

CITRUS HEIGHTS WATER DISTRICT
METER REPLACEMENT PROGRAM PLANNING STUDY

ADDENDUM #1
ISSUED 9/13/2018

On August 30, 2018, the Citrus Heights Water District (“CHWD”) issued a Request for Proposals for the Meter Replacement Program Planning Study.

Pursuant to Section L of the Proposal Format and Content, CHWD issues this Addendum #1 answering properly submitted questions from potential respondents to the Request for Proposals as further described herein.

1. Is it possible to provide a list of firms that have been contacted regarding this RFP? If so, would appreciate a list of such firms.

No. Over 40 firms were contacted with the RFP notification and invited to participate in addition to the website posting. A list of consulting firms attending the Mandatory Proposers Meeting will be distributed shortly after the meeting.

2. Has this RFP been advertised on any procurement websites? If so, which sites was it posted?

No. The RFP was posted on Citrus Heights Water District (CHWD) website and was requested to be posted at other Meter Consortium websites (redirecting back to CHWD’s website posting).

3.
 - a. The RFP noted that only the firms attending the mandatory pre-proposal meeting could submit. Is a company that attends allowed to "represent" at the time of attendance or at any time after the mandatory meeting another firm that did not attend?

No. The lead consulting firm of any proposing team must be in-person attendance.

- b. Must the firms attending the pre-proposal meeting identify any firms that they are representing or disclose at a later date that they attended on behalf of a firm that later decides to submit? Just want to make sure that only those firms that have a physical presence at the meeting are the only ones that can actually propose and not have some sort of shadow representation.

Not applicable, please see answer above. Lead firm must be in attendance.

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4. Is in-person attendance required, or is there an option to dial in to a conference line in order to participate in the meeting?

In-person attendance is required.