

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
October 18, 2023

The Regular Meeting of the Board of Directors was called to order at 6:47 p.m. by President Riehle and roll was called. Present were:

Raymond A. Riehle, President
David C. Wheaton, Vice President
Caryl F. Sheehan, Director

Also Present:

Brian Hensley, Water Resources Supervisor
Timothy Katkanov, GIS/Engineering Technician
Annie Liu, Director of Administrative Services
Brittney Moore, Administrative Services Manager/Chief Board Clerk
Jace Nunes, Management Analyst
Melissa Pieri, Director of Engineering/ District Engineer
Kayleigh Shepard, Management Analyst/Deputy Board Clerk
Michael Shorter, Principal Accountant
Hilary Straus, General Manager
Hogai Zalmai, Senior Accountant

VISITORS:

Adrienne Beatty, Chief Executive Officer, ACWA JPIA
Paul Dietrich, Customer
Nick Spiers

PLEDGE OF ALLEGIANCE:

President Riehle led the Pledge of Allegiance.

PUBLIC COMMENT:

None.

CONSENT CALENDAR:

- CC-1a. Minutes of the Special Meeting – September 20, 2023 (A)
- CC-1b. Minutes of the Regular Meeting – September 20, 2023 (A)

Recommendation:

Approve the minutes of the September 20, 2023 Regular and Special Meetings.

- CC-2. Revenue Analysis Report for September 2023 (I)

- CC-3. Assessor/Collector's Roll Adjustment for September 2023 (I)
- CC-4. Treasurer's Report for September 2023 (I)
- CC-5. Treasurer's Report of Fund Balances for September 2023 (I)
- CC-6. Operating Budget Analysis for September 2023 (I)
- CC-7. Capital Projects Summary for September 2023 (I)
- CC-8. Warrants for September 2023 (I)
- CC-9. Purchase Card Distributions for September 2023 (I)
- CC-10. Employee Recognitions (I)
- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2023 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Discussion and Possible Action to Approve an Agreement with Lund Construction Co. for the Patton Avenue Water Main Project (A)

Recommendation:

Accept the bid of LUND Construction Co. in the amount of \$598,631.00 and establish a contingency fund in the amount of \$59,863.10 (10%), for a total amount of \$658,494.10. Authorize the General Manager to execute an agreement with LUND Construction Co.

ACTION:

Vice President Wheaton moved and Director Sheehan seconded the motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

PRESENTATIONS:

- P-1. Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Update (I/D)

PUBLIC HEARINGS:

None.

STUDY SESSION:

- S-1. 2024 Miscellaneous Fees and Charges and Capacity Fees (A)

The Board provided consensus direction to staff concerning the draft Miscellaneous Fees, Charges and Capacity Fees for 2024.

BUSINESS:

None.

MANAGEMENT SERVICES REPORTS (I):

None.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):

None.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Straus).
- D-8. RWA Legislative and Regulatory Affairs Update (Nunes/Scott).
- D-9. Customer Advisory Committee (Riehle/Moore).
- D-10. Other Reports.

CLOSED SESSION:

None.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 8:40 p.m.

APPROVED:



BRITTNEY C. MOORE
Chief Board Clerk
Citrus Heights Water District



RAYMOND A. RIEHLE, President
Board of Directors
Citrus Heights Water District