

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
August 19, 2026

The Regular Meeting of the Board of Directors was called to order at 6:50 p.m. by President Sheehan, and roll was called. Present were:

Caryl F. Sheehan, President
David C. Wheaton, Vice President
Raymond A. Riehle, Director

Also present were:

Jennifer Bradlee, BBK Partner
Mary Elise Conzelmann, Public Affairs Manager
Tamar Dawson, Assistant Engineer
Jarrett Flink, Senior Construction Inspector
Habib Isaac, IB Consulting, Financial Advisor
Todd Jordan, Director of Operations
Krista Kitt, Accounting Intern
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Viviana Munoz, Management Technician
Joshua Nelson, Assistant General Counsel
Melissa Pieri, Director of Engineering/District Engineer
Megan Selling, Senior Accountant
Ali Shafaq, Principal Civil Engineer
Kayleigh Shepard, Senior Management Analyst/Deputy Board Clerk
Ben Strange, Accounting Manager
Hilary Straus, General Manager
Neil Tamagni, Water Distribution Supervisor
Andrew Tran, Information Technology Manager

VISITORS:

Julie Beyers, Resident
Aaron Feldhaus, Resident
Al Utzig, Resident

PLEDGE OF ALLEGIANCE:

President Sheehan led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

CC-1a. Minutes of the Special Meeting – June 23, 2026 (A)

CC-1b. Minutes of the Regular Meeting – June 23, 2026 (A)

CC-1c. Minutes of the Special Meeting – July 28, 2026 (A)

Recommendation:

Approve the minutes of the June 23, 2026 Special and Regular meetings; and the July 28, 2026 Special meeting.

CC-2. Revenue Analysis Report for June and July 2026 (I)

CC-3. Assessor/Collector's Roll Adjustment for June and July 2026 (I)

CC-4. Treasurer's Report for June and July 2026 (I)

CC-5. Treasurer's Report of Fund Balances for June and July 2026 (I)

CC-6. Operating Budget Analysis for June and July 2026 (I)

CC-7. Capital Projects Summary for June and July 2026 (I)

CC-8. Warrants for June and July 2026 (I)

CC-9. Purchase Card Distributions for June and July 2026 (I)

CC-10. Employee Recognitions (I)

CC-11. Long-Range Agenda (I)

CC-12. Engineering Department Report (I)

CC-13a. Operations Department Report for June 2026 (I)

CC-13b. Operations Department Report for July 2026 (I)

CC-14. Water Supply (I)

CC-15a. Water Supply Reliability for June 2026 (I)

CC-15b. Water Supply Reliability for July 2026 (I)

CC-16. Water Efficiency (I)

CC-17. Discussion and Possible Action to Approve a Construction Agreement with LaFleur Engineering, Inc. (A)

Recommendation:

Approve the Construction Agreement with LaFleur Engineering, Inc.; and authorize the General Manager to execute the agreement.

ACTION:

Director Riehle moved, and Vice President Wheaton seconded a motion to approve the Consent Calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

P-1. Operations Department Update (I/D)

PUBLIC HEARINGS:

President Sheehan declared the two public hearings open at 8:28 p.m.

PH-1. Assembly Bill (AB) 2561 Vacancy Report (A)

PH-2. 2027 Operating and Capital Improvement Budget (A)

There were no public comments.

President Sheehan closed the public hearing at 8:29 p.m.

ACTION:

Director Riehle moved, and Vice President Wheaton seconded a motion to conduct a Public Hearing on the Assembly Bill 2561 Vacancy Report; and to conduct a Public Hearing on the proposed budget for 2027; and to adopt Resolution No. 16-2026 Establishing the Fiscal Year 2027 Budget.

The motion carried 3-0 with Directors voting yes.

STUDY SESSION:

None.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

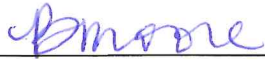
DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Wheaton/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan/Riehle).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Conzelmann).
- D-8. RWA Legislative and Regulatory Affairs Update (Conzelmann).
- D-9. Customer Advisory Committee Member Feature (Conzelmann).
- D-10. Other Reports

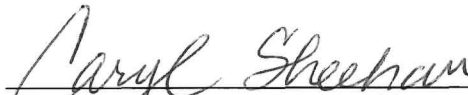
ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:53 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



CARYL F. SHEEHAN, President
Board of Directors
Citrus Heights Water District