

March 6, 2015  
Board of Directors Meeting

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
March 6, 2015

The Special Meeting of the Board of Directors was called to order at 4:00 p.m. by Director Dains. Present were:

Allen B. Dains, President  
Caryl F. Sheehan, Vice President  
Robert A. Churchill, General Manager/Secretary

VISITORS

Gary Egan  
Raymond A Riehle (arrived at 4:46 p.m.)

PLEDGE OF ALLEGIANCE

Director Dains led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment was received.

OLD BUSINESS

Appointment to Fill Director, Division 2 Vacancy

GM Churchill presented a status report on outreach efforts to the community regarding the vacancy and appointment process for a Director from Division 2. As reported at the January 13, 2015 Board of Director Meeting, Joseph M. Dion, Director from Division 2 of Citrus Heights Water District has resigned from his position on the Board of Directors due to health concerns effective January 13, 2015.

Directors were advised at their January 13, 2015 meeting about the process required under the California Government Code to appoint a Director to fill the vacancy. In compliance with the Code, a "Notice of Vacancy on the Board of Directors" was posted on January 20, 2015 at the District office, at the City of Citrus Heights City Hall and at Sunrise Recreation and Park District. The Notice along with an Application for Appointment and District Division Map was also placed on the District's web site and the web sites of the City of Citrus Heights and the Regional Water Authority. Posting at Orangevale Recreation and Park District and at Fair Oaks Recreation and Park District was requested but not forthcoming. Publication occurred in the Citrus Heights Messenger and was requested in the Orangevale View. Information was also mailed to Bret Daniels, former candidate for election for this position.

Further community outreach was provided in the General Manager's presentations to the following groups:

- Citrus Heights Rotary Club – January 14, 2015.
- Citrus Heights Area Seven and Eight (C.H.A.S.E.) – January 20, 2015.
- Birdcage Heights Neighborhood Association (Area 11) – January 21, 2015.
- Sunrise Oaks Neighborhood Association (Area 9) – February 4, 2015.
- Supervisor MacGlashan's Orangevale Community Cabinet Meeting – February 6, 2015.

As of the February 17, 2015 deadline for receiving letters of interest from potential candidates, the following four individuals had expressed an interest in serving on the Board of Directors:

- |                      |                                 |                |
|----------------------|---------------------------------|----------------|
| 1. Gary Egan         | 7745 Hickory Avenue             | Orangevale     |
| 2. Eric Green        | 12801 Fair Oaks Boulevard, #129 | Citrus Heights |
| 3. Raymond A. Riehle | 7600 Larkspur Lane              | Orangevale     |
| 4. Laurie Valentine  | 8741 Nipawin Way                | Orangevale     |

The Board President called for Special Meetings of the Board of Directors on March 5 and March 6, 2015, beginning at 4:00 pm on both dates, to conduct interviews with the candidates, with two candidates to be interviewed at each meeting. Subsequently, GM Churchill was informed by Eric Green that he was withdrawing as a candidate since he would soon be moving out of the District's service area.

Appointment times were set for interviews with the remaining three candidates as follows:

- |                   |               |           |
|-------------------|---------------|-----------|
| Laurie Valentine  | March 5, 2015 | 4:00 p.m. |
| Gary Egan         | March 6, 2015 | 4:00 p.m. |
| Raymond A. Riehle | March 6, 2015 | 5:00 p.m. |

Ms. Valentine was interviewed by the Board of Directors at their Special Meeting of March 5, 2015. Subsequently Ms. Valentine furnished a summary of her qualifications that was provided to the Board.

GM Churchill presented Directors with a list of questions for the candidates that was prepared with input from Directors. Directors discussed the structure of the interview process, including that each candidate would be asked the same set of questions. Directors also reviewed letters of interest submitted by each of the candidates and other supplemental materials submitted by the candidates. Directors confirmed that the CHWD General Manager was present as an observer and available to provide information into the process as needed, but would not be involved in interviewing the candidates.

Gary Egan was interviewed by the Board. He left the meeting at 4:45 p.m.

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Raymond A Riehle arrived at 4:46 p.m. and was interviewed by the Board. He left the meeting at 5:53 p.m.

Directors discussed the candidate and deliberated on the attributes, merits and strengths of each of the candidates..

**Motion:** It was moved by Director Dains and seconded by Director Sheehan to appoint Raymond A. Riehle as Director, Division 2 for the Citrus Heights Water District.

The motion carried 2-0 with all Directors voting yes.

President Dains directed the General Manager to contact the candidates to let them know of the Board's appointment, and to express the gratitude of the Directors for their interest in serving on the Board of Directors.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 6:36 p.m.

**APPROVED:**

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ROBERT A. CHURCHILL  
Secretary  
Citrus Heights Water District

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ALLEN B. DAINS, President  
Board of Directors  
Citrus Heights Water District