

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
April 14, 2014

The Special Meeting of the Board of Directors was called to order at 1:33 p.m. by Director Dains. Present were:

Allen B. Dains, President
Joseph M. Dion, Vice President
Robert A. Churchill, General Manager/Secretary
David B. Kane, Assistant General Manager/Treasurer

OLD BUSINESS

Appointment to Fill Director, Division 1 Vacancy

GM Churchill reported on the process to make an appointment to fill the vacancy in the Office of Director, Division 1, with Citrus Heights Water District. Appointment to fill the vacancy is governed by the California Government Code Section 1780. The Sacramento County Elections Division has been notified of the vacancy as required. Under the Code, the Board has until May 5, 2014, 60 days from the date of the vacancy, to make an appointment. As previously discussed at the Board's April 8, 2014 Regular Meeting, Notices of Vacancy were posted at public places throughout the District as well as on the District's web site. Information regarding the vacancy was also provided personally by GM Churchill at four different Citrus Heights Neighborhood Association meetings.

As of the April 2 deadline for receiving letters of interest from potential candidates, the following four individuals had expressed an interest in serving on the Board of Directors:

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|------------------|-------------------------|----------------|
| 1. Charles Rose | 7566 Sylvan Creek Court | Citrus Heights |
| 2. Caryl Sheehan | 7621 Northeast Circle | Citrus Heights |
| 3. Warren Jung | 7626 Wes Way | Citrus Heights |
| 4. Treston Shull | 7675 Northeast Circle | Citrus Heights |

The Board President called for a Special Meeting of the Board of Directors on April 14, 2014, to conduct interviews with the candidates. GM Churchill contacted the candidates and set up an appointment times for each of them to be interviewed. Those interviews were scheduled to be conducted during this Special Meeting of the Board at the times shown as follows:

Charles Rose	2:00 p.m.
Warren Jung	3:00 p.m.
Treston Shull	4:00 p.m.
Caryl Sheehan	5:00 p.m.

GM Churchill presented Directors with a draft list of questions for the candidates, compiled from proposed questions submitted by the Directors themselves. Directors discussed the questions and the structure of the interview process, including that each candidate would be asked the same set of questions. Directors also reviewed letters of interest submitted by each of the candidates and other supplemental materials submitted by the candidates. Directors confirmed that CHWD staff members were present as observers and available to provide information into the process as needed, but would not be involved in interviewing the candidates.

Charles Rose arrived at 2:00 p.m. and was interviewed by the Board. He left the meeting at 2:45 p.m.

Warren Jung arrived at 3:00 p.m. and was interviewed by the Board. He left the meeting at 3:42 p.m.

Treston Shull arrived at 3:57 p.m. and was interviewed by the Board. He left the meeting at 4:35 p.m.

Caryl Sheehan arrived at 5:00 p.m. and was interviewed by the Board. She left the meeting at 5:45 p.m.

Directors discussed the candidates and deliberated on the attributes, merits and strengths of each candidate.

It was moved by Director Dains and seconded by Director Dion to appoint Caryl F. Sheehan as Director, Division 1 for the Citrus Heights Water District. The motion passed 2-0 with all Directors voting yes.

President Dains directed the General Manager to contact the candidates to let them know of the Board's appointment, and to express the gratitude of the Directors for their interest in serving on the Board of Directors.

ADJOURNMENT:

There being no other business to come before the Board, the meeting was adjourned at 6:11 p.m.

APPROVED:

Original signed by: Robert A. Churchill
ROBERT A. CHURCHILL
Secretary
Citrus Heights Water District

Original signed by: Allen B. Dains
ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District