



**CITRUS
HEIGHTS
WATER
DISTRICT**

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**BOARD MEETING AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT
OCTOBER 11, 2016 beginning at 6:30 PM**

**DISTRICT ADMINISTRATIVE OFFICE
6230 SYLVAN ROAD, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Assistant General Manager or Management Services Supervisor/Chief Board Clerk at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIENCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome. The Presiding Officer will limit comments to three (3) minutes per speaker.

(A) Action Item (D) Discussion Item (I) Information Item

CONSENT CALENDAR: (A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

- CC-1. Minutes of the Regular Meeting – September 13, 2016.
- CC-1a. Minutes of the Special Meeting – August 29, 2016.
- CC-1b. Minutes of the Special Meeting – September 19, 2016.
- CC-2. Revenue Analysis Report for September 2016.
- CC-3. Assessor/Collector's Roll Adjustment for September 2016.
- CC-4. Treasurer's Report for September 2016.
- CC-5. Treasurer's Report of Fund Balances for September.
- CC-6. Operations Budget Analysis for September 2016.
- CC-7. Capital Projects Summary September 2016.
- CC-8. Warrants for September 2016.
- CC-9. CAL-Card Distributions for September 2016.
- CC-10. Summary of 2016 Employees, Officers and Directors Training Courses, Seminars and Conference.

Board of Directors
Allen B. Dains
Caryl F. Sheehan
Raymond A. Riehle

*General Manager/
Secretary*
Robert A. Churchill

*Assistant General
Manager/Treasurer*
Hilary M. Straus

*Accounting Supervisor
Assessor/Collector*
Susan K. Sohal

CC-11. Closed Circuit Television Policy.

PRESENTATIONS:

- P-1. Proposed State Water Efficiency Mandates (I)
Provide the Board an update to the proposed Water Efficiency Mandate framework to be announced by the Department of Water Resources and the State Water Resource Control Board in January 2017.
- P-2. 2017 Water Rates, Miscellaneous Fees and Charges and Capacity Charges (I/D)
Review and discuss the proposed Capacity Fees and Water Rates, Miscellaneous Fees and Charges for 2017.

OLD BUSINESS:

- O-1. Mariposa Avenue 12-Inch Water Main Replacement Project (A)
a. Consider authorization for additional \$14,251.70 for additional trench depth, additional paving, abandoned and unknown utilities and a field change directed by the District for the Project.
b. Consider Acceptance of the Mariposa Avenue 12-Inch Water Main Replacement Project (2016-30), and authorize execution and recording of a Notice of Completion for the Project.
- O-2. Regional Water Authority Water Reliability Plan (A)
Consider approval of a Project Agreement with the Regional Water Authority (RWA) to participate in a Regional Water Reliability Plan.

NEW BUSINESS:

- N-1. Training/Continued Education /Meetings (I)
Discuss training, continued education, and meeting opportunities.
- N-2. Corporation Yard Masterplan Phase 1 Improvements Design and Construction Management Services (A)
Consider authorization of a Professional Services Agreement (PSA) with Domenichelli and Associates, Inc. to provide design and construction management services for the Corporation Yard Master plan Phase 1.
- N-3. Right of Entry and Option to Purchase Agreement (A)
Consider approval of the Right of Entry and Option to Purchase Agreement template that will be used for future wellsite property acquisitions. The Agreement will be between the property owner, "Grantor" and the District. Authorize the General Manager to utilize the Agreement template for future wellsite property acquisitions.
- N-4. Customer Refund Request (A)
Consider a refund from CHWD customer Sunrise Knoll Townhomes Assoc., 7812 Windsor Lane.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

PROJECT MANAGER'S REPORTS (I):

- PM-1. Accepted Water Systems.
- PM-2. Projects Under Construction by Private Developers.
- PM-3. Contractor / Developer Projects Pending Construction.
- PM-4. Proposed District Capital Improvement Projects.
- PM-5. Projects Contracted by Citrus Heights Water District.
- PM-6. City of Citrus Heights Projects.

OPERATIONS MANAGER'S REPORTS (I):

- OM-1. Monthly report on construction and maintenance activities plus water analysis reports.
- OM-2. 2016 Water Supply – Purchased and Produced.
- OM-3. Surface Water Supply.

RECESS: The Meeting will have a brief recess.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Dains, Churchill).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District.
- D-4. Association of California Water Agencies (Dains).
- D-5. ACWA Joint Powers Insurance Authority.
- D-6. Sacramento Local Agency Formation Commission.
- D-7. City of Citrus Heights.
- D-8. Chamber of Commerce Government Issues Committee (Straus).
- D-9. Other Reports:

ASSISTANT GENERAL MANAGER'S REPORTS (I):

- AGM-1. Water Efficiency Program Update.

GENERAL MANAGER'S REPORTS (I):

- GM-1. Employee Recognition.
- GM-2. General Manager's Task List.
- GM-3. ASCE 2016 Conference.

CORRESPONDENCE:

None

CLOSED SESSION:

- CL-1. Public Employee Compensation - discussion under Personnel Exemption (California Government Code Section 54957)

FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

- F-1. Long Range Board Agenda.

November 8, 2016	6:30 PM	Regular Meeting
November 15, 2016	6:30 PM	Special Meeting
December 13, 2016	6:30 PM	Regular Meeting

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for this Regular Meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54954.2.

Lisa Smoot

LISA SMOOT, Chief Board Clerk

Dated: October 6, 2016
