructability Review Underway
San Juan High School 24" Water Main Warren Consulting Engineers	Along North Property Line	Preparing Easement Documents
San Juan Park 12" Water Main	5555 Mariposa Ave to UC Davis Medical Center	Initial Review Underway

- Projects contracted by the District including:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Park Dr 8" Water Main Poplar Ave 8" Water Main Preston Pipelines, Inc.	Sylvan Rd to east South end of Poplar Ave	100% Complete
Sunrise Blvd 12" Water Main Highwood Wy 6" Water Main GM Construction & Developers, Inc.	7180 Sunrise Blvd. Highwood Way	100% Complete

- Coordination and inspection is underway with the City of Citrus Heights on the following City projects:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Auburn Blvd Widening Teichert Construction (Segment 3)	Sylvan Corners to Sycamore Dr	Minor Remaining Punchlist Work

Sunrise Blvd Signalization
Teichert Construction

Sungarden Drive

Construction
Continues

OPERATIONS MANAGER'S REPORT

OM Townsel reported as follows:

1. A total of 157 work orders were performed during the month of December by Field Operations crews, Administration Field crews and District contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California Department of Public Health requirements.
2. District-wide water consumption for the calendar year 2015 through the end of January 2015 was 570.05 acre-feet, a decrease of 5.8 percent compared with the average annual water consumption during the previous five years, 2010-2014.
3. As of midnight on February 3, 2015, storage in Folsom Lake was at 446,335 acre-feet, 46 percent of the total capacity of 977,000 acre-feet. This is about 87 percent of historical average for this date. This represents an increase in storage of 7,585 acre-feet in the past month. CHWD continues to assist with preserving surface water supplies in the lake by operating its groundwater wells. All District wells remain operational and are being operated on a rotational or as-needed basis.

Director Dains called a recess to the meeting at 7:52 p.m. Mr. and Mrs. Urbano, PM Dietrich, OM Townsel, and AS Sohal left the meeting.

Director Dains reconvened the meeting at 7:58 p.m.

DIRECTOR'S AND REPRESENTATIVES REPORTS:

Director Dains reported on an upcoming meeting of the Sacramento Groundwater Authority. GM Churchill reported that the San Juan Water District Executive Committee would now be meeting on an ad hoc basis. Director Dains reported on the upcoming Association of California Water Agencies conference in Sacramento. GM Churchill reported on matters of interest regarding the Sacramento Local Agency Formation Commission related to the San Juan Water District and Sacramento Suburban Water District merger discussions. GM Churchill and AGM Kane report on the Citrus Heights Chamber of Commerce Government Issues Committee meeting that they both attended recently.

ASSISTANT GENERAL MANAGER'S REPORT

Interim AGM Kane reported as follows:

1. Directors were provided with a summary of Water Efficiency Program activities

year-to-date through January 2015.

2. Water Forum Update: there was no Water Forum activity to report.
3. Information from CalPERS is still pending regarding the amount they will charge to perform the GASB 68 actuarial.
4. The District's auditor, Richardson & Company, will return in early March 2015 to perform their field work on the 2014 audit. The auditor will present their report and findings to the Board at the April 14, 2015 Board meeting.
5. Efforts related to planning, organizing and carrying out the move of the Administration Offices to the temporary offices at 7011 Sylvan Road were a major activity for the AGM during the month. Work included finalizing the lease agreement, painting of offices, establishing telephone and data connections between the two facilities and wiring within the new facility, and coordinating the actual move itself. The move took place on January 16, 2015 with other work taking place over the holiday weekend to prepare the office to be open for business on January 20, 2015.

GENERAL MANAGER'S REPORT

GM Churchill reported as follows:

1. Twenty District employees received recognition for superior attendance, outstanding customer service and quality of work during the month of January 2015. Directors were provided with a list of the employees and items for which each received recognition.
2. A list of the General Manager's significant assignments and activities was provided.

CORRESPONDENCE

1. Letter dated January 6, 2015 from Renee Larscheid, Membership Director, Citrus Heights Chamber, thanking the District for renewing its membership.

Donna Silva, Robert Bendorf and Ray Riehle left the meeting at 8:35 p.m.

CLOSED SESSION

The Board of Directors convened in Closed Session at 8:36 p.m. on the following matters:

Pursuant to subdivision (a) of Government Code Section 54956.9 (one case), Existing

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Litigation: Citrus Heights Water District v. FedExGround, to receive a report from District Legal Counsel. Directors Dains and Sheehan, and GM Churchill and AGM Kane were in attendance.

President Dains reconvened the meeting into Open Session at 8:45 p.m. He reported that no reportable action was taken during the Closed Session.

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 8:46 p.m.

APPROVED:

ROBERT A. CHURCHILL
Secretary
Citrus Heights Water District

ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District