

CITRUS HEIGHTS WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 10, 2015

The Regular Meeting of the Board of Directors was called to order at 6:30 p.m. by President Dains and roll was called. Present were:

Allen B. Dains, President
Caryl F. Sheehan, Vice President
Raymond A. Riehle, Director
Robert A. Churchill, General Manager
David B. Kane, Interim Assistant General Manager
Brian M. Hensley, Water Quality Supervisor
Paul A. Dietrich, Project Manager

VISITORS

Diane Riehle
John Bertant
Other Riehle family members

OATH OF OFFICE

GM Churchill administered the Oath of Office to Raymond A. Riehle for the Office of Director, Division 2. Director Riehle was congratulated by fellow Directors, District staff and members of his family on his appointment as Director.

Members of Director Riehle's family left the meeting at 6:35 p.m. with the exception of his parents.

PLEDGE OF ALLEGIANCE

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR

President Dains asked for the Consent Calendar. GM Churchill stated that there were three invoices that had been received after the cut-off date for preparing the list of Payables for this agenda, and that the invoices all exceed staff's \$8,000.00 authority for paying the bills without signatures of two Directors. One of the invoices is from Sacramento Municipal Utility District (SMUD) for electric service for various CHWD facilities and the other two invoices are from San Juan Water District (SJWD) for water purchases and for debt service. Because of the five-week interval between the March 10,

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2015 Board meeting and the April 14, 2015 Board meeting, the bills will become delinquent if not approved now and signed by Directors. Therefore, GM Churchill recommended that the Board take action to place the bills on the agenda for consideration along with the other Payables for February 2015.

Motion: It was moved by Director Dains and seconded by Director Sheehan to find a need to take immediate action on the approval of invoices from SMUD and SJWD that arose after the posting of the agenda for the March 10, 2015 Board of Directors meeting, and to include these invoices on the list of Payables for February 2015.

The motion passed 3-0 with all Directors voting yes.

Director Dains asked for a motion on the Consent Calendar.

AGM Kane stated that there was an error in the 2015 Operating Expenditure vs. Budget document that was distributed with the financial reports for February 2015. A corrected version of the document was distributed to Directors.

Motion: It was moved by Director Sheehan and seconded by Director Riehle to accept the Consent Calendar consisting of:

1. Minutes of the Regular Meeting – February 10, 2015.
2. Assessor/Collector's Report for February 2015.
3. Assessor/Collector's Roll Adjustments for February 2015.
4. Treasurer's Report for February 2015.
5. Payables for February 2015.
6. CAL-Card Purchases for February 2015.
7. Summary of 2015 Directors, Officers and Employees Training, Seminars and Conference Expenses.

The motion passed 3-0 with all Directors voting yes.

February 28, 2015 Payables

<u>Check #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
58534	ACWA/JPIA	Workers Comp Insurance	\$14,573.00
58535	Alexander's Contract Services	Contract Services-Meter Read	\$3,446.66
58536	Aqua Sierra Controls	Wells Maintenance	\$250.00
58537	AREA Restroom Solutions	Equip Rental-Field	\$106.20
58538	BSK Associates	Water Analysis	\$228.00
58539	Richard or Nancy Cavaness	Overpayments	\$100.94
58540	Central Valley Engineering & Asphalt, Inc.	Contract Services-Paving/Concrete	\$13,653.81
58541	Corix Water Products, Inc	Material	\$8,206.92
58542	CPS HR Consulting	Office Miscellaneous	\$2,484.04
58543	Sacramento County Utilities	Utilities	\$163.35
58544	Dawson Oil Company	Gas & Oil	\$217.33
58545	Gaynor Telesystems Incorporated	Fixed Assets	\$4,703.63
58546	GM Construction & Developers	Contract Services-Engineering	\$51,340.97

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58547	J4 Systems	Contract Services-Other	\$3,904.56
58548	Jampro Antennas, Inc	Contract Services-Other	\$5,900.00
58549	Douglas A MacTaggart	Contract Services-Paving/Concrete	\$14,999.00
58550	Moonlight BPO	Contract Services-Bill Print/Mail	\$7,632.79
58551	Preston Pipelines Inc	Contract Services-Engineering	\$70,496.53
58552	Republic Services #922	Utilities	\$212.64
58553	RUE EQUIPMENT	Repair-Equip/Hardware	\$265.50
58554	Sac-Val Janitorial Supply	Supplies-Field	\$136.08
58555	SHI International Corp	Maintenance Agree-Software	\$624.56
58556	SMUD	Utilities	\$10,839.50
58557	SMUD	Toilet Rebate Program	\$10,800.00
58558	James K Waters or Susan Perkins	Overpayments	\$50.80
58559	Shane D Willden	Overpayments	\$35.77
58560	Pace Supply Corp	Material	\$1,058.40
58561	Sylvan Professional Plaza LLC	Fixed Assets	\$5,500.00
58562- 58669	Void Printer Error	Void	\$0.00
58670	ABA DABA Rentals & Sales	Supplies-Field	\$153.59
58671	AnswerNet	Tele-Answer Service	\$165.54
58672	BSK Associates	Water Analysis	\$276.00
58673	Burketts	Office Expense	\$87.14
58674	California Diamond Products	Supplies-Field	\$149.04
58675	California State Disbursement Unit	Garnishment	\$184.61
58676	California State Disbursement Unit	Garnishment	\$109.61
58677	City of Citrus Heights	Permit Fees	\$4,394.50
58678	Robin Cope	Health Insurance	\$397.00
58679	Corelogic Information Solutions Inc	Dues & Subscriptions	\$283.83
58680	Corix Water Products, Inc	Material	\$4,503.60
58681	Coverall North America Inc	Janitorial	\$280.00
58682	Daniel W Fender	Overpayments	\$69.10
58683	Forsgren Associates, Inc.	Contract Services-Miscellaneous	\$6,790.00
58684	Gaynor Telesystems Incorporated Michael B or Jelena E Grizelj or Michael J	Fixed Assets	\$148.13
58685	Laptalo	Overpayments	\$163.26
58686	Groeniger & Company	Material	\$1,058.40
58687	Integrity Administrators Inc	Health Insurance	\$275.00
58688	Richard D Mewszel	Overpayments	\$36.01
58689	Moonlight BPO	Contract Services-Bill Print/Mail	\$3,378.90
58690	Neighborly Pest Management	Janitorial	\$88.00
58691	Office Depot	Office Expense	\$292.65
58692	One Print Source & Graphics	Printing	\$430.90
58693	Pace Supply Corp	Material	\$861.86
58694	Pirtek Power Inn	Repair-Trucks	\$235.48

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58695	Roseville Auto Upholstery	Repair-Trucks	\$256.65
58696	Sophos Solutions	Contract Services-Other	\$1,550.00
58697	SureWest Directories	Telephone-Local/Long Distance	\$49.00
58698	State Water Resources Control Board	Dues & Subscriptions	\$90.00
58699	A. Teichert & Son, Inc.	Road Base	\$2,221.24
58700	Suzanne F Tichenor	Overpayments	\$14.28
58701	Titan Workforce LLC	Contract Services-Temporary Labor	\$460.00
58702	US Bank I.M.P.A.C. Government Services	See February Agenda Item CC: 6	\$6,050.52
58703	Ronald Volle	Overpayments	\$1,508.00
58704	Thomas Westmoreland	Overpayments	\$84.76
58705	Marta L Woods	Overpayments	\$61.37
58706	ACWA/JPIA Health Benefits Authority	Disability & Life Insurance	\$3,557.04
58707	Sandra Aguirre	Overpayments	\$7.56
58708	Alexander's Contract Services	Contract Services-Meter Read	\$2,740.39
58709	BSK Associates	Water Analysis	\$216.00
58710	Comcast	Equip Rent-Office	\$887.44
58711	Consolidated	Telephone-Local/Long Distance	\$894.28
58712	Corix Water Products, Inc	Material	\$1,068.55
58713	Grainger	Small Tools	\$839.81
58714	Elmira Hakobyan	Overpayments	\$151.40
58715	Kaiser Foundation Health Plan, Inc	Health Insurance	\$13,690.74
58716	Gregory S or Phyllis J Miller	Overpayments	\$83.59
58717	Moonlight BPO	Contract Services-Bill Print/Mail	\$1,793.98
58718	Richard M Paprocki	Overpayments	\$7.23
58719	Pacific Gas & Electric	Utilities	\$91.50
58720	Sacramento County	Permit Fees	\$734.06
58721	Tristate Properties & Dev LLC	Overpayments	\$65.39
58722	Unum Life Insurance Co of America	Disability & Life Insurance	\$1,731.09
58723	David Wells	Overpayments	\$263.96
58724	ABA DABA Rentals & Sales	Supplies-Field	\$363.83
58725	AFLAC	Employee Paid Ins	\$658.33
58726	Alexander's Contract Services	Contract Services-Meter Read	\$4,414.73
58727	Blackbird Associates	Contract Services-Engineering	\$2,837.00
58728	BSK Associates	Water Analysis	\$468.00
58729	California State Disbursement Unit	Garnishment	\$184.61
58730	California State Disbursement Unit	Garnishment	\$109.61
58731	Caltronics Business System	Small Office Equip	\$150.12
58732	City of Citrus Heights	Permit Fees	\$6,168.00
58733	Corix Water Products, Inc	Material	\$3,585.60
58734	CPS HR Consulting	Office Miscellaneous	\$119.34
58735	Cybox	Equip Rent-Office	\$129.12
58736	Dawson Oil Company	Gas & Oil	\$991.23

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58737	Joshua C Deaser	Overpayments	\$93.56
58738	Sean or Robyn Fatooh	Overpayments	\$52.26
58739- 58759	Void Printer Error	Void	\$0.00
58760	Grainger	Small Tools	\$69.46
58761	GreatAmerica Leasing Corp	Equip Rent-Office	\$218.79
58762	Groeniger & Company	Material	\$293.49
58763	HD Supply Waterworks LTD	Material	\$2,008.80
58764	Mary Heffington	Toilet Rebate Program	\$11.16
58765	Robert or Eva Humiston	Overpayments	\$9.31
58766	Integrity Administrators Inc	Health Insurance	\$5,000.00
58767	Paul V Keech	Overpayments	\$13.10
58768	Alan D Mahon	Overpayments	\$44.69
58769	Teesha L Miller or Joseph L Moore	Overpayments	\$165.26
58770	Moonlight BPO	Contract Services-Bill Print/Mail	\$5,855.11
58771	Margaret A Moore	Overpayments	\$75.00
58772	Neighborly Pest Management	Janitorial	\$88.00
58773	Pace Supply Corp	Material	\$143.95
58774	Bobby L or Barbara G Rowland	Overpayments	\$13.90
58775	Sonitrol	Equip Rent-Office	\$666.78
58776	Jason O Spiers	Overpayments	\$141.36
58777	A. Teichert & Son, Inc.	Road Base	\$1,486.63
58778	Thomson Reuters	Dues & Subscriptions	\$76.69
58779	Titan Workforce LLC	Contract Services-Temporary Labor	\$1,840.00
58780	Roman Tsyganiuk	Overpayments	\$52.70
Total			<u>\$336,512.48</u>
ACH	BOW JAN 2015 FD	Bank Fee	\$161.97
ACH	BOW JAN 2015 PH	Bank Fee	\$85.27
ACH	BOW JAN 2015 WEB	Bank Fee	\$3,336.96
ACH	Bank of the West JAN 2015	Bank Fee	\$2,199.37
ACH	PERS 2/12/15	PERS	\$7,650.87
ACH	PERS 2/26/15	PERS	\$7,572.24
ACH	VALIC 2/12/15	Deferred Compensation	\$1,820.00
ACH	VALIC 2/26/15	Deferred Compensation	\$1,820.00
ACH	VANCO 2/17/15	Contract Services-Other	\$67.20
ACH	VOYA 2/26/15	Deferred Compensation	\$45.00
ACH	VOYA 2/12/15	Deferred Compensation	\$45.00
ACH	WHA MARCH 2015	Health Insurance	\$12,903.75
Total			<u>\$37,707.63</u>
Grand Total			<u><u>\$374,220.11</u></u>

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March Checks Approved At March Board Meeting

58800	Corix Water Products, Inc	Material	\$10,348.31
58801	Fair Oaks Water District	Contract Services-Engineering	\$12,776.85
58811	Sophos Solutions	Contract Services-Other	\$12,840.72
58794	Azteca Systems Inc	Maintenance Agree-Software	\$19,995.00
58816	Watt Communities	Contract Services-Miscellaneous	\$23,382.00
58817	Wells Fargo Bank, N.A.	COP Debt Service	\$59,577.44
58805	Kaler/Dobler Construction Inc	Contract Services-Engineering	\$66,949.76
			<u>\$205,870.08</u>

OLD BUSINESS

Assistant General Manager Recruitment

GM Churchill provided a report on the status of the Assistant General Manager recruitment process. Outreach to identify potential candidates of the District's vacant Assistant General Manager position has been completed by CPS HR Consulting. A total of 67 applications were received by the consultant.

On February 27, 2015, an interview panel composed of Board President Allen Dains, GM Robert Churchill, Interim AGM David Kane and former AGM Darlene Gillum interviewed seven candidates. Consideration of an offer of employment to a candidate is pending. Directors were provided with an updated schedule for filling the vacancy.

Administration Building Improvements

GM Churchill presented a status report on the construction phase of the Administration Building Expansion and Renovation Project. Construction commenced on January 20, 2015, with a projected completion date of September 22, 2015. The Administrative staff has relocated temporarily to leased office space at 7011 Sylvan Road and Board of Directors Meetings will be held at this temporary location until the expansion and renovation work is complete.

Directors were provided with a list of tasks undertaken and underway by the contractor. Directors and staff discussed the project. GM Churchill noted that work on the project is currently about 10 days ahead of schedule.

San Juan Water District / Sacramento Suburban Water District Joint Meetings

GM Churchill presented a report regarding San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD) Joint Meetings. No public meetings have been conducted since the report presented at the February 10, 2015 CHWD Board of Directors meeting. Directors were provided with a copy of a letter from Carmichael Water District (CWD) to the Board of Directors Presidents of SJWD and SSWD. The letter presents CWD's thoughts on issues discussed at a January 27, 2105 meeting with the General Managers of SJWD and SSWD.

Directors were also provided with a summary of next steps in the process and a schedule

for upcoming meetings. Directors and staff discussed the status of the process and possible issues of concern to CHWD.

Antelope Pump Back Booster Pump Station Project

GM Churchill presented a report on the Antelope Pump-Back Booster Pump Station Project being proposed by San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD). As reported previously, SJWD is considering a project with SSWD whereby SSWD's current Antelope pumping facility will be modified to pump surplus SSWD groundwater to SJWD – Wholesale (SJWD-W) in dry years, during planned outages of SJWD-W or United States Bureau of Reclamation (USBR) facilities, or in emergencies. The primary beneficiaries of the pump-back groundwater project are proposed to be San Juan Water District's retail customers, Orange Vale Water Company and the City of Folsom's service area north of the American River (also known as the Ashland area). As presently proposed, those benefitting agencies noted above will be paying approximately \$1.935 million for upgrades to the Antelope Pump Station through a capital program sub-charge by SJWD-W.

At the January 13, 2015 Board of Directors Meeting the Board was provided with GM Churchill's December 1, 2014 letter to SJWD GM Shauna Lorance detailing CHWD's questions and concerns related to assignment of capacity, use of facilities and the operation of the Project and equity between the retail customers served by SJWD-W. Also provided was SJWD's January 6, 2015 response to CHWD's comment letter.

Directors were provided with a copy of a joint letter from Fair Oaks Water District (FOWD) and CHWD commenting on the "Agreement for Ownership, Operations, and Maintenance of the Antelope Pump-Back Booster Pump Station." This letter was delivered by CHWD Vice President Sheehan and FOWD President McRae to the SJWD Board of Directors at their February 25, 2015 Board Meeting. GM Churchill and FOWD GM Gray were also in attendance. A response by March 13, 2015 was requested.

An "Operations Plan" for delivering the water from SSWD to SJWD was presented by SJWD staff to their Engineering Committee on March 4, 2015. FOWD GM Gray attended this meeting. The Pump Back Agreement was on the agenda for SJWD's Legal Affairs Committee Meeting on March 5, 2015. CHWD AGM Kane attended this meeting. These items will continue to be evaluated to determine if there are benefits or adverse consequences to the District.

Directors and staff discussed the proposed project and possible issues of concern to CHWD.

Skycrest Well Equipping

GM Churchill reported on the status of the acquisition and installation of equipment for the Skycrest Well. At the January 13, 2015 Board Meeting the Board accepted the bid of R.E. Smith Contractor, Inc. in the amount of \$1,822,000.00.

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An Agreement for Construction Services between the District and R.E. Smith Contractor, Inc. was executed on February 23, 2015. The Contractor has been issued a Notice to Proceed with construction expected to start on March 9, 2015. Completion is expected by October 1, 2015.

NEW BUSINESS

Training/Continued Education/Meetings

The Board was informed of various upcoming training, continued education opportunities and meetings.

Investment of District Funds Policy

AGM Kane presented a report on the District's investment policy. Section 6300.90 of the investment policy specifies that the policy shall be reviewed, modified as necessary and re-adopted or amended at least annually. The policy was last reviewed and amended by the Board in February 2014. A copy of the policy is attached for review.

The policy has been reviewed by District staff and by District Legal Counsel Judy Albietz. Ms. Albietz' annual review covers the existing Policy and the current California Government Code Sections related to public agency investments. Ms. Albietz' review found no changes in the Government Code during 2014 affecting the current Investment Policy. Review by District staff also did not reveal any changes required. Therefore, it is recommended that the policy be readopted with no changes.

Directors and staff discussed the investment policy.

Motion: It was moved by Director Sheehan and seconded by Director Riehle to readopt District Policy No. 6300, Investment of District Funds with no changes.

The motion carried 3-0 with all Directors voting yes.

Administration Building Furnishings

GM Churchill presented a report on furniture procurement for the remodeled Administration Building. Corporate Design Group (CDG) is part of the Administration Building Design team as a sub-consultant to the Blackbird Associates architectural firm. Included in Blackbird's scope of work was CDG's involvement in the selection of colors and finishes for the project including window coverings, flooring, and other interior finishes. Furnishings were not a part of CDG's work under Blackbird.

Logically, the furnishings need to both fit the space and complement the architectural theme. CDG has prepared a budget of just under \$68,000 for furnishings to best fit the surroundings. At question is whether the furnishings need to be competitively bid. CDG prepared a proposal to solicit bids for the furnishings; however staff needs to do additional research before providing a recommendation to the Board of Directors.

Directors and staff discussed the furnishings design process and the procurement process.

GM Churchill stated that more information and a recommendation will be brought to the Board at their April 14, 2015 Board of Directors Meeting.

PROJECT MANAGER’S REPORT

PM Dietrich presented a report on the following activities during the month of February 2015 by the Project Management and Engineering Department:

- Accepted water systems:

<u>Project</u>	<u>Count</u>	<u>Facilities</u>	<u>Value</u>
Muschetto (Autumnwood) Subdivision	100 l.f. 2,090 l.f. 40 l.f.	8-Inch DIP Water Main 8-Inch PVC Water Main 6-Inch DIP Water Main	\$278,486.00
47 Residential Lots (2013-50)	240 l.f. 8 ea. 6 ea. 4 ea. 47 ea.	6-Inch PVC Water Main 8-Inch Gate Valve 6-Inch Gate Valve Steamer Fire Hydrant 1-Inch Metered Water Service (Residential, Not Including Meter)	
	4 ea.	¾-Inch Metered Water Service (Irrigation, Not Including Meter or Backflow Assembly)	
	2 ea.	1-Inch Air/Vacuum Relief Valve	
7591 Cedar Drive 1 Residential Lot	1 ea.	1-Inch Metered Water Service (Residential, Not Including Meter)	\$3,150.00
8065 Greenback Ln Sherwin/Williams Paint (2013-60)	1 ea.	1” Backflow Assembly	Property of Owner

- Projects under construction or pending construction by private contractors and developers including:

The Village at Fair Oaks Village	6800 Madison Avenue, 65% complete.
Texas Roadhouse	6309 Sunrise Boulevard, 75% complete.

- Contractor/developer projects pending construction:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Stock Ranch Retail –Interior Drive Aisle Improvements	Auburn Blvd at Stock Ranch	Plans Approved December 12, 2014

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Convenience Store	8244 Auburn Blvd	Plans Approved December 23, 2014
Bubba's Car Wash	7411 Greenback Ln	Plans Approved January 21, 2015
Northridge Grove 47 Condominiums	5555 Mariposa Ave	Plans Approved January 29, 2015
<ul style="list-style-type: none"> Project development/design underway by District staff including: 		
<u>Project</u>	<u>Location</u>	<u>Status</u>
Mariposa Ave 18" and 8" Water Main Area West Engineers	Sycamore Drive to Pratt Avenue	Constructability Review Underway
San Juan High School 24" Water Main Warren Consulting Engineers	Along North Property Line	Preparing Easement Documents
San Juan Park 12" Water Main	5555 Mariposa Ave to UC Davis Medical Center	Initial Review Underway
<ul style="list-style-type: none"> Projects contracted by the District including: 		
<u>Project</u>	<u>Location</u>	<u>Status</u>
Sonora Way 8" Water Main Hanson Ave 6" Water Main Rawles Engineering, Inc.	Madison Ave to Palm Ave between Wonder St and Glen Tree Dr	25% Complete
Sunrise Blvd 12" Water Main Highwood Wy 6" Water Main GM Construction & Developers, Inc.	7180 Sunrise Blvd. Highwood Way	100% Complete
<ul style="list-style-type: none"> Coordination and inspection is underway with the City of Citrus Heights on the following City projects: 		
<u>Project</u>	<u>Location</u>	<u>Status</u>
Auburn Blvd Widening Teichert Construction (Segment 3)	Sylvan Corners to Sycamore Dr	Minor Remaining Punchlist Work
Sunrise Blvd Signalization Teichert Construction	Sungarden Drive	Construction Continues

OPERATIONS MANAGER'S REPORT

WQS Hensley reported as follows:

1. A total of 170 work orders were performed during the month of December by Field Operations crews, Administration Field crews and District contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California Department of Public Health requirements.
2. District-wide water consumption for the calendar year 2015 through the end of February 2015 was 1,081.57 acre-feet, a decrease of 7.9 percent compared with the average annual water consumption during the previous five years, 2010-2014.
3. As of midnight on February 3, 2015, storage in Folsom Lake was at 446,335 acre-feet, 46 percent of the total capacity of 977,000 acre-feet. This is about 87 percent of historical average for this date. This represents an increase in storage of 7,585 acre-feet in the past month. CHWD continues to assist with preserving surface water supplies in the lake by operating its groundwater wells. All District wells remain operational and are being operated on a rotational or as-needed basis.

Director Dains called a recess to the meeting at 7:52 p.m. PM Dietrich and WQS Hensley left the meeting.

Director Dains reconvened the meeting at 7:57 p.m.

DIRECTOR'S AND REPRESENTATIVES REPORTS:

Director Dains reported on an upcoming meeting of the Regional Water Authority and recent matters of interest regarding the Sacramento Groundwater Authority. Directors discussed possible changes to Committee assignments in light of a new Director being seated on the Board, and determined that further discussion and possible action on assignments would take place at the Board's April 14, 2015 meeting. AGM Kane reported on the Citrus Heights Chamber of Commerce Government Issues Committee meeting that he attended recently.

ASSISTANT GENERAL MANAGER'S REPORT

Interim AGM Kane reported as follows:

1. Directors were provided with a summary of Water Efficiency Program activities year-to-date through February 2015.
2. Water Forum Update: A Water Forum Successor Effort Plenary meeting is scheduled for March 12, 2015. AGM Kane plans to represent CHWD at this meeting.

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3. Information from CalPERS is still pending regarding the amount they will charge to perform the GASB 68 actuarial.
4. The District's auditor, Richardson & Company, performed on-site work during the past week and will return for one more day of work at the District office. The auditor will present their report and findings to the Board at the April 14, 2015 Board meeting.

GENERAL MANAGER'S REPORT

GM Churchill reported as follows:

1. Nineteen District employees received recognition for superior attendance, outstanding customer service and quality of work during the month of February 2015. Directors were provided with a list of the employees and items for which each received recognition.
2. A list of the General Manager's significant assignments and activities was provided.

CORRESPONDENCE

1. Letter dated February 3, 2015 from R. Scott Wood, Senior Risk Management Consultant for ACWA-JPIA, thanking CHWD for hosting a Defensive Driver Training.

Letter dated December 17, 2014 from Jennifer Bowles, Executive Director, Water Education Foundation, expressing appreciation for CHWD's contribution to the Foundation for 2015.

Director Riehle's parents left the meeting at 8:24 p.m.

CLOSED SESSION

The Board of Directors convened in Closed Session at 8:25 p.m. on the following matters:

Pursuant to subdivision (a) of Government Code Section 54956.9 (one case), Existing Litigation: Citrus Heights Water District v. FedExGround, to receive a report from District Legal Counsel. Directors Dains, Riehle and Sheehan, GM Churchill and AGM Kane were in attendance.

President Dains reconvened the meeting into Open Session at 8:40 p.m. He reported that no reportable action was taken during the Closed Session.

FUTURE CHWD BOARD OF DIRECTORS MEETING DATES

Dates and locations of upcoming Regular Meetings of the Board of Directors were noted for the calendar.

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 8:47 p.m.

APPROVED:

ROBERT A. CHURCHILL
Secretary
Citrus Heights Water District

ALLEN B. DAINS, President
Board of Directors
Citrus Heights Water District