

CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
June 14, 2016

The Regular Meeting of the Board of Directors was called to order at 6:32 p.m. by President Dains and roll was called. Present were:

Allen B. Dains, President  
Caryl F. Sheehan, Director  
Raymond A. Riehle, Director  
Robert A. Churchill, General Manager  
Hilary M. Straus, Assistant General Manager  
Melissa A. Pieri, Associate Civil Engineer  
David M. Gordon, Operations Manager  
Susan K. Sohal, Accounting Supervisor  
Lisa A. Smoot, Management Services Supervisor / Chief Board Clerk

**VISITORS:**

Rex W. Meurer, Water Efficiency Coordinator  
Brian M. Hensley, Water Resources Supervisor/Chief Operator  
Beth Shockley, Management Services Specialist / Deputy Board Clerk  
Keith Durkin, Assistant General Manager, San Juan Water District  
Jim Crowley, The Crowley Group, Inc.  
John Moore, CHWD Resident

**PLEDGE OF ALLEGIANCE:**

Director Dains led the Pledge of Allegiance.

**PUBLIC COMMENT:**

There was no Public Comment.

**CONSENT CALENDAR:**

President Dains asked for consideration and/or approval of the Consent Calendar consisting of the following action or information items:

Minutes of the Regular Meeting – May 10, 2016.  
Minutes of the Special Meeting – May 31, 2016.  
Revenue Analysis Report for May 2016.  
Assessor/Collector's Roll Adjustment for May 2016.  
Treasurer's Report for May 2016.  
Treasurer's Report of Fund Balances for May.  
Operations Budget Analysis for May 2016.  
Capital Improvements Budget Analysis for May.  
Payables for May.  
CAL–Card Purchases for May 2016.

Summary of 2016 Directors, Officers and Employees Training, Seminars and Conference Expenses.

Stock Ranch Commercial Easement Acceptance

PM Dietrich presented Resolution 13-2016 requesting adoption, and also requested acceptance of an easement from SRP 12 LLC on a portion of 6900 Auburn Boulevard, Stock Ranch Commercial. Site improvements to the Stock Ranch Commercial Center at 6900 Auburn Boulevard required the installation of a new water distribution main, water services and fire protection facilities to provide water service to the site. An easement for the water facilities was granted by SRP 12 LLC at no cost to the District.

CITRUS HEIGHTS WATER DISTRICT  
RESOLUTION NO. 13 -2016

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CITRUS HEIGHTS WATER DISTRICT  
ACCEPTING AN EASEMENT FROM  
SRP 12 LLC  
FOR WATER DISTRIBUTION FACILITIES WITHIN  
6900 AUBURN BLVD, STOCK RANCH COMMERCIAL

Whereas SRP 12 LLC for a valuable consideration, receipt of which is hereby acknowledged, does hereby grant to CITRUS HEIGHTS WATER DISTRICT, a political subdivision of the State of California formed pursuant to Division 11 of the Water Code, a right-of-way and non-exclusive easement to construct, reconstruct, operate, maintain and/or repair water pipelines together with any and all appurtenances appertaining thereto; together with the perpetual right of ingress thereto and egress there from for the purpose of exercising and performing all of the rights and privileges granted herein; said pipelines and appurtenances` to be of such size(s) and character as the grantee may determine, on, over, across and under all that certain real property, situate in the County of Sacramento, State of California particularly described as follows:

That portion of Lot 12 as shown on the "Plat of Subdivision No. 02-01 Stock Ranch Commercial" in the City of Citrus Heights, County of Sacramento, State of California as per Map filed June 30, 2003 in Book 317 of Maps, at Page No. 2, Records of said County, described as follows:

Commencing at the southeast corner of Lot 12, said corner being a point on a curve concave to the east having a radius of 180.00 feet, a radial line through said point bears South 39°32'11" West; thence Northerly 16.10 feet along said curve through a central angle of 5°07'32" to a point on said curve to which point a radial line bears South 44°39'43" West, said point being the True Point of Beginning of this description; thence continuing Northerly along said curve 10.67 feet through a central angle of 3°23'43" to a point on a line parallel with and 24.63 feet north of the south line of said Lot 12, said point having a radial line which bears South 48°03'26" West; thence South 66°42'21" West along said parallel line 38.95 feet; thence North 23°17'39" West 46.38 feet; thence South 66°42'21" West 10.00 feet; thence South 23°17'39" East 13.00 feet; thence South 66°42'21" West 10.83 feet; thence South 23°17'39" East 10.00 feet; thence North 66°42'21" East

10.83 feet; thence South 23°17'39" East 33.38 feet; thence North 66°42'21" East 52.66 feet to the True Point of Beginning of this description.

NOW THEREFORE, BE IT RESOLVED that CITRUS HEIGHTS WATER DISTRICT accepts said Grant of Easement and conveyance and that a certified copy of this Resolution be provided to the County of Sacramento to be attached to and recorded with said Grant of Easement in the Office of the County Recorder of Sacramento County.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 14<sup>th</sup> day of June 2016 by the following vote, to wit:

AYES: Directors: Dains, Sheehan, Riehle  
NOES: Directors:  
ABSTAIN: Directors:  
ABSENT: Directors:

SEAL

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ALLEN B. DAINS, President  
Board of Directors  
Citrus Heights Water District

ATTEST:

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ROBERT A. CHURCHILL, Secretary  
Citrus Heights Water District

#### Administration Building Improvements Project

GM Churchill presented an informational report on the status of the Administration Building improvements Project. Upon issuance of a building permit from the City of Citrus Heights on April 15, 2016, construction of the Administration Building office addition by Kaler-Dobler Construction began. Construction is now substantially complete with final inspections and approval on June 1, 2016 by the City of Citrus Heights and Sacramento Metro Fire District. Minor cosmetic corrections remain prior to final acceptance by the District. It is anticipated that Final Acceptance and a Notice of Completion will be brought forward to the Board of Directors on July 12, 2016. Furniture delivery is expected in mid-to-late June.

ACTION: Director Sheehan moved and Director Riehle seconded a motion to accept the Consent Calendar. The motion carried 3-0 with all Directors voting yes.

#### **PRESENTATIONS:**

San Juan Water District Key Issues Briefing

San Juan Water District's Assistant General Manager, Keith Durkin, provided the CHWD Board of Directors a briefing highlighting San Juan Water District's key policy and operational issues and anticipated cost drivers that will affect wholesale water rates to SJWD's retail agencies, including CHWD, in the near future. CHWD requested a briefing on issues and cost drivers from its wholesale agency as part of CHWD's Strategic Planning process.

Highlights of AGM Durkin's presentation included an overview of SJWD's: 1) Water Supply Reliability, including SJWD's water rights and contracts, Central Valley Water Project/Folsom operations, CalWaterFix and Folsom Water Control Manual; 2) Capital Improvement Program; 3) Staffing and Succession Planning; 4) Wholesale Rates and Charges; 5) Regulatory Requirements.

Noteworthy are several capital improvement project expenses that are anticipated to have an upward pressure on SJWD's wholesale water rates to its retail agencies, including CHWD. 59 capital projects have been identified with a 10-year cost estimate of \$72 million. Of the total forecasted cost, approximately \$35 million dollars in capital projects are projected in the next 3 to 5 years. SJWD's existing capital reserves are comparatively low at \$6.9 million. The major capital projects in the near term include several projects in and around the SJWD's Water Treatment Plant including: 1) Floc/Sed Basin Improvements; 2) Hinkle Reservoir lining cover; 3) Filter Basin Repairs and Replacements.

## **PUBLIC HEARING:**

### **2015 Urban Water Management Plan**

Water Efficiency Coordinator Rex Meurer and Jim Crowley with the Crowley Group, Inc. presented the Board with the 2015 Urban Water Management Plan (UWMP) for adoption. The California Water Code requires water purveyors that serve more than 3,000 connections or supply more than 3,000 acre-feet of water annually adopt and submit an Urban Water Management Plan (UWMP). The UWMP must be submitted every five years to the California Department of Water Resources (DWR). With the support of J. Crowley Group, Inc., a Public Review Draft of the 2016 UWMP was prepared in compliance with DWR guidelines and reviewed by the CHWD Board of Directors at their Regular Meeting of May 10, 2016. A Public Hearing was conducted.

The UWMP provides guidelines for long-term water management by CHWD. Although the UWMP does not legally obligate CHWD to a specific course of action, it provides an overview of anticipated water demands and water supplies and the types of water demand management activities that CHWD expects to undertake to meet the "20 by 2020" requirements.

President Dains opened the Public Hearing on the UWMP at 8:17 PM and requested public comments. There were no public comments; therefore, the Public Hearing was closed at 8:18 PM.

ACTION: Director Sheehan moved and Director Riehle seconded a motion to adopt the

Resolution No. 15-2016 adopting the 2015 Urban Water Management Plan was adopted. The motion carried 3-0 with all Directors voting yes.

CITRUS HEIGHTS WATER DISTRICT  
RESOLUTION NO. 15-2016

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CITRUS HEIGHTS WATER DISTRICT  
ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN

WHEREAS, the Citrus Heights Water District Urban Water Management Plan is prepared and submitted to fulfill the requirements of the California Urban Water Management Planning Act of 1983, Assembly Bill No. 797, Water Code Section 10610 et seq.; and

WHEREAS, the District has prepared and made available for public review a draft Urban Water Management Plan, and a properly noticed public hearing regarding said Plan was conducted by the Board of Directors on June 14, 2016; and

WHEREAS, the Board of Directors intends that the Plan shall serve as a guideline to assist the District in its efforts to encourage conservation and efficient use of water.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of Citrus Heights Water District as follows:

1. The 2015 Urban Water Management Plan is hereby adopted; and the J. Crowley Group; is hereby authorized and directed to file the Plan with the California Department of Water Resources; and
2. The District General Manager is hereby directed to implement the programs as set forth in the 2015 Urban Water Management Plan, subject to review and express authorization of the Board of Directors for all actions requiring the approval of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 14<sup>th</sup> day of June 2016, by the following vote, to wit:

AYES: Directors: Dains, Sheehan, Riehle  
NOES: Directors:  
ABSTAIN: Directors:  
ABSENT: Directors:

SEAL

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ALLEN B, DAINS, President  
Board of Directors  
Citrus Heights Water District

ATTEST:

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ROBERT A. CHURCHILL, Secretary  
Citrus Heights Water District

## **OLD BUSINESS:**

### Strategic Planning Session

AGM Straus requested the Board call for a Strategic Planning Session Special Meeting to be held at Rusch Park, Sunrise Patio Room, on June 26, 2016 beginning at 8:30 AM. Beginning with the 2017 budget process, CHWD has initiated an annual Strategic Planning process. The goal of Strategic Planning is to bring the Board of Directors and key District staff together to identify and prioritize the District's key policy, program and project issues, and to identify what items, given limited resources (i.e., funding, time and staffing resources) the District should be working on over and above daily operations in the coming year.

ACTION: Director Riehle moved and Director Sheehan seconded a motion to call for a Special Board of Directors Meeting for a Strategic Planning Session on June 26, 2016 beginning at 8:30 AM. The motion carried 3-0 with all Directors voting yes.

## **NEW BUSINESS:**

### Training/Continued Education/Meetings

GM Churchill presented an item on upcoming training and continued education events.

### Water Quality Public Health Goals

Water Resources Supervisor Hensley presented the District's Public Health Goals (PHG) Report and requested the Board call for a Public Hearing to be held at the July 12, 2016 Board of Directors Meeting to accept the report presented. Provisions of the California Health and Safety Code, Section 116470 (b), specify that public water systems serving more than 10,000 service connections, such as Citrus Heights Water District (CHWD) (19,610 connections), must prepare a special report by July 1, 2010 and every three years thereafter, that gives information on the detection of any constituents above the Public Health Goals (PHG) published by the State Office of Environmental Health Hazard Assessment (OEHHA) which is part of Cal EPA. This report must be provided and made available at a public hearing of the District shortly after said date.

ACTION: Director Riehle moved and Director Sheehan seconded a motion to: Call for a Public Hearing on the Districts Public Health Goals on July 12, 2016. The motion carried 3-0 with all Directors voting yes.

### Water Conservation Stage Declaration:

Water Efficiency Coordinator Meurer discussed the recent State Water Resource Control Board (SWRCB) policy change and requested the Board approve moving from a Stage 4 Water Emergency to a Stage 2 Water Alert. As the State's drought continues, staff recommends CHWD encourage its customers to voluntarily reduce consumption by 5%-10%. With drought conditions easing in the region and the SWRCB mandatory water reduction targets being lifted, it is also recommended that the District suspend Paladin Night Patrol. If

the need presents itself in the future consideration will be given to reinstate the program.

ACTION: Director Riehle moved and Director Sheehan seconded a motion to: Adopt Resolution 14-2016 enacting a Stage 2 Water Alert. The motion carried 3-0 with all Directors voting yes.

CITRUS HEIGHTS WATER DISTRICT  
RESOLUTION NO. 14-2016

RESOLUTION OF THE BOARD OF DIRECTORS  
OF CITRUS HEIGHTS WATER DISTRICT  
DECLARING A STAGE 2 – WATER ALERT  
WITHIN CITRUS HEIGHTS WATER DISTRICT

WHEREAS, the Citrus Heights Water District (CHWD) declared a Stage 4 – Water Crisis on May 12, 2015, based upon a State Water Resource Control Board (SWRCB) mandatory water reduction target issued due to the fourth year of drought across the State; and

WHEREAS, SWRCB announced a May 18, 2016 update to the mandatory water reduction targets across the State; and

WHEREAS, water reduction targets for CHWD and other water service contractors is based on the 3 year supply reliability available during 3 dry years and, CHWD has been informed that it will receive 100 percent of its contract allocation for the water year 2016.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT declares a STAGE 2 – WATER ALERT to remain in effect for the customers of the CITRUS HEIGHTS WATER DISTRICT until modified by Resolution of the Board of Directors. The Stage 2 Water Alert regulations accompany this Resolution as Exhibit A.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 14<sup>th</sup> day of June, 2016 by the following vote, to-wit:

AYES: Directors:  
NOES: Directors:  
ABSTAIN: Directors:  
ABSENT: Directors:

SEAL

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ALLEN B. DAINS, President  
Board of Directors  
Citrus Heights Water District

ATTEST:

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ROBERT A. CHURCHILL, Secretary  
 Citrus Heights Water District

**PROJECT MANAGER’S REPORT:**

PM Dietrich presented a report on the following activities during the month of May 2016 by the Project Management and Engineering Department. *New values or projects noted in bold italics*

ACCEPTED WATER SYSTEMS

Recent additions to the District’s water distribution system that were constructed by independent State Licensed contractors on behalf of private developers / owners, inspected by the District and formally accepted:

<u>Project</u>	<u>Count</u>	<u>Facilities</u>	<u>Value</u>
<i>Applebee’s Restaurant</i>	<i>51 l.f.</i>	<i>8-Inch DIP Water Main</i>	<i>\$14,010.00</i>
<i>6900 Auburn Blvd (2015-53)</i>	<i>27 l.f.</i>	<i>6-Inch DIP Water Main</i>	
	<i>1</i>	<i>Steamer Fire Hydrant</i>	
	<i>1</i>	<i>6-Inch Gate Valve</i>	
	<i>1</i>	<i>6-Inch Post Indicator Valve</i>	
	<i>1</i>	<i>1-Inch Irrigation Service</i>	
	<i>1</i>	<i>1 ½” Irrigation Service</i>	

PROJECTS UNDER CONSTRUCTION BY PRIVATE DEVELOPERS

Water distribution system facilities currently under construction by independent State Licensed contractors on behalf of private developers / owners requiring District inspection:

<u>Project</u>	<u>Location</u>	<u>Status</u>
California American Water Co. San Juan Avenue Tank - Intertie and Water Service	5444 San Juan Ave	<b><i>95% Complete</i></b>
Capitol Nursery Plaza	Sunrise Blvd @ Madison Ave	<b><i>95% Complete</i></b>
Sylvan Middle School	7085 Auburn Blvd	<b><i>Substantially Complete</i></b>
Citrus Heights City Hall	6350 Fountain Square Dr	<b><i>80% Complete</i></b>
Northridge Grove 47 Condominiums	5555 Mariposa Ave	Construction Underway
Memory Care Facility	6825-33 Sunrise Blvd	<b><i>50% Complete</i></b>
Dundee Estates	Mariposa Ave @ Highland Ave	<b><i>80% Complete</i></b>



<u>Project</u>	<u>Location</u>	<u>Status</u>
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CONTRACTOR / DEVELOPER PROJECTS PENDING CONSTRUCTION

<u>Project</u>	<u>Location</u>	<u>Status</u>
<b>McDonalds (2015-60)</b>	<b>5402 Sunrise Blvd</b>	<b>Awaiting System Construction</b>
<b>Bearpaw Expansion Commercial Building (2015-59)</b>	<b>7524 Old Auburn Rd</b>	<b>Awaiting System Construction</b>
<b>Louis-Orlando Bus Transfer Point (2015-66)</b>	<b>Louis Ln @ Orlando Ave</b>	<b>Awaiting System Construction</b>

PROPOSED DISTRICT CAPITAL IMPROVEMENT PROJECTS

Project Plans and Contracts currently under review and development by the Engineering Department:

<u>Project</u>	<u>Location</u>	<u>Status</u>
Fair Way Intertie with City of Roseville	9955 Fair Way	<b>Agreement – 99%</b> <b>Plans – 95%</b> <b>Cost Estimate – 90%</b>
Blossom Hill Dr Intertie with City of Roseville	Blossom Hill Dr at 1100 Main Sail Cir	<b>Agreement – 99%</b> <b>Plans – 95%</b> <b>Cost Estimate – 90%</b>
Crestmont Ave Intertie with City of Roseville	Crestmont Ave at 8199 Bonnie Oak Way	<b>Agreement – 99%</b> <b>Plans – 95%</b> <b>Cost Estimate – 90%</b>
Mariposa Ave, Limerick Way and Dublin Way Water Mains KASL Consulting Engineers, Inc.	Limerick Way to Farmgate Way and Eastgate Ave to Northeast Circle (south end)	<b>Mariposa Ave Portion - Bid Opening on April 5<sup>th</sup>.</b> <b>Limerick Way Portion – 90% Plans Delivered to KASL on March 30<sup>th</sup>.</b>
Baird Way 12” Water Main Area West Engineers, Inc.	Auburn Blvd to Holly Dr	<b>90% Plan Development Continues</b>

PROJECTS CONTRACTED BY CITRUS HEIGHTS WATER DISTRICT

Capital Improvement Projects currently under construction by Citrus Heights Water District contractors requiring coordination and inspection by the District:

<u>Project</u>	<u>Location</u>	<u>Status</u>
San Juan Park 12” Water Main KASL Consulting Engineers, Inc.	5555 Mariposa Ave to U.C. Davis Medical Center	<b><i>Substantially Complete</i></b>

CITY OF CITRUS HEIGHTS PROJECTS

City of Citrus Heights Projects requiring coordination and inspection by the District:

***None***

**OPERATIONS MANAGER’S REPORT:**

OM Gordon reported as follows:

A total of 307 work orders were performed during the month of May by field operations crews, administration field crews and contractors. The results of recent bacteriological testing, a total of 72 samples, have met all California Department of Public Health requirements.

District-wide water consumption for the calendar year 2016 through the end of May was 979.49 acre-feet, a decrease of 31.4% percent compared with the water consumption during the same period in 2013.

As of midnight on May 31, 2016, storage in Folsom Lake was at 826,034 acre-feet, 85 percent of the total capacity of 977,000 acre-feet. This is about 101 percent of historical average for this date. This represents an increase in storage of 2,077 acre-feet in the past month.

Director Dains called a recess to the meeting at 9:34 PM.

PM Dietrich and OM Gordon left the meeting.

Director Dains reconvened the meeting at 9:43 PM.

**DIRECTOR’S AND REPRESENTATIVES REPORTS:**

Regional Water Authority (Dains, Churchill)  
No Report

Sacramento Groundwater Authority (Sheehan)  
Director Sheehan reported that in August a decision will be made with regard to moving forward with the Ground Water Sustainability Project.

San Juan Water District  
No report.

Association of California Water Agencies (Dains)

No report.

ACWA Joint Powers Insurance Authority (Churchill)

No report.

Sacramento Local Agency Formation Commission

No report.

City of Citrus Heights

No report.

Chamber of Commerce Government Issues Committee (Straus)

No report.

Other Reports:

No report.

**ASSISTANT GENERAL MANAGER'S REPORT:**

AGM Straus reported as follows:

Water Efficiency Program activities during the month of May 2016 included:

- 17 ultra-low-flush toilet rebates for the month of May. A total of \$6,525 in rebates has been provided to customers during 2016 to date.
- For the period of May 2016, No High Efficiency Clothes Washer (HECW) rebates were processed by SMUD for District customers.
- 55 water waste calls were received during the month of May. No reports of water waste were received through the CHWD's Drought Resources web page. A total of 36 contacts (mostly visits to customers' homes and phone calls) have been completed based on these reports.
- The May 2016 Residential Gallon per Capita per Day (R-GPCD) was 155. This information is submitted monthly to the State Water Resources Control Board.
- The J. Crowley Group, Inc. will present a completed 2015 Urban Water Management Plan for adoption at tonight's public hearing. The updated plan includes a comprehensive assessment and description of the District's water distribution system, water demands, water supplies, conservation and demand management, and demand-to-supply contingency planning.
- May was "Water Awareness Month". San Juan High School and Sunrise Recreation and Park District posted water conservation messages on their electronic message boards. The message read "May Is Water Awareness Month-Please Use Water Wisely". The message ran the entire month of May.

The following is a summary of Drought Response Plan activities in May:

- CHWD’s Water Reduction Target for 2016 has been adjusted by the State Water Resource Control Board (SWRCB). Water reduction targets will be based on a District’s local water supply reliability conditions. A detailed update will be given tonight by WEC Meurer.
- CHWD will be holding an Ecolandscape classes on June 11<sup>th</sup> and July 23<sup>rd</sup>. Both classes will cover “right plant-right placement” and best irrigation practices for customers. There will be a demonstration on how to convert spray to drip, how to properly read plant tags when choosing a plant and water efficient outreach materials.
- The Top 20% water reduction campaign has continued. 182 customers were asked to submit a water reduction plan. 96 responses have been received by the District. The 72 no response/non-compliant customers are being contacted by District staff. Customers will be offered a water efficiency review and left with water conservation program information and literature.

Paladin Night Patrol began conducting night time water waste monitoring on July 29<sup>th</sup>, 2015. Below is a chart illustrating the number of incidents reported by category for August 2015 through May 2016.

Date	*Incident Report	Wrong Day	Equipment Waste	Theft
<b>AUGUST</b>				
2015	108	79	90	1
<b>SEPTEMBER</b>				
2015	96	47	80	0
<b>OCTOBER</b>				
2015	46	37	42	0
<b>NOVEMBER</b>				
2015	69	15	69	0
<b>DECEMBER</b>				
2015	56	31	54	0
<b>JANUARY</b>				
2016	32	15	32	0
<b>FEBRUARY</b>				
2016	29	18	29	0
<b>MARCH</b>				
2016	34	20	34	0
<b>APRIL</b>				
2016	16	6	16	0
<b>MAY</b>				
2016	34	27	30	0
<b>Totals</b>	<b>520</b>	<b>295</b>	<b>476</b>	<b>1</b>

\*A single incident report can include one or more violation categories. One incident report can overlap into multiple categories.

**GENERAL MANAGER’S REPORT:**

1. Twenty employees received recognition for superior attendance, outstanding customer service and quality of work during the month of May 2016. Directors were provided with a list of the employees and items for which each received recognition.
2. A list of the General Manager’s significant assignments and activities was provided.
3. Long Range Board Agenda.

<b>Meeting Date</b>	<b>Item</b>	<b>Assigned To</b>
May 31, 2016	Strategic Planning Meeting #1 Educational Tour and Issues Briefing	Churchill/Straus/Smoot
June 14, 2016	UWMP Public Hearing/Adoption	Straus/Meurer
	Public Health Goals (PHG) Call for Public Hearing	Gordon/Hensley
	Third Party Deposit Policy	Straus/Sohal
	Roseville Intertie Agreement	Churchill
	Water Supply Agreement	Churchill
	Closed Session—GM Evaluation	Churchill
	Closed Session--GM Succession Plg.	Board
June 26, 2016	Strategic Planning	Board & GM, Dept. Heads, Supervisors, ACE Pieri and WEC Meurer (13)
July 12, 2016	CIP Adoption	All
	Public Health Goals (PHG) Public Hearing	Gordon/Hensley
August 9, 2016	Budget & Rates Study Session	Straus/Sohal
September 13, 2016	Budget and Rates Workshop	Straus/Sohal
October 11, 2016		
November 8, 2016	Operating and Capital Budgets	Straus/Dietrich/Gordon
	Water Rates, Charges & Fees	Straus/Sohal
	Capacity Fees	Straus/Sohal
	Water Shortage Charges	Straus/Sohal
December 13, 2016		

4. GM Churchill attended the Association of California Water Agencies (ACWA) and the ACWA Joint Powers Insurance Authority Conferences in Monterey, CA from Tuesday May 3, 2016 to Friday May 6, 2016. A list of the sessions attended was presented.

**CORRESPONDENCE:**

Employee James Ferro was selected by the Joint Powers Insurance Authority as an H.R. LaBounty Safety Award winner.

**CLOSED SESSION:**

The Board adjourned into Closed Session at 9:45 PM to discuss Public Employee Retirement and Succession – pursuant to Personnel Exemption (California Government Code Section 54957) (D). Present for the Closed Session were Directors Dains, Sheehan, Riehle, and GM Churchill.

**OPEN SESSION:**

The Board reconvened in Open Session at 10:05 PM. President Dains announced that the Board has received and reviewed a draft Employment Agreement with successor General Manager Hilary Straus and instructed that the Agreement be brought back for formal consideration in Open Session at the July 12, 2016 Regular Board of Directors Meeting.

**CLOSED SESSION:**

The Board adjourned into Closed Session at 10:10 PM to discuss Public Employee Performance Evaluation – General Manager; pursuant to California Government Code Section 54957. Present for the Closed Session were Directors Dains, Sheehan and Riehle and GM Churchill.

**OPEN SESSION:**

The Board reconvened into Open Session at 10:23 PM. President Dains announced that the Board unanimously evaluated Mr. Churchill’s performance as outstanding. In as much, as Mr. Churchill is at the maximum of the General Managers salary range, no adjustment in salary is forthcoming.

**FUTURE CHWD BOARD OF DIRECTORS MEETING DATES:**

Dates and locations of upcoming Regular Meetings of the Board of Directors were noted for the calendar.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 10:25 PM.

APPROVED:

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ROBERT A. CHURCHILL  
Secretary  
Citrus Heights Water District

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ALLEN B. DAINS, President  
Board of Directors  
Citrus Heights Water District