

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
April 18, 2018

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President
Caryl F. Sheehan, Vice President
Allen B. Dains, Director

Absent:

None.

Staff: Hilary Straus, General Manager
Joshua Nelson, Assistant General Counsel
Susan Sohal, Administrative Services Manager
Chris Castruita, Management Services Supervisor/Chief Board Clerk
Madeline Henry, Management Services Specialist/Deputy Board Clerk
David Gordon, Operations Manager
Brian Hensley, Water Resources Supervisor
Missy Pieri, Engineering Manager
Rex Meurer, Water Efficiency Supervisor

VISITORS:

John Woodling, Regional Water Authority
Tony Barela, San Juan Water District
Matt Underwood, Sacramento Suburban Water District
Todd Atrim, Sacramento Suburban Water District
Chris Nelson, Carmichael Water District
Joe Duran, Orange Vale Water Company
Ben Voight, Fair Oaks Water District
Carl Wulff, Luhdorff & Scalmanini Consulting Engineers
Philip L'Amoreaux, Luhdorff & Scalmanini Consulting Engineers

PLEDGE OF ALLEGIANCE:

Board President Raymond Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

President Riehle asked for consideration and/or approval of the Consent Calendar, consisting of the following action or information items:

- Minutes of the Regular Meeting – March 21, 2018.
- Revenue Analysis Report for March 2018.
- Assessor/Collector’s Roll Adjustment for March 2018.
- Treasurer’s Report for March 2018.
- Treasurer’s Report of Fund Balances for March 2018.
- Operations Budget Analysis for March 2018.
- Capital Projects Summary March 2018.
- Warrants for March 2018.
- CAL–Card Distributions for March 2018.
- Summary of 2018 Employees, Officers and Directors Training Courses, Seminars and Conference.
- Employee Recognitions.
- Long Range Board Agenda (I)
 - Board Agenda Items Planned for Upcoming Meetings.
- Engineering Department Report (I)
 - Significant assignments and activities for the Engineering and Capital Projects Department is summarized.
- Operations Department Report (I)
 - Monthly report on construction and maintenance activities.
- 2018 Water Supply – Purchased and Produced (I)
 - Report on annual water supply including comparison with prior years.
- Water Supply Reliability (I)
 - Receive status report on surface water supplies available to the Citrus Heights Water District (District).
- Water Efficiency Program Update (I)
 - Review and consider one amendment to District Fiscal Management Policy No. 6300, Investment of District Funds.

MARCH 2018 WARRANTS

<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
65048	James H/Mary E Kurtz	Customer Refund	\$200.60
65049	William H Soper	Customer Refund	\$37.17
65050	Ormsby Family Trust	Customer Refund	\$237.34
65051	Timothy J Dembeck	Customer Refund	\$233.91
65052	Bart S/Deborah Clark	Customer Refund	\$115.60
65053	Eunice M Powell Trust	Customer Refund	\$93.65
65054	Jason P Sowa	Customer Refund	\$12.81
65055	Margaret L Fair	Customer Refund	\$154.04

65056	Colston J Shuell	Customer Refund	\$11.22
65057	Robert C Gurd	Customer Refund	\$40.82
65058	Frank Hamusek	Customer Refund	\$12.34
65059	Anthony W/Kesley R Dixon	Customer Refund	\$22.63
65060	Dan/Daniela Carp	Customer Refund	\$109.65
65061	Christian S/Ana Siladie	Customer Refund	\$54.57
65062	Brent G Baader	Customer Refund	\$107.32
65063	Daniel J/Helen J DuMiller	Customer Refund	\$145.38
65064	Srilekha Deka	Customer Refund	\$82.56
65065	ABA DABA Rentals & Sales	Supplies-Field	\$372.54
65066	Airgas USA, LLC	Supplies-Field	\$58.92
65067	AREA Restroom Solutions	Equipment Rental- Field	\$118.76
65068	Best Best & Krieger	Legal & Audit	\$7,791.06
65069	Core & Main LP	Material	\$142.23
65070	Corix Water Products, Inc	Material	\$6,216.12
65071	Robert K or Jane Daly	Toilet Rebate Program	\$150.00
65072	Kelly R Drake	Printing	\$21.73
65073	Express Office Products Inc	Office Expense	\$120.49
65074	Government Finance Officers Association	Dues & Subscriptions	\$160.00
65075	Grainger	Small Tools	\$311.61
65076	Ferguson Enterprises Inc #1423	Material	\$464.91
65077	Integrity Administrators Inc	Health Insurance	\$5,000.00
65078	Maxwell or Lindsey Jillie	Toilet Rebate Program	\$150.00
65079	Liebert Cassidy Whitmore	Legal & Audit	\$60.72
65080	MMANC	Dues & Subscriptions	\$75.00
65081	Moonlight BPO	Contract Services-Bill Print	\$3,415.91
65082	Pollardwater.com - East	Small Tools	\$1,231.39
65083	Alberto Preciado	Continued Education	\$387.32
65084	Randall J or Debra J Ritter	Customer Refund	\$150.00
65085	Sophos Solutions	Contract Services-Other	\$3,440.00
65086	Thomson Reuters	Dues & Subscriptions	\$88.89
65087	Verizon Wireless	Telephone-Wireless	\$1,227.07
65088	Voyager Fleet Systems Inc	Gas & Oil	\$1,854.51
65089	Azteca Systems Inc	Maintenance Agreement-Software	\$19,995.00
65090	Central Valley Engineering & Asphalt, Inc.	Contract Services- Paving	\$23,676.88
65091	City of Roseville	Contract Services- Miscellaneous	\$15,252.39

65092	Ferguson Enterprises Inc #1423	Material	\$28,266.72
65093	Luhdorff & Scalmanini	Contract Services- Wells	\$9,598.60
65094	PNP Construction, Inc	Contract Services- Engineering	\$249,495.00
65095	SMUD	Utilities	\$9,998.54
65096	US Bank I.M.P.A.C. Government Services	Continued Education	\$13,132.50
65097	CirclePoint	Contract Services- Water Conservation	\$19,202.39
65098	Carol A. Debose	Customer Refund	\$45.05
65099	AFLAC	Employee Paid Insurance	\$395.99
65100	Afman Supply	Small Tools	\$373.68
65101	Alexander's Contract Services	Contract Services- Meter Reading	\$2,385.73
65102	Aqua Sierra Controls	Wells Maintenance	\$809.04
65103	Avalon Custodial Care	Janitorial	\$375.00
65104	Bart/Riebes Auto Parts	Repair-Trucks	\$1,153.49
65105	Betty Ann Bertoglio	Contract Services- Miscellaneous	\$3,000.00
65106	Bryce Consulting, Inc	Legal & Audit	\$6,500.00
65107	California Landscape Associates Inc	Janitorial	\$200.00
65108	Citrus Heights Chamber of Commerce	Continued Education	\$695.00
65109	Robin Cope	Health Insurance	\$422.30
65110	Cybex	Equipment Rental-Office	\$158.16
65111	Dawson Oil Company	Gas & Oil	\$1,310.84
65112	Paul Dietrich	Continued Education	\$74.32
65113	Domenichelli and Associates, Inc	Contract Services- Engineering	\$5,407.50
65114	Indoor Environmental Services	Maintenance Agreement-Equipment	\$322.00
65115	Integrity Administrators Inc	Health Insurance	\$331.24
65116	J4 Systems	Contract Services-Other	\$743.75
65117	Kei Window Cleaning #12	Janitorial	\$94.00
65118	Moonlight BPO	Contract Services-Bill Print	\$3,522.18
65119	MSDSonline, Inc.	Small Tools	\$2,062.00
65120	Planning Partners Inc	Contract Services- Wells	\$5,898.43
65121	Protection One Alarm Monitoring	Equipment Rental-Office	\$303.85
65122	Republic Services #922	Utilities	\$58.04
65123	Les Schwab Tires	Repair-Trucks	\$680.56
65124	Sierra Safety	Small Tools	\$1,055.34
65125	Sonitrol	Equipment Rental-Office	\$343.66
65126	Superior Equipment Repair	Repair-Trucks	\$911.36
65127	TechnoFlo Systems	Repair-Equipment/Hardware	\$1,390.79

65128	The Lincoln National Life Insurance Company	Disability & Life Insurance	\$6,539.51
65129	Best Best & Krieger	Legal & Audit	\$7,922.45
65130	Loren P Turner	Customer Refund	\$41.40
65131	Thomas E/Kaye Madden	Customer Refund	\$15.01
65132	Gina M Pugliani	Customer Refund	\$78.95
65133	Anna May Dill	Customer Refund	\$102.99
65134	Manuel Duenas Jr	Customer Refund	\$75.00
65135	Christopher M Walker	Customer Refund	\$14.71
65136	Bobbe Living Trust	Customer Refund	\$31.68
65137	Bret/Gayle Satchwell	Customer Refund	\$12.42
65138	Vladislav Samborskiy	Customer Refund	\$170.20
65139	Thomas W Montgomery	Customer Refund	\$26.17
65140	KB Homes Sacramento Inc	Customer Refund	\$148.55
65141	Ermine Kadzhikyan	Customer Refund	\$225.93
65142	Terri Crippes	Customer Refund	\$54.24
65143	Lindon/Anna Lewis	Customer Refund	\$131.47
65144	MRO Investments, Inc	Customer Refund	\$49.69
65145	Daniel Navarrete	Customer Refund	\$7.51
65146	ABA DABA Rentals & Sales	Supplies-Field	\$339.63
65147	Alexander's Contract Services	Contract Services- Meter Reading	\$3,881.36
65148	AnswerNet	Telephone-Answering Service	\$277.35
65149	BSK Associates	Water Analysis	\$1,989.00
65150	Burketts	Office Expense	\$229.18
65151	California Society of Municipal Finance Officers	Dues & Subscriptions	\$110.00
65152	Caltronics Business System	Small Office Equipment	\$2,677.59
65153	Colantuono, Highsmith & Watley, PC	Legal & Audit	\$102.00
65154	Consolidated	Telephone-Local/Long Distance	\$1,747.77
65155	Dr. Well Water Well Services Inc	Wells Maintenance	\$750.00
65156	Express Office Products Inc	Office Expense	\$475.92
65157	Global Machinery West	Fixed Assets	\$146.69
65158	Ferguson Enterprises Inc #1423	Material	\$791.96
65159	J4 Systems	Contract Services-Other	\$3,888.75
65160	J4 Systems	Contract Services-Other	\$972.50
65161	KBA DOCUSYS	Equipment Rental-Office	\$23.20
65162	KBA Docusys Inc	Equipment Rental-Office	\$342.63
65163	L and D Landfill	Contract Services- Miscellaneous	\$113.52

65164	Lowe's	Supplies-Field	\$237.29
65165	Moonlight BPO	Contract Services-Bill Print	\$4,869.35
65166	Pace Supply Corp	Material	\$244.45
65167	Protective Life Insurance Company	Disability & Life Insurance	\$2,121.53
65168	RW Trucking	Contract Services- Miscellaneous	\$3,038.75
65169	Sac-Val Janitorial Supply	Supplies-Field	\$101.03
65170	Les Schwab Tires	Repair-Trucks	\$315.41
65171	SureWest Directories	Telephone-Local/Long Distance	\$49.00
65172	A. Teichert & Son, Inc.	Road Base	\$1,825.51
65173	Void	Void	\$0.00
65174	Petty Cash	Petty Cash	\$414.98
65175	Best Best & Krieger	Legal & Audit	\$7,087.46
65176	Douglas G Chilson	Customer Refund	\$79.91
65177	Nyberg Family Trust	Customer Refund	\$82.13
65178	Paul R/Elizabeth L Poulin Trust	Customer Refund	\$34.18
65179	Gabriela L Miller	Customer Refund	\$276.40
65180	Phil/Sharon Bluemel	Customer Refund	\$121.81
65181	Harvey R Salzberg	Customer Refund	\$166.11
65182	John R Gattrell	Customer Refund	\$1,219.02
65183	Colston J Shuell	Customer Refund	\$90.38
65184	Devney/Cheryl Kinzel	Customer Refund	\$116.68
65185	Kleven Construction	Customer Refund	\$661.28
65186	Afman Supply	Small Tools	\$252.22
65187	Alexander's Contract Services	Contract Services-Meter Reading	\$2,635.51
65188	AREA Restroom Solutions	Equipment Rental- Field	\$118.76
65189	Axcient Holdings LLC	Maintenance Agreement-Software	\$444.30
65190	BSK Associates	Water Analysis	\$392.00
65191	Corelogic Information Solutions Inc	Dues & Subscriptions	\$200.00
65192	Corix Water Products, Inc	Material	\$4,374.66
65193	Dawson Oil Company	Gas & Oil	\$1,195.37
65194	Golden State Flow Measurement, Inc	Material	\$130.66
65195	Ferguson Enterprises Inc #1423	Material	\$2,841.98
65196	Kaiser Foundation Health Plan, Inc	Health Insurance	\$23,896.72
65197	Luhdorff & Scalmanini	Contract Services- Wells	\$5,818.35
65198	Moonlight BPO	Contract Services-Bill Print	\$1,561.68
65199	Petty Cash	Petty Cash	\$392.18

65200	Pacific Gas & Electric	Utilities	\$114.66
65201	Rapid Information Destruction Services	Equip Rent-Office	\$40.00
65202	RDO Equipment	Repair-Trucks	\$88.48
65203	Les Schwab Tires	Repair-Trucks	\$189.70
65204	Superior Equipment Repair	Repair-Trucks	\$2,667.05
65205	Verizon Wireless	Telephone-Wireless	\$1,248.52
65206	Voyager Fleet Systems Inc	Gas & Oil	\$2,020.46
65207	WaterWise Consulting, Inc	Water Cons-Contract	\$2,100.00
65208	Annamarie Buchanan	Customer Refund	\$90.73
65209	Evan L/Valerie L Callaway	Customer Refund	\$7.35
65210	David L/Kristen L Fenocchio	Customer Refund	\$104.87
65211	Paul/Loretta Sax	Customer Refund	\$1,118.19
65212	Gillian J Baird	Customer Refund	\$173.90
65213	Jason/Tiffany Baker	Customer Refund	\$9.44
65214	Joshua D/Diane K Gross	Customer Refund	\$37.37
65215	Bruce Wilson	Customer Refund	\$83.66
65216	Katherine P/Ryan K Rodgers	Customer Refund	\$18.47
65217	Jay/Jennifer M Bryant	Customer Refund	\$99.69
65218	Kale J Goodman	Customer Refund	\$11.39
65219	Robert W McDonough Jr	Customer Refund	\$29.65
65220	Zorro Holdings LP	Customer Refund	\$127.58
65221	Anna K Okel	Customer Refund	\$27.64
65222	Airgas USA, LLC	Supplies-Field	\$116.60
65223	Alexander's Contract Services	Contract Services-Meter Reading	\$2,431.96
65224	Associated Sound	Contract Services-Other	\$1,288.30
65225	Avalon Custodial Care	Janitorial	\$695.00
65226	CA-NV AWWA	Dues & Subscriptions	\$180.00
65227	Best Best & Krieger	Legal & Audit	\$7,198.85
65228	CAPIO	Dues & Subscriptions	\$325.00
65229	California Surveying & Drafting Supply	Small Tools	\$25.00
65230	City of Citrus Heights	Permit Fees	\$2,040.00
65231	Corix Water Products, Inc	Material	\$45.26
65232	Dr. Well Water Well Services Inc	Wells Maintenance	\$750.00
65233	Ross Eichelberger	Toilet Rebate Program	\$75.00
65234	Ferguson Enterprises Inc #1423	Material	\$1,659.96
65235	William Hail	Toilet Rebate Program	\$75.00

65236	Carolyn Haneline	Toilet Rebate Program	\$75.00
65237	J4 Systems	Contract Services-Other	\$931.25
65238	Gloria Kalthoff	Toilet Rebate Program	\$75.00
65239	Norman Larson	Toilet Rebate Program	\$75.00
65240	Mars Company	Wells Maintenance	\$107.33
65241	Mitch's Certified Classes	Continued Education	\$600.00
65242	Moonlight BPO	Contract Services-Bill Print	\$2,374.33
65243	One Print Source & Graphics	Printing	\$46.33
65244	Petty Cash	Petty Cash	\$363.15
65245	Pirtek Power Inn	Repair-Trucks	\$307.40
65246	Red Wing Shoe Store	Small Tools	\$164.84
65247	Sac-Val Janitorial Supply	Supplies-Field	\$302.94
65248	Andrea Saunders	Toilet Rebate Program	\$75.00
65249	Sophos Solutions	Contract Services-Other	\$4,000.00
65250	TechnoFlo Systems	Repair-Equipment/Hardware	\$807.14
65251	A. Teichert & Son, Inc.	Road Base	\$1,818.61
65252	Neal Walden	Toilet Rebate Program	\$75.00
65253	Warren Consulting Engineers Inc	Contract Services- Engineering	\$6,855.00
65254	CA-NV AWWA	Dues & Subscriptions	\$80.00
65255	Void	Void	\$0.00
65256	Void	Void	\$0.00
65257	Void	Void	\$0.00
65258	Void	Void	\$0.00
65259	Void	Void	\$0.00
65260	Void	Void	\$0.00
65261	Void	Void	\$0.00
65262	Void	Void	\$0.00
65263	Void	Void	\$0.00
65264	Void	Void	\$0.00
65265	Void	Void	\$0.00
65266	Void	Void	\$0.00
65267	Void	Void	\$0.00
65268	Matthew Maxwell	Contract Services- Miscellaneous	\$1,300.00
Total			<u>\$613,984.14</u>
ACH	PERS 3/13/18 PAYDAY	PERS	\$17,771.28

ACH	APRIL 2018 HEALTH	Health Insurance	\$13,885.21
ACH	APRIL 2018 INTEREST	Bank Fee	\$30,072.95
ACH	FEB 2017	Bank Fee	\$1,772.05
ACH	FEB 2017 FEE	Bank Fee	\$2,061.99
ACH	FEB 2018	See March Agenda Item CC-9	\$13,132.50
ACH	FEB 2018 FD	Bank Fee	\$119.98
ACH	FEB 2018 IC	Bank Fee	\$3,782.00
ACH	FEB 2018 PH	Bank Fee	\$117.98
ACH	FEB 2018 WB	Bank Fee	\$88.95
ACH	FEBRUARY 2018	Bank Fee	\$1,863.61
ACH	MAR2018 GASB68	PERS	\$30,046.58
ACH	PAYCHEX SERVICE FEE	Contract Services-Other	\$551.00
ACH	PERS 3/8/18 PAYDAY	PERS	\$17,771.28
ACH	VALIC 3/23/18 PAYDAY	Deferred Compensation	\$2,954.50
ACH	VANCO FEB 2018	Contract Services-Other	\$30.28
ACH	VOYA 3/23/18 PAYDAY	Deferred Compensation	\$25.00
ACH	CORIX WATER PRODUCTS	Material	\$10,086.52
ACH	FERGUSON ENTERPIRSES	Material	\$18,856.25
ACH	US BANK I.M.P.A.C SERVICES	See April Agenda Item CC-9	\$21,363.41

Total			\$186,353.32
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Grand Total			\$800,337.46
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April Checks Approved at April Board Meeting

65309	CirclePoint	Water Conservation-Contract	\$10,586.01
65310	City of Citrus Heights	Permit Fees	\$17,274.99
65313	Harris & Associates	Contract Services- Engineering	\$8,797.50
65314	Lund Construction	Contract Services- Engineering	\$169,639.60
65315	Maze & Associates	Legal & Audit	\$9,458.00
65316	Planning Partners Inc	Contract Services- Wells	\$10,483.86
65317	PNP Construction, Inc	Contract Services- Engineering	\$57,682.00
65318	SMUD	Utilities	\$8,561.61

Total			\$292,483.57
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Employee Recognitions— Eighteen employees received recognition for attendance during February 2018, and twenty-one were recognized for outstanding customer service and quality of work during the month of March 2018. Directors were provided with a list of the employees and items for which each received recognition.

The Long Range Board Agenda was provided showing Directors upcoming items for future scheduled Board Meetings.

Engineering Department Report

The Engineering and Capital Projects Department staff presented a report on the following activities during the month of February 2018.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PROJECT 2030 Water Main Replacement Project	Engineering	Engineering Manager and Project Manager	On-going	Yes, 10/18/17 (Award of Contract)	Yes	2017-2018 Masterplan for replacement of mains installed in 1960-1985.	Asset Inventory in progress. Customer Advisory Committee (CAC) Orientation occurred on 03/19/18. CAC Meeting #1 scheduled for 05/29/18.
CAPITAL IMPROVEMENT PROJECT Corporation Yard Safety Improvements Project	Engineering	Engineering Manager, Project Manager and Senior Construction Inspector	On-going	Yes, 05/16/18 (Anticipate Notice of Completion)	Yes	2017 design and construction of Vacuum Spoils Disposal, Wash Station, Materials Storage, and Safety and Efficiency Upgrades.	Board approved contract on 07/24/17. Substantial Completion Letter sent to Contractor on 04/05/18. 99% Complete.
CAPITAL IMPROVEMENT PROJECT Corporation Yard / Facilities Master Plan Buildout	Engineering	Engineering Manager and Project Manager	On-going	TBD	Yes	2017-18 Masterplan for office space requirements through 2040.	Restart Project. Engineering meeting completed 03/29/18. Next meeting scheduled for 04/17/18.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT Highland Ave & Rosa Vista Ln 8" Water Mains	Engineering	Engineering Manager and Assistant Engineer	On-going	Yes, 01/17/18 (Award of Contract)	Yes	2017 design and construction.	Award of Contract occurred at the 01/17/18 Board Meeting. Contractor began construction on 02/26/18. 25% Complete.
CAPITAL IMPROVEMENT PROJECT Graham Cir and Circuit Dr 8" Water Mains	Engineering	Project Manager and Assistant Engineer	On-going	Yes, 04/18/18 (Anticipate Award of Contract)	Yes	2017 design, 2018 construction.	Project out to bid on 02/28/18. Bid opening occurred on 03/29/18. Anticipate Award of Contract at the 04/18/18 Board Meeting.
CAPITAL IMPROVEMENT PROJECT Wind Way and Longwood Way 8" Water Mains	Engineering	Project Manager and Assistant Engineer	On-going	Yes, TBD	Yes	2017 design, 2018 construction.	75% Plans received from Engineer on 02/05/18. Potholing completed on 04/10/18.
CAPITAL IMPROVEMENT PROJECT Pleasant View Drive 8" Water Main	Engineering	Assistant Engineer and GIS Specialist	On-going	Yes, TBD	Yes	2017 design, 2018 construction.	Survey completed on 11/30/17. Potholing to be scheduled for April 2018.
CAPITAL IMPROVEMENT PROJECT Michigan Drive 8" & 6" Water Mains	Engineering	Assistant Engineer and GIS Specialist	On-going	Yes, TBD	Yes	2017 design, 2018 construction.	Survey completed on 11/03/17. Potholing to be scheduled for April 2018. Received Preliminary Plans from Engineer on 12/08/17.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CAPITAL IMPROVEMENT PROJECT 6230 Sylvan Road East Side Wall	Engineering	Project Manager and Assistant Engineer	On-going	Yes, TBD	No	Wall along the east side of District property.	We anticipate this project will be included in the 2019 CIP. Begin communication with SJUSD in 2018.
PRIVATE DEVELOPMENT Northridge Grove - 5555 Mariposa Ave 47 Condominiums	Engineering	Senior Construction Inspector	On-going	Yes, TBD	No	95% Complete.	District met on 03/01/18. District to follow-up with developer regarding a cost-sharing agreement for system improvements made in conjunction with the project.
PRIVATE DEVELOPMENT Commercial Building Remodel - 5414-50 Sunrise Blvd	Engineering	Senior Construction Inspector	On-going	Yes, TBD	No	Private development.	Project and punch list items complete except for easements.
PRIVATE DEVELOPMENT Dignity Health Building - 7115 Greenback Ln	Engineering	Engineering Manager and Senior Construction Inspector	On-going	Yes, TBD	No	Medical office building by developer.	On-site and off-site water mains installed and tested. Portions of demolition of existing water facilities complete. Coordinate easement with engineer and City of Citrus Heights.
PRIVATE DEVELOPMENT 3 lot Residential Subdivision - 5648- 5696 San Juan Ave	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	3 lot subdivision.	Preconstruction meeting occurred on 03/12/18. District reviewing project submittals.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT Mitchell Farms - 7925 Arcadia Drive	Engineering	Engineering Manager and Assistant Engineer	On-going	Yes, TBD	No	200-300 unit development by Watt Communities.	Comments regarding draft Environmental Impact Report due 05/07/18. Engineer preparing Improvement Plans for proposed land exchange.
PRIVATE DEVELOPMENT Mariposa Creek Subdivision - Antelope Road	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	15 lot subdivision located on Antelope Road.	Final plans received on 01/23/18. Developer grading site. Water installation anticipated in May 2018.
PRIVATE DEVELOPMENT Citrus Place Subdivision	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	7 lot subdivision located near Wachtel Way & Talbot Way.	Sent Will Serve letter on 09/13/17. Responded to Engineer's questions on 11/02/17. Received revised plans from engineer on 04/03/18.
PRIVATE DEVELOPMENT 7581 Sycamore Dr - Parcel Split 1 - 3	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Parcel being split into 3 for 3 home subdivision.	Reviewed plans and provided comments 09/28/17. Fire flow analysis request submitted on 02/05/18. Engineer submitted revised plans on 03/22/18. Comments sent to engineer on 04/04/18. Awaiting resubmittal.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
PRIVATE DEVELOPMENT 8027 Holly Dr - Parcel Split 1 - 3	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Parcel being split into 3 for 3 home subdivision.	Sent 95% plans with comments to Engineer on 02/26/18. Awaiting resubmittal.
PRIVATE DEVELOPMENT Sunrise Blvd_5437-5439 - Sunrise Village Retail Center - parcel split	Engineering	Engineering Manager and Assistant Engineer	On-going	TBD	No	Parcel being split into 3 for individual sales that previously occurred.	Sent comments to City 09/13/17. Awaiting to determine if developer/owner chooses to split the parcel.
PRIVATE DEVELOPMENT 7601 Sunrise Blvd The Human Bean	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Commercial Development.	District signed plans on 12/21/17. Awaiting construction.
PRIVATE DEVELOPMENT 6920 Auburn Blvd Stock Ranch Plaza - Parcel 11	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Commercial Development.	Received easement information on 11/30/17. Signed plans on 02/26/18. Awaiting construction.
PRIVATE DEVELOPMENT 7766 Auburn Blvd Quick Slice	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Commercial Development.	Sent comments to City on 11/27/17. Awaiting final plans from developer for District review.
PRIVATE DEVELOPMENT 6199 Sunrise Blvd US Bank Parcel Split	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Commercial Development.	Sent Will Serve letter on 12/27/17. Awaiting to determine if developer/owner chooses to split the parcel.
PRIVATE DEVELOPMENT 8501 Auburn Blvd Studio Movie Grill	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Commercial Development.	Sent Will Serve letter on 12/28/17. Awaiting plans from developer for District review.

Items of Interest	Department	Project Team	Date	To Board? If so, Date	Strategic Planning Item	Item Description	Update from Last Report/ Current Status
CITY OF CITRUS HEIGHTS PROJECT City Drainage Project	Engineering	Engineering Manager and Assistant Engineer	On-going	Yes, TBD	Yes	Highland Ave, Wonder St, Dana Butte Way, and Sunhill Dr Storm Drain Project.	Anticipate bid and start of construction in Spring 2018. "B" Plans sent back 08/21/17 with comments. Coordinating utility conflicts.
CITY OF CITRUS HEIGHTS PROJECT Sunrise Blvd Complete Streets Phase 2A (C16-142)	Engineering	Engineering Manager and Assistant Engineer	On-going	Yes, TBD	Yes	Frontage improvements along west side of Sunrise from Sayonara to north and Storm Drain Improvements.	Attended preconstruction meeting on 03/14/18. CHWD to begin any water facility relocations in April/May 2018.
CITY OF CITRUS HEIGHTS PROJECT Mariposa Ave - Safe Routes to School Phase III	Engineering	Engineering Manager and Assistant Engineer	On-going	Yes, TBD	Yes	Frontage improvements along west side of Mariposa Ave from Northridge to Eastgate.	Received signed Utility Agreement. Anticipate bid and start of construction in Spring 2018.
CALIFORNIA DEPT OF TRANSPORTATION Weigh Station at I-80 & Antelope	Engineering	Engineering Manager and Assistant Engineer	On-going	No	No	Weigh station and off-ramp Improvements.	Sent water facility maps and as-builts to Engineer on 11/20/17. Awaiting plans from CalTrans for District review.
Annexations	Engineering	Engineering Manager, Project Manager and Assistant Engineer	2018	Yes, TBD	Yes	Strategic Planning Item.	Scoping meeting to be scheduled on 04/18/18.
Easements	Engineering	Engineering Manager, Project Manager and Assistant Engineer	2018	Yes, TBD	Yes	Strategic Planning Item.	Scoping meeting scheduled on 04/18/18.

Operations Department Report

Operations Manager Gordon reported as follows:

A total of 124 work orders were performed during the month of March by field operations crews, administration field crews and contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California Department of Drinking Water (DDW) requirements.

2018 Water Supply – Purchased and Produced

The District's total water use during the month of March 2018 (544.19 acre-feet) was 33.6 percent below that of March 2013 (819.55 acre-feet).

Surface Water Supply Reliability

As of March 1, 2018, storage in Folsom Lake (Lake) was at 816,800 acre-feet, 84 percent of the total capacity of 977,000 acre-feet. This represents an increase in storage of 291,500 acre-feet in the past month.

The District continues to assist with preserving surface water supplies in the Lake by operating its groundwater wells. The District's groundwater production wells, Bonita, Mitchell Farms, Skycrest, and Sylvan, are operational and used on a rotational or as-needed basis.

Water Efficiency Program Update

Water Efficiency Supervisor Meurer provided the Water Efficiency Program updates below.

Activities and Progress Report

Water Efficiency, Safety and Meter Program activities during the month of March 2018 include:

- 7 ultra-low-flush toilet (ULFT) rebates were processed for the month of March. The 5 year average (2013-2017) of March ULFT rebates is 23. A total of \$3,525.00 in rebates were issued year to date.
- A total of 11 High Efficiency Clothes Washer (HECW) rebates have been issued during the first quarter of 2018. To better align with SMUD's schedule for reporting monthly numbers, staff will report HECW rebates on a quarterly basis.
- 22 water waste calls were received during the month of March. 1 report of water waste was received through CHWD's Drought Resources web page.
- Staff was trained in First Aid/CPR/AED & Bloodborne Pathogen safety. During the training, staff was certified as first responders for the next 2 years. Bloodborne Pathogen training was completed as required by the District's recently adopted Bloodborne Pathogen Exposure Control Plan. In order to accommodate the entire staff, training was held on two separate dates, March 21 & March 27, 2018.

- Operations staff received their annual Asbestos Cement Pipe Refresher training on March 22, 2018. The training and certification is required by the State. The certification allows the District to work, dispose of and temporarily store AC pipe.
- A WaterWise landscape class was held on Thursday, April 12, from 6:00 pm – 8:30 pm. The class was titled “Getting the Best Yard with the Least Water”. Class registration was at capacity and included over 45 sign-ups. This was the first class of a series of 5 classes to be held by the District this summer.
- Staff began a telephone outreach campaign promoting the District’s free Irrigation Efficiency Reviews. WaterWise Consulting is working with staff to contact many of CHWD’s high water use customers. They are currently reaching out to CHWD’s single-family customers. Due to this effort, a total of 11 additional Irrigation Efficiency Reviews were generated and completed for the month of March. This compares to 6 Irrigation Reviews completed during the same month in 2017. A total of 63 Irrigation Efficiency Reviews have been completed since the outreach campaign began in December 2017. This compares to 9 Irrigation Efficiency Reviews completed for the same time in December 2016 thru March 2017.
- The following table summarizes the Residential Gallons Per Capita Per Day (R-GPCD) values for CHWD to date:

Month	R-GPCD	R-GPCD	% CHANGE
	2017	2018	
January	75	77	+3%
February	72	85	+18%
March	80	79	-.01%

- Since 2013, RWA has been providing the District with a recap of the region’s individual Agency R-GPCD for the current month/year, including a year to date comparison for 2013. RWA has reformatted the monthly update and will no longer be providing the regional water savings comparison.

Discussion and possible action to approve agreement with Lund Construction for Graham Circle and Circuit Drive Water Main Replacement Project

At the January 17, 2018 Board Meeting, the Citrus Heights Water District (CHWD) Board of Directors approved the construction bid package for the Graham Circle and Circuit Drive Water Main Replacement Project (Project Number C15-132) and authorized staff to solicit bids. Bid packages were distributed to twenty-four contractors for installing and connecting approximately 776 linear feet of 8-inch water main, 1,152 linear feet of 6-inch water main, five (5) 6-inch gate valves, four (4) steamer fire hydrants, one (1) 1” air/vacuum valve, two (2) 1-inch metered water services, and twenty five (25) 1-inch water services with curb stops along Graham Circle and Circuit Drive in the City of Citrus Heights.

The District received four (4) sealed proposals on March 29, 2018, at which time proposals were opened and read publicly. The apparent low bidder is Lund Construction of North Highlands, CA. Bids received are as follows:

1. Lund Construction Company	\$ 497,499.50
2. Martin General	\$ 505,000.00
3. C.E. Cox Engineering	\$ 586,152.00
4. Caggiano General Engineering, Inc.	Non-responsive

The District's final engineering estimate for this Project was \$452,088, which is approximately 10% below the low bid.

The Board of Directors previously approved the following project budget for Project Number C15-132:

Design Budget (Approved in 2016, encumbered)	\$ 46,936
Construction Budget (Approved in 2017, encumbered)	<u>\$575,959</u>
Total Project Budget	\$622,895

Staff reviewed the bid items from the low bidder, Lund Construction, and determined the increase in cost from the District's final engineering estimate is largely attributed to higher pipe and water service unit pricing.

Funding Plan:

In considering a budget amendment request in the amount of \$32,000, no undesignated reserves are required. This additional amount also allows for a 10% contingency, a standard percentage used on past projects which staff feels will provide an acceptable coverage for any potential changes that may arise.

Staff reviewed CHWD's budget and has identified one funding source for the proposed budget amendment, Project Number C17-100 24-inch Reline Design - Oak Ave at C-Bar-C to Arcade Creek. The overall budget for the design was budgeted at \$100,000. The design for this project is expected to be further clarified once the Project 2030 Study is complete. Therefore, this project is not anticipated to occur in 2018, and these funds are available to be reprogrammed to the Graham Circle and Circuit Drive Project.

To meet the expenditure requirements outlined above, staff requested a budget amendment of \$32,000 within the 2018 CIP Budget. Below is a summary of the budget amendment request. Again, this budget amendment request would result in a zero sum (\$0) financial impact to CHWD's 2018 Budget.

From		To	
Description	Amount	Description	Amount
C17-100 24-inch Reline Design - Oak Ave at C-Bar-C to Arcade Creek	\$32,000	C15-132 Graham Cir. and Circuit Dr.	\$32,000
TOTAL	\$32,000	TOTAL	\$32,000

Discussion and Possible Action to fill a vacant seat on the Customer Advisory Committee

On Monday, March 19, 2018 Customer Advisory Committee (CAC) member Caroll Mortensen, a CAC residential member from Neighborhood Area 6, submitted a letter of resignation to staff. Based on past direction from the Board of Directors at the February 19, 2018 meeting for the replacement of another residential CAC member, staff reviewed the current applicant pool for a prospective CAC member who could replace Ms. Mortensen.

Staff recommended the appointment of Mr. Michael Goble, a resident of Citrus Heights Neighborhood Area 6. In considering the applicants, staff took into account the geographic distribution of CAC residential members, the application materials submitted by the remaining applicant pool, and contacted the individual to confirm their willingness to participate.

ACTION: Director Dains moved and Director Sheehan seconded a motion to accept the Consent Calendar.

The motion carried 3-0 with all Directors voting yes.

Board President Riehle approved Management Services Supervisor Castruita's request to reorder the agenda in order to allow the assembled guests to hear item B-1: Memorandum of Understanding For Regional Water Meter Replacement Program prior to taking up item P-1: Sunrise and Palm Groundwater Well Rehabilitation Update.

BUSINESS:

Memorandum of Understanding for Regional Water Meter Replacement Program

Water Efficiency Supervisor Meurer requested the Board consider approving the Memorandum of Understanding (MOU) for the Regional Water Meter Replacement Program. Due to aging infrastructure, the District and other water providers in the area are examining how best to replace customer water meters. Staff of several local water agencies, who are also members of the Regional Water Authority (RWA), have determined that this process may present an opportunity for regional collaboration. In particular, a regional approach presents potential opportunities for economies of scale to reduce procurement and on-going operations and maintenance costs. A regional approach may also increase effectiveness in mutual aid and emergency situations if all staff are familiar with neighboring agencies' meter and related infrastructure. Moreover, a regional approach may present grant or other funding opportunities. Despite the benefits of a regional approach, staff recognizes the potential difficulties for meter program integration over the short term, especially that individual agencies may be looking to replace meters at different times, and may have made prior meter technology and vendor commitments. Therefore, the Consortium approach as proposed has a long-term time horizon, and is aimed at long-term program integration either fully or on a selected-basis.

To explore this possibility, the General Managers and leadership staff of the Carmichael Water District (CWD), Citrus Heights Water District (CHWD), Fair Oaks Water District (FOWD), Orange Vale Water Company (OVWC), Sacramento Suburban Water District (SSWD), San Juan Water District (SJWD)

and the Executive Director of RWA recommend that these agencies execute the accompanying MOU. This MOU provides a flexible framework for agencies to participate in the Regional Water Meter Replacement Program (Program). The focus of the MOU is an initial advanced planning study (Study) that will examine numerous parts of the Program, including: 1) an inventory and assessment of the current meter fleet; 2) an evaluation of potential replacement meter technology options and specifications; 3) a summary and assessment of current meter testing programs and options for optimizing performance; 4) an evaluation of potential meter replacement procurement programs and funding models; and 5) a public outreach program for the meter replacement process tailored for each participating agency.

Specifically, the MOU allows Consortium agencies to participate in the Study in three different levels of participation: (a) L1 Party where the agency participates in the Study by providing input and suggestions, but is not required to pay a share of consultant and related costs, (b) L2 Party where the agency shares in a portion of the cost of the Study, but otherwise participates as an L1 Party in the balance of the Study, and (c) L3 Party where the agency participates in the Study fully, including sharing all consultant and related costs. At this point, CHWD and SJWD anticipate participating as L3 Parties, and CWD, FOWD, OVWC, RWA and SSWD will participate as L1 Parties.

Costs of the Study will be shared between the L3 Parties based on their proportional share of total metered water customers for the L3 Parties. All formal decisions will be made by consensus of these parties. CHWD will contract directly with any consultants for the Study and will be reimbursed by SJWD for its share of the costs. If any L1 Party wishes to become an L2 or L3 Party, it may do so under procedures outlined in the MOU.

While the initial focus of the MOU is on the Advanced Planning Study, it will also allow the parties to collectively accomplish other parts of the Program. To add a Program component to the MOU, any party may notify the other parties. At that point, interested parties can opt-in and specify their level of participation (L1, L2 or L3 Party).

Program Organization

There are two working groups that have been formed to implement this Program: 1) **Administrative Group**—this group is comprised of the General Managers of all the participating agencies, including the Executive Director of RWA. This group is responsible for governance and management issues of the Meter Replacement Consortium; 2) **Technical Group**—this group is comprised of Meter Program staff, and will be working together to implement various portions of the Meter Replacement Partnership, including overseeing the completion of an Advanced Planning Study for the replacement of meters and the Study's implementation.

Fiscal Impact

There is no fiscal impact with this approval of the MOU. Costs associated with participating in the program will be identified at the time that each project or activity that has a cost is brought forward for Board consideration (e.g., Funding for CHWD's pro-rata participation in the meter planning study will be requested at the time of award of contract). It is anticipated that participation in this consortium will lower CHWD's meter replacement costs due to the economies of scale benefit.

Next Steps

The first project of the meter replacement consortium will be the completion of a meter replacement planning study. The consortium's Technical Group will complete the Request for Proposals for the planning study shortly.

ACTION: Director Sheehan moved and Director Dains seconded a motion to approve the Memorandum of Understanding for the Regional Water Meter Replacement Program.

The motion carried 3-0 with all Directors voting yes.

Board President Riehle temporarily adjourned the meeting at 6:53 p.m., in order to go into the Special Meeting.

Board President Riehle reopened the meeting at 6:55 p.m.

PRESENTATIONS:

Sunrise and Palm Groundwater Wells Rehabilitation Update

Water Resources Supervisor Hensley introduced Carl Wulff and Philip L'Amoreaux of Luhdorff & Scalmanini Consulting Engineers, who provided an update on the Rehabilitation of Sunrise and Palm wells.

Sunrise Groundwater Well (1992):

In 2013, the Sunrise Groundwater Well began to experience a marked decline in the pumping water level. This decline created a situation where the water from the upper perforations was falling to the pumping water level, thus causing air entrainment. Air entrainment in the groundwater can lead to water quality issues and possible mechanical damage to the groundwater well.

In 2014, the well was mechanically brushed to remove encrustation. The pump and motor were also replaced at this time due to wear. Unfortunately, the maintenance and repair did not improve the pumping water level. The 2017 Strategic Plan identified that a needs assessment was required (on the well) in order to identify the issues with the pumping water level, and the well has been off-line.

Palm Groundwater Well (1991):

The Palm Groundwater Well has experienced a lower groundwater production yield since early 2016. A performance test and a video log confirmed that the Palm Well was suffering from severe encrustation. The 2017 Strategic Plan identified that a needs assessment was required on the well in order to identify the issues with the reduced groundwater production yield, and the well has been off-line since June 2016.

LSCE Assessment:

At the August 16, 2017 Citrus Heights Water District (the District) Board of Directors Meeting LSCE presented the results of the assessments on the Sunrise and Palm Groundwater Wells. The findings from LSCE's assessment is that both wells have exhibit significant degradation in their groundwater

production yield since they were installed. LSCE recommended that both wells receive extensive rehabilitation, involving both a mechanical and chemical treatment of the well louvers.

Sunrise and Palm Groundwater Rehabilitation:

LSCE assisted the District with creating a Well Rehabilitation Plan and project oversight for the rehabilitation of the Sunrise and Palm Groundwater Wells. On October 18, 2017 the District Board of Directors approved the proposal by Well Industries, Inc. for the Sunrise and Palm Well Rehabilitation Project as well as the proposal by LSCE to provide project oversight.

LSCE presented a PowerPoint slideshow of the results of the Sunrise and Palm Well Rehabilitation Project, including the production yield, the specific capacity and recommended future maintenance schedules for the wells. Their analyses of Sunrise Well showed that performance test after the rehabilitation restored the well yield to 26.4 gpm/ft. which is close to the original yield of the well when it was constructed. Their analyses of Palm Well showed that due to “dog legs” occurring at 100 feet and 150 feet, a submersible pump will have to be installed.

BUSINESS (Continued):

Contract amendment with Kirby’s Pump and Mechanical, Inc. for Palm Well Pump and Motor Replacement

Water Resources Supervisor Hensley requested the Board consider amending the contract with Kirby’s Pump and Mechanical, Inc. in the amount of \$56,428.75 for the replacement of the pump and motor for Palm Well, and authorize the General Manager to sign any necessary paperwork to amend the contract. The Palm Groundwater Well has experienced a lower groundwater production yield since early 2016. In early 2017, a service technician conducted a performance test and identified that the pump and motor needed to be replaced because of wear, and additional observations by the technician identified that a more comprehensive assessment of the well was required.

On March 14, 2017, the District Board approved an agreement with Kirby’s Pump & Mechanical to remove the existing pump and motor prior to a needs assessment and to replace the Well’s existing pump and motor with a water-lubricated vertical turbine after the completion of the needs assessment. Additionally, the contract’s scope included video imaging of the Well for the needs assessment.

Moreover, as a follow-up to the technician’s recommendation to further assess the Well, in April 2017, the District hired Luhdorff and Scalmanini Consulting Engineers (LSCE) to perform a comprehensive needs assessment on the Sunrise and Palm Groundwater Wells. LSCE reviewed the drift survey log of the Palm Groundwater Well, as part of the assessment project, and discovered alignment issues that will require the use of a submersible pump in place of the planned water-lubricated vertical turbine. A pumping test was performed on the Palm Groundwater Well at the conclusion of the rehabilitation work to confirm the size of the pump and motor. The change in motor-type will require a contract amendment with Kirby’s Pump & Mechanical to cover the increase in cost for the submersible pump and motor.

The replacement of the pump and motor was budgeted in the 2017 Budget, and these funds have been encumbered. The 2017 Budget included \$115,000 for repairs and improvements to the Palm Groundwater Well. The original contract amount with Kirby’s Pump & Mechanical is for \$57,536.00.

The proposed amendment to the Contract would be for \$56,428.75. This amount is within the budgeted improvements for the Palm Groundwater Well in the 2017 Budget.

Description	Amount
2017 Budget – C17-020 Palm Well (Encumbered)	\$ 115,000.00
Proposed Amended Total Contract Amount	\$ 113,964.75
REMAINING BUDGET	\$ 1,035.25

Board President Riehle asked about the life expectancy of a replacement well. Water Resources Supervisor Hensley noted that the first well installed at the site has lasted 26 years, and given the runtime and maintenance time projected, one could assume a similar lifespan for the replacement well.

Board Member Dains asked if the new well being installed would be more energy efficient given newer technology available. Water Resources Supervisor Hensley stated that submersible motors are inherently less efficient than tower motors, and thus it would not be more efficient than the previous device. Board Member Dains followed up, asking if the Sunrise Well had high enough yield to justify the added cost. Water Resources Supervisor stated that the production on the well is comparable to Mitchell Well, which is in good repair. Given that the projected cost to develop a new well site is millions of dollars, he hopes to get as much production as he can out of current well sites.

ACTION: Director Sheehan moved and Director Dains seconded a motion to amend the contract with Kirby's Pump and Mechanical, Inc. in the amount of \$56,428.75 for the replacement of the pump and motor for Palm Well, and to authorize the General Manager to sign any necessary paperwork to amend the contract.

The motion carried 3-0 with all Directors voting yes.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS:

None.

DIRECTORS' AND REPRESENTATIVES' REPORTS:

Regional Water Authority (Dains)
No report.

Sacramento Groundwater Authority (Sheehan)
Director Sheehan stated that at the most recent budget SGA meeting, budget development was discussed as noted in last month's meeting.

San Juan Water District (All)
No report.

Association of California Water Agencies (ACWA) (Dains)
No report.

ACWA Joint Powers Insurance Authority (JPJA) (Dains/Castruita)
No report.

City of Citrus Heights (Pieri)

Engineering Manager Pieri stated that the Mitchell Farms draft Environmental Impact report has been issued, and staff will be reviewing to provide comments. She also noted that the Dignity Health project is nearing completion, and an easement is being requested. They have to go to the Citrus Heights City Council before they can bring the item to the Board.

General Manager Straus informed the Board the Citrus Heights Sears location will be closing, which could impact local sales tax rolls. While this will not impact District finances directly, staff will monitor the situation.

Chamber of Commerce Government Issues Committee (Gordon/Meurer)

Water Efficiency Supervisor Meurer noted that new faces are appearing at Chamber meetings.

RWA Lobbying Program Update (Gordon/Meurer)

Operations Manager Gordon informed the Board that Adam Robin, Legislative Affairs Manager for RWA, will be leaving his position and moving on to the Northern California Water Association. General Manager Straus stated that this is an unfortunate setback for the program, given Adam's talent, but he expects that a replacement will be found promptly.

Other Reports

General Manager Straus stated that he and Board President Riehle gave a presentation to the Leadership Citrus Heights class. Board President Riehle thanked staff for their work on the presentation, which was easy to follow, easy to understand, and focused on critical issues for the District.

General Manager Straus informed the Board he would be out on vacation for three weeks in June through July. He will appoint each of the Department Managers to acting duties over one week of the time.

Water Efficiency Supervisor Meurer stated that CHWD held a Waterwise landscaping class on April 12, and had over 30 attendees.

General Manager Straus stated that he is doing a tour of the Citrus Heights Neighborhood Associations to update them on the District's current projects including the Project 2030 Water Main Replacement Study and the upcoming Board elections.

Water Resources Supervisor Hensley stated that an outdoor light will be installed at the northern end of the parking lot on April 27, 2018.

MANAGEMENT SERVICES REPORT:

Corporation Yard Update

Engineering Manager Pieri provided an update on the status of the Corporation Yard Safety Improvements Construction Project currently under construction by PnP Construction, Inc. Construction support throughout the project is being provided by CHWD's construction manager, Domenichelli and Associates. She informed the Board that the project is 99% complete, with final completion expected by April 20, 2018.

CORRESPONDENCE:

None.

CLOSED SESSION:

None.


FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:


Dates and locations of upcoming Regular Meetings of the Board of Directors were noted for the calendar.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:27 pm.

APPROVED:


CHRISTOPHER CASTRUITA
Deputy Secretary
Citrus Heights Water District


RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District