

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
August 18, 2015

The Regular Meeting of the Board of Directors was called to order at 6:16 PM by President Dains and roll was called. Present were:

Allen B. Dains, President  
Caryl F. Sheehan, Vice President  
Raymond A. Riehle, Director  
Robert A. Churchill, General Manager  
Hilary M. Straus, Assistant General Manager

VISITORS

No visitors.

PLEDGE OF ALLEGIANCE

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment.

OLD BUSINESS

Administration Building Improvements

General Manager Churchill reported that at the December 12, 2014 Board of Directors Meeting, the Board accepted the bid of Kaler/Dobler Construction, Inc. in the amount of \$743,200 for the District's Administration Building Renovation and Expansion Project. In addition the Board provided a construction/change order contingency amount of \$50,000.

As noted on the accompanying spreadsheet, \$46,045 in change orders have been approved or are pending. These change orders arise from unknown conditions, minor revisions to the plans, upgrades to dated construction and systems, etc.

As the Project comes to completion in the next month additional change orders of a minor nature may be identified which could exceed the total aggregate of \$50,000.00 authorized by the Board of Directors. In addition, we have identified a proposed modification to the General Manager's (GM) Office with an estimated construction cost of \$8,000 to \$9,000 and design cost of \$2,845 that seems practical to undertake at this

time.

As part of the current Project, one of the two windows on the General Manager's north wall was removed. In the future, consideration may be given to enclose the patio area between the General Manager's Office and the Human Resources Office. Such a project would eliminate the only remaining window. Elimination of this window and installation of a new window on the GM Office south wall in the future would require the office to be vacated and would cause potential damage to the new flooring due to water used in cutting the exterior south wall block. As such, it is recommended to remove the north window and install the south window at this time prior to occupancy.

**Motion:** It was moved by Director Sheehan and seconded by Director Riehle to Provide an additional construction/change order contingency amount of \$20,000 for the Administration Building Improvements Project.

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 6:25 PM.

APPROVED:

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ROBERT A. CHURCHILL  
Secretary  
Citrus Heights Water District

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ALLEN B. DAINS, President  
Board of Directors  
Citrus Heights Water District