

**BOARD MEETING AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS OF
CITRUS HEIGHTS WATER DISTRICT
MARCH 10, 2015 beginning at 6:30 PM**

****** NOTE CHANGE IN MEETING LOCATION ****
DISTRICT TEMPORARY ADMINISTRATIVE OFFICE
7011 SYLVAN ROAD, SUITE E, CITRUS HEIGHTS, CA**

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Assistant General Manager or Human Resources Specialist at (916) 725-6873. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER:

Upon request, agenda items may be moved to accommodate those in attendance wishing to address that item. Please inform the General Manager.

OATH OF OFFICE:

Administer Oath of Office to Director Division 2

ROLL CALL OF DIRECTORS:

PLEDGE OF ALLEGIENCE:

VISITORS:

PUBLIC COMMENT:

The Public shall have the opportunity to directly address the Board on any item of interest to the public before or during the Board's consideration of that item pursuant to Government Code Section 54954.3. Public comment on items of interest within the jurisdiction of the Board is welcome, subject to reasonable time limitation of each speaker.

(A) Action Item

(D) Discussion Item

(I) Information Item

CONSENT CALENDAR: (A)

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item be removed for separate discussion/action before the motion to approve the Consent Calendar.

CC-1. Minutes of the Regular Meeting – February 10, 2014.

CC-2. Assessor/Collector's Report for February 2015.

CC-3. Assessor/Collector's Roll Adjustments for February 2015.

CC-4. Treasurer's Report for February 2015.

CC-5. Payables for February 2015.

CC-6. CAL-Card Purchases – February 2015

CC-7. Summary of 2015 Directors, Officers and Employees Training, Seminars and Conference Expenses.

OLD BUSINESS:

- O-1. Assistant General Manager Recruitment (I)
Receive a status report on the Assistant General Manager Recruitment process.
- O-2. Administration Building Improvements (I)
Receive a status report on the construction phase of the project.
- O-3. San Juan Water District / Sacramento Suburban Water District Joint Meetings (I/D)
Receive and discuss information regarding SJWD/SSWD Meetings.
- O-4. Antelope Pump-Back Booster Pump Station Project (I/D)
Receive information and discuss the Antelope Pump-Back Booster Pump Station Project being proposed by San Juan Water District and Sacramento Suburban Water District.
- O-5. Skycrest Well Equipping (I)
Receive a status report on equipping the Skycrest Well site.

NEW BUSINESS:

- N-1. Training/Continued Education /Meetings (I)
Discuss training, continued education, and meeting opportunities.
- N-2. Investment of District Funds Policy (A)
Review and readopt "Investment of District Funds" Policy No. 6300.
- N-3. Administration Building Furnishings (D/A)
Discuss and consider approval of furniture procurement for the remodeled Administration Building.

CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**PROJECT MANAGER'S REPORTS (I):**

- PM-1. Accepted Water Systems.
- PM-2. Projects Under Construction by Private Developers.
- PM-3. Contractor / Developer Projects Pending Construction.
- PM-4. Proposed District Capital Improvement Projects.
- PM-5. Projects Contracted by Citrus Heights Water District.
- PM-6. City of Citrus Heights Projects.

OPERATIONS MANAGER'S REPORTS (I):

- OM-1. Monthly report on construction and maintenance activities plus water analysis reports.
- OM-2. 2015 Water Consumption.
- OM-3. Water Supply.

RECESS: The Meeting will have a brief recess.

DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):

- D-1. Regional Water Authority (Sheehan, Churchill)
 - a. Executive Committee
- D-2. Sacramento Groundwater Authority (Dains)
- D-3. San Juan Water District
 - a. Executive Committee (Dains, Churchill)
- D-4. Association of California Water Agencies (Dains)
- D-5. ACWA Joint Powers Insurance Authority (Churchill)
- D-6. Sacramento Local Agency Formation Commission
- D-7. City of Citrus Heights
- D-8. Chamber of Commerce Government Issues Committee (Kane)
- D-9. Other Reports:

ASSISTANT GENERAL MANAGER'S REPORTS (I):

- AGM-1. Water Efficiency Program Update.
- AGM-2. Water Forum Update.
- AGM-3. Government Accounting Standards Board Statement No. 68.
- AGM-4. Financial Audit for 2014.

GENERAL MANAGER'S REPORTS (I):

- GM-1. Employee Recognition.
- GM-2. General Manager's Task List.

CORRESPONDENCE:

- C-1. Thank you letter from ACWA-JPIA for hosting Defensive Driver Training.
- C-2. Thank you letter from the Water Education Foundation for 2015 support.

CLOSED SESSION:

- CL-1. Receive report/conference with Legal Counsel
Pursuant to subdivision (a) of Government Code Section 54956.9 (one case).
Existing Litigation: Citrus Heights Water District v. Fed Ex

FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:

- | | | |
|----------------|---------|-----------------|
| April 14, 2015 | 6:30 PM | Regular Meeting |
| May 12, 2015 | 6:30 PM | Regular Meeting |

ADJOURNMENT:

CERTIFICATION:

I do hereby declare and certify that this agenda for the regular meeting of the Board of Directors of the Citrus Heights Water District was posted in a location accessible to the public at the outdoor bulletin board at the District Administrative Office Building, 6230 Sylvan Road, Citrus Heights, CA 95610 at least 72 hours prior to the regular meeting in accordance with Government Code Section 54954.2.

ROBERT A. CHURCHILL, Secretary

Dated: March 5, 2015

**ASSESSOR/COLLECTOR'S REPORT TO THE BOARD OF DIRECTORS
CITRUS HEIGHTS WATER DISTRICT**

Month of Feb. 2015

BEGINNING ACCOUNTS RECEIVABLE BALANCE		\$570,673.42
 ACCRUED REVENUE		
Penalties & Costs	\$4,650.03	
Fire Protection Services Charge	\$7,708.43	
Backflow Service Charge	\$5,155.92	
Dom - Cons	\$11.32	
Dom - Commercial - Cons	\$25,874.36	
Dom - Residential - Cons	\$154,127.80	
Dom - Public Agency - Cons	\$1,925.36	
Construction Meters - Cons	\$393.13	
Irrigation - Cons	\$311.55	
Irrg - Commercial - Cons	\$1,696.89	
Irrg - Residential - Cons	\$1,420.03	
Irrg - Public Agency - Cons	\$320.63	
Dom - Commercial - SvcChg	\$34,182.91	
Dom - Residential - SvcChg	\$487,884.19	
Dom - Public Agency - SvcChg	\$2,288.42	
Construction Meters - SrvChg	\$1,482.36	
Irrg - Commercial - SvcChg	\$5,873.40	
Irrg - Residential - SvcChg	\$8,110.97	
Irrg - Public Agency - SvcChg	\$1,985.60	
FS - Fire Service - SvcChg	\$167.14	
Tap Fees	\$23,405.00	
Surplus and Repair (S & R)	\$2,503.56	
S & R Inspection	\$16,702.00	
S&R Plan Check Fees	\$1,708.50	
Turn-off Fees	\$9,170.00	
Connection Fees	\$276,957.00	
Miscellaneous Income	\$1,611.42	
New Acct Setup	\$1,830.00	
	TOTAL REVENUE	\$1,079,457.92
 ADJUSTMENTS		
Total Cash Receipts	\$602,906.06	
Deposits refunded to acct	\$3,070.00	
Deposit Interest refunded to acct	\$6.71	
Web pmts applied but not settled by Bank	\$655.80	
Account Adjustments	\$927.02	
Transactions in Transit	(\$5,147.10)	
Web pmts settled but applied prior Month	(\$1,122.52)	
Cash Receipts to Deposits	(\$4,109.81)	
Customer Refunds	(\$3,188.21)	
Returned Checks	(\$660.91)	
	TOTAL ADJUSTMENTS	(\$593,337.04)
	TOTAL RECEIVABLES	\$1,056,794.30
	LESS UNAPPLIED PAYMENTS	(\$89,879.56)
	TOTAL NET ACCOUNTS RECEIVABLE	\$966,914.74
 BEGINNING LIENS RECEIVABLE BALANCE		
Liens Assessed	\$0.00	
Liens Redeemed	\$0.00	
	TOTAL LIENS RECEIVABLE	\$533.61
 BEGINNING GRANTS RECEIVABLE BALANCE		
Grants Submitted	\$0.00	
Grants Funds Received	\$0.00	
	TOTAL GRANTS RECEIVABLE	\$1,173.47
	TOTAL RECEIVABLES	\$968,621.82

I, **Susan K. Sohal**, Assessor/Collector of **CITRUS HEIGHTS WATER DISTRICT**, do hereby swear that the foregoing report is true and correct to the best of my knowledge and belief.

SUSAN K. SOHAL, Assessor/Collector

RECEIPT OF TREASURER: I hereby acknowledge the receipt from the Assessor/Collector of CITRUS HEIGHTS WATER DISTRICT of the sums set forth in the above report.

Filed: March 10, 2015

DAVE KANE, Treasurer

ROBERT CHURCHILL, Secretary

CITRUS HEIGHTS WATER DISTRICT
2015 ACCOUNTS RECEIVABLE ANALYSIS

Mo-Yr	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Est. Revenue	To Date	Balance	% Collected
Metered Service Charges	440,514	541,975											6,674,668	982,489	5,692,179	14.7%
Metered Water Deliveries	122,655	186,081											4,594,209	308,736	4,285,473	6.7%
Penalties	13,786	13,820											215,600	27,606	187,994	12.8%
Interest	4,180	9											0	4,189	-4,189	0.0%
New Acct, Fire & Backflow Fees	8,502	14,694											115,243	23,196	92,047	20.1%
WS Install & S&R	4,428	44,319											26,626	48,747	-22,121	183.1%
Grant Funds	5,000	0											0	5,000	-5,000	0.0%
Misc*	1,590	278,568											120,510	280,158	-159,648	232.5%
Wheeling Water	6,171	0											4,429	6,171	-1,742	139.3%
Reserves													0	0	0	0.0%
Total	606,826	1,079,467	0	0	0	0	0	0	0	0	0	0	11,751,285	1,686,293	10,064,992	14.3%

* Includes Assessments, Inclusions, Back Charges, Capacity Fees and other Miscellaneous Revenue Sources

**ASSESSOR/COLLECTOR'S ROLL ADJUSTMENTS FOR
February 28, 2015**

Board Of Directors
Citrus Heights Water District

Pursuant to Policy No. 7315 the following charges have been cancelled.

LID	CID	Charge Type	Date	Reason For Cancellation	Amount
16675	0022366	3-DAY DOOR HANG	2/2/2015	New Owner	\$25.00
17101	0022857	3-DAY DOOR HANG	2/2/2015	One Time Courtesy	\$25.00
00242	0000231	3-DAY DOOR HANG	2/5/2015	One Time Courtesy	\$25.00
01525	0021132	3-DAY DOOR HANG	2/12/2015	One Time Courtesy	\$25.00
11902	0010542	3-DAY DOOR HANG	2/17/2015	New Owner	\$25.00
15554	0028825	3-DAY DOOR HANG	2/17/2015	New Owner	\$25.00
08457	0024890	3-DAY DOOR HANG	2/17/2015	One Time Courtesy	\$25.00
10863	0009641	3-DAY DOOR HANG	2/17/2015	New Owner	\$25.00
08036	0007200	3-DAY DOOR HANG	2/17/2015	Payment Misapplied	\$25.00
14620	0010898	3-DAY DOOR HANG	2/18/2015	One Time Courtesy	\$25.00
10912	0028324	3-DAY DOOR HANG	2/26/2015	One Time Courtesy	\$25.00
11479	0010160	DEFAULT	2/2/2015	One Time Courtesy	\$5.96
16675	0022366	DEFAULT	2/2/2015	New Owner	\$4.96
00504	0019650	DEFAULT	2/3/2015	Technical Difficulties due to Office Relo	\$3.77
13036	0011560	DEFAULT	2/3/2015	One Time Courtesy	\$3.39
19674	0032006	DEFAULT	2/3/2015	Technical Difficulties due to Office Relo	\$3.43
06925	0030232	DEFAULT	2/3/2015	New Owner	\$1.23
13357	0011217	DEFAULT	2/4/2015	New Owner	\$1.50
14521	0029757	DEFAULT	2/4/2015	New Owner	\$2.99
13538	0012009	DEFAULT	2/9/2015	One Time Courtesy	\$8.57
12288	0010887	DEFAULT	2/9/2015	Technical Difficulties due to Office Relo	\$3.92
06673	0028581	DEFAULT	2/9/2015	One Time Courtesy	\$2.76
05647	0028736	DEFAULT	2/10/2015	Technical Difficulties due to Office Relo	\$2.91
12481	0031063	DEFAULT	2/11/2015	New Owner	\$3.25
19965	0023444	DEFAULT	2/11/2015	One Time Courtesy	\$3.88
13049	0023534	DEFAULT	2/11/2015	One Time Courtesy	\$3.25
09878	0023534	DEFAULT	2/11/2015	One Time Courtesy	\$3.92
15554	0028825	DEFAULT	2/17/2015	New Owner	\$4.25
06168	0005481	DEFAULT	2/17/2015	One Time Courtesy	\$3.36
19123	0000833	DEFAULT	2/17/2015	One Time Courtesy	\$20.67
19124	0000833	DEFAULT	2/17/2015	One Time Courtesy	\$26.99
19126	0000833	DEFAULT	2/17/2015	One Time Courtesy	\$32.97
08036	0007200	DEFAULT	2/17/2015	One Time Courtesy	\$3.99
14662	0013007	DEFAULT	2/18/2015	New Owner	\$3.51
14369	0031685	DEFAULT	2/18/2015	One Time Courtesy	\$3.17
18015	0029748	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$3.17
15398	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$7.01
19125	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$23.93
19127	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$26.47
19128	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$31.53
19129	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$37.21
19130	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$20.04
19131	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$22.64
19132	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$20.19
19133	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$16.88
19134	0000833	DEFAULT	2/18/2015	Technical Difficulties due to Office Relo	\$21.12
17925	0015823	DEFAULT	2/23/2015	Technical Difficulties due to Office Relo	\$3.98
02634	0030716	DEFAULT	2/24/2015	Technical Difficulties due to Office Relo	\$3.00
10663	0026230	DEFAULT	2/25/2015	New Owner	\$2.95
04921	0031563	DISCONNECT CHG	2/26/2015	One Time Courtesy	\$58.00
					<u>\$731.72</u>

TREASURER'S REPORT TO THE BOARD OF DIRECTORS
CITRUS HEIGHTS WATER DISTRICT
 Month of Feb. 2015

RECEIPTS:

Received from Collector		602,906.06
Interest on Accounts		
2010 COP Reserve Account	4.60	
Money Mkt Activity Acct	4.50	
Total Interest		9.10
Voided Checks		0.00
Total Receipts		\$602,915.16
Balance from Last Report		\$10,005,590.86
Total		\$10,608,506.02

DISBURSEMENTS:

Checks Issued / ACH Payments	374,220.11	
Interest to SJ/CH COP Debt Service		
Bank Adj		
Employee Payroll & Taxes	184,621.62	
Director's Payroll	145.00	
Bank fees		
COP Payment Adj		
Returned Checks	4,922.32	
		\$ 563,909.05

TOTAL BALANCE \$10,044,596.97

RECONCILEMENT:

Bank of the West (General Account)	2,490,800.51
Local Agency Investment Fund	6,527,972.79
COP Reserve Account	536,967.37
COP 2010 Delivery Cost Fund	0.03
Money Mkt Activity Account	530,386.79
Total	\$ 10,086,127.49
Less Outstanding Checks - Bank of the West	\$ (51,500.98)
Deposits in Transit	\$ 9,970.46
Bank Adj	

TOTAL BALANCE \$ 10,044,596.97

CASH & INVESTMENT SUMMARY

Bank of the West (General Account)	2,449,269.99
Local Agency Investment Fund	6,527,972.79
COP 2010 Reserve Account	536,967.37
COP 2010 Delivery Cost Fund	0.03
Money Mkt Activity Account	530,386.79
Total	\$ 10,044,596.97

INSTITUTION	MATURITY DATE	INT RATE	DEPOSIT AMOUNT	DATE OF LAST TRANSACTION
Local Agency Investment Fund	Daily	0.25%	4,180.15	1/15/2015

I certify that this report accurately reflects all pooled investments and is in compliance with applicable State of California Government Codes and is in conformity with Investment of District Funds Policy 6300. As Treasurer of the Citrus Heights Water District, I hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months' estimated expenditures.

DAVID KANE, Treasurer

ROBERT CHURCHILL, Secretary

TREASURER'S REPORT OF FUND BALANCES

February 28, 2015

	Beginning Balance 1/1/2014	Year to Date Transfers In / Collections	Year to Date Transfers Out	Current Month Transfers In / Collections	Current Month Transfers Out	1/31/2015 Ending Balance	2015 Target Balance per Policy
Connection Fund	\$ -	\$ 318,644	\$ (318,644)		\$ -	\$ -	N/A
Operating Fund	\$ 5,780,733	\$ 11,417,145	\$ (14,051,396)	\$ 946,989	\$ (708,194)	\$ 3,385,277	\$1,918,930
Operating Reserve	\$ 3,085,466	\$ 8,728,525	\$ (8,978,003)			\$ 2,835,988	N/A
Rate Stabilization Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$1,000,000
Depreciation Reserve	\$ (621,260)	\$ 6,889,000	\$ (5,284,200)		\$ -	\$ 983,540	\$3,609,597
Capital Improvement Reserve	\$ 627,185	\$ 1,318,644	\$ (1,289,620)		\$ -	\$ 656,209	\$2,265,246
Restricted for Debt Service	\$ 536,973	\$ -	\$ -	\$ -	\$ -	\$ 536,973	N/A
Fleet Equipment Reserve	\$ 400,229	\$ 92,000	\$ (201,594)			\$ 290,635	\$290,444
Employment-Related Benefits Reserve	\$ 423,120	\$ 120,000	\$ (226,153)			\$ 316,967	\$864,229
	\$ 11,232,446	\$ 28,883,958	\$ (30,349,610)	\$ 946,989	\$ (708,194)	\$ 10,005,589	

DAVID KANE, Treasurer

CITRUS HEIGHTS WATER DISTRICT
2015 OPERATING EXPENDITURE VS BUDGET
Feb-15

Account	Description	2015 MTD Expense	2015 YTD Expense	2015 Budget	Variance \$	Variance %
0000-28200-00	RATE STABILIZATION RESERVE	0	0	-	-	0.0%
0000-28300-00	DEPRECIATION RESERVE	0	0	949,000	949,000	0.0%
0000-28400-00	CAPITAL IMPROVEMENT RESERVE	0	0	1,000,000	1,000,000	0.0%
0000-28800-00	EMPLOYMENT-RELATED BENEFITS RESERVE	0	0	120,000	120,000	0.0%
0000-51000-01	WATER DEMAND MANAGEMENT - POSTAGE	0	0	13,390	13,390	0.0%
0000-51000-02	WATER DEMAND MANAGEMENT - PRINTING	0	0	7,004	7,004	0.0%
0000-51000-03	WATER DEMAND MANAGEMENT - MATERIALS AND SUPPLIES	0	0	8,137	8,137	0.0%
0000-51000-04	WATER DEMAND MANAGEMENT - CONTRACT SERVICES	0	0	71,032	71,032	0.0%
0000-51000-05	WATER DEMAND MANAGEMENT - OTHER	0	0	7,132	7,132	0.0%
0000-51000-06	WATER DEMAND MANAGEMENT - INCENTIVE PROGRAMS	975	0	27,500	27,500	3.5%
0000-52000-00	PURCHASED WATER	0	0	2,295,483	2,295,483	0.0%
0000-52050-00	COOPERATIVE TRANSMISSION PIPELINE MAINTENANCE	0	0	5,000	5,000	0.0%
0000-52300-01	POWER TO WELLS	0	0	177,495	177,495	0.0%
0000-52300-02	WELLS - REPAIR / MAINTENANCE	0	0	23,228	23,228	0.0%
0000-52400-00	WATER QUALITY ANALYSIS	2020	0	19,432	19,432	10.4%
0000-54110-00	DIRECTORS MEETING COMPENSATION	145	0	20,300	20,300	0.7%
0000-54110-01	RETIREE HEALTH CARE BENEFIT	2536.7	0	41,565	41,565	6.1%
0000-54120-01	SALARY - GENERAL MANAGER	13283.2	0	186,302	186,302	7.1%
0000-54120-02	SALARY - ASSISTANT GENERAL MANAGER	10249.22	0	141,960	141,960	7.2%
0000-54120-03	SALARY - OFFICE (6 authorized positions)	26061.56	0	348,136	348,136	7.5%
0000-54120-04	SALARY - WATER DEMAND MANAGEMENT (2 authorized positions)	10612.7	0	145,936	145,936	7.3%
0000-54130-01	SALARY - OPERATIONS MANAGER	10291.2	0	141,522	141,522	7.3%
0000-54130-02	SALARY - FIELD / O&M (15 authorized positions)	75517.7	0	1,069,222	1,069,222	7.1%
0000-54130-03	STANDBY DUTY	1280	0	16,640	16,640	7.7%
0000-54200-01	FIELD MISCELLANEOUS - DUMP FEES	0	0	-	-	0.0%
0000-54200-03	FIELD MISCELLANEOUS - OTHER	0	0	500	500	0.0%
0000-54210-00	SMALL TOOLS - FIELD	0	0	15,000	15,000	0.0%
0000-54211-00	SUPPLIES - FIELD	5734.23	0	18,000	18,000	31.9%
0000-54220-00	MATERIALS	25933.02	0	35,000	35,000	74.1%
0000-54222-00	ROADBASE	3707.87	0	35,000	35,000	10.6%
0000-54223-01	CONTRACT SERVICES - CONCRETE	0	0	10,000	10,000	0.0%
0000-54223-02	CONTRACT SERVICES - MISC FIELD / O&M	0	0	30,400	30,400	0.0%
0000-54223-03	CONTRACT SERVICES - OFFICE REPAIRS / MAINT	0	0	2,000	2,000	0.0%
0000-54223-04	CONTRACT SERVICES - PAVING	0	0	25,000	25,000	0.0%
0000-54231-01	MAINTENANCE AGREEMENTS - EQUIPMENT	84.23	0	6,670	6,670	1.3%
0000-54231-02	MAINTENANCE AGREEMENTS - SOFTWARE	15880.02	0	114,037	114,037	13.9%
0000-54241-01	REPAIR - FLEET EQUIPMENT	2581.39	0	32,000	32,000	8.1%
0000-54241-02	REPAIR - TOOLS AND EQUIPMENT	123.65	0	12,000	12,000	1.0%
0000-54242-00	GAS AND OIL	2394.39	0	51,000	51,000	4.7%
0000-54243-01	EQUIPMENT RENTAL - FIELD	106.2	0	3,000	3,000	3.5%
0000-54243-02	EQUIPMENT RENTAL & MAINT - OFFICE & BUILDING EQUIP	915.69	0	11,580	11,580	7.9%
0000-54250-03	PERMIT FEE - AIR QUALITY / HAZ MAT	0	0	4,800	4,800	0.0%
0000-54250-04	PERMIT FEE - STATE WATER RESOURCES CONTROL BOARD (SWRCB)	0	0	14,000	14,000	0.0%
0000-54250-05	PERMIT FEE - ENCROACHMENT PERMITS	13068.65	0	29,000	29,000	45.1%
0000-56120-00	JANITORIAL	456	0	9,313	9,313	4.9%
0000-56150-00	BANK FEES	5783.57	0	71,000	71,000	8.1%
0000-56200-00	OFFICE EXPENSE	1365.61	0	15,000	15,000	9.1%
0000-56210-00	SMALL OFFICE EQUIPMENT	0	0	2,000	2,000	0.0%
0000-56220-00	DUES & SUBSCRIPTIONS	450.52	0	102,210	102,210	0.4%
0000-56230-00	POSTAGE	7165.51	0	98,500	98,500	7.3%
0000-56240-00	PRINTING	430.9	0	6,000	6,000	7.2%
0000-56250-01	TELEPHONE - WIRELESS	252	0	11,244	11,244	2.2%
0000-56250-02	TELEPHONE - LOCAL / LONG DISTANCE	943.28	0	16,220	16,220	5.8%
0000-56250-04	TELEPHONE - ANSWERING SERVICE	165.54	0	2,400	2,400	6.9%
0000-56251-00	UTILITIES	258.5	0	18,720	18,720	1.4%
0000-56310-01	INSURANCE - LIABILITY & COMPREHENSIVE	0	0	68,845	68,845	0.0%
0000-56310-02	INSURANCE - DISABILITY & LIFE	1846.49	0	28,300	28,300	6.5%
0000-56310-03	INSURANCE - WORKER'S COMPENSATION	0	0	54,319	54,319	0.0%
0000-56400-01	EMPLOYEE BENEFIT - VISION INSURANCE	367.47	0	5,040	5,040	7.3%
0000-56400-02	EMPLOYEE BENEFIT - DENTAL INSURANCE	3054.77	0	41,258	41,258	7.4%
0000-56400-03	EMPLOYEE BENEFIT - HEALTH INSURANCE	27008.31	0	351,272	351,272	7.7%
0000-56400-04	EMPLOYEE BENEFIT - PERS RETIREMENT	21707.18	0	591,083	591,083	3.7%
0000-56400-05	EMPLOYEE BENEFIT - SOCIAL SECURITY	10850.47	0	144,642	144,642	7.5%

CITRUS HEIGHTS WATER DISTRICT
2015 OPERATING EXPENDITURE VS BUDGET
Feb-15

<i>Account</i>	<i>Description</i>	<i>2015 MTD Expense</i>	<i>2015 YTD Expense</i>	<i>2015 Budget</i>	<i>Variance \$</i>	<i>Variance %</i>
0000-56400-06	EMPLOYEE BENEFIT - MEDICARE	2537.66	0	33,827	33,827	7.5%
0000-56400-07	EMPLOYEE BENEFIT - UNEMPLOYMENT INSURANCE	1167.17	0	6,825	6,825	17.1%
0000-56400-08	EMPLOYEE BENEFIT - HEALTH INSURANCE REIMBURSEMENT	1841.17	0	26,000	26,000	7.1%
0000-56400-99	EMPLOYEE SALARY AND BENEFITS - ALLOCATION TO CAPITAL PROJ.	0	0	(629,907)	(629,907)	0.0%
0000-56810-00	LEGAL & AUDIT	0	0	57,680	57,680	0.0%
0000-56830-00	CONTINUED EDUCATION	41.31	0	31,580	31,580	0.1%
0000-56840-01	PROFESSIONAL / CONTRACT SERVICES - ENGINEERING	12899.62	0	13,000	13,000	99.2%
0000-56840-02	PROFESSIONAL / CONTRACT SERVICES - TEMPORARY LABOR	0	0	5,000	5,000	0.0%
0000-56840-03	PROFESSIONAL / CONTRACT SERVICES - WELLS	0	0	10,000	10,000	0.0%
0000-56840-04	PROFESSIONAL / CONTRACT SERVICES - OFFICE LABOR	0	0	-	-	0.0%
0000-56840-05	PROFESSIONAL / CONTRACT SERVICES - METER READING	9021.97	0	108,960	108,960	8.3%
0000-56840-06	PROFESSIONAL / CONTRACT SERVICES - BILL PRINT/MAIL	2227.85	0	26,400	26,400	8.4%
0000-56840-08	PROFESSIONAL / CONTRACT SERVICES - FINANCIAL	0	0	-	-	0.0%
0000-56840-09	PROFESSIONAL / CONTRACT SERVICES - OTHER	4228.42	0	312,169	312,169	1.4%
0000-56845-00	ELECTION EXPENSE	0	0	-	-	0.0%
0000-56846-00	PUBLICATION NOTICES	0	0	1,236	1,236	0.0%
0000-56890-01	OFFICE MISC - DISTRICT EVENTS	0	0	4,903	4,903	0.0%
0000-56890-02	OFFICE MISC - MEETING ACCOMODATIONS	0	0	309	309	0.0%
0000-56890-03	OFFICE MISC - OTHER	119.34	0	1,200	1,200	9.9%
0000-56890-04	OFFICE MISC - MILESTONE EVENTS	0	0	2,100	2,100	0.0%
0000-56950-00	COMPUTER SOFTWARE	0	0	3,605	3,605	0.0%
0000-59000-01	DEBT SERVICE - COP SERIES 2010	0	0	569,200	569,200	0.0%
0000-59010-01	DEBT SERVICE - COP SERIES 2012	0	0	167,288	167,288	0.0%
		\$ 339,692	\$ -	\$ 9,673,142	\$ 9,673,142	3.51%

Citrus Heights Water District
 Capital Projects Summary
 Fiscal Period End as of Feb 2015

Project No.	Description	Budget				Amounts Paid			Remaining Projections
		Total Project	Expenditures to 12/2014	Total Remaining Commitments	2015 Expenditures	Month to Date	Year to Date	Project to date	2016
2014-30	Sonora Way 8" and Hanson Avenue 6" Water Main Replacement Project	517,094	36,637	480,457	482,192	12,145	13,232	49,869	-
2015-31	Baird Way 12" Water Main Replacement Project	510,255	-	510,255	38,606	-	-	-	471,648
2015-32	Graham Circle 6" and Circuit Drive 8" Water Main Replacement Project	46,262	-	46,262	-	-	-	-	46,262
2015-33	Highland Avenue 8" Main Replacement and Rosa Vista Avenue 8" Main Installation Project	33,469	-	33,469	-	-	-	-	33,469
2015-34	Michigan Drive 8" / 6" Water Main Replacement Project	255,821	-	255,821	-	-	-	-	20,049
2015-35	Sunrise Blvd Streetscape Phase III	165,067	-	165,067	165,067	-	-	-	-
2015-36	Sylvan Road Street Improvements	67,948	-	67,948	67,948	-	-	-	-
Distribution Mains - Replacement		1,595,915	36,637	1,559,278	753,813	12,145	13,232	49,869	571,428
2015-14	Fire Hydrants - Replacements / Upgrades / Infill / New	173,738	-	173,738	173,738	99,620	109,493	109,493	-
Fire Hydrants - Replacements/Upgrades/New		173,738	-	173,738	173,738	99,620	109,493	109,493	-
2015-02	Annual Corporation Yard Improvements/Replacements	109,500	-	109,500	109,500	-	-	-	-
2015-03	Annual Fleet and Field Operations Equipment Improvements/Replacements	174,000	-	174,000	174,000	-	-	-	-
2015-04	Annual Technology Hardware and Software Improvements/Replacements	503,500	-	503,500	53,500	-	-	-	450,000
2015-10	Water Main Pipeline Replacements	20,877	-	20,877	20,877	15,951	24,537	24,537	-
2015-11	Water Valve Replacements	100,976	-	100,976	100,976	33,720	42,293	42,293	-
2015-12	Water Service Replacements	678,080	-	678,080	678,080	204,648	240,208	240,208	-
2015-38	Mariposa Avenue 12" Water Main Replacement Project	28,073	-	28,073	28,073	-	-	-	-
2015-39	Cal-Am Water Lincoln Oaks Water Tank 8" Interconnection Project	58,582	-	58,582	58,582	-	-	-	-
2015-40	Other City Partnership Opportunities	100,000	-	100,000	100,000	-	-	-	-
2015-41	Other Miscellaneous Infrastructure Projects	100,000	-	100,000	100,000	-	-	-	-
Miscellaneous Projects		1,873,588	-	1,873,588	1,423,588	254,319	307,038	307,038	450,000
2012-13	Administration Building Expansion / Renovation Project	1,131,872	119,246	1,012,626	978,171	94,949	129,054	248,300	-
Miscellaneous Projects - Facilities		1,131,872	119,246	1,012,626	978,171	94,949	129,054	248,300	-
2015-01	Annual Non-Project Specific Project Management & Engineering Salaries & Benefits	291,761	-	291,761	291,761	-	-	-	-
Miscellaneous Projects-Miscellaneous CIP		291,761	-	291,761	291,761	-	-	-	-
2013-30	San Juan High School 24" North Property Line Transmission Main Installation	544,364	-	544,364	522,968	30,712	30,804	30,804	-
2014-36	San Juan Park 12" Water Main Installation - 5555 Mariposa Avenue to UC Davis Medical Center	378,304	123	378,181	346,419	4,091	5,161	5,284	-
2015-30	Poplar Avenue 14" Transmission Main Installation	142,325	-	142,325	12,680	-	-	-	129,645
Transmission Mains - New		1,064,993	123	1,064,870	882,067	34,803	35,965	36,088	129,645
2014-33	Mariposa Avenue 18" & 8" Sycamore Drive to Pratt Avenue	471,102	12,853	458,249	439,026	25,972	26,216	39,069	-
Transmission Mains - New and Distribution Mains - Replacement		471,102	12,853	458,249	439,026	25,972	26,216	39,069	-
2015-13	Water Meter Replacements	28,441	-	28,441	28,441	14,598	18,550	18,550	-
Water Meters		28,441	-	28,441	28,441	14,598	18,550	18,550	-
2011-01	Fair Way 12" x 8" Interconnection w/ RV	76,128	-	76,128	28,405	-	-	-	47,723
2012-09	Blossom Hill Drive 6" x 10" Interconnection w/ RV	25,655	-	25,655	25,655	-	-	-	-
2012-10	Crestmont Avenue 6" Interconnection w/ RV	20,155	-	20,155	20,155	-	-	-	-
2012-11	Skycrest Well No. 13 Construction	316,483	327,209	(10,726)	62,254	7,903	20,348	347,557	-
2013-21	Skycrest Well No. 13 Construction	2,081,569	486,155	1,595,414	1,640,805	531,357	531,576	1,017,731	-
2015-20	Groundwater Well Improvements	51,829	-	51,829	51,829	840	1,680	1,680	-
2015-37	C-Bar-C Pressure Control Station	300,000	-	300,000	-	-	-	-	300,000
Water Meters - Emergency Intertie Water Meters		2,871,819	813,364	2,058,455	1,829,102	540,099	553,604	1,366,968	347,723
Grand Total		16,134,638	1,151,082	14,983,556	11,770,312	1,612,912	1,832,704	2,983,786	2,649,869

US BANK - CAL-Card Distributions

January 2015

i/users/ap/CalCard/2010 -Distribution for monthly payment.xls

**TOTAL
BILL**

11140-00	54210	54211	1-54211-00	1-54211-01	54220	1-54220	54200-03	54241-01	54241-02	54243-02	56200	56830	56890-01	56890-02
Fixed Asset/Wells	Tools	Supplies	CIP/Supplies	CIP/Supplies/ Wells	Material	CIP/Material	Misc Field	Repair Truck	Repair - Equip/Hardw are	Rental-Field	Office Exp	C.E.	Office Misc, District Event	Mtg Accom

Churchill	\$ 443.36									\$8.00		\$50.00			385.36	
Cutler	\$ -															
Dains	\$ -															
Dietrich	\$ 38.30							14.99					23.31			
Evans	\$ 4,567.35	1,265.80	2,068.30					1,181.70	30.77		3.86					16.92
Hensley	\$ 417.03	299.98	24.17						92.88							
Smoot	\$ -															
Townsel	\$ 339.49	107.84		117.75											109.97	3.93
Kane	\$ 244.99										244.99					
	\$ -															
	\$ -															

\$ 6,050.52 \$ - \$ 1,673.62 \$ 2,092.47 \$ 117.75 \$ - \$ - \$ - \$ 14.99 \$ 1,189.70 \$ 123.65 \$ 50.00 \$ 248.85 \$ 23.31 \$ 495.33 \$ 20.85

V#:

**Total Cal-
Card**

Date:	01/31/15	
54200-03	Field Misc	\$ 14.99
54210	Tools	\$ 1,673.62
54211	Supplies	\$ 2,092.47
54241-01	Rep-Truck	\$ 1,189.70
54241-02	Rep-Eq/Hdwe	\$ 123.65
54243-02	Rental-Field	\$ 50.00
56200	Off Exp	\$ 248.85
56830	CE	\$ 23.31
56890-01	Off Misc - Dist Event	\$ 495.33
56890-02	Mtg Accom	\$ 20.85

\$ 6,050.52 Double check by Acct ID

US BANK - CAL-Card Distributions

February 2015

i/users/ap/CalCard/(current year) -Distribution for monthly payment.xls

TOTAL
BILL

	11180-00	54210	54211	1-54211-00	54220	54241-01	54242	56200	56230	56250-01	56830	56890-01
	Fixed Asset/Office Equip	Tools	Supplies	CIP/Supplies	Material	Repair Truck	Gas & Oil	Office Exp	Postage	Telephone	C.E.	Office Misc, District Event
\$6,678.43												

Churchill	\$ 105.28						40.11		6.70		18.00	40.47
Cutler	\$ 146.30			146.30								
Dains	\$ -											
Dietrich	\$ 92.80	92.80										
Evans	\$ 4,859.89	1,002.00	3,212.66			534.92	60.33	19.64				30.34
Hensley	\$ 714.53				14.94	325.00		374.59				
Smoot	\$ -											
Townsel	\$ 507.63	180.00				39.64						287.99
Kane	\$ 252.00								252.00			
	\$ -											
	\$ -											

\$ 6,678.43 \$ - \$ 1,274.80 \$ 3,212.66 \$ 146.30 \$ 14.94 \$ 899.56 \$ 100.44 \$ 394.23 \$ 6.70 \$ 252.00 \$ 18.00 \$ 358.80

V#:

Date: 2/28/15

Doc #:

54200-03	Field Misc	\$ -
54210	Tools	\$ 1,274.80
54211	Supplies	\$ 3,212.66
1-54211-0	CIP-Supplies	\$ 146.30
1-54211-1	CIP - Supplies-Wells	\$ -
54220	Material	\$ 14.94
1-54220	Material / CIP	\$ -
54223-02	C/S - Misc Field	\$ -
1-54223-03	CIP/ CS / Wells	\$ -
54241-01	Rep-Truck	\$ 899.56
54241-02	Rep-Eq/Hdwe	\$ -
54242	Gas & Oil	\$ 100.44
56200	Off Exp	\$ 394.23
56230	Postage	\$ 6.70
56250-01	Telephone	\$ 252.00
56830	CE	\$ 18.00
56890-01	Off Misc - Dist Ever	\$ 358.80

MARCH 10, 2015 - AGENDA ITEM: CC-6

February 28, 2015 Payables

Check #	Vendor	Description	Amount
58534	ACWA/JPIA	Workers Comp Insurance	\$14,573.00
58535	Alexander's Contract Services	Contract Services-Meter Read	\$3,446.66
58536	Aqua Sierra Controls	Wells Maintenance	\$250.00
58537	AREA Restroom Solutions	Equip Rental-Field	\$106.20
58538	BSK Associates	Water Analysis	\$228.00
58539	Richard or Nancy Cavaness	Overpayments	\$100.94
58540	Central Valley Engineering & Asphalt, Inc.	Contract Services-Paving/Concrete	\$13,653.81
58541	Corix Water Products, Inc	Material	\$8,206.92
58542	CPS HR Consulting	Office Miscellaneous	\$2,484.04
58543	Sacramento County Utilities	Utilities	\$163.35
58544	Dawson Oil Company	Gas & Oil	\$217.33
58545	Gaynor Telesystems Incorporated	Fixed Assets	\$4,703.63
58546	GM Construction & Developers	Contract Services-Engineering	\$51,340.97
58547	J4 Systems	Contract Services-Other	\$3,904.56
58548	Jampro Antennas, Inc	Contract Services-Other	\$5,900.00
58549	Douglas A MacTaggart	Contract Services-Paving/Concrete	\$14,999.00
58550	Moonlight BPO	Contract Services-Bill Print/Mail	\$7,632.79
58551	Preston Pipelines Inc	Contract Services-Engineering	\$70,496.53
58552	Republic Services #922	Utilities	\$212.64
58553	RUE EQUIPMENT	Repair-Equip/Hardware	\$265.50
58554	Sac-Val Janitorial Supply	Supplies-Field	\$136.08
58555	SHI International Corp	Maintenance Agree-Software	\$624.56
58556	SMUD	Utilities	\$10,839.50
58557	SMUD	Toilet Rebate Program	\$10,800.00
58558	James K Waters or Susan Perkins	Overpayments	\$50.80
58559	Shane D Willden	Overpayments	\$35.77
58560	Pace Supply Corp	Material	\$1,058.40
58561	Sylvan Professional Plaza LLC	Fixed Assets	\$5,500.00
58562-58669	Void Printer Error	Void	\$0.00
58670	ABA DABA Rentals & Sales	Supplies-Field	\$153.59
58671	AnswerNet	Tele-Answer Service	\$165.54
58672	BSK Associates	Water Analysis	\$276.00
58673	Burketts	Office Expense	\$87.14
58674	California Diamond Products	Supplies-Field	\$149.04
58675	California State Disbursement Unit	Garnishment	\$184.61
58676	California State Disbursement Unit	Garnishment	\$109.61
58677	City of Citrus Heights	Permit Fees	\$4,394.50
58678	Robin Cope	Health Insurance	\$397.00
58679	Corelogic Information Solutions Inc	Dues & Subscriptions	\$283.83
58680	Corix Water Products, Inc	Material	\$4,503.60
58681	Coverall North America Inc	Janitorial	\$280.00
58682	Daniel W Fender	Overpayments	\$69.10
58683	Forsgren Associates, Inc.	Contract Services-Miscellaneous	\$6,790.00
58684	Gaynor Telesystems Incorporated	Fixed Assets	\$148.13
58685	Michael B or Jelena E Grizelj or Michael J Laptalo	Overpayments	\$163.26
58686	Groeniger & Company	Material	\$1,058.40
58687	Integrity Administrators Inc	Health Insurance	\$275.00
58688	Richard D Mewszel	Overpayments	\$36.01
58689	Moonlight BPO	Contract Services-Bill Print/Mail	\$3,378.90
58690	Neighborly Pest Management	Janitorial	\$88.00
58691	Office Depot	Office Expense	\$292.65
58692	One Print Source & Graphics	Printing	\$430.90

58693	Pace Supply Corp	Material	\$861.86
58694	Pirtek Power Inn	Repair-Trucks	\$235.48
58695	Roseville Auto Upholstery	Repair-Trucks	\$256.65
58696	Sophos Solutions	Contract Services-Other	\$1,550.00
58697	SureWest Directories	Telephone-Local/Long Distance	\$49.00
58698	State Water Resources Control Board	Dues & Subscriptions	\$90.00
58699	A. Teichert & Son, Inc.	Road Base	\$2,221.24
58700	Suzanne F Tichenor	Overpayments	\$14.28
58701	Titan Workforce LLC	Contract Services-Temporary Labor	\$460.00
58702	US Bank I.M.P.A.C. Government Services	See February Agenda Item CC: 6	\$6,050.52
58703	Ronald Volle	Overpayments	\$1,508.00
58704	Thomas Westmoreland	Overpayments	\$84.76
58705	Marta L Woods	Overpayments	\$61.37
58706	ACWA/JPIA Health Benefits Authority	Disability & Life Insurance	\$3,557.04
58707	Sandra Aguirre	Overpayments	\$7.56
58708	Alexander's Contract Services	Contract Services-Meter Read	\$2,740.39
58709	BSK Associates	Water Analysis	\$216.00
58710	Comcast	Equip Rent-Office	\$887.44
58711	Consolidated	Telephone-Local/Long Distance	\$894.28
58712	Corix Water Products, Inc	Material	\$1,068.55
58713	Grainger	Small Tools	\$839.81
58714	Elmira Hakobyan	Overpayments	\$151.40
58715	Kaiser Foundation Health Plan, Inc	Health Insurance	\$13,690.74
58716	Gregory S or Phyllis J Miller	Overpayments	\$83.59
58717	Moonlight BPO	Contract Services-Bill Print/Mail	\$1,793.98
58718	Richard M Paprocki	Overpayments	\$7.23
58719	Pacific Gas & Electric	Utilities	\$91.50
58720	Sacramento County	Permit Fees	\$734.06
58721	Tristate Properties & Dev LLC	Overpayments	\$65.39
58722	Unum Life Insurance Co of America	Disability & Life Insurance	\$1,731.09
58723	David Wells	Overpayments	\$263.96
58724	ABA DABA Rentals & Sales	Supplies-Field	\$363.83
58725	AFLAC	Employee Paid Ins	\$658.33
58726	Alexander's Contract Services	Contract Services-Meter Read	\$4,414.73
58727	Blackbird Associates	Contract Services-Engineering	\$2,837.00
58728	BSK Associates	Water Analysis	\$468.00
58729	California State Disbursement Unit	Garnishment	\$184.61
58730	California State Disbursement Unit	Garnishment	\$109.61
58731	Caltronics Business System	Small Office Equip	\$150.12
58732	City of Citrus Heights	Permit Fees	\$6,168.00
58733	Corix Water Products, Inc	Material	\$3,585.60
58734	CPS HR Consulting	Office Miscellaneous	\$119.34
58735	Cybex	Equip Rent-Office	\$129.12
58736	Dawson Oil Company	Gas & Oil	\$991.23
58737	Joshua C Deaser	Overpayments	\$93.56
58738	Sean or Robyn Fatooh	Overpayments	\$52.26
58739-58759	Void Printer Error	Void	\$0.00
58760	Grainger	Small Tools	\$69.46
58761	GreatAmerica Leasing Corp	Equip Rent-Office	\$218.79
58762	Groeniger & Company	Material	\$293.49
58763	HD Supply Waterworks LTD	Material	\$2,008.80
58764	Mary Heffington	Toilet Rebate Program	\$11.16
58765	Robert or Eva Humiston	Overpayments	\$9.31
58766	Integrity Administrators Inc	Health Insurance	\$5,000.00

58767	Paul V Keech	Overpayments	\$13.10
58768	Alan D Mahon	Overpayments	\$44.69
58769	Teesha L Miller or Joseph L Moore	Overpayments	\$165.26
58770	Moonlight BPO	Contract Services-Bill Print/Mail	\$5,855.11
58771	Margaret A Moore	Overpayments	\$75.00
58772	Neighborly Pest Management	Janitorial	\$88.00
58773	Pace Supply Corp	Material	\$143.95
58774	Bobby L or Barbara G Rowland	Overpayments	\$13.90
58775	Sonitrol	Equip Rent-Office	\$666.78
58776	Jason O Spiers	Overpayments	\$141.36
58777	A. Teichert & Son, Inc.	Road Base	\$1,486.63
58778	Thomson Reuters	Dues & Subscriptions	\$76.69
58779	Titan Workforce LLC	Contract Services-Temporary Labor	\$1,840.00
58780	Roman Tsyganiuk	Overpayments	\$52.70
Total			<u>\$336,512.48</u>

ACH	BOW JAN 2015 FD	Bank Fee	\$161.97
ACH	BOW JAN 2015 PH	Bank Fee	\$85.27
ACH	BOW JAN 2015 WEB	Bank Fee	\$3,336.96
ACH	Bank of the West JAN 2015	Bank Fee	\$2,199.37
ACH	PERS 2/12/15	PERS	\$7,650.87
ACH	PERS 2/26/15	PERS	\$7,572.24
ACH	VALIC 2/12/15	Deferred Compensation	\$1,820.00
ACH	VALIC 2/26/15	Deferred Compensation	\$1,820.00
ACH	VANCO 2/17/15	Contract Services-Other	\$67.20
ACH	VOYA 2/26/15	Deferred Compensation	\$45.00
ACH	VOYA 2/12/15	Deferred Compensation	\$45.00
ACH	WHA MARCH 2015	Health Insurance	\$12,903.75
Total			<u>\$37,707.63</u>

Grand Total \$374,220.11

March Checks Approved At March Board Meeting

58800	Corix Water Products, Inc	Material	\$10,348.31
58801	Fair Oaks Water District	Contract Services-Engineering	\$12,776.85
58811	Sophos Solutions	Contract Services-Other	\$12,840.72
58794	Azteca Systems Inc	Maintenance Agree-Software	\$19,995.00
58816	Watt Communities	Contract Services-Miscellaneous	\$23,382.00
58817	Wells Fargo Bank, N.A.	COP Debt Service	\$59,577.44
58805	Kaler/Dobler Construction Inc	Contract Services-Engineering	\$66,949.76
			<u>\$205,870.08</u>

TREASURER'S REPORT OF FUND BALANCES
February 28, 2015

Fund Transfers Summary:

The Operating Fund received:	<u>\$ 946,989.44</u>	from funds collected in Jan 2015 per Treasurer's Report
	<u>\$ 946,989.44</u>	

The Operating Fund transferred:	<u>\$ (708,194.30)</u>	disbursements made in Jan 2015 per Treasurer's Report
	<u>\$ (708,194.30)</u>	

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : ASSISTANT GENERAL MANAGER RECRUITMENT
 STATUS : Information Item
 REPORT DATE : March 5, 2015
 PREPARED BY : Robert A. Churchill, General Manager

OBJECTIVE:

Provide a status report on the Assistant General Manager recruitment process.

BACKGROUND AND ANALYSIS:

Outreach to identify potential candidates of the District's vacant Assistant General Manager position has been completed by CPS HR Consulting. 67 applications were received by the Consultant by the closing of the application period on January 20, 2015.

On February 27, 2015, an interview panel comprised of Board President Allen Dains, GM Robert Churchill, Interim GM David Kane and former AGM Darlene Gillum interviewed seven candidates. Consideration of an offer of employment to a candidate is pending.

An updated schedule for filling this vacancy is as follows:

<u>Date</u>	<u>Task</u>	<u>By</u>
January 21 - February 5	Review Applications, Screening Interviews	CPS HR
February 10	Deliver Applicants Report & Recommendations	CPS HR
February 12, 2:00 PM	Candidate Report Meeting	President, GM, CPS HR
February 12-18	Select Finalists	President, GM
February 27	Finalist Interviews	President, GM, AGM, former AGM, CPS HR
March 12	Selection and Offer of Employment	GM, President
March 12-20	Pre-Employment Process	Candidate
April 6	Begin Work	Candidate

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : ADMINISTRATION BUILDING IMPROVEMENTS
STATUS : Information Item
REPORT DATE : March 5, 2015
PREPARED BY : Robert A. Churchill, General Manager

OBJECTIVE:

Receive a status report on the construction phase of the Administration Building Expansion and Renovation Project.

BACKGROUND AND ANALYSIS:

On December 9, 2014, the Board of Directors accepted the Bid of Kaler/Dobler Construction, Inc. in the amount of \$743,200 for construction of the Administration Building Expansion and Renovation Project. Subsequently, as authorized, the General Manager executed an Agreement for Construction Services with the Contractor. A preconstruction meeting took place on January 5, 2015 construction began on Tuesday January 20, 2015. Completion of the Project is estimated to be September 22, 2015.

The Administrative Department has relocated temporarily to leased office space at 7011 Sylvan Road, Suite D. The regular Board of Directors Meetings beginning will be held at the temporary location until further notice.

Tasks undertaken and underway by the Contractor since the February 10, 2015 report to the Board of Directors are as follows:

Site Work:

- Grading
- Building Pad

Building:

- Underslab Plumbing
- Excavate Foundation
- Rock and Vapor Barrier
- Slab and Foundation Reinforcement
- Place / Finish Concrete Slab

Masonry work is expected to start on Monday March 9, 2015.

The construction efforts are approximately 10 days ahead of schedule.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : SAN JUAN WATER DISTRICT / SACRAMENTO SUBURBAN WATER
DISTRICT JOINT MEETINGS
STATUS : Information Item
REPORT DATE : March 5, 2015
PREPARED BY : Robert A. Churchill, General Manager

OBJECTIVE:

Receive and discuss information regarding San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD) Joint Meetings.

BACKGROUND AND ANALYSIS:

Since the SJWD/SSWD 2x2 Water Management Ad Hoc Committee Meeting held at SJWD on February 5, 2015 that was attended by Director Dains and GM Churchill, there have not been public meetings on this item. The only activity of consequence is a letter, copy attached, from Carmichael Water District to the Board of Directors Presidents of SJWD and SSWD.

Next Steps:

March 26, 2015, 2x2 Committee Meeting

- Present "Public Draft for Comment Version of the Phase 2A Report
- Begin 30 day public review
- Present Results of Telephone Survey

April/May Joint Board Meetings

- Final Administrative Report Draft for consideration
 - Present Results of Telephone Survey
 - Opportunity to take actions
-

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : ANTELOPE PUMP-BACK BOOSTER PUMP STATION PROJECT
 STATUS : Information / Discussion Item
 REPORT DATE : March 5, 2015
 PREPARED BY : Robert A. Churchill, General Manager

OBJECTIVE:

Receive information and discuss the Antelope Pump-Back Booster Pump Station Project being proposed by San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD).

BACKGROUND AND ANALYSIS:

As reported previously, SJWD is entertaining a project with SSWD whereby SSWD's current Antelope pumping facility will be modified to pump surplus SSWD groundwater to SJWD – Wholesale (SJWD-W) in dry years, during planned outages of SJWD-W or United States Bureau of Reclamation (USBR) facilities, or in emergencies. The primary beneficiaries of the pump-back groundwater project are proposed to be San Juan Water District's retail customers, Orange Vale Water Company and the City of Folsom's service area north of the American River (aka: Ashland). As presently proposed, those benefitting agencies noted above will be paying approximately \$1.935 million for upgrades to the Antelope Pump Station through a capital program sub-charge by SJWD-W.

At the January 13, 2015 Board of Directors Meeting the Board was provided with my December 1, 2014 letter to SJWD GM Shauna Lorance detailing my questions and concerns related to assignment of capacity, use of facilities and the operation of the Project and equity between the retail customers served by SJWD-W. Also provided was SJWD's January 6, 2015 response to CHWD's comment letter.

Attached is a copy of a joint letter from Fair Oaks Water District (FOWD) and CHWD commenting on the "Agreement for Ownership, Operations, and Maintenance of the Antelope Pump-Back Booster Pump Station". This letter was delivered by CHWD Vice President Sheehan and FOWD President McRae to the SJWD Board of Directors at their February 25, 2015 Board Meeting. GM Churchill and FOWD GM Gray were also in attendance. A response by March 13, 2015 was requested.

An "Operations Plan" for delivering the water from SSWD to SJWD was presented by SJWD Staff to their Engineering Committee on March 4, 2015. FOWD GM Gray attended this meeting. The Pump Back Agreement was on the agenda for SJWD's March 5, 2015 Legal Affairs Committee Meeting. CHWD AGM Kane attended this meeting. These items will continue to be evaluated to determine if there are benefits or adverse consequences to the District.

RECOMMENDATION:

Discuss the Antelope Pump-Back Booster Pump Station Project.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : SKYCREST WELL EQUIPPING
STATUS : Information Item
REPORT DATE : March 5, 2015
PREPARED BY : Robert A. Churchill, General Manager

OBJECTIVE:

Receive a status report on the building and equipping phase of the project.

BACKGROUND AND ANALYSIS:

At the January 13, 2015 Board Meeting the Board accepted the bid of R.E. Smith Contractor, Inc. in the amount of \$1,822,000.00 and established a change order contingency fund in the amount of \$90,000.00 (4.94%) for equipping the Skycrest Well. This work includes the pump, motor, building, electrical and mechanical components, water and storm drain piping, fencing and other site improvements.

An Agreement for Construction Services between the District and R.E. Smith Contractor, Inc. was executed on February 23, 2015. The Contractor has been issued a Notice to Proceed with construction expected to start on March 9, 2015. Completion is expected by October 1, 2015.

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : TRAINING / CONTINUED EDUCATION / MEETINGS
 STATUS : Information Item
 REPORT DATE : March 5, 2015
 PREPARED BY : Robert A. Churchill, General Manager

Upcoming training, continued education and meeting opportunities for consideration. New items are noted in ***bold italics***.

Common Abbreviations:	ACWA	Association of California Water Agencies
	ASCE	American Society of Civil Engineers
	AWWA	American Water Works Association
	CSDA	California Special Districts Association
	JPIA	Joint Powers Insurance Authority
	WEF	Water Education Foundation

- A. May 4-5 ACWA-JPIA Spring Conference
Sacramento, CA

Recommended Attendees: Directors, General Manager, Assistant General Manager
- B. May 5-8 ACWA Spring Conference
Sacramento, CA

Recommended Attendees: Directors, General Manager, Assistant General Manager
- C. Jun 7-10 AWWA Annual Conference
2015 Anaheim, CA

Recommended Attendees: General Manager, Project Manager
- D. Oct 11-14 ASCE Annual Conference
New York, NY

Recommended Attendees: General Manager subject to Board Approval
- E. Oct 26-29 AWWA Ca/NV Section
Las Vegas, NV

Recommended Attendees: General Manager, Operations Manager
- F. Nov 30-Dec 1 ACWA-JPIA Fall Conference
Indian Wells, CA

Recommended Attendees: Directors, Assistant General Manager

G. Dec 1-4 ACWA Fall Conference
Indian Wells, CA

Recommended Attendees: Directors, Assistant General Manager

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : INVESTMENT OF DISTRICT FUNDS POLICY
STATUS : Action Item
REPORT DATE : March 3, 2015
PREPARED BY: : David B. Kane, Assistant General Manager

OBJECTIVE:

Review and readopt District Policy No. 6300, Investment of District Funds.

BACKGROUND AND ANALYSIS:

Section 6300.90 of the District's investment policy specifies that the policy shall be reviewed, modified as necessary and re-adopted or amended at least annually. The policy was last reviewed and amended by the Board in February 2014. A copy of the policy is attached for review.

The policy has been reviewed by District staff and by District Legal Counsel Judy Albietz. Ms. Albietz' annual review covers the existing Policy and the current California Government Code Sections related to public agency investments. Ms. Albietz' review found no changes in the Government Code during 2014 affecting the current Investment Policy. Review by District staff also did not reveal any changes required. Therefore, it is recommended that the policy be readopted with no changes.

RECOMMENDATION:

Readopt District Policy No. 6300, Investment of District Funds with no changes.

ACTION:

Moved by Director _____, Seconded by Director _____, Carried _____

CITRUS HEIGHTS WATER DISTRICT

OPERATIONS MANAGER'S REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : OPERATIONS MANAGER'S REPORT
STATUS : INFORMATION ITEM
REPORT DATE : FEBRUARY 28, 2015

ABANDON MAIN: (1)

February 3, 2015 7416/30 NORTHLEA WAY

ABANDON SERVICE: (1)

February 9, 2015 7926 HANSON AVE

BLOW OFF LOCATE: (5)

February 4, 2015 5676 SPYGLASS LN
February 4, 2015 5229 HICKORY HILL CT
February 5, 2015 8275 OAK AVE
February 6, 2015 5124 DOVE DR
February 9, 2015 8275 OAK AVE

BLOW OFF REPLACEMENT: (1)

February 24, 2015 7542 CREEKRIDGE LN

HYDRANT MAINTENANCE/PAINT: (13)

February 23, 2015 8424 HARPER WAY
February 23, 2015 8502 FAIR WAY
February 23, 2015 7829 TWIN OAKS AVE
February 23, 2015 7721 TWIN OAKS AVE
February 23, 2015 7771 TWIN OAKS AVE
February 23, 2015 8600 FAIR WAY
February 24, 2015 8449 SUNRISE BLVD
February 24, 2015 8429 SUNRISE BLVD
February 24, 2015 8520 VICTORY WAY
February 24, 2015 7859 TWIN OAKS AVE
February 24, 2015 8501 VICTORY WAY
February 24, 2015 8317 SUNRISE BLVD
February 24, 2015 8505/09 SUNRISE BLVD

HYDRANT PAINT: (44)

February 3, 2015 7400 LEONARD AVE
February 3, 2015 7310 LEONARD AVE
February 3, 2015 7466 LEONARD AVE
February 10, 2015 7307 AUBURN OAKS CT

February 10, 2015	7319 AUBURN OAKS CT
February 10, 2015	7335 AUBURN OAKS CT
February 10, 2015	7437 AUBURN OAKS CT
February 10, 2015	7341 AUBURN OAKS CT
February 10, 2015	7401 AUBURN OAKS CT
February 10, 2015	7307 AUBURN OAKS CT
February 10, 2015	7401 AUBURN OAKS CT
February 10, 2015	7405 AUBURN OAKS CT
February 11, 2015	7434 AUBURN OAKS CT
February 11, 2015	7434 AUBURN OAKS CT
February 11, 2015	7434 AUBURN OAKS CT
February 11, 2015	8421 AUBURN BLVD
February 11, 2015	8391 AUBURN BLVD
February 12, 2015	8501 AUBURN BLVD
February 12, 2015	8501 AUBURN BLVD
February 12, 2015	8501 AUBURN BLVD
February 12, 2015	8655 AUBURN BLVD
February 17, 2015	500 ROSEVILLE RIDGE CT
February 17, 2015	8892 MARIPOSA AVE
February 17, 2015	530 ROSEVILLE RIDGE CT
February 17, 2015	607 LIVOTI AVE
February 17, 2015	401 WHYTE AVE
February 17, 2015	301 WHYTE AVE
February 17, 2015	200 FRANCES AVE
February 17, 2015	306 LIVOTI AVE
February 17, 2015	509 LIVOTI AVE
February 17, 2015	200 LANGLEY AVE
February 17, 2015	8966 MARIPOSA AVE
February 17, 2015	111 EDDIE ST
February 23, 2015	7564 LINDEN AVE
February 23, 2015	7591/95 LINDEN AVE
February 23, 2015	104 FRANCES AVE
February 23, 2015	107 BRYAN AVE
February 23, 2015	9800/02 WHYTE AVE
February 23, 2015	9808 WHYTE AVE
February 23, 2015	7640 LINDEN AVE
February 23, 2015	8504 ROBIE WAY
February 23, 2015	8433 JEWEL WAY
February 23, 2015	7704 MARIPOSA AVE
February 23, 2015	8501 ROBIE WAY

HYDRANT REPLACEMENT: (5)

February 4, 2015	7416/30 NORTHLEA WAY
February 13, 2015	8100 GREENBACK LN
February 23, 2015	7581 MAPLE AVE
February 26, 2015	8004 MARIPOSA AVE

February 26, 2015 6930 ENRIGHT DR

LANDSCAPE: (1)

February 25, 2015 8273 NORTHWIND WAY

MAIN REPLACE: (1)

February 5, 2015 7416/30 NORTHLEA WAY

METER BOX MAINTENANCE: (1)

February 25, 2015 6026/46 SAN JUAN AVE

METER REPAIR: (1)

February 26, 2015 7733 LAUPPE LN

RADIO READ METER INSTALL: (7)

February 10, 2015 7704 LIVE OAK WAY

February 10, 2015 7805 LIVE OAK WAY

February 10, 2015 7801 LIVE OAK WAY

February 10, 2015 7797 LIVE OAK WAY

February 11, 2015 7793 LIVE OAK WAY

February 11, 2015 7777 LIVE OAK WAY

February 11, 2015 7773 LIVE OAK WAY

RADIO READ METER REPLACEMENT: (1)

February 2, 2015 8518 AUBURN BLVD

REGISTER CHANGE OUT: (16)

February 2, 2015 8508 ROBIE WAY

February 3, 2015 7581/83 TWIN OAKS AVE

February 3, 2015 8007 SUNRISE BLVD

February 3, 2015 7925 SUNRISE BLVD

February 3, 2015 7795 ANTELOPE RD

February 5, 2015 7035/37 AMSTERDAM AVE

February 5, 2015 6844 MARINVALE DR

February 9, 2015 7519/37 AUBURN BLVD

February 9, 2015 7329 SYLVAN GROVE WAY

February 9, 2015 7532 ANTELOPE RD

February 9, 2015 7700 HEREDIA WAY

February 11, 2015 6935/37 SUTRO CT

February 11, 2015 7236 BONITA WAY

February 23, 2015 6013/17 BIRDCAGE ST

February 23, 2015 5213 CASTLE ST

February 23, 2015 7400 WILLOW CREEK DR

SADDLE REPLACEMENT: (2)

February 4, 2015 7416 NORTHLEA WAY

February 26, 2015 7544 CREEKRIDGE LN

SERVICE REPAIR: (2)

February 12, 2015 7905 SAWGRASS CIR
February 17, 2015 8485 AUBURN BLVD

SERVICE REPLACEMENT: (2)

February 12, 2015 7926 HANSON AVE
February 23, 2015 7225 SYLVAN GROVE WAY

SERVICE/SADDLE REPLACEMENT: (25)

February 2, 2015 7840 HIGHLAND AVE
February 3, 2015 7790 GUENIVERE WAY
February 3, 2015 7765 GUENIVERE WAY
February 3, 2015 7771 GUENIVERE WAY
February 4, 2015 7784 GUENIVERE WAY
February 10, 2015 8244 ALBA CT
February 10, 2015 8240 ALBA CT
February 10, 2015 8236 ALBA CT
February 10, 2015 8225 ALBA CT
February 10, 2015 8217 ALBA CT
February 11, 2015 8224 ALBA CT
February 12, 2015 8221 ALBA CT
February 12, 2015 8220 ALBA CT
February 12, 2015 8216 ALBA CT
February 17, 2015 8228 ALBA CT
February 18, 2015 8209 ALBA CT
February 19, 2015 8212 ALBA CT
February 19, 2015 8208 ALBA CT
February 19, 2015 8213 ALBA CT
February 19, 2015 8232 ALBA CT
February 19, 2015 8205 ALBA CT
February 19, 2015 8204 ALBA CT
February 19, 2015 8200 ALBA CT
February 19, 2015 8201 ALBA CT
February 26, 2015 8132 WALNUT HILLS WAY

VALVE EXERCISE: (41)

February 4, 2015 6312 BIRDCAGE ST
February 4, 2015 7811 GREENBACK LN
February 4, 2015 7811 GREENBACK LN
February 4, 2015 6302 SUNRISE BLVD
February 4, 2015 7899 GREENBACK LN
February 4, 2015 7811 GREENBACK LN
February 4, 2015 7811 GREENBACK LN
February 4, 2015 6232 BIRDCAGE ST
February 4, 2015 7811 GREENBACK LN
February 4, 2015 7899 GREENBACK LN
February 4, 2015 7899 GREENBACK LN
February 4, 2015 7861 GREENBACK LN

February 4, 2015	6240 BIRDCAGE ST
February 4, 2015	6101 BIRDCAGE ST
February 4, 2015	6116 BIRDCAGE ST
February 4, 2015	6037 BIRDCAGE ST
February 9, 2015	7566 GREENBACK LN
February 9, 2015	7552 GREENBACK LN
February 9, 2015	7552 GREENBACK LN
February 9, 2015	7552 GREENBACK LN
February 9, 2015	7572 GREENBACK LN
February 9, 2015	7601 GREENBACK LN
February 9, 2015	7600 GREENBACK LN
February 9, 2015	7600 GREENBACK LN
February 9, 2015	7551 GREENBACK LN
February 9, 2015	7654 GREENBACK LN
February 9, 2015	7654 GREENBACK LN
February 9, 2015	7636 GREENBACK LN
February 9, 2015	7636 GREENBACK LN
February 9, 2015	7562 GREENBACK LN
February 9, 2015	7562 GREENBACK LN
February 9, 2015	7601 GREENBACK LN
February 9, 2015	6242 MARIPOSA AVE
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7520 GREENBACK LN
February 9, 2015	7551 GREENBACK LN
February 9, 2015	7551 GREENBACK LN
February 9, 2015	7551 GREENBACK LN

Total Count: 170

WATER ANALYSIS REPORTS:

Bacteriological testing has met all California Department of Public Health requirements.
72 samples were collected with no positive results.

**CITRUS HEIGHTS WATER DISTRICT
OPERATIONS MANAGER'S REPORT TO BOARD OF DIRECTORS
MARCH 10, 2015 REGULAR BOARD MEETING**

SUBJECT : 2015 WATER CONSUMPTION
 STATUS : Information Item
 REPORT DATE : March 5, 2015

OBJECTIVE:

Report on annual water consumption including comparison with prior years.

Month	2010	2011	2012	2013	2014	Five Year Monthly Average acre feet	2015				Year-to-Date Comparison to Annual Average acre feet %	
							Surface Water Purchased	Ground Water Produced	Total Water Monthly	Total Water Annual		
							acre feet					
Jan	504.80	614.87	699.90	602.52	602.39	604.90	502.55	67.50	570.05	570.05	-34.85	-5.8%
Feb	573.66	572.27	641.61	606.36	450.96	568.97	455.27	56.25	511.52	1,081.57	-92.30	-7.9%
Mar	700.25	587.32	618.01	819.55	612.2	667.47						
Apr	757.45	809.81	764.98	1,029.73	737.30	819.85						
May	1,127.29	1,232.08	1,419.27	1,603.43	1,190.07	1,314.43						
Jun	1,702.34	1,411.11	1,836.99	1,816.73	1,548.66	1,663.17						
Jul	2,113.68	1,905.41	2,028.59	2,059.21	1,622.10	1,945.80						
Aug	1,991.82	1,948.82	1,991.59	1,924.28	1,477.49	1,866.80						
Sep	1,678.69	1,712.77	1,677.54	1,509.82	1,275.11	1,570.79						
Oct	1,216.12	1,005.80	1,212.70	1,297.42	1,030.74	1,152.56						
Nov	716.46	733.65	675.32	911.55	682.48	743.89						
Dec	633.79	718.27	603.26	700.94	563.15	643.88						
Total	13,716.35	13,252.18	14,169.76	14,881.54	11,792.65	13,562.50	957.82 88.56%	123.75 11.44%	1,081.57	1,081.57		

CITRUS HEIGHTS WATER DISTRICT

DISTRICT STAFF REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : WATER SUPPLY
STATUS : Information Item
REPORT DATE : March 5, 2015
PREPARED BY : Brian Hensley, Water Quality Supervisor

OBJECTIVE:

Receive status report on water supplies available to the District.

BACKGROUND AND ANALYSIS:

As of midnight on March 4, 2015, storage in Folsom Lake was at 567,845 acre-feet, 58 percent of the total capacity of 977,000 acre-feet. This is about 103 percent of historical average for this date. This represents an increase in storage of 121,510 acre feet in the past month.

CHWD continues to assist with preserving surface water supplies in the Lake by operating its groundwater wells. All District wells (Bonita, Mitchell Farms, Palm, Sylvan and Sunrise) remain operational and are being operated on a rotational or as-needed basis.

As noted on the Operations Manager's 2015 Water Consumption Report (OM-2), year-to-date water use in 2015 is 2.7% above the corresponding time period in 2014 and 10.5% below the corresponding time period in 2013.

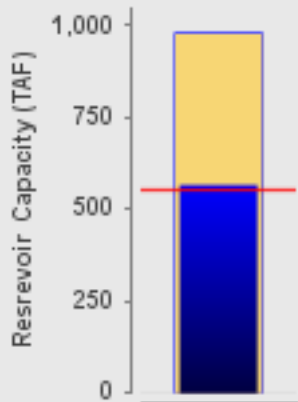


Reservoir Conditions - Folsom Lake



Folsom Lake Conditions

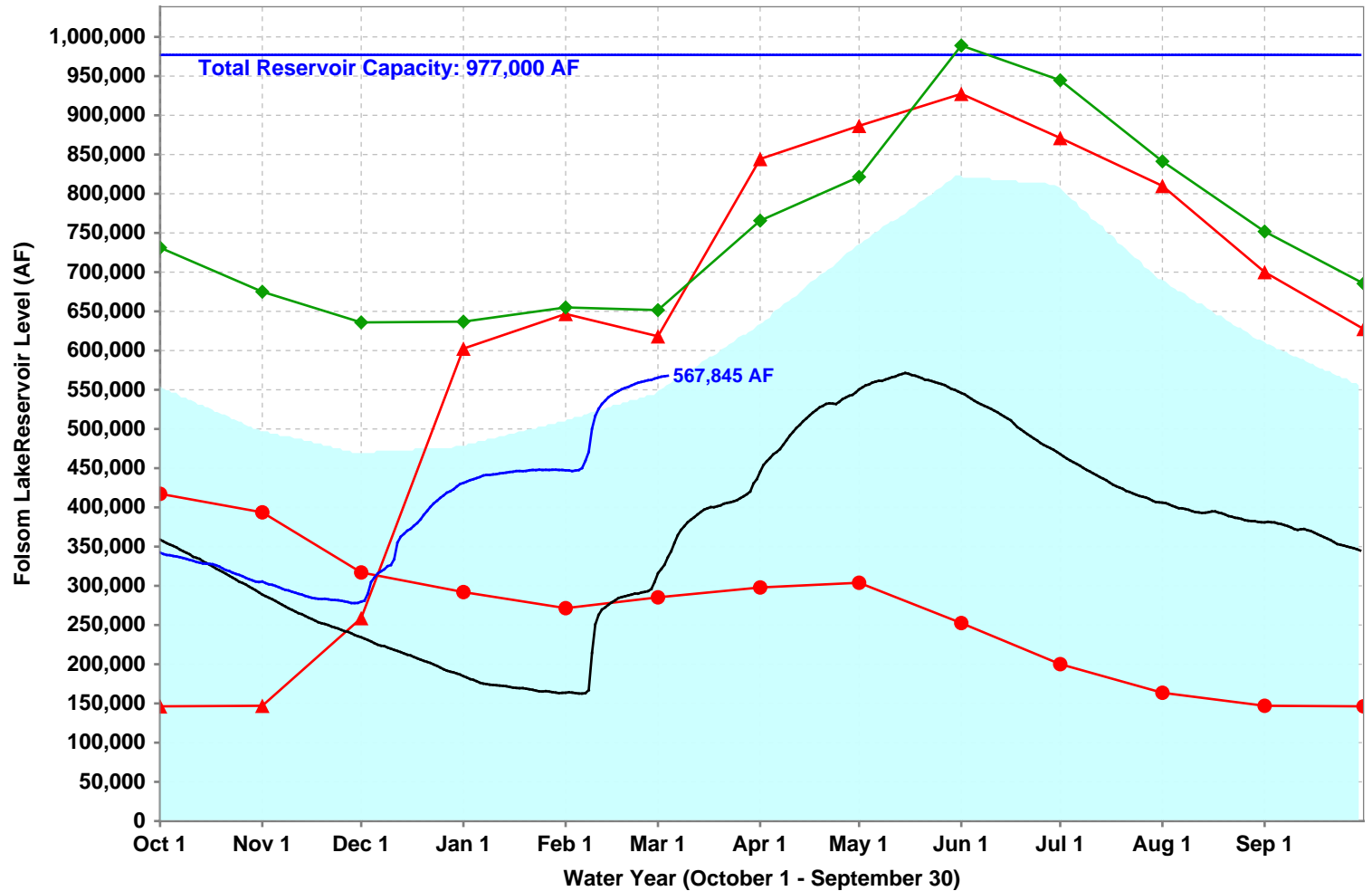
(as of Midnight - March 4, 2015)



Current Level: 567,845 AF

58% (Total Capacity) | 103% (Historical Avg.)

Folsom Lake Levels: Various Past Water Years and Current Water Year, Ending At Midnight March 4, 2015



■ Historical Average
 — Total Reservoir Capacity
 ● 1976-1977 (Driest)
 ▲ 1977-1978
 ◆ 1982-1983 (Wettest)
 — 2013-2014
 — Current: 2014-2015

CITRUS HEIGHTS WATER DISTRICT

PROJECT MANAGER'S REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : PROJECT MANAGER'S REPORT
 STATUS : Information Item
 REPORT DATE : March 3, 2015
 PREPARED BY : Paul A. Dietrich, Project Manager

Significant assignments and activities for the Project Manager (PM) and District engineering, construction inspection, and geographical information system maintenance staff are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

New values or projects noted in bold italics

PM-1 ACCEPTED WATER SYSTEMS

Recent additions to the District's water distribution system that were constructed by independent State Licensed contractors on behalf of private developers / owners, inspected by the District and formally accepted:

<u>Project</u>	<u>Count</u>	<u>Facilities</u>	<u>Value</u>
<i>Muschetto (Autumnwood) Subdivision</i>	<i>100 l.f.</i>	<i>8-Inch PC 350 DIP Water Main</i>	<i>\$278,486.00</i>
<i>47 Residential Lots (2013-50)</i>	<i>2,090 l.f.</i>	<i>8-Inch PVC C900 CL305 Water Main</i>	
	<i>40 l.f.</i>	<i>6-Inch PC 350 DIP Water Main</i>	
	<i>240 l.f.</i>	<i>6-Inch PVC C900 CL305 Water Main</i>	
	<i>8 ea.</i>	<i>8-Inch Resilient Wedge Gate Valve</i>	
	<i>6 ea.</i>	<i>6-Inch Resilient Wedge Gate Valve</i>	
	<i>4 ea.</i>	<i>Steamer Fire Hydrant</i>	
	<i>47 ea.</i>	<i>1-Inch Metered Water Service (Residential, Not Including Meter)</i>	
	<i>4 ea.</i>	<i>¾-Inch Metered Water Service (Irrigation, Not Including Meter or Backflow)</i>	
	<i>2 ea.</i>	<i>1-Inch Air/Vacuum Relief Valve</i>	
<i>7591 Cedar Drive</i>	<i>1 ea.</i>	<i>1-Inch Metered Water Service (Residential, Not Including Meter)</i>	<i>\$3,150.00</i>
<i>1 Residential Lot</i>			
<i>8065 Greenback Ln</i>	<i>1 ea.</i>	<i>1" Backflow Assembly</i>	<i>Property of Owner</i>
<i>Sherwin/Williams Paint (2013-60)</i>			

PM-2 PROJECTS UNDER CONSTRUCTION BY PRIVATE DEVELOPERS

Water distribution system facilities currently under construction by independent State Licensed contractors on behalf of private developers / owners requiring District inspection:

<u>Project</u>	<u>Location</u>	<u>Status</u>
The Village at Fair Oaks 55 Condominiums (2014-53)	6800 Madison Ave	65% Complete
Texas Roadhouse Replace 4" Fire Sprinkler Service and 2" Backflow Assembly (2012-64)	6309 Sunrise Blvd	75% Complete

PM-3 CONTRACTOR / DEVELOPER PROJECTS PENDING CONSTRUCTION

<u>Project</u>	<u>Location</u>	<u>Status</u>
Stock Ranch Retail - Interior Drive Aisle Improvements	Auburn Blvd at Stock Ranch Retail Center	Plans Approved December 12, 2014
Convenience Store	8244 Auburn Blvd	Plans Approved December 23, 2014
<i>Bubba's Car Wash</i>	<i>7411 Greenback Ln</i>	<i>Plans Approved January 21, 2015</i>
<i>Northridge Grove 47 Condominiums (2013-59)</i>	<i>5555 Mariposa Ave</i>	<i>Plans Approved January 29, 2015</i>

PM-4 PROPOSED DISTRICT CAPITAL IMPROVEMENT PROJECTS

Project Plans and Contracts currently under review and development by the Engineering Department:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Mariposa Ave 18" and 8" Water Main Area West Engineers, Inc. (2014-33)	Sycamore Drive to Pratt Avenue	<i>Advance Potholing Underway</i>

San Juan High School 24" Water Main Warren Consulting Engineers (2013-30)	Along North Property Line	<i>Draft Easements Complete</i>
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San Juan Park 12" Water Main KASL Consulting Engineers, Inc. (2014-36)	5555 Mariposa Avenue to U.C. Davis Medical Center	<i>Initial Survey Underway</i>
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PM-5 PROJECTS CONTRACTED BY CITRUS HEIGHTS WATER DISTRICT

Capital Improvement Projects currently under construction by Citrus Heights Water District contractors requiring coordination and inspection by the District:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Sonora Way 8" Water Main Hanson Ave 6" Water Main Rawles Engineering, Inc. (2014-30)	Madison Ave to Palm Ave Between Wonder St and Glen Tree Dr	<i>25% Complete</i>

PM-6 CITY OF CITRUS HEIGHTS PROJECTS

City of Citrus Heights Projects requiring coordination and inspection by the District:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Auburn Blvd Widening Teichert Construction (Segment 3) (2012-13)	Sylvan Corners to Sycamore Dr	Minor Remaining Punchlist Work
Sunrise Blvd Signalization Teichert Construction	Sungarden Drive	Construction Continues

CITRUS HEIGHTS WATER DISTRICT

ASSISTANT GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : ACTIVITIES AND PROGRESS REPORT
 STATUS : Information Item
 REPORT DATE : March 4, 2015
 PREPARED BY : David B. Kane, Interim Assistant General Manager

Significant assignments and activities for the Assistant General Manager (AGM) and District administrative, customer service and water efficiency staff are summarized below. I will be available at the meeting to answer questions and/or provide additional details.

AGM-1 WATER EFFICIENCY PROGRAM UPDATE

Water Efficiency Program activities during the month of February 2015 included:

- 24 ultra-low-flush toilet rebates. A total of \$3,525 in rebates have been provided to customers during 2015 to date.
- No water waste violations were issued during the month of February.
- Coordination is underway with Fair Oaks Water District, Orange Vale Water Company and San Juan Water District on the 2015 poster contest. A total of 641 entries from local elementary schools have been received and judging will be performed soon. Presentation of the winning entries will take place at the May 12, 2015 Board of Directors meeting.
- CHWD has been asked to provide input on the City of Citrus Heights' development of a long-term Urban Greening Strategy. This includes a long-term Urban Forest Master Plan, a Water-Efficient Landscape Ordinance and native/drought-tolerant landscape guidelines for the community. The District is responding to a list of stakeholder questions from the City and will likely continue to serve as a resource for the City as development of their Strategy moves forward.
- For the month of February 2015, the District's Residential Gallons Per Capita Per Day (R-GPCD) was 83. In comparison, the January R-GPCD was 75, December was 84, November was 98, and October was 153. After January's low R-GPCD, February represents an upward trend that is probably due to a combination of warm weather and very limited rainfall during the month. CHWD, along with most other water purveyors in California, is now required to submit monthly reports on water consumption to the State Water Resources Control Board.

AGM-2 WATER FORUM UPDATE

A Water Forum Successor Effort Plenary meeting is scheduled for the evening of March 12, 2015. An agenda for the meeting was not available at the time this report was prepared.

AGM-3 GOVERNMENT ACCOUNTING STANDARDS BOARD STATEMENT NO. 68

The District continues to await information from CalPERS regarding the amount they will charge to perform the GASB 68 actuarial.

AGM-4 FINANCIAL AUDIT FOR 2014

The District's auditor, Richardson & Company, performed on-site work on March 2-3, 2015, and will return again on March 11 to complete their field work for the District's 2014 financial audit. The auditor will present their report and findings to the Board at the April 14, 2015 Board meeting

CITRUS HEIGHTS WATER DISTRICT

GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : EMPLOYEE RECOGNITION
 STATUS : Information Item
 REPORT DATE : March 5, 2015

The following District employees were recognized for superior attendance, outstanding customer service and quality of work during the month of February 2015.

ADMINISTRATION and WATER DEMAND MANAGEMENT DEPARTMENT

Brady Chambers: Superior Attendance

Kelly Drake: Superior Attendance

Dana Mellado: Customer Service – Call from customer on Sanwood Ct expressing thanks for talking care of her, was prompt and answered all her questions – 2015 Feb 09

Rex Meurer: Superior Attendance
 Work Quality – Safety Meeting Presentation on “Backhoe Safety” – 2015 Feb 12

Desiree Smith: Superior Attendance

Lisa Smoot: Superior Attendance
 Work Quality – Overtime work related to payroll and other human resources items – 2015 Feb 27 Friday

Susan Sohal: Superior Attendance
 Work Quality – Delivered staff report to Board of Directors on customer appeal of bill forgiveness – 2015 Feb 10
 Work Quality – Overtime work in preparation for annual financial audit – 2015 Feb 27 Friday

PROJECT MANAGEMENT and ENGINEERING DEPARTMENT

David Gordon: Work Quality – Safety Meeting Presentation on “Hearing Protection” - 2015 Feb 26
 Work Quality – Thank you call from Carmichael Recreation and Park District (CRPD) recognizing efforts in coordinating meeting with developer for payment of fees to CRPD

Borey Swing: Superior Attendance
 Work Quality – CityWorks Training of Staff -2015 Feb 18 & 19

OPERATIONS and WATER QUALITY DEPARTMENT

James Buford: Superior Attendance

Tim Cutler: Superior Attendance

Robyn Evans: Work Quality – CityWorks Training of Staff -2015 Feb 18 & 19

James Ferro: Superior Attendance

Jarrett Flink: Superior Attendance
Work Quality – Response to Standby request for assistance at 7581 Sylvan Grove
Way – 2015 Feb 13

Gil Garcia: Superior Attendance

Brian Hensley: Superior Attendance

Dan Hesse: Superior Attendance
Work Quality – Call from Sylvan Cemetery GM Ron Clark expressing thanks for
response to broken spigot riser – 2015 Feb 09

Mike Mariedth: Superior Attendance

Nick Spiers: Superior Attendance

CITRUS HEIGHTS WATER DISTRICT

GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS MARCH 10, 2015 REGULAR MEETING

SUBJECT : GENERAL MANAGER'S TASK LIST
STATUS : Information Item
REPORT DATE : March 5, 2015

Significant assignments and activities for the General Manager (GM) are listed on the attached list. I will be available at the meeting to answer questions and/or provide additional details.
